



Meeting Minutes

The intention of this document is to reflect all relevant topics discussed, any work issued and decisions reached during the course of the meeting. Any questions, comments or concerns regarding the content as documented shall be submitted to OCTO GIS. All meeting minutes are considered DRAFT until voted and approved by the GISSC.

Status of Minutes: FINAL; Approved on October 15, 2009

Meeting Title: District of Columbia GIS Steering Committee (GISSC)

Meeting Date: May 29, 2009

Meeting Location: 441 4th Street NW, Washington, DC 20001; Conference Room 1107

Meeting Attendees: See Attached Sign-In Sheet

#	Speaker	Topic Discussed	Action/Conclusion	Representing Party	Due Date
1	All	Round of Introductions			
2	Barney Krucoff	DC GIS NEWS	Presentation	OCTO	
3		GISSC Permanent Member Expansion – CA Memo			
4		DC GIS Basemap now part of 911 CAD. Also in I-Mobile MPD Client			
5		Changes to Capital Fund plan including GISSC role: pg 205 and 213 of Master Lease and Traditional Capital			
6		Office of Aging – Meals on Wheels: RouteSmart Application for Senior Citizens			
7		Pictometry – New 2009 image library delivery approximately August 2009			
8		National Agriculture Imagery Program (NAIP) – 1 Meter 4 Band Leaf-on Imagery. No delivery set; still working on contracting	OCTO GIS will continue contract for NAIP	OCTO	
9		Summer Youth Program – 10 Interns for data collection in coordination with DDOT. Planned field trips. If there are data collection requests please contact barney.krucoff@dc.gov or matthew.crossett@dc.gov			
10		Microsoft Surface – Touch Application for Mayor’s Trade delegation in Las Vegas. Washington DC Economic Partnership retail database showcased. Retail database will be available in DC GIS Central	OCTO GIS will make retail database available in DC GIS Central	OCTO	
11		Google (Earth) DC – Moving to make full functionality available as a plug-in and available outside of DC Intranet.		OCTO	
12		ArcGIS Server 9.3.1 – Currently up and running in staging/pre-production. New Web Services – Dynamic Cached DC GIS Basemap for use in Google Maps and/or Virtual Earth			
13	Charlie Richman	ESRI API using Flex: Adobe developers using this do not have the ability	Question/Concern	OP	



Meeting Minutes

#	Speaker	Topic Discussed	Action/Conclusion	Representing Party	Due Date
		to access these dynamic cached services. We should move to make web services available to all, not just Google Maps and Virtual Earth.			
14	Barney Krucoff	Existing services will be grandfathered in. Agreed that the playing field must be leveled in the future	Response	OCTO	
15	Barney Krucoff Charlie Richman Anthony Puzzo Tianpu Liang	Continued discussion regarding Dynamic Cached Web Services availability.	Discussion	OCTO ESRI OP	
16	Barney Krucoff	DC GIS NEWS – Continued	Presentation	OCTO	
17		MAR – Addressing units inside buildings progressing. Units are different than a street number suffix. Estimated 194,000 to 202,000 units with ~90% completion by MAR team. More work with Census coming up this summer with LUCA. Also, a new MAR blog is available	MAR team will continue to complete units addressing	OCTO	
18	Charlie Richman	Is there a Web Service available with further information?	Question/Concern	OP	
19	Barney Krucoff	Yes	Response	OCTO	
20	Barney Krucoff	DC GIS NEWS – Continued	Presentation	OCTO	
21		ESRI Geocoding Services – Available in DC GIS Central. Best used for Geocoding large datasets.			
22	Charlie Richman	Will we see exact settings within the ESRI Geocoding service?	Question/Concern	OP	
23	Tim Abdella	Does the ESRI service account for DC's unique addressing?	Question/Concern	New Light Technologies (NLT)	
24	Mario Field	Yes, settings are available for review. We recommend using a 76% match setting for strict matching based on all four address components of a DC address. Yes, ESRI service now includes DC's unique address standards	Response	OCTO	
25	Rich Grady	GISSC BUSINESS PLAN AND DRAFTING BYLAWS	Presentation	Applied Geographics	
26		Strategic Plan – Diverse input, Workshops, Meetings and Presentations, Refined Mission Statement, Overall the DC GIS program is one of the best in the nation.			
27		Short Term Accomplishments – Adoption of DC GIS Strategic Plan and Expansion of GISSC Voting Membership.			
28		Action Items from City Administrator to GISSC – Develop Bylaws, Develop a Business Plan, Schedule an Official Budget Meeting, and continue to hold quarterly meetings.			
29		Developing Subcommittees – Who should participate?	Question/Concern		
30	Charlie Richman	Anyone interested should be allowed to participate in a subcommittee. Voting members ultimately has final say	Response	OP	
31	Rich Grady	GISSC BUSINESS PLAN AND DRAFTING BYLAWS – Continued	Presentation	Applied Geographics	



Meeting Minutes

#	Speaker	Topic Discussed	Action/Conclusion	Representing Party	Due Date
		Call for Business Plan Subcommittee Volunteers: See Attendee List for Contact Information	Schedule First Business Plan Subcommittee Meeting		
32	Barney Krucoff Roger Barlow Charlie Richman Matthew Crossett Anthony Puzzo Matthew Gilmore Nyambi Nyambi John Codd Jose Colon David Miller David Koehler Peninah Semwanga Robert Horne Tim Abdella			OCTO USGS OP ESRI DCRA OZ OTR DDOT DPW FEMS NLT	
33		Business Plan Goals cited in Strategic Plan – Reference Goals 2 and 3 within Executive Summary of section titled “Strategic Goals.”			
34		Business Plan Development will be a participatory process applying a portfolio management style. We are looking at a four month schedule. Call for GISSC Bylaws Subcommittee Volunteers: See Attendee List for Contact Information	Final Draft to be presented to GISSC Schedule First Bylaws Subcommittee Meeting	Business Plan Subcommittee	July GISSC Meeting
35	Barney Krucoff Charlie Richman Roger Barlow Sheryl Conzalez			OCTO OP USGS MPD	
36		Bylaws should establish protocols for conduction meetings. Establish rules for voting; does a simple majority win? What if there is a tie? Does there need to be a Quorum to be valid? When is voting necessary? There will be occasions where voting members opt not to vote; how does this affect the quorum?			
37	Chris Marshall	DC PUBLIC DATA CATALOG (http://data.octo.dc.gov)	Presentation	OCTO	
38		Providing central repository for District data in various formats for internal and external customers. 270 datasets and growing rapidly, search capability, one-click access via Google Maps, easy download to Excel spreadsheet, live data feeds providing various update frequencies with some near realtime. Open access without registration requirements			
39		Applications for Democracy Contest – 2 nd Iteration is starting up			
40	Charlie Richman	How detailed is the metadata?	Question/Concern	OP	
41	Julia Bezcacheva	Usually up to the agency that provides the data. Sometimes only minimal abstracts and frequency information are available. It is up to the	Response	OCTO	



Meeting Minutes

#	Speaker	Topic Discussed	Action/Conclusion	Representing Party	Due Date
		data sharing agreement between OCTO and the agency.			
42	Chris Marshall	DC PUBLIC DATA CATALOG – Continued	Presentation	OCTO	
42		Custom Downloads – taking record level data with frequent updating. Providing the user some filter capability via specific timeframe or location			
43		Relationship with OCTO GIS – Firm commitment for sharing information and data. Shared commitment for government transparency. Both working to provide a central repository			
44		Custom Business Intelligence Applications – CapStat Mapping Application			
45	Nyambi Nyambi	For data not going through the DC GIS, are you coordinating with OCTO GIS to ensure that data is consistent?	Question/Concern	OZ	
46	Mario Field	There is a lot of cross connections between DC GIS and CityDW	Response	OCTO	
47	Chris Marshall	When dealing with customers, information such as whom they already provide data too comes out right away. Considering this, we adjust planning whether the data should go through DC GIS or CityDW	Response	OCTO	
48	Barney Krucoff	Zoning data is an example of data best going through DC GIS because CityDW does not capture polygons well. However, it still goes through CityDW too. It doesn't matter how the data gets to OCTO, we work together to handle it.	Response	OCTO	
49	Charlie Richman	How does CityDW hand Quality Control?	Question/Concern	OP	
50	Julia Bezcacheva	We perform QC review and provide a list of issues to the originating agency. However certain agencies such as EOM, we publish as is. Contact us and we can work with the source agency for quality control	Response	OCTO	
51	Tim Abdella	One of the big things that came out of Apps for Democracy are services that access the data. CityDW provides lots of data but not many services. Will CityDW move to start providing services?	Question/Concern	NLT	
52	Julia Bezcacheva	Yes, there will be Web APIs coming out this summer	Response	OCTO	
53	Lindsley Williams	As an outside user, can I be sure that the data in CityDW coming from DC GIS is the same?	Question/Concern	Holland and Knight	
54	Barney Krucoff	Yes, all data in CityDW comes directly from DC GIS except for things like raster imagery	Response	OCTO	
55	Julia Bezcacheva	http://data.gov was just launched by and for the Federal Government and is a replication of the District's CityDW.	Comment	OCTO	
56	Barney Krucoff	Some datasets are on CityDW seem to have a spatial aspect but really do not. We want to work on issues such as this	Comment	OCTO	
57	Mario Field	DC GIS DATA REPORT	Presentation	OCTO	
58		Published Datasets since February: ABRA, Business Points INFO USA, Capitall Projects 2010, Land Cover 2006, Retail Sites from WDCEP (a public version will also be available), Traffic Volume for 2006 and 2007			
59		RestoreDC is being retired and will now be called Main Street			
60	Charlie Richman	How detailed is the Traffic Volume data?	Question/Concern	OP	
61	Markos	It's part of the Street Centerline data and we'll have to get TSA to best	Response	DDOT	



Meeting Minutes

#	Speaker	Topic Discussed	Action/Conclusion	Representing Party	Due Date
	Yeterawork	answer this.			
62	Mario Field	DC GIS DATA REPORT- Continued	Presentation	OCTO	
63		Planimetric Final Delivery received – Knocking on wood that all issues have been resolved but we still need to review first before publication. Tentative date for publication: June 12, 2009.			
64	Charlie Richman	Will the old building footprints be available for historical reference	Question/Concern	OP	
65	Mario Field	There is temporal attribute information within the buildings dataset. However, we can archive old Planimetric data.	Response	OCTO	
66	Roger Barlow	What are obscured areas?	Question/Concern	USGS	
67	Mario Field	The vendor is basically saying that because of shadowing or tree canopy coverage, there may be lesser confidence level in such areas	Response	OCTO	
68	Tim Adbella	How does DDOT work with the Planimetric Centerlines to update their datasets?	Question/Concern	NLT	
69	Mario Field	Centerlines are tagged as updated, new, removed, etc. Centerlines are then delivered to DDOT and they apply the changes/edits to their Street Spatial Database. There are currently ~400-600 segment changes this time around.	Response	OCTO	
70	Mario Field	DC GIS DATA REPORT- Continued	Presentation	OCTO	
71		Remaining Planimetric Projects -Topography: Mass collection points were collected by Sanborn in photogrammetric software. These were interpolated to 2ft contours. Because of this the product will look a little choppy. We are adhering to ASPRS standards for 2ft contours.			
72		Remaining Planimetric Projects - 3D Buildings: Updating the Google KML models			
73		Remaining Planimetric Projects - DDOT Summer Youth Data Collection: cross walks, grates and others			
74		Clarifying a Consistent Use Constraint: "Acknowledgment of the DC Geographic Information Systems Program (DC GIS). The District of Columbia Government makes no claims as to the completeness, accuracy or content of any data contained hereon, and makes no representation of any kind, including, but not limited to, the warranty of the accuracy or fitness for a particular use, nor are any such warranties to be implied or inferred with respect to the information or data furnished herein."	OCTO GIS will update metadata for all DC GIS Central datasets		
75		VPM Updates: Mapped 20% of Reservations. Mapped 85% of Parcels			
76	Roger Barlow	What is a Reservation?	Question/Concern	USGS	
77	Matthew Crossett	Reservations are federally owned government lands that have partially transferred back to DC government	Response	OCTO	
78	Mario Field	DC GIS DATA REPORT- Continued	Presentation	OCTO	
79		Upcoming data: HIV Clinics, Contours, Federal Locations, Green Roof, School Attendance Boundary			
80	Jarlath O'Neil-	URBAN TREE CANOPY (UTC) IN NATION'S CAPTIOL	Presentation	University of Vermont	



Meeting Minutes

#	Speaker	Topic Discussed	Action/Conclusion	Representing Party	Due Date
	Dunne				
81		UTC Assessment – Distribution of tree canopy within DC			
82		UTC Metrics – Existing and Possible with summary statistics, scalability and relevance.			
83		All data from study delivered to Jim Amerault at DDOT and available for DC Government			
84	Barney Krucoff	MEETING ADJOURNED	Dismissal	OCTO	

DC GIS
Steering Committee

DC GIS STEERING COMMITTEE MEETING

SIGN IN SHEET

May 29, 2009

LAST NAME	FIRST NAME	AGENCY	WORK PHONE	CELL PHONE	FAX NUMBER	E-MAIL ADDRESS	CHECK IN
Abdella	Tim	New Light					
Amerault	Jim	DDOT					
Araya	Ghermay	New Light					
Argo	Linda	DCRA					
Barlow	Roger	USGS					RAB
Barragan	Claudia	RTKL					RB
Berry	Rasheed	OCTO					
Butler	Angela	EOM					
Cappello	Stephen	OCFO					
Clegg	Opa	DOH					
Codd	John	OCFO					
Colon	Jose	DDOT					JC
Crossett	Matt	OCTO					
Doan	Trinh	DDOE					(E)D
Douglas	Lenny	DCRA					
Dreist	Rick	DCRA					
Evans	Julia	DDOE					Julia
Fei	Chuanyun	OCTO					
Field	Mario	OCTO					Mario
Gilmore	Matthew	DCRA					Matthew
Grady	Rich	Applied					
Grant	Ann	MPD					
Haffly	James	NGDC					
Howard	David	EOM					
Howard	Holli	Casey Trees					Holli
Jackson	David Y.	OCTO					
Johnson	Erik	FEMS					
Klein	Gabe	DDOT					
Klein	Matthew	MPD					
Krucoff	Barney	OCTO					BK
Legerwood	Roger	OCTO					
Leonard	Edward	FEMS					

**DC GIS STEERING COMMITTEE MEETING
SIGN IN SHEET**
May 29, 2009

LAST NAME	FIRST NAME	AGENCY	WORK PHONE	CELL PHONE	FAX NUMBER	E-MAIL ADDRESS	CHECK IN
Liang	Tianpu	OCTO					T.C.
Mack	Jennifer	OCTO					
Malebranche	Paul	DHS					
Moosally	Fred	ABRA					
Noyan	Nebahat	Social Compact					
Nyambi	Nyambi	DCOZ					
Orange	Vincent	PEPCO					
Payne	LaRah	DOH					
Puzzo	Anthony	ESRI					
Quintana	Janice	OUC					
Richman	Charlie	OP					RCR
Rubin	Dennis	FEMS					
Ryder	Micah	DDOE					MR
Sanai	Behdad	OCTO					BS
Sellars	Keith	WDCEP					
Shuskey	Chad	WDCEP					
Simon	Gottlieb	OANC					SP
Srivastav	Vivek	OCTO					
Stern	Eva	OCTO					
Stidham	Tammy	NPS					
Strigel	David	OCTO					
Tariq	Mohammad	Peak Tech					
Tesfaye	Yoseph	DMH					
Thomas	John P.	DDOT					
Tsuei	Young	OCTO					YCT
Wells	Ed	WMATA					
White	Larry	FEMA					
Wobbleton	Jeff	MPD					
Woody	Derrick	EOM					
Yeterawork	Markos	DDOT					
Anderson	Rouaiz	BHS					RA
VAUGHAN	Gina	MPD					

