



THE GOVERNMENT OF THE DISTRICT OF COLUMBIA

*Submitted to the Congress of the United States  
by the Government of the District of Columbia  
September 28, 2009*

# FY 2010

## Proposed Budget and Financial Plan

### VOLUME 3

### Agency Budget Chapters – PART II

*Public Education System,  
Human Support Services, Public Works,  
Financing and Other, and Enterprise and Other Funds*

# Meeting the Challenge



Government of the District of Columbia

# **FY 2010 Proposed Budget and Financial Plan**

## **Volume 3 - Agency Budget Chapters - Part II**

**(Public Education System, Human Support Services, Public Works, Financing and Other,  
and Enterprise and Other Funds)**

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# **Meeting the Challenge**

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Submitted

to the

**Congress of the United States**

by the

**Government of the District of Columbia**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**District of Columbia Government**

For the Fiscal Year Beginning

**October 1, 2008**

Handwritten signature of the President of GFOA.

President

Handwritten signature of the Executive Director of GFOA.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the District of Columbia for its annual and capital budget for the fiscal year beginning October 1, 2008.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria of a policy document, a financial plan, an operational guide and a communications device.

The award is the ninth in the history of the District of Columbia. The Office of Budget and Planning will submit this FY 2010 Budget and Financial Plan for consideration by GFOA, and believes the FY 2010 Proposed Budget and Financial Plan continues to conform to the GFOA's requirements.

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**Neil O. Albert**  
City Administrator

**Victor Reinoso**  
Deputy Mayor for Education

**Carrie Kohns**  
Chief of Staff

**William Singer**  
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**Capital  
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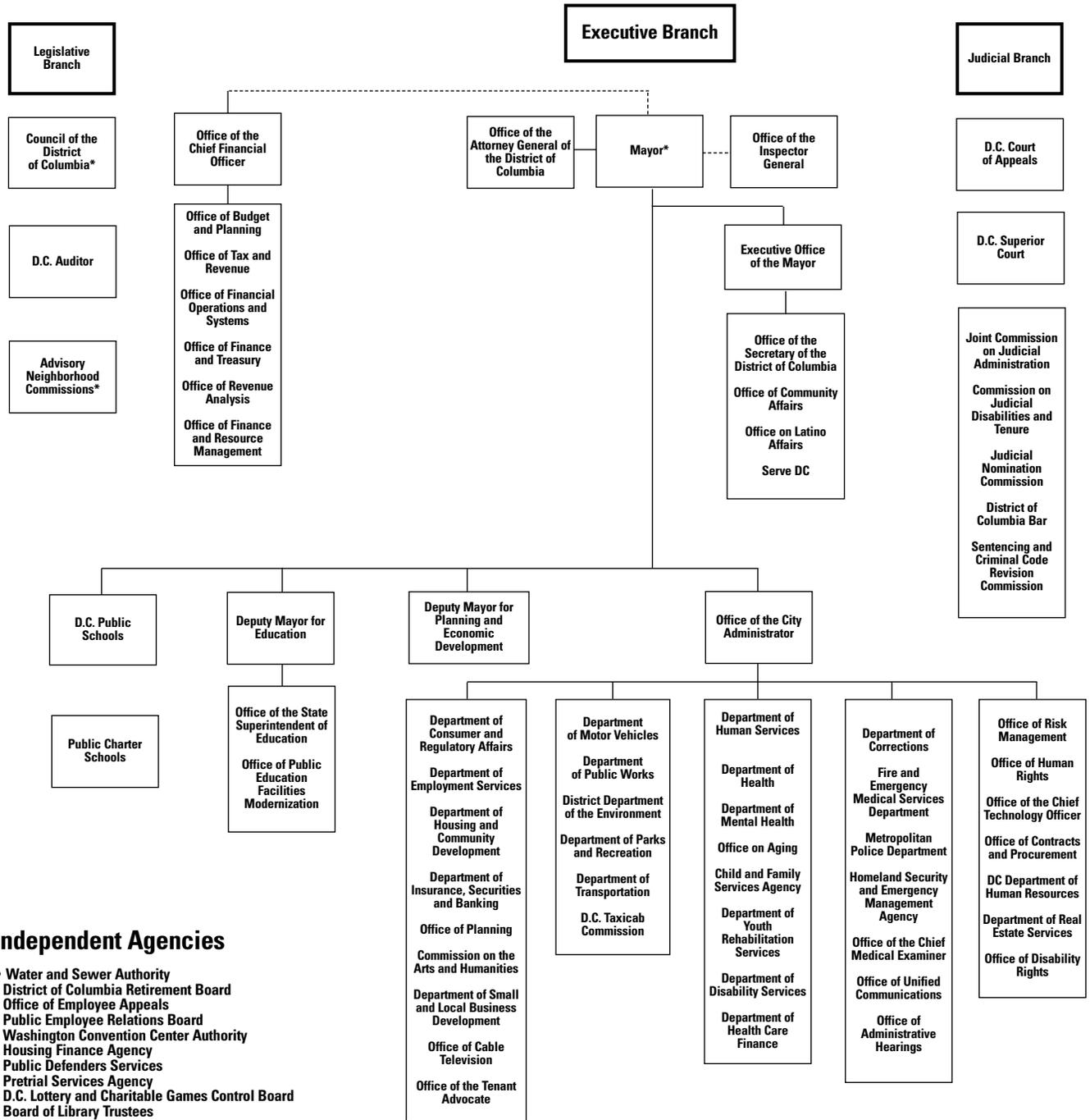
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Joseph Wolfe

A special thank you to the analysts from other District agencies who assisted the Office of Budget and Planning during the preparation of the budget.

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# **District of Columbia - Organization Chart**

# Government of the District of Columbia



## Independent Agencies

- Water and Sewer Authority
- District of Columbia Retirement Board
- Office of Employee Appeals
- Public Employee Relations Board
- Washington Convention Center Authority
- Housing Finance Agency
- Public Defenders Services
- Pretrial Services Agency
- D.C. Lottery and Charitable Games Control Board
- Board of Library Trustees
- University of the District of Columbia Board of Trustees
- Office of the People's Counsel
- D. C. Housing Authority
- Contract Appeals Board
- Board of Real Property Assessments and Appeals
- Alcoholic Beverage Regulation Administration
- Criminal Justice Coordinating Council

## Charter Independent Agencies

- Zoning Commission
- Public Charter Schools
- Public Service Commission
- Board of Elections and Ethics

## Regional Bodies

- Metropolitan Washington Council of Governments
- National Capital Planning Commission
- Washington Metropolitan Area Transit Authority
- Washington Metropolitan Area Transit Commission
- Washington Metropolitan Airports Authority

\*Elected officials

# **Transmittal Letter**





ADRIAN M. FENTY  
MAYOR

September 23, 2009

The Honorable Barack H. Obama  
President of the United States  
1600 Pennsylvania Avenue, NW  
Washington, DC 20500

Dear Mr. President,

On behalf of the residents of the District of Columbia, I submit to you the District's Fiscal Year 2010 Budget and Financial Plan, entitled "Meeting the Challenge."

The \$8.8 billion spending plan, including \$6.0 billion in General Fund resources, is the District of Columbia's fourteenth consecutive balanced budget. This budget exemplifies the commitment of the District to strengthening critical services while preparing for a sustainable fiscal future.

This year, the District confronted a decline in revenue estimates in June 2009, the month the District had prepared to submit a budget request to Congress. We met the challenge and worked collaboratively to identify cost savings. The budget was balanced by identifying targeted reductions in agencies, using the federal American Recovery and Reinvestment Act funding to maintain and enhance critical education, transportation, health and environmental initiatives, and striving to make every District service and program more efficient, and effective. This budget maintains the fiscal discipline that has kept the District's AAA credit rating on Wall Street, affirming the District's stability and positive long-term outlook.

The FY 2010 budget supports continued investments in education and public safety. This budget will continue the education reforms in the District of Columbia Public Schools, expanding the comprehensive staffing model to more schools and investing in school facility modernization. The District of Columbia Public Libraries will open four new branch libraries in the spring of 2010. Public safety in the District will continue to improve with a COPS stimulus grant enabling the Metropolitan Police Department to hire 50 additional police officers.

A thriving city also requires investments in healthcare, human services, infrastructure and environment, economic development and affordable housing. This year, we plan to preserve and expand initiatives including the Home Purchase Assistance Program, which will help almost 400 District residents purchase their own homes, and the Housing First Permanent Supportive Housing initiative that will ensure hundreds of families and individuals who were once chronically homeless will maintain housing and services. Finally, stimulus funds for the District Department of Transportation will support economic development, pedestrian and driver safety, and alternative transportation.

This budget proposal is a product of thorough analysis of every District government agency and vigorous Council oversight. We believe we can continue to improve the delivery of services, while securing the District's fiscal sustainability.

I look forward to Federal approval of this budget.

Sincerely,

A handwritten signature in black ink, appearing to read "Adrian M. Fenty". The signature is stylized and cursive, with a large initial "A" and "F".

Adrian M. Fenty

# FY 2010 Proposed Budget and Financial Plan

## Volume 3

### **Agency Budget Chapters** *(by Appropriation Title)*

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Volume 6 - FY 2010 Proposed Budget and Financial Plan - *FY 2010 - FY 2015 Capital Appendices*

Volume 7 - FY 2010 Proposed Budget and Financial Plan - *FY 2010 - FY 2015 Highway Trust Fund*

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# How to Read the Budget and Financial Plan

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The District of Columbia's FY 2010 Proposed Budget and Financial Plan is a communications tool that presents and explains policy priorities; agency operations, including program/organizational structures; and performance measures in the context of the financial plan that shows the District's sources of revenue and planned expenditures. Included are forecasts of economic and financial conditions, current and planned long-term debt financing, policy decisions, and other important financial information for the District's government. These elements are essential for accurate financial reporting and sound management of public resources.

*How to Read the Budget and Financial Plan* describes the sections of this budget volume that define the budget priorities for the District. These sections are consistent with the National Advisory Council on State and Local Budgeting's recommended budget practices that call for a presentation of information that provides the reader with a guide to government programs and organizational structure. Additionally, these sections are consistent with the standards of the Government Finance Officers Association for the Distinguished Budget Presentation Award.

The FY 2010 Budget and Financial Plan is presented in seven volumes summarized as follows:

**Executive Summary (Volume 1)** - Provides a high-level summary of the general budget and financial information, including sections describing the new initiatives within the District's proposed budget, the

transmittal letters from the Mayor, information on the strategic budgeting process, the District's 5-year financial plan, detailed information on the District's projected revenues and expenditures, and various appendices. In addition, this volume includes information about the District's budgetary and financial management policies, grant match and maintenance of effort, statistical profile of the District, glossary of budget terms, budget summary tables by agency and fund type, and the Budget Request Act legislation that serves as the basis for the District's federal appropriations act.

**Agency Budget Chapters (Volumes 2 and 3)** - Describes the operating budgets for each of the District's agencies by appropriation title. Appropriation titles categorize the general areas of services provided by the District on behalf of its citizens and are listed in the Table of Contents. Examples are Public Education System and Human Support Services.

**Operating Appendices (Volumes 4 and 5)** - Includes detailed supporting tables displaying the proposed expenditures and full-time equivalents in the operating budgets that are described in Volume 2.

**Note:** These volumes are available exclusively on the Government of the District of Columbia website at <http://cfo.dc.gov/>.

**Capital Appendices (Volume 6)** - Describes the District's proposed six-year capital improvement plan for all of the District's agencies (excluding the Highway Trust Fund).

**Highway Trust Fund (Volume 7)** - Describes the District's proposed FY 2010 to 2015 planned projects.

Detailed information on the chapter contents of each volume include:

## **Volume 1: Executive Summary**

Includes:

### **Introduction: FY 2010 Proposed Budget and Financial Plan**

This chapter is a narrative and graphic summary of the proposed budget and financial plan. It describes the overall proposed budget, including the sources and uses of public funds versus the prior year's approved budget. The chapter also explains the budget development process and calendar for FY 2010.

### **Strategic Budgeting**

This chapter describes the initiatives that the District is undertaking to improve budgeting and management of resources. It includes a description of the District's continued efforts and progress in Performance-Based Budgeting (PBB), which is the District's initiative to align resources with results, benchmarking, performance measurement, performance planning, and service-level budgeting. PBB greatly improves the District's ability to make policy and funding decisions based on anticipated results and improve the District's ability to hold program managers accountable for achieving results.

### **Financial Plan**

The Financial Plan summarizes planned revenues and expenditures for FY 2010-2013. This chapter includes financing sources and uses and assumptions applied to derive the short-term and long-term economic outlook. It also includes an assessment of the impact of budgetary decisions on the financial health of the District.

### **Revenue**

This chapter shows current revenue projections for each revenue type as certified by the Office of the Chief Financial Officer. It also details the District's revenue sources, provides an overview of the District's and regional economy and economic trends, and the outlook for revenue through FY 2013.

### **Operating Expenditures**

This chapter describes the District's recent local expenditures and future projections. It includes analysis of expenditures between FY 2005 and 2008, both by agency and by expense category such as personnel, supplies, or fixed costs.

### **Capital Improvements Plan**

This chapter describes the overall CIP including the sources and uses of Capital funds.

### **Appendices**

This last section of the Executive Summary volume contains a number of items to clarify the District's budget:

- The **D.C. Comprehensive Financial Management Policy** provides a framework for fiscal decision-making by the District to ensure that financial resources are available to meet the present and future needs of District citizens;
- The **Grant Match and Maintenance of Effort** section includes a table by agency and grant number that provides the required grant match and maintenance of effort contributions for federal and private grants received by the District;

- The **Basis of Budgeting and Accounting** section describes the basis of budgeting and accounting, which allows the reader to understand the different presentation methods of the District's finances;
- The **Glossary of Budget Terms** section describes unique budgeting, accounting, and District terms that may not be known by the general reader;
- The **Summary Tables** detail the District's proposed operating budget by agency and fund type for both the budgeted dollars and positions; and
- The **Budget Request Act** is the legislation that the District Council and Mayor use to enact the District's budget via local law, and serves as the basis for the District's federal appropriations act to be enacted into law by the United States Congress and President via the federal appropriations process.

## Volumes 2 and 3: Agency Budget Chapters - Part I & II

Includes:

Agency chapters illustrate available resources, what the resources are spent on, and the outcomes achieved and anticipated as a result of these expenditures.

Changes from the previous year include:

- The FY 2010 Budget and Financial Plan provides the budget in a table format and the bulk of the budget detail is presented in tabular form, with expanded information in the tables for FY 2010 as well as narrative summaries.
- For those agencies with performance plans, a table is included in the agency chapter that contains the agency's performance measures.

Chapters are grouped by appropriation title and each chapter contains the following sections, as appropriate:

### Header Information:

- Agency name and budget code;
- Website address and telephone; and
- FY 2010 proposed operating budget table.

### Introduction:

- Agency mission; and
- Summary of Services.

### Financial and Program Information:

- Proposed Funding by Source table;
- Proposed Full-Time Equivalents table;
- Proposed Expenditure by Comptroller Source Group table;
- Program Descriptions;
- Proposed Expenditure by Program (PBB agencies) table;
- Major Baseline, Cost Savings and Policy Initiatives;
- FY 2009 Approved Budget to FY 2010 Proposed Budget reconciliation table;
- Agency Performance Plan Objectives; and
- Agency Performance Measures table.

To help the reader navigate the Agency Budget Chapter volume, an example of an agency narrative is presented at the end of this chapter. This example represents a performance plan agency. Callout boxes highlight the features discussed above.

## Volumes 4 and 5: Operating Appendices - Part I and II

These two volumes provide supporting tables to each agency's proposed operating budget. The tables generally include FY 2008 actual expenditures, FY 2009 approved budgets, the FY 2010 proposed budget, and the change from FY 2009 to FY 2010 (unless noted).

The following tables are provided for Agencies that have been converted to a performance-based budgeting format:

**Schedule 30-PBB** - Dollars summarized by program, activity, and governmental fund (governmental fund breakout is for FY 2010 only and includes general fund detail);

**Schedule 40-PBB** - Dollars summarized by program, comptroller source group and governmental fund;

**Schedule 40G-PBB** - Dollars summarized by program, comptroller source group and appropriated fund within the general fund;

**Schedule 41** - Dollars and FTEs summarized by comptroller source group and governmental fund;

**Schedule 41G** - Dollars and FTEs summarized by comptroller source group and appropriated fund within the general fund; and

**Schedule 80** - Dollars and FTEs summarized by revenue type, appropriated fund, and revenue source (for FY 2010 proposed budget only).

The following tables are provided for agencies that have not been converted to a PBB format:

**Schedule 30** - Dollars summarized by control center, responsibility center, and governmental fund (governmental fund breakout is for FY 2009 only and includes general fund detail);

**Schedule 40** - Dollars summarized by control center, comptroller source group and governmental fund;

**Schedule 40G** - Dollars summarized by control center, comptroller source group and appropriated fund within the general fund;

**Schedule 41** - Dollars and FTEs summarized by comptroller source group and governmental fund;

**Schedule 41G** - Dollars and FTEs summarized by comptroller source group and appropriated fund within the general fund; and

**Schedule 80** - Dollars and FTEs summarized by revenue type, appropriated fund, and revenue source (for FY 2010 proposed budget only).

## Volume 6: Capital Appendices

This volume covers the District's FY 2010-FY 2015 Capital Improvements Plan (CIP), excluding the Highway Trust Fund. The volume includes:

- The **Introduction** chapter describes the overall CIP including the sources and uses of capital funds, the District's policies and procedures for its capital budget and debt, the FY 2010 planning process, and an overview of the District of Columbia's Water and Sewer Authority's FY 2009-FY 2016 capital improvement plan.
- The **Project Description Forms** comprise the major portion of the capital appendices volume. The project description forms provide details on capital projects funded by general obligation bonds, pay-as-you-go (paygo) capital, the Master Equipment Lease program, and the Local Street Maintenance Fund. Each page shows one subproject's planned allotments for fiscal years 2010 through 2015, description, annual operating impact, milestone data, and location on a map.
- The **Appendices** provide supporting tables and a glossary about the District's capital budget, including:
  - The **FY 2010 Appropriated Budget Authority Request** table summarizes the proposed new projects and changes (increase or decrease) for ongoing projects by agency, subproject, and fund (Local versus Local Street Maintenance);
  - The **FY 2010 - FY 2015 Planned Expenditures From New Allotments** table summarizes the new allotments' planned FY 2010-FY 2014 expenditures by agency, project, and subproject;
  - The **FY 2010-FY 2015 Planned Funding** table summarizes the FY 2010 and six-year funding sources for all new allotments by agency, subproject, and funding source;
  - The **Balance of Capital Budget Authority, All Projects** table summarizes the lifetime budget authority, life-to-date expenditures, total commitments, and balance of budget authority for all ongoing capital projects by agency, project, and authority (District versus federal); and

- The **Capital Project Cost Estimate Variance** table displays changes to project costs since the FY 2009 Budget.

## **Volume 7: Highway Trust Fund**

This volume covers the District's FY 2010-FY 2015 proposed Highway Trust Fund expenditures, including:

- The **Introduction** chapter describes the Highway Trust Fund program, including the sources and uses of the funds, the District's policies and procedures for the trust fund, and the FY 2010 planning process.
- The next section, the **Project Description Forms**, comprise the majority of the Highway Trust Fund volume. Each page shows one sub-project's planned allotments for FY 2010 through FY 2015, description, annual operating impact, milestone data, and location on a map.
- The last section, the **Appendices**, provides supporting tables about the District's Highway Trust Fund program.

Agency Website address & Telephone

Agency budget code

(HA0)

# Department of Parks and Recreation

Agency name

http://dpr.dc.gov  
Telephone: 202-673-7647

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$63,033,972	\$57,638,166	\$52,258,355	-9.3
FTEs	754.8	811.4	584.3	-28.0

FTE actuals are the number of Full Time Equivalent positions paid.

This shows the agency's FY 2008 actual expenditures, FY 2009 approved budget, the FY 2010 proposed budget and the variance from FY 2010 to FY 2009. This includes the agency's operating budget and FTEs.

### Summary of Services

DPR maintains over 900 acres of parkland and 68 facilities across the District of Columbia, including recreation and community centers, pools, playgrounds, athletic fields and play courts, and provides programs and services to individuals and groups throughout the District. DPR delivers a wide range of activities, including summer camps, which serve children and youth, sports leagues and events, instructional...

youth, therapeutic recreation, and food and nutritional programs.

This section describes the agency's mission and purpose.

Summary of Services - a concise explanation of the agency's key functions.

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table HA0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table HA0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	46,431	49,029	44,820	43,638	-1,182	-2.6
Special Purpose Revenue Funds	1,381	3,995	2,492	2,014	-478	-19.2
<b>Total for General Fund</b>	<b>47,812</b>	<b>53,024</b>	<b>47,312</b>	<b>45,652</b>	<b>-1,660</b>	<b>-3.5</b>
<b>Federal Resources</b>						
Federal Payments	0	-2	0	0	0	N/A
Federal Grant Funds	0	-22	0	0	0	N/A
<b>Total for Federal Resources</b>	<b>0</b>	<b>-23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Private Funds</b>						
Private Grant Funds	831	1,133	1,000	0	-1,000	-100.0
<b>Total for Private Funds</b>	<b>831</b>	<b>1,133</b>	<b>1,000</b>	<b>0</b>	<b>-1,000</b>	<b>-100.0</b>
<b>Intra-District Funds</b>						
Intra-district Funds	14,918	8,900	9,326	6,607	-2,719	-29.2
<b>Total for Intra-District Funds</b>	<b>14,918</b>	<b>8,900</b>	<b>9,326</b>	<b>6,607</b>	<b>-2,719</b>	<b>-29.2</b>
<b>Gross Funds</b>	<b>63,561</b>	<b>63,034</b>	<b>57,638</b>	<b>52,258</b>	<b>-5,380</b>	<b>-9.3</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

**This table presents the agency's total operating budget from each funding source (Local, Dedicated Taxes, Special Purpose Revenue, Federal Payments, Federal Grants, Medicaid, Private Grants, and Intra-District sources). Shown is a comparison of the FY 2007 actual, FY 2008 actual, FY 2009 approved, and FY 2010 proposed budgets.**

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table HA0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table HA0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change
<b>General Fund</b>						
Local Funds	586.9	590.3	658.5	572.8	-85.7	-13.0
Special Purpose Revenue Funds	9.6	10.2	9.9	8.5	-1.4	-13.9
<b>Total for General Fund</b>	<b>596.5</b>	<b>600.6</b>	<b>668.4</b>	<b>581.3</b>	<b>-87.1</b>	<b>-13.0</b>
<b>Private Funds</b>						
Private Grant Funds	16.0	4.4	22.0	0.0	-22.0	-100.0
<b>Total for Private Funds</b>	<b>16.0</b>	<b>4.4</b>	<b>22.0</b>	<b>0.0</b>	<b>-22.0</b>	<b>-100.0</b>
<b>Intra-District Funds</b>						
Intra-District Funds	145.0	149.8	121.0	3.0	-118.0	-97.5
<b>Total for Intra-District Funds</b>	<b>145.0</b>	<b>149.8</b>	<b>121.0</b>	<b>3.0</b>	<b>-118.0</b>	<b>-97.5</b>
<b>Total Proposed FTEs</b>	<b>757.5</b>	<b>754.8</b>	<b>811.4</b>	<b>584.3</b>	<b>-227.1</b>	<b>-28.0</b>

This table lists the agency's FTEs for two prior years, the current year, and upcoming fiscal year by revenue type.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table HA0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table HA0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
11 Regular Pay - Cont Full Time	14,445	17,891	14,168	17,367	3,199	22.6
12 Regular Pay - Other	19,077	15,999	18,583	10,240	-8,342	-44.9
13 Additional Gross Pay	609	1,500	411	417	6	1.4
14 Fringe Benefits - Curr Personnel	6,468	7,010	5,798	5,049	-749	-12.9
15 Overtime Pay	912	671	515	524	9	1.7
99 Unknown Payroll Postings	0	0	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>41,511</b>	<b>43,070</b>	<b>39,475</b>	<b>33,597</b>	<b>-5,878</b>	<b>-14.9</b>
20 Supplies and Materials	1,618	1,759	1,712	874	-839	-49.0
30 Energy, Comm. and Bldg Rentals	4,100	4,209	3,670	4,317	647	17.6
31 Telephone, Telegraph, Telegram, Etc	1,298	1,292	1,127	769	-358	-31.8
32 Rentals - Land and Structures	380	238	124	0	-124	-100.0
34 Security Services	1,024	576	1,189	0	-1,189	-100.0
35 Occupancy Fixed Costs	0	0	0	1	1	N/A
40 Other Services and Charges	1,091	2,300	1,420	1,246	-175	-12.3
41 Contractual Services - Other	11,571	8,832	7,985	11,019	3,034	38.0
50 Subsidies and Transfers	144	0	0	0	0	N/A
70 Equipment & Equipment Rental	825	756	934	436	-498	-53.3
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>22,050</b>	<b>19,964</b>	<b>18,163</b>	<b>18,661</b>	<b>498</b>	<b>2.7</b>
<b>Gross Funds</b>	<b>63,561</b>	<b>63,034</b>	<b>57,638</b>	<b>52,258</b>	<b>-5,380</b>	<b>-9.3</b>

\*Percent Change is based on whole dollars.

**This table lists the agency's total operating expenditures for FY 2007 , FY 2008, FY 2009 approved budget, and FY 2010 proposed budget at the Comptroller Source Group level.**

## Program Description

The Department of Parks and Recreation operates through the following 5 programs:

**Development and Community Affairs (Agency Support)** - provides community outreach, volunteer opportunities, and development activities for District residents, visitors, and DPR in order to provide additional resources and staff, and to meet and exceed customer expectations.

This program contains the following 6 activities:

- **Director's Office** - provides vision and support to the department in order to guide senior managers in a direction most beneficial to the department and residents;
- **Inter-governmental Activity** - provides services that establish relationships between government entities in a laborative and efficient manner for the benefit of the District;
- **Community Relations Activity** - provides structured partnerships, volunteer opportunities and community services to citizens, visitors, organizations and DPR, as a means of outreach, partnerships, community activity and communication between the government and residents of the District of Columbia;
- **Marketing and Development Activity** - works with all areas of DPR, other government entities, public and private organizations to create, manage and distribute information and materials for use by public, media, and staff through use of printed, broadcast and electronic communications;
- **Permitting Activity** - provides control, supervision and governance over the use of DPR operated and maintained ball fields, parks, picnic areas and other facilities through permits and fees, thus benefiting the users of these areas; and
- **Partnerships Activity** - fosters support for DPR through donations, grants, innovative public and private partnerships, and volunteer service by individuals, groups, and organizations. The Office of Partnerships and Development collaborates with community groups, businesses, non-profit organizations, and concerned individuals to

maintain and improve DPR's parks and recreation centers, provide free programming at our facilities and sustain overall mission of DPR.

**Recreation Programs and Services** - provides sports, health and fitness programs, youth programs, aquatics, and a diverse array of camps for District residents and visitors so that they can participate in and learn about sports and leisure activities, as well as improve their health and well-being.

This program contains the following 9 activities:

- **Recreation Services** - provides planning, supervision and logistical support to the ward offices and multiple recreation centers throughout the District so that recreation programs and facilities are provided in an efficient and orderly manner for the benefit of residents and visitors of the District of Columbia;
- **Swimming and Fitness** - provides swimming recreation, fitness, and competition opportunities for District citizens and visitors so that they can improve their health and fitness for recreation, fitness, and competitive purposes;
- **Sports, Health & Fitness** - provides structured and self-directed recreational sports, health and fitness programs to District residents and visitors so that they can learn and/or master athletic skills, healthy living techniques, and the principles of fitness;
- **Youth Development** - provides specialized outreach services to DC children and youth ages 9 to 21 at risk of negative social behaviors, by providing opportunities in education, employment, community service and scholarship, so that they can reconnect to mainstream society and lead productive and healthy lives;
- **Urban Camps (Summer Operations)** - provide operations that coordinates the planning and implementation of summer activities for the department so that District residents and visitors of all ages may easily take advantage of cultural, educational, recreational, leisure and social activities available through DPR;
- **Environmental Activities** - provides environmental education and gardening programs to District residents and visitors of all ages so that they can learn about, explore, and experience the urban and natural environment;

**This indicates the specific programs and activities within an agency. It contains detailed descriptions of their purpose and how they contribute to the lives of District residents and visitors.**

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table HA0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table HA0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
No Activity Assigned	23	0	0	0	0.0	0.0	0.0	0.0
(1010) Personnel				37	4.0	5.0	5.0	0.0
(1015) Training & Employee Development				-27	1.0	0.0	0.0	0.0
(1017) Labor/Management Partnerships				3	1.0	1.0	1.0	0.0
(1020) Contracting & Procurement				-33	1.0	1.0	1.0	0.0
(1030) Property Management	0	124	4,169	4,045	0.0	0.0	0.0	0.0
(1040) Information Technology	681	531	1,900	1,369	3.0	3.0	3.0	0.0
(1055) Risk Management	235	256	194	-62	2.0	2.0	1.0	-1.0
(1060) Legal	16	0	0	0	0.0	0.0	0.0	0.0
(1070) Fleet Management	1,584	1,477	1,523	46	2.0	22.0	23.0	1.0
(1080) Communications	48	49	48	-1	1.0	1.0	1.0	0.0
(1085) Customer Service	108	87	138	51	2.0	1.0	2.0	1.0
<b>Subtotal (1000) Agency Management Program</b>	<b>3,715</b>	<b>3,819</b>	<b>9,246</b>	<b>5,427</b>	<b>26.0</b>	<b>26.0</b>	<b>27.0</b>	<b>1.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Agency Budget Operations	87	5	106	101				1.0
(120F) Agency Accounting Operations	321	237	220	-117				-1.0
(130F) Agency Fiscal Officer Operations	2	63	141	78				0.5
<b>Subtotal (100F) Agency Financial Operations</b>	<b>410</b>	<b>304</b>	<b>467</b>	<b>157</b>				<b>0.5</b>
<b>(2400) Agency Support</b>								
(2410) Director's Office	786	584	625	41				0.0
(2420) Intergovernmental Relations	128	12	0	-116				0.0
(2430) Community Relations	1,163	1,059	376	-603	6.0	6.0	5.0	-1.0
(2440) Marketing and Development	323	314	0	-314	2.0	2.0	0.0	-2.0
(2450) Permitting	142	128	138	10	2.0	2.0	2.0	0.0
(2460) Partnerships	156	158	0	-158	1.0	2.0	0.0	-2.0
<b>Subtotal (2400) Agency Support</b>	<b>2,698</b>	<b>2,254</b>	<b>1,139</b>	<b>-1,115</b>	<b>23.0</b>	<b>18.0</b>	<b>13.0</b>	<b>-5.0</b>

(Continued on the next page)

This describes the agency's programs & activities.

This provides an overall budgeted funding level and number of approved full-time equivalent employees (FTEs) for FY 2008 actuals, approved FY 2009 and FY 2010 proposed for specific programs and activities.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial and Baseline Adjustments:** The following adjustments were made in Local funds: a reduction of \$700,000 in nonrecurring costs in the Agency Support program that pertained to one-time funding for the Boys and Girls Club grant, the UNIFEST grant, and the renovation of the Shoeshop Building; a net increase of \$19,364 including a net reduction of 91.8 FTEs impacting multiple programs for salary, step, and other personal services cost adjustments; a net increase of \$1,648,375 due to fixed costs adjustments for OPM and OCTO.

multiple programs across a decrease of \$1,409,124 in impacting multiple programs. Revenue funds: a decrease in Recreational Programs for a net increase of \$275,062 and Facility Management Programs for salary, step, and cost adjustments; and a net intra-agency adjustments in

programs. In Private Grant funds: a reduction of \$49,268 and 3.4 FTEs. In Intra-District funds: a net reduction of \$386,855 for fixed costs primarily impacting the Recreational Programs; a decrease of \$1,164,594 and 33.1 FTEs in the Recreational Programs and the Specialty & Targeted Programs for salary, step, and other personal services cost adjustments; and an increase of \$3,499,327 in intra-agency adjustments primarily in the Recreational Programs.

**Transfers In/Out:** In FY 2009 and before, the Department of Parks and Recreation (DPR), through its Office of Educational Services (OES), received Intra-District funds from the Office of the State Superintendent of Education (OSSE) and a Headstart grant to pay for the personnel and administrative costs of being a direct provider of subsidized child care programs. Through memoranda of understanding, DPR received the Intra-District funds based on enrollment at its programs. Due to DPR's inability to collect funding sufficient to cover OES operations, the proposed budget anticipates that the agency will no longer be a direct provider of child care services. This action reduces DPR's Intra-District budget by \$5,100,000 and 84.9 FTEs, and reduces DPR's Private Grant budget by \$951,000 and 18.60

FTEs. OSSE, however, will maintain the same level of funding for child care and Pre-K programs demonstrating attendance, including Pre-K, Before- and After-Care, and Afterschool programs.

**Cost Savings:** The proposed budget reduces discretionary purchases for DPR by \$676,401, including facility rentals, out-of-city travel, conference fees, membership dues, equipment rentals, and contractual services. The proposed budget also reduces DPR's fixed costs, by a total of \$553,879, by aligning budget lines with revised estimates for telecom, fleet, and occupancy. Finally, the proposed budget reduces contractual services by \$1,102,471, in recognition of currently help safeguard during hours of operation.

**New for FY 2010, the Major Baseline Adjustments, Cost Savings and Policy Initiatives section, provides a more comprehensive explanation of Table 5; it includes major changes within the budget from the initial agency request through the policy decisions made by the Mayor and the Council.**

is a key time for youth to keep them safe and healthy, district's commitment to the camp opportunities, the \$975,000 in additional grass in recreation centers, field maintenance. The proposed budget also includes \$350,127 to fund staff, supplies, and equipment needed to operate the Wilson Pool upon completion of the capital project. DPR's energy and water/sewer fixed costs will go up by \$23,859 in the proposed budget; this net increase is due to the opening of the Wilson Pool and revised OPM estimates. An additional \$27,300 is also provided in the budget to fund the Recreation Volunteer Background Check & Screening Act of 2000 (B13-303).

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table HA0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The three categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes to the baseline budget (includes agency request), (3) changes related to policy initiatives.

**Table HA0-5**  
(dollars in thousands)

**LOCAL FUND: FY 2009 Approved Budget**

**Initial and Baseline Adjustments**

Reduction for nonrecurring cost savings - Support	Multiple Programs		
Boys and Girls Club, and grant to UNFEST			
Net effect of fixed cost adjustments - Funding adjustments for OPM and OCTO estimates	Multiple Programs		
Net effect of salary and benefits changes - Salary steps and other personal services funding adjustments	Multiple Programs		
Intra-Agency Changes - Funding redirected across multiple programs	Multiple Programs	-1,307	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Funding adjustments for revised OPM estimates	Multiple Programs	159	0.0

**Baseline Adjustments**  
Describes adjustments to the agency's FY 2010 proposed budget compared to the FY 2009 approved budget.

Using a revised format, this table describes the changes made to an agency during the overall budget formulation process.

**Policy Initiatives and Cost Savings**

Eliminate - Align security budget with revised OPM estimates	Agency Management Program	-1,171	0.0
Reduce - Reduce discretionary purchases, including facility rentals, out-of-city travel, conference fees, membership dues, equipment rentals, contractual services	Multiple	-676	0.0
Cost decrease - Align fleet budget with revised DPW estimates	Agency Management Program	-90	0.0
Cost decrease - Align occupancy budget with revised OPM estimates	Agency Management Program	0	0.0
Cost decrease - Align procurement assessment budget with revised OCP estimates	Agency Management Program	-42	0.0
Cost decrease - Align telecom budget with revised OCTO estimates	Agency Management Program	-388	0.0
Cost increase - Align energy and waste/water budget with revised OPM	Agency Management Program	24	0.0
Additional target programming for	Recreational Programs	250	0.0
and athletic field maintenance	Park & Facility Management	975	0.0
needed to operate the Wilson	Multiple	350	6.0
and Check & Screening	Rec	107	0.0

Describes policy decreases that are the result of proposed Cost Savings initiatives.

Describes increases and transfers that are a result of District Policy Initiatives.

Act of 2000 - B13.303

**LOCAL FUND: FY 2010 Proposed Budget and FTE**

(Continued on the next page)

## Agency Performance Measures

Table HA0-6

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Percent of participants involved in on-going partner-led programs	n/a	1,000	1700	2,000	2,200	2,400
Value of grant funding for after-school programs	\$0	\$500,000	\$750,000	\$750,000	\$1 mil	\$1.25 mil
Value of funding received from corporate sponsors	\$942,805	\$3 mil.	\$1,437,408	\$4 mil.	\$5 mil.	\$5.5 mil.
Percent of DPR youth sports & fitness enrollments female	36%	45%	46%	50%	50%	55%
Percent of DPR youth sports & fitness enrollments	6,189	12,000	8,394	16,000	20,000	21,500
Percent of adult sports & fitness enrollments	1,034	3,000	1,234	5,000	7,000	7,500
Percent of Cooperative Play programs	9	10	10	14	16	18
Percent of Little Explorer camps			25	28	31	31
Combined numbers of Masters and Challengers Programs			0	8	12	16
Percent of meals reimbursed			95%	95%	95%	95%
Percent of meals served			6,632	1,147,138	1,160,482	1,164,345
Percent of early/before- & after-care slots vacant			20%	0%	0%	0%
Percent of early/before- & after-care slots			774	800	825	850
<b>Objective 2:</b>						
Percent of Dog Exercise areas designed and constructed	n/a	3	2	4	2	2
Percent of ball fields serviced each 3-week cycle	n/a	100%	100%	100%	100%	100%
Percent of ball fields maintained	n/a	78	80	82	83	83
Percent of new "adopt-a-park" agreements	n/a	15	1	15	15	15

**Describes specific agency performance objectives from FY 2007 through the projected measure goal in FY 2011.**

(Continued on next page)

# D

## Public Education System

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# District of Columbia Public Schools

www.k12.dc.us

Telephone: 202-442-5635

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$1,009,136,763	\$764,573,263	\$779,574,349	2.0
FTEs	9,411.0	7,375.5	6,909.4	-6.3

The mission of the District of Columbia Public Schools (DCPS) is to educate all children in the District of Columbia, providing the knowledge and skills they need to achieve academic success and choose a rewarding professional path.

## Summary of Services

DCPS delivers all services required to provide students with a quality education. These include:

- Operating schools that provide a consistent foundation in academics, strong support for social and emotional needs, challenging themes and programs;
- Hiring, developing, and rewarding teachers, principals, aides, and other staff;
- Developing and implementing academic tools that provide all students with meaningful options for life;
- Collecting data and providing decision and policy-makers with accurate information about how students and the school district are performing;
- Providing schools the administrative and operational support they need to foster student achievement; and
- Creating forums for interaction and continued dialogue between DCPS and families and community members.

The Local funds budget for the District of Columbia Public Schools is developed through the Uniform Per Student Funding Formula (UPSFF). For FY 2010, Local funds for the UPSFF are being augmented with funding received pursuant to the American Recovery and Reinvestment Act of 2009. It provides a per student base foundation funding level as well as weighting factors for grade level. The UPSFF assigns additional funds for special education categories, summer school, and English language learners. For more information, refer to District of Columbia Official Code Section 38-29.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table GA0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GA0-1**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	813,902	868,141	562,109	510,881	-51,228	-9.1
Special Purpose Revenue Funds	13,894	6,072	3,671	4,005	334	9.1
<b>Total for General Fund</b>	<b>827,796</b>	<b>874,214</b>	<b>565,780</b>	<b>514,886</b>	<b>-50,895</b>	<b>-9.0</b>
<b>Federal Resources</b>						
Federal Payments	16,035	17,056	40,000	42,200	2,200	5.5
Federal Grant Funds	121,381	1,376	9,514	9,955	441	4.6
<b>Total for Federal Resources</b>	<b>137,416</b>	<b>18,433</b>	<b>49,514</b>	<b>52,155</b>	<b>2,641</b>	<b>5.3</b>
<b>Private Funds</b>						
Private Grant Funds	8,216	6,194	3,784	3,784	0	0.0
<b>Total for Private Funds</b>	<b>8,216</b>	<b>6,194</b>	<b>3,784</b>	<b>3,784</b>	<b>0</b>	<b>0.0</b>
<b>Intra-District Funds</b>						
Intra-District Funds	61,603	110,297	145,495	208,750	63,255	43.5
<b>Total for Intra-District Funds</b>	<b>61,603</b>	<b>110,297</b>	<b>145,495</b>	<b>208,750</b>	<b>63,255</b>	<b>43.5</b>
<b>Gross Funds</b>	<b>1,035,030</b>	<b>1,009,137</b>	<b>764,573</b>	<b>779,574</b>	<b>15,001</b>	<b>2.0</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table GA0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table GA0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b>General Fund</b>						
Local Funds	8,963.3	8,392.6	6,012.5	5,075.0	-937.5	-15.6
Special Purpose Revenue Funds	270	9.8	16.0	16.0	0.0	0.0
<b>Total for General Fund</b>	<b>8,990.3</b>	<b>8,402.4</b>	<b>6,028.5</b>	<b>5,091.0</b>	<b>-937.5</b>	<b>-15.6</b>
<b>Federal Resources</b>						
Federal Payments	0.0	0.0	0.0	156.0	156.0	N/A
Federal Grant Funds	932.9	1175	140.0	135.1	-4.9	-3.5
<b>Total for Federal Resources</b>	<b>932.9</b>	<b>1175</b>	<b>140.0</b>	<b>291.1</b>	<b>151.1</b>	<b>107.9</b>
<b>Private Funds</b>						
Private Grant Funds	0.0	475	49.0	49.0	0.0	0.0
<b>Total for Private Funds</b>	<b>0.0</b>	<b>475</b>	<b>49.0</b>	<b>49.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Intra-District Funds</b>						
Intra-District Funds	602.2	843.6	1,158.0	1,478.4	320.4	27.7
<b>Total for Intra-District Funds</b>	<b>602.2</b>	<b>843.6</b>	<b>1,158.0</b>	<b>1,478.4</b>	<b>320.4</b>	<b>27.7</b>
<b>Total Proposed FTEs</b>	<b>10,525.4</b>	<b>9,411.0</b>	<b>7,375.5</b>	<b>6,909.4</b>	<b>-466.1</b>	<b>-6.3</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table GA0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GA0-3**

(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
11 Regular Pay - Cont Full Time	383,103	403,237	353,092	342,161	-10,931	-3.1
12 Regular Pay - Other	135,730	124,496	110,251	136,234	25,983	23.6
13 Additional Gross Pay	17,204	26,400	14,553	17,001	2,448	16.8
14 Fringe Benefits - Curr Personnel	69,262	67,640	67,425	72,701	5,276	7.8
15 Overtime Pay	11,754	7,843	2,912	2,395	-517	-17.8
99 Unknown Payroll Postings	-20	0	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>617,032</b>	<b>629,616</b>	<b>548,232</b>	<b>570,492</b>	<b>22,260</b>	<b>4.1</b>
20 Supplies and Materials	27,198	32,580	38,431	14,531	-23,900	-62.2
30 Energy, Comm. and Bldg Rentals	35,457	36,274	24,402	36,851	12,449	51.0
31 Telephone, Telegraph, Telegram, Etc	6,462	4,854	4,144	5,964	1,820	43.9
32 Rentals - Land and Structures	7,609	7,616	7,093	5,355	-1,738	-24.5
33 Janitorial Services	35	53	53	339	286	535.8
34 Security Services	421	582	489	347	-142	-29.0
35 Occupancy Fixed Costs	452	673	547	464	-82	-15.1
40 Other Services and Charges	37,400	25,085	27,566	20,962	-6,604	-24.0
41 Contractual Services - Other	90,969	224,024	67,155	96,829	29,674	44.2
50 Subsidies and Transfers	180,427	6,858	11,646	9,928	-1,718	-14.8
70 Equipment & Equipment Rental	32,133	14,988	34,816	17,512	-17,304	-49.7
91 Expense Not Budgeted Others	-566	25,933	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>417,998</b>	<b>379,521</b>	<b>216,342</b>	<b>209,083</b>	<b>-7,259</b>	<b>-3.4</b>
<b>Gross Funds</b>	<b>1,035,030</b>	<b>1,009,137</b>	<b>764,573</b>	<b>779,574</b>	<b>15,001</b>	<b>2.0</b>

\*Percent Change is based on whole dollars.

## Program Description

The District of Columbia Public Schools operates through the following 8 programs:

**School System Management** – provides leadership, management and operational support to schools.

This program contains the following 5 activities:

- **School Leadership** – Principals and Assistant Principals;
- **School Administrative Support** – school-based administration, including business managers, clerks, registrars and other positions;
- **School Operations Support** – provides support to schools to improve operational efficiency;
- **Management, Direction & Oversight**; and
- **School transformation** - provides Instructional Superintendent services.

**Instructional Programs** – provides the foundation and resources that comprise the District of Columbia Public Schools core curriculum.

This program contains the following 13 activities:

- **General Education** – teachers and other resources to provide and support general education teaching and learning;
- **Gifted and Talented** – provides services for students who demonstrate exceptional ability;
- **Early Childhood Education** – includes preschool, pre-kindergarten programs; and headstart program;
- **ESL/Bilingual Education** – assists students whose primary language is not English or who are bilingual;
- **Vocational Education** – provides vocational technical education programs;
- **After-school Programs** – operates programs for students after school hours;
- **Summer School Programs** – operates summer school;
- **Textbook Program** – Procures and distributes textbooks;
- **Library and Media** – provides procurement for and operations of school-based libraries;
- **Instructional Technical Support** – provides technical support services to teachers;
- **Alternative Education** - provides educational programs and services to students outside the general education classroom;

- **Differentiated Instruction** - provides teaching strategies to ensure teaching reaches a full range of learners; and
- **Substitute teachers** - provides for a central pool of substitute teachers to support educational programs.

**Special Education - Local** - provides special education and related services in accordance with local and federal law for students with disabilities so that they will be able to benefit from their education and maximize their ability to be full and active members of society.

This program contains the following 5 activities:

- **Special Education Classroom Support** – provides aides for special education students;
- **Special Education Instruction** – provides teachers and resources to assist special education students;
- **Special Education Instruction Support** – provides instruction support to Special Education classrooms;
- **Special Education Supplement Instruction** – provides centralized support to Special Education classrooms, and
- **Special Education Tuition Payments** – provides tuition payments for Special Education services.

**Instructional Support Services** – provides support to major activities leading to improved curriculum and instructional quality. These activities improve the curriculum for teachers to follow and offer teachers and staff opportunities for professional training and development.

This program contains the following 6 activities:

- **Curriculum Development** – provides assistance with improving the school curriculum;
- **School-Based Professional Development** – provides training to teachers and other school-based staff;
- **Transportation** – provides transportation for field trips;
- **Local Grants Administration** – assists with administration of federal and private grants received by DCPS;
- **Central Based Professional Development Programs** – provides agency wide professional development and training to all staff; and

- **Educational Assessment and Accountability** – provides student data systems and testing.

**Student Support Services** – provides direction and support to schools and serves as a resource to students, parents, and community-based organizations.

This program contains the following 14 activities:

- **Student Support Services** – provides support services to students;
- **Health Services** – provides school nurse services to students;
- **Youth Engagement** – works to engage youth in comprehensive services;
- **Athletics** – operates the student athletics program;
- **Co-Curriculum/Extra Curriculum** – provides additional curriculum resources;
- **Parent Resource Center** – funds parent resource centers in the communities to engage parents in the education process;
- **Student Attendance** – provides services that work to increase student attendance at schools;
- **Student Hearings** – provides student suspension hearings;
- **Truancy Services** – provides services to truant students;
- **Student Affairs** – provides guidance and oversight to student support services;
- **Student Residency** – provides student registration, enrollment and certification services;
- **School-Based Partnerships** – provides oversight and administration to program partnerships with schools and outside entities;
- **Guidance counseling** - provides direction through goals and objective setting to DCPS students; and
- **School social and psychological services** - provides social worker and school psychologist services to the students.

**Non-Instructional Support Services** – comprises activities essential to the operation of the school system, providing resources for a safe and healthy educational environment.

This program contains the following 5 activities:

- **Custodial Services** – provides custodians and cleaning supplies;
- **Food Services** – operates the school nutrition pro-

- gram to ensure students receive healthy meals;
- **Security Services** – provides security services to ensure schools are safe;
- **Public Utilities** – holds the utility costs for school and other DCPS buildings; and
- **Logistics** - provides mail and printing services.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services, to and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

### **Program Structure Change**

As a result of the Public Education Reform Amendment Act of 2007, many state-level functions formerly budgeted within DCPS were transferred to the Office of the State Superintendent of Education (OSSE), and DCPS underwent restructuring. As a result, for FY 2010, DCPS discontinued several programs formerly used for state-level functions. Since most Federal grant funds are now received through the Intra-District process from OSSE, DCPS also discontinued several individual programs formerly used for the direct receipt of grant funds and budgeted most federal grant funds in a single program.

Table 4 fully sets out the DCPS program/activity structure, and Schedule 80 in the Operating Appendices volume shows the federal and private grants directly received by DCPS as well as the details of the agency's Intra-District funds budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GA0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GA0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Personnel	6,679	10,335	10,982	646	48.3	58.0	66.0	8.0
(1015) Training/Employee Development (Central)	0	0	1,219	1,219	0.0	0.0	0.0	0.0
(1017) Labor Management and Partnerships	0	0	292	292	0.0	0.0	1.0	1.0
(1030) Property Management	489	0	0	0	5.0	0.0	0.0	0.0
(1045) Contracting and Procurement	1,569	1,879	1,847	-33	26.0	19.0	19.0	0.0
(1050) Purchase Reports	0	0	2,512	2,512	0.0	0.0	0.0	0.0
(1055) Property Management	3,218	558	0	-558	5.8	0.0	0.0	0.0
(1080) Communications	11,827	20,202	1,017	-19,185	57.5	0.0	9.0	9.0
(1080) Information Technology	0	0	0	0	0.0	73.0	0.0	-73.0
(1085) Customer Service	0	0	503	503	0.0	0.0	2.0	2.0
(1090) Performance Management	0	0	2,289	2,289	0.0	0.0	8.5	8.5
(1095) Financial Services/Business Operations	690	1,130	2,752	1,623	5.0	3.0	0.0	-3.0
(1110) Risk Management	1,511	0	1,693	1,693	0.0	0.0	10.0	10.0
(1120) Legal	878	0	0	0	8.0	0.0	0.0	0.0
(1140) Fleet	-33	0	0	0	0.0	0.0	0.0	0.0
(1160) Communications	672	349	0	-349	6.0	2.0	0.0	-2.0
(1200) Customer Service	0	502	0	-502	0.0	6.0	0.0	-6.0
(1220) Performance Management	0	7,566	0	-7,566	0.0	4.0	0.0	-4.0
(1400) Special Education-Local Funded	-69	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Agency Management Program</b>	<b>27,430</b>	<b>42,521</b>	<b>25,105</b>	<b>-17,415</b>	<b>161.6</b>	<b>165.0</b>	<b>115.5</b>	<b>-49.5</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	2,353	1,728	1,501	-227	20.8	11.0	22.9	11.9
(120F) Accounting Operations	2,312	2,082	3,892	1,810	37.4	38.0	36.7	-1.3
<b>Subtotal (100F) Agency Financial Operations</b>	<b>4,665</b>	<b>3,810</b>	<b>5,392</b>	<b>1,582</b>	<b>58.3</b>	<b>49.0</b>	<b>59.6</b>	<b>10.6</b>
<b>(1500) School System Management</b>								
(1501) School Leadership	0	0	27,171	27,171	0.0	0.0	47.0	47.0
(1502) School Administrative Support	0	0	26,973	26,973	0.0	0.0	437.2	437.2
(1510) School Based Administration	56,086	41,273	0	-41,273	667.9	488.0	0.0	-488.0
(1520) School Operations Support	8,346	23,773	1,406	-22,367	34.7	51.0	12.0	-39.0
(1530) Governance	253	0	0	0	2.0	0.0	0.0	0.0
(1540) Management, Direction & Oversight	5,568	3,913	6,564	2,650	41.8	29.0	18.0	-11.0
(1550) School Transformation	0	118	5,508	5,390	0.0	1.0	31.0	30.0
<b>Subtotal (1500) School System Management</b>	<b>70,254</b>	<b>69,078</b>	<b>67,621</b>	<b>-1,456</b>	<b>746.4</b>	<b>569.0</b>	<b>545.2</b>	<b>-23.8</b>

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**Table GA0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(2000) Instructional Programs</b>								
(1700) State Education Agency	-114	0	0	0	0.0	0.0	0.0	0.0
(2010) Vocational Education- Carl D. Perkins	4,114	5,045	0	-5,045	7.0	22.0	0.0	-22.0
(2100) General Education	283,787	252,469	234,706	-17,763	3,641.9	2,724.0	2,529.5	-194.5
(2120) Alternative Education	0	0	7,096	7,096	0.0	0.0	100.1	100.1
(2130) Differentiated Instruction	0	0	167	167	0.0	0.0	1.0	1.0
(2140) Substitute Teachers	4,661	0	1,269	1,269	29.4	93.0	0.0	-93.0
(2150) Gifted and Talented	271	0	1,128	1,128	2.0	0.0	5.0	5.0
(2200) Early Childhood Education	12,980	58,780	42,317	-16,463	212.6	871.7	684.7	-187.0
(2300) ESL/Bilingual Education	12,933	15,159	22,244	7,085	166.9	189.0	246.1	57.1
(2400) Vocational Education	7,958	2,064	3,816	1,752	80.8	55.0	20.5	-34.5
(2500) Afterschool Programs	12,640	16,091	15,854	-237	33.3	41.0	0.0	-41.0
(2600) Summer School Programs	7,619	6,194	8,407	2,213	1.8	80.0	132.0	52.0
(2700) Textbook Program	3,597	8,077	782	-7,295	2.0	2.0	2.0	0.0
(2750) Library & Media	28	0	374	374	0.0	0.0	0.0	0.0
(2900) Instructional Tech and System Support	1,232	4,708	17,478	12,770	10.3	0.0	23.0	23.0
(SUPT) Superintendent Initiatives	3,639	596	0	-596	0.0	5.0	0.0	-5.0
<b>Subtotal (2000) Instructional Programs</b>	<b>355,346</b>	<b>369,182</b>	<b>355,638</b>	<b>-13,544</b>	<b>4,188.0</b>	<b>4,082.7</b>	<b>3,743.9</b>	<b>-338.8</b>
<b>(2001) Professional Develop - Music Educator</b>								
(2051) Arts in Education - Music	103	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (2001) Professional Develop - Music Educator</b>	<b>103</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(2008) School Based Support</b>								
(2882) Together Everyone Achieves More (TEAM)	597	0	0	0	0.0	0.0	0.0	0.0
(2883) Citigroup Financial	2	0	0	0	0.0	0.0	0.0	0.0
(2887) The Gilder Lehrman Inst of American History	8	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (2008) School Based Support</b>	<b>607</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(2011) HIV/AIDS</b>								
(2061) HIV/AIDS	74	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (2011) HIV/AIDS</b>	<b>74</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(3000) Special Education Local</b>								
(3010) Special Education- IDEA	10,545	16,657	0	-16,657	59.6	153.0	0.0	-153.0
(3020) Special Education- Preschool	225	314	17,356	17,042	0.0	1.0	241.2	240.2
(3030) Special Education Instruction	0	0	89,038	89,038	0.0	0.0	1,169.8	1,169.8
(3040) Special Education Classroom Support	0	0	6,454	6,454	0.0	0.0	53.0	53.0
(3050) Special Ed Supplemental Instruction	0	0	27,277	27,277	0.0	0.0	0.0	0.0
(3100) Special Ed Local Program and Services	22,014	9,161	0	-9,161	372.6	200.0	0.0	-200.0
(3200) Special Education Local Administration	65,213	64,827	0	-64,827	803.5	809.8	0.0	-809.8
(BKJO) Blackmon-Jones Decree	1,950	0	0	0	2.0	0.0	0.0	0.0
(COMP) Blackmon-Jones Decree	0	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (3000) Special Education Local</b>	<b>99,946</b>	<b>90,959</b>	<b>140,125</b>	<b>49,166</b>	<b>1,237.6</b>	<b>1,163.8</b>	<b>1,464.0</b>	<b>300.2</b>

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**Table GA0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(4000) Instructional Support Services</b>								
(4001) Title I	0	10	0	-10	0.0	0.0	0.0	0.0
(4200) Curriculum Development & Implementation	2,798	2,877	3,961	1,084	24.0	15.0	25.0	10.0
(4300) Professional Development Programs	227	3,433	25,163	21,730	1.0	2.0	232.5	230.5
(4400) Transportation	8	0	283	283	0.0	0.0	0.0	0.0
(4500) Local Assessment & Accountability Programs	0	0	45	45	0.0	0.0	0.0	0.0
(4600) Local Grants Administration	5,917	4,101	12,529	8,428	4.6	20.0	80.5	60.5
(4700) Parental Engagement	406	3,338	0	-3,338	0.0	2.0	0.0	-2.0
<b>Subtotal (4000) Instructional Support Services</b>	<b>9,357</b>	<b>13,760</b>	<b>41,981</b>	<b>28,221</b>	<b>29.6</b>	<b>39.0</b>	<b>338.0</b>	<b>299.0</b>
<b>(4002) Title 2 Grants</b>								
(4250) Administration LEA Programs	54	830	0	-830	18.0	11.0	0.0	-11.0
(4255) Professional Development Program	4,494	4,966	0	-4,966	12.0	13.0	0.0	-13.0
(4260) Prof. Development Literacy and Numeracy	2,301	3,548	0	-3,548	12.0	35.0	0.0	-35.0
(4265) Prof. Development Mentoring Program	1,931	2,500	0	-2,500	0.0	21.0	0.0	-21.0
(4270) Professional Development Schools Pgm	2,016	3,480	0	-3,480	0.0	0.0	0.0	0.0
<b>Subtotal (4002) Title 2 Grants</b>	<b>10,797</b>	<b>15,324</b>	<b>0</b>	<b>-15,324</b>	<b>42.0</b>	<b>80.0</b>	<b>0.0</b>	<b>-80.0</b>
<b>(4003) Title 3 Grants</b>								
(4365) ESL/Bilingual Education-Local Schools	507	446	0	-446	0.0	0.0	0.0	0.0
(4370) ESL/Bilingual Education- Private Schools	6	23	0	-23	0.0	0.0	0.0	0.0
(4375) ESL/Bilingual Education-Significant Incr	3	75	0	-75	0.0	0.0	0.0	0.0
<b>Subtotal (4003) Title 3 Grants</b>	<b>516</b>	<b>543</b>	<b>0</b>	<b>-543</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(4004) Title 4 Grants</b>								
(4450) Administration- LEA Programs	837	1,245	0	-1,245	8.8	15.0	0.0	-15.0
(4455) Safe & Drug Free Schs Pgm-Parochial Schs	71	140	0	-140	0.0	0.0	0.0	0.0
(4460) Safe & Drug Free Schs Pgm- Non-Parochial	5	66	0	-66	0.0	0.0	0.0	0.0
<b>Subtotal (4004) Title 4 Grants</b>	<b>912</b>	<b>1,451</b>	<b>0</b>	<b>-1,451</b>	<b>8.8</b>	<b>15.0</b>	<b>0.0</b>	<b>-15.0</b>
<b>(4005) Title 5 Grants</b>								
(4550) Administration- LEA Programs	13	0	0	0	0.0	0.0	0.0	0.0
(4560) Innovative Education LEA Programs	405	439	0	-439	0.0	5.0	0.0	-5.0
<b>Subtotal (4005) Title 5 Grants</b>	<b>419</b>	<b>439</b>	<b>0</b>	<b>-439</b>	<b>0.0</b>	<b>5.0</b>	<b>0.0</b>	<b>-5.0</b>
<b>(4011) Title 1 SEA Set-Aside</b>								
(4060) School Improvement Program LEA Grants	1,000	1,283	0	-1,283	0.0	14.0	0.0	-14.0
<b>Subtotal (4011) Title 1 SEA Set-Aside</b>	<b>1,000</b>	<b>1,283</b>	<b>0</b>	<b>-1,283</b>	<b>0.0</b>	<b>14.0</b>	<b>0.0</b>	<b>-14.0</b>
<b>(4012) Mathematics &amp; Science Partnership</b>								
(4280) Mathematics & Science Partnership	181	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (4012) Mathematics &amp; Science Partnership</b>	<b>181</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(4014) After School Learning Center</b>								
(4480) After School Learning Progs- Competitive	640	481	0	-481	2.0	3.0	0.0	-3.0
<b>Subtotal (4014) After School Learning Center</b>	<b>640</b>	<b>481</b>	<b>0</b>	<b>-481</b>	<b>2.0</b>	<b>3.0</b>	<b>0.0</b>	<b>-3.0</b>

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**Table GA0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(4021) Title 1 Part B</b>								
(4070) Reading First	1,232	943	0	-943	18.5	0.0	0.0	0.0
<b>Subtotal (4021) Title 1 Part B</b>	<b>1,232</b>	<b>943</b>	<b>0</b>	<b>-943</b>	<b>18.5</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(4022) Title 2 Part D</b>								
(4290) Instructional Technology LEA-Programs	447	501	0	-501	0.0	0.0	0.0	0.0
<b>Subtotal (4022) Title 2 Part D</b>	<b>447</b>	<b>501</b>	<b>0</b>	<b>-501</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(4032) Title 2 Part D</b>								
(4295) Instructional Technology-Competitive	0	500	0	-500	0.0	0.0	0.0	0.0
<b>Subtotal (4032) Title 2 Part D</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>-500</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(4101) Title 1 Grant</b>								
(4010) LEA Administration	1,519	3,812	0	-3,812	43.0	37.0	0.0	-37.0
(4015) Homeless Children Program	0	0	0	0	1.0	0.0	0.0	0.0
(4020) Parental Involvement Reserve	119	389	0	-389	0.0	0.0	0.0	0.0
(4025) Neglected & Delinquent Youth Reserve	469	479	0	-479	4.0	6.0	0.0	-6.0
(4030) School Improvement Program Reserve	2,887	3,866	0	-3,866	21.0	31.0	0.0	-31.0
(4035) Other Title 1 Services Reserve	2,804	5,016	0	-5,016	17.2	5.0	0.0	-5.0
(4040) Professional Development Reserves	1,365	1,943	0	-1,943	0.0	0.0	0.0	0.0
(4045) Supplemental Services Reserve	3,863	5,799	0	-5,799	0.0	0.0	0.0	0.0
(4050) Choice Transportation Reserve	1,549	1,933	0	-1,933	0.0	0.0	0.0	0.0
(4055) Educational Programs-Schools	14,730	20,758	0	-20,758	46.2	250.0	0.0	-250.0
<b>Subtotal (4101) Title 1 Grant</b>	<b>29,304</b>	<b>43,995</b>	<b>0</b>	<b>-43,995</b>	<b>132.5</b>	<b>329.0</b>	<b>0.0</b>	<b>-329.0</b>
<b>(5000) Student Support Services</b>								
(5050) Student Services	453	588	0	-588	5.0	4.0	0.0	-4.0
(5070) Student Support Services	0	0	2,501	2,501	0.0	0.0	10.0	10.0
(5100) Guidance Counseling	192	0	8	8	3.0	0.0	0.0	0.0
(5200) Health Services	1,494	904	1,685	782	1.0	4.0	8.0	4.0
(5350) Youth Engagement	0	0	3,143	3,143	0.0	0.0	14.0	14.0
(5400) Transitory Services	740	0	0	0	6.0	0.0	0.0	0.0
(5500) Athletics	2,208	5,679	5,124	-555	0.0	15.0	14.0	-1.0
(5600) Truancy Services	96	369	0	-369	1.0	2.0	0.0	-2.0
(5700) Cocurriculum/Extra-Curricular Activities	221	1,014	2,258	1,245	0.0	0.0	36.0	36.0
(5800) Student Affairs	6	75	0	-75	0.0	1.0	0.0	-1.0
(5850) Scholarships	0	72	0	-72	0.0	0.0	0.0	0.0
(5900) Student Hearings	11	0	0	0	0.0	0.0	0.0	0.0
(5910) Parent Resource Centers	0	0	2,105	2,105	0.0	0.0	19.0	19.0
(5920) School-Based Partnerships	0	0	13,747	13,747	0.0	0.0	4.0	4.0
(5930) Student Attendance	0	0	1	1	0.0	0.0	0.0	0.0
<b>Subtotal (5000) Student Support Services</b>	<b>5,422</b>	<b>8,701</b>	<b>30,571</b>	<b>21,871</b>	<b>16.0</b>	<b>26.0</b>	<b>105.0</b>	<b>79.0</b>

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**Table GAO-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(6000) Non-Instructional Support Services</b>								
(6100) Custodial Services	33,415	33,824	28,214	-5,610	543.9	513.0	476.0	-37.0
(6200) Facilities and Infrastructure	-391	0	0	0	364.9	0.0	0.0	0.0
(6300) Food Services	24,831	19,238	11,321	-7,916	259.3	265.0	5.0	-260.0
(6400) Security Services	12,662	3,588	19,705	16,117	38.0	44.0	25.3	-18.8
(6600) Public Utilities	45,959	36,176	48,323	12,147	0.0	0.0	0.0	0.0
(6700) Data Integrity & Business Systems Improv	0	6,258	0	-6,258	0.0	3.0	0.0	-3.0
(6800) Logistics- Mail, Printing & Duplicating	0	0	1,936	1,936	0.0	0.0	32.0	32.0
<b>Subtotal (6000) Non-instructional Support Services</b>	<b>116,476</b>	<b>99,084</b>	<b>109,500</b>	<b>10,417</b>	<b>1,206.0</b>	<b>825.0</b>	<b>538.3</b>	<b>-286.8</b>
<b>(7000) Special Education State</b>								
(7100) Special Education Litigation	3,325	0	0	0	0.0	0.0	0.0	0.0
(7200) Special Ed State Program and Services	-1,129	100	0	-100	5.0	0.0	0.0	0.0
(7300) Special Education Transportation	80,377	0	0	0	1,371.2	0.0	0.0	0.0
(7400) Special Education Tuition Payments	159,241	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (7000) Special Education State</b>	<b>241,814</b>	<b>100</b>	<b>0</b>	<b>-100</b>	<b>1,376.2</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(8000) Other State Functions</b>								
(8100) Assessment and Accountability Programs	1,302	1,089	0	-1,089	6.0	5.0	0.0	-5.0
(8300) Correction System Instructional Programs	2,039	0	0	0	9.0	0.0	0.0	0.0
(8400) General Education Tuition Payments	275	529	0	-529	5.0	1.0	0.0	-1.0
(8500) Grants Administration	277	300	0	-300	1.0	4.0	0.0	-4.0
<b>Subtotal (8000) Other State Functions</b>	<b>3,893</b>	<b>1,919</b>	<b>0</b>	<b>-1,919</b>	<b>21.0</b>	<b>10.0</b>	<b>0.0</b>	<b>-10.0</b>
<b>(9000) NCLB No Child Left Behind</b>								
(9500) Staff Development-Highly Qualified Staff	-2	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (9000) NCLB No Child Left Behind</b>	<b>-2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(9090) Non-Programmatic Departments</b>								
(9093) Pass Throughs & Sub-Grants to Charter/Pri.	0	0	3,640	3,640	0.0	0.0	0.0	0.0
(9900) Non-Programmatic Departments	77	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (9090) Non-Programmatic Departments</b>	<b>77</b>	<b>0</b>	<b>3,640</b>	<b>3,640</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(9960) Yr End Close</b>								
No Activity Assigned	28,227	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (9960) Yr End Close</b>	<b>28,227</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(9980) Payroll Default Program</b>								
No Activity Assigned	0	0	0	0	166.5	0.0	0.0	0.0
<b>Subtotal (9980) Payroll Default Program</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>166.5</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>1,009,137</b>	<b>764,573</b>	<b>779,574</b>	<b>15,001</b>	<b>9,411.0</b>	<b>7,375.5</b>	<b>6,909.4</b>	<b>-466.1</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The target provided by the Office of the City Administrator included, in Local funds, an adjustment for a 4.0 percent inflation increase in the base foundation level for the Uniform Per Student Funding Formula (UPSFF), a 1.0 percent estimated enrollment decrease from the FY 2009 approved budget level, and \$12 million for the summer school program.

**Baseline Adjustments:** An increase of \$113,095 in Local funds and \$1,226,457 in Special Purpose Revenue and \$1,339,551 in Intra-District Funds, to correct the budget for the School Nutrition program and a decrease of \$27,000,000 in Federal payments to align to historical levels.

**Cost Savings:** The FY 2010 budget for the D.C. Public Schools is built through a combination of adjustments to projected enrollment for the coming school year, a modest increase to the Unified Per Student Funding Formula (UPSFF), an adjustment to weights supporting students with the most acute special needs, and enhanced funding made available through the American Recovery and Reinvestment Act of 2009. To align the DCPS budget with projected enrollment for the coming school year, the budget reduces UPSFF funds by \$15,433,000 and 229.2 FTEs in FY 2010. Holding the UPSFF foundation level to 2 percent annual growth (while adjusting weighted values for special education and English Language Learner students) results in cost savings of an additional \$11,016,000 from the baseline budget. In addition, the UPSFF allocation to DCPS is reduced by \$29,400,000 in Local Funds and completely restored by the addition of \$29,400,000 in State Fiscal Stabilization funds. This change (described more fully under the Stimulus section below) will have no net effect on funding for DCPS.

### Overview

The District's public schools receive Local funding via the UPSFF. This system of funding was established by the District of Columbia School Reform Act of 1995 and was designed to ensure that all public schools across the District received the same level of funding on a per student basis, regardless of what

neighborhood the school is in or where students live.

This formula is derived from a "market basket" of goods and services determined by an analysis that uses local, regional and national education funding research and practices to develop a foundation. There are no adjustments to the contents of the "market basket" for the fiscal year 2010. The UPSFF is intended to cover all local education agency operational costs for District public schools which include: school based instruction, student classroom support, utilities, administration and instructional support such as curriculum and testing. The UPSFF is based on a "foundation" amount which is then enhanced according to different weights for higher cost grade levels and supplemental funding weights for students with special needs.

The FY 2010 Budget and Budget Support Act support a 2 percent increase over the FY 2009 UPSFF base, arriving at a foundation level of \$8,945 per student. This represents an increase of \$175 over the FY 2009 foundation of \$8,770.

The UPSFF has increased significantly over the past five years to keep pace with the rising costs of the challenges associated with providing a high quality education to students in an urban setting.

The growth rate has supported efforts to direct adequate resources to the classroom, where students directly benefit. Even in this challenging budget year, adequate funding for the public schools through the UPSFF is a top priority for the District.

**Policy Initiatives:** Research and practice demonstrate that supplemental funding is required to provide appropriate educational services to students with special needs, consistent with best practices and federal law. Moreover, DCPS has a goal of expanding and improving the delivery of high quality instruction and services for all students in neighborhood schools in the least restrictive environment. While this goal is in part to ensure that DCPS can best serve the students currently in DCPS schools, it is also designed to both curb the need for non-public placements and return children to the DCPS schools that are currently in non-public placements. To meet this challenge and provide the appropriate resources to all public schools for students with the highest levels of special needs, the FY 2010 budget supports an increase in supplemental weights for the most seriously challenged spe-

cial education students. These students are categorized as Level 3 and Level 4 students, and the FY 2010 UPSFF supports an increase to Level 3 of 0.20 and to Level 4 of 0.46. In total, students at these weighted levels of need account for \$58,770,000 of the resources in DCPS schools.

Supplemental funding is provided through increased weights for students who are designated limited or non-English proficient (LEP/NEP). The number of English language learners in the District is steadily increasing and there are increased costs associated with ensuring adequate resources to guarantee academic achievement among this population. Because funding for this population has not increased since 1996, the FY 2010 budget and Budget Support Act propose an increase to the LEP/NEP weight of 0.05. This will provide an additional \$4,025 per student in these categories.

DCPS posted initial school-by-school budgets online on Friday, February 27th. Afterwards, DCPS held a series of roundtable sessions with principals to refine each school budget for 2010. The Mayor's proposed FY 2010 budget supports the school-based budgets posted online on DCPS website.

The District of Columbia Public Schools FY 2010 budget also holds a designation of \$325,000 to transfer to the Office of the District of Columbia Auditor [refer to agency (AC0) in this volume] to pay for a study on school reform via the Intra-District budget process.

Finally, the proposed budget includes a transfer of \$376,000 in Intra-District Funds, representing an adjustment in school transit subsidies offered to students to reduce the expense of Metro fare cards.

**Transfers-In:** The FY 2010 DCPS Local funds budget includes funding above and beyond that generated by the Uniform Per Student Funding Formula as a result of three transfers of budget and functions from other District agencies:

- 1) School security was enhanced several years ago through additional contracted security guards and assignment of the Metropolitan Police Department to administer school security. The UPSFF was not adjusted at the time to reflect the increased costs, which were budgeted in the Metropolitan Police Department (MPD) [refer to agency (FA0) in this

volume]. For FY 2010, the budget for the school security cost formerly budgeted in MPD has been returned to DCPS as a \$5,900,000 Local funds appropriation above the Local funding generated by the UPSFF.

- 2) Additionally, 12.0 FTEs and \$650,000 in Local funds have been transferred to DCPS from the Office of Public Education Facilities Modernization (OPEFM) [refer to agency (GM0) in the volume.]. When the Office of Facilities Maintenance was transferred from OPEFM to DCPS two years ago, certain logistics FTEs that do not perform school maintenance functions were included in the transfer, and for FY 2010 these FTEs are transferred back to DCPS.

- 3) Also, 8.0 FTEs and \$2,297,000 in Local funds have been transferred to DCPS from the Office of the Deputy Mayor for Education [refer to agency (GW0) in this volume]. This represents the transfer of the Interagency Collaborative Services Integration Commission (ICSIC) that will now be operated by the DCPS Office of Youth Engagement.

**Transfers-Out:** The DCPS FY 2010 Local funds budget generated by the Uniform Per Student Funding Formula was decreased by \$27,500,000, and those funds have been transferred to the Non-Departmental Fund [refer to agency (DO0) in this volume]. This funding represents the foundation level (\$8,945/student) funding for approximately 3,076 students.

In recent years, DCPS audited student enrollment has decreased annually. However, there was no mechanism to decrease the DCPS budget during the fiscal year when the Student Enrollment Audit issued by the Office of the State Superintendent of Education showed that the actual DCPS enrollment was below the budgeted level. This is at variance with the UPSFF payments for the District of Columbia Public Charter Schools (DCPCS) [refer to agency (GC0) in this volume] since DCPCS schools are paid only per the actual audited enrollment per District of Columbia Official Code Section 38-2906.

In accordance with the Fiscal Year 2010 Budget Support Act of 2009, on October 1, 2009, the first day of the fiscal year, the Mayor is authorized to transfer \$24,163,515, representing UPSFF foundation-level funding for approximately 2,703 students, from

the Non-Departmental Fund to the District of Columbia Public Schools. This will result in the DCPS agency budget holding UPSFF funding for 44,681 students, the same level of audited actual D.C. resident student enrollment for FY 2009. In the event that actual FY 2010 audited DCPS student enrollment exceeds that level, \$3,336,485 remains in the Non-Departmental Fund that can be transferred to DCPS or DCPCS for any actual audited student enrollment in excess of the agency budgeted levels.

**Protected Programs:** The FY 2010 budget protects critical programs and new initiatives that directly impact classroom achievement of students with special needs. The District continues to act in accordance with a consent decree and alternative dispute resolution agreement in the Blackman/Jones special education class action litigation. Under the consent decree, DCPS and OSSE will continue reforms that improve the IEP process by implementing and following a newly updated policy manual, ensuring consistency in service delivery, ongoing professional development and training and increased resources dedicated to related services. Moreover, the Office of Special Education continues to integrate key data solutions that drive performance and the ability to positively influence targeted areas of academic achievement. The FY 2010 Proposed Budget supports these reforms with an increase of \$3.5 million to the Blackman/Jones budget in the OSSE, which provides DCPS with Intra-District funding. This program was initially established to support the joint commitments of the State and DCPS and remains a critical program.

DCPS will also continue to receive funding in FY 2010 through local school improvement dollars disbursed by OSSE. These funds allow DCPS to invest in critical reforms as articulated in the DCPS Five Year Plan (available online at <http://www.k12.dc.us/strategic-documents.htm>) to ensure a complete transformation of the DCPS schools. The FY 2010 budget includes a \$2.5 million increase in Intra-District authority to account for local school improvement dollars.

**Stimulus:** The students of the District of Columbia Public Schools will directly benefit from the funds made available for education through the American Recovery and Reinvestment Act (ARRA). The

ARRA directs funding to local schools through the existing formulas for Federal Grants from both Title I of the Elementary and Secondary Education Act of 1965 and the Individuals With Disabilities Education Act (IDEA). In accordance with the ARRA, both the Title I and the IDEA funding will be directed initially to the Office of the State Superintendent of Education and will pass pursuant to the existing distribution formulas. This funding is not restricted by “supplement not supplant” or “maintenance of effort” rules that often accompany Federal Grants. The purpose of Title I of the Elementary and Secondary Education Act of 1965 is to “ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging State academic achievement standards and state academic assessments”<sup>1</sup>. The U.S. Department of Education estimates that the District of Columbia will receive \$37,602,347 in Title I funds over the next 2 years. Similarly, DCPS will receive increased funding in the amount of \$5.5 million through the ARRA under the IDEA formula grant. IDEA requires that DCPS provide a “free and appropriate public education (FAPE) that emphasizes special education and related services designed to meet their unique needs and prepare them for further education, employment, and independent living” and these increased funds will significantly help the District meet its goals for special education.

In addition to increased formula grant funds, the UPSFF allocation to DCPS is reduced by \$29,400,000 in Local Funds and completely restored by the addition of \$29,400,000 in State Fiscal Stabilization funds provided through the Recovery Act. These offsetting changes will have no net effect on funding levels for DCPS. The infusion of State Fiscal Stabilization funds for public education in FY 2010 enables the District of Columbia to afford the proposed 2 percent increase in UPSFF funding for DCPS and for Public Charter LEAs alike. Both OSSE and the U.S. Department of Education will exercise oversight on the use of these funds.

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<sup>1</sup> <http://www.ed.gov/policy/elsec/leg/esea02/pg1.html>

**Gap-Closing Initiatives:** The FY 2010 budget proposed by the Mayor and approved by Council included funding made available through the American Recovery and Reinvestment Act (ARRA) of 2009. The gap-closing budget expands and corrects the use of the ARRA funding in the FY 2010 budget. The \$29,400,000 in State Fiscal Stabilization funds originally budgeted for DCPS in the FY 2010 Intra-District budget is reduced by \$11,320,102 to correctly distribute ARRA funds among LEAs, as required by the United States Department of Education. The use of the State Fiscal Stabilization funds provided through the Recovery Act is also expanded in FY 2010 by \$22,077,155 for DCPS (intra-District). The UPSFF allocation to DCPS is reduced by \$10,757,053 and completely restored by the net of the changes in State Fiscal Stabilization Funds for DCPS in the amount of \$10,757,053. The budget is represented as an Intra-District funds transfer from the Office of the State Superintendent for Education, the agency that implements the State Fiscal Stabilization Fund program.

The proposed budget shifts \$24,163,515 from the Non-Departmental Fund back to DCPS.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table GA0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table GA0-5**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>562,109</b>	<b>6,012.5</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Funding adjustments for OPM fixed cost estimates	Multiple Programs	18,009	0.0
Net effect of salary and benefits changes - Salary step and other Personal services funding adjustments	Multiple Programs	12,021	5.0
Intra-Agency changes - Title 1 centralized thru OSSE; realign schools to revised staffing model for special education	Multiple Programs	-2,890	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Funding adjustments for OPM estimates	Multiple Programs	-1,644	0.0
Baseline Adjustments: Net effect of salary and benefits changes - Salary step increases and other Personal services funding adjustments	Multiple Programs	477	0.0
Baseline Adjustments: Intra-Agency changes - Alignment to fixed cost projections	Multiple Programs	1,167	0.0
<b>Policy Initiatives and Cost Savings</b>			
Reduce - Reduce funds provided through the Uniform Per Student Funding Formula to reflect enrollment projection for SY 2009-10	Multiple	-15,443	-229.2
Transfer to Non-Departmental fund - Transfer to Non-Departmental fund pending release of the student enrollment census audit	Various Programs	-27,500	0.0
Reduce - Adjust UPSFF to reflect a 2 percent increase in the foundation level and adjustments to the supplemental weights for special education and limited/non-English proficient students	Multiple	-11,016	0.0
Shift - Shift a portion of UPSFF costs from Local funds to State Fiscal Stabilization Fund created by the Recovery Act	Instructional Programs	-29,400	-496.5
One Time funds from DME - ICSIC 8 FTEs - One-time funding from the Deputy Mayor for Education - Interagency Collaboration and Service Integration Commission program - Office of Youth Engagement	Student Support Services	2,297	8.0
Cost Decrease - Align procurement assessment budget with revised OCP estimates	Agency Management Program	-66	0.0
Transfer-in from OPEFM 12 FTEs mainly in the logistic activity	Non-Instructional Support Services	650	12.0
Adjustment made by DCPS - Agency Management program	Agency Management Program	5,899	0.0
Correct - Reallocate budget estimates based on updated school enrollment projections	Instructional Programs	66	0.0

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**Table GA0-5 (continued)**  
(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Gap-Closing Initiatives</b>			
Reduction - Reduction in funding for Interagency Collaboration and Service Integration Commission program	Student Support Services	-381	0.0
Reduction - number of summer schools slots - Reduce number of summer school slots by 50 percent (from \$17,856,356 for 11,743 students at \$1,521 per student to \$8,928,181 for 5,872 students at \$1,491 per student) adjusted cost per student based on foundation level	Multiple Programs	-9,102	0.0
Interagency changes - Shift - Expand use of ARRA State Fiscal Stabilization Funds in FY 2010	Multiple Programs	-22,077	0.0
Reduction - foundation level - Reduce foundation level of Uniform Per Student Funding Formula by 2 percent (from \$8,945 to \$8,770) - Restores base funding to FY 2009 level and decreases total budget by \$8,139,086	Multiple Programs	-8,139	0.0
Inter-agency Change - Transfer In - Adjust distribution of ARRA funds among LEAs, as required by US Department of Education	Multiple Programs	11,320	0.0
Reduction - - Transfer \$501,379 and 7.0 FTEs from DCPS to OPEFM for the Realty Office	Realty Office	-501	-7.0
Increase - Transfer \$24,163,515 from Non-Departmental	Multiple Programs	24,164	0.0
Reduction - Reduction of FTEs associated with original decrease of Non-Departmental	Multiple Programs	0	-229.8
Increase - Inter-Agency Change - Shift - Expand use of ARRA State Fiscal Multiple Programs Stabilization Funds in FY 2010: - Reduce the Intra-District stimulus funds by \$860,737 transfer to local funds	Multiple Programs	861	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>510,881</b>	<b>5,075.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>3,671</b>	<b>16.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Funding adjustments for OPM estimates	Non-instructional Support Services	-2	0.0
Net effect of salary and benefits changes - Salary step and other personal services funding adjustments	Multiple Programs	-479	0.0
Intra-agency Changes - Increase of Special Purpose Revenue for vending machines and cafeteria sales	Multiple Programs	815	0.0
Baseline Adjustments: Intra-agency Changes - Increased revenues in the nutrition program for vending machines and cafeteria sales	Non-Instructional Support Services	1,226	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Align budget with certified Cafeteria revenues	Non-Instructional Support Services	-936	0.0
Cost Decrease - Align budget with certified revenues from Vending Machine Sales	Non-Instructional Support Services	-290	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>4,005</b>	<b>16.0</b>

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**Table GAO-5 (continued)**  
(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>FEDERAL PAYMENTS: FY 2009 Approved Budget and FTE</b>		<b>40,000</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Baseline Adjustments: Reduction - to historical levels	Multiple	-27,000	0.0
Net effect of salary and benefits changes - Salary step and other personal services funding adjustments	Instructional Programs	10,694	0.0
Intra-Agency changes - Transfer to Personal Services in the instructional program	Multiple Programs	-10,694	0.0
<b>Policy Initiatives and Cost Savings</b>			
Enhancement - Stimulus to multiple programs	Multiple Programs	29,200	0.0
Shift - Shift a portion of UPSFF costs from Local funds to State Fiscal Stabilization Fund created by the Recovery Act	Instructional Programs	29,400	496.5
<b>Gap-Closing Initiatives</b>			
Intra-Agency Change - Shift - Reclassify State Fiscal Stabilization Fund resources as Intra-District from OSSE	Multiple Programs	-29,400	-496.5
Increase - Adjust Federal Payment FTEs from Intra-District funds	Multiple Programs	0	156.0
<b>FEDERAL PAYMENTS: FY 2010 Proposed Budget and FTE</b>		<b>42,200</b>	<b>156.0</b>
<b>FEDERAL GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>9,514</b>	<b>140.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Funding adjustments for OPM estimates	Instructional Programs	-19	0.0
Net effect of salary and benefits changes - Salary step increases and other personal services funding adjustments.	Multiple Programs	1,781	5.0
Intra-agency Changes - To realign budget to the revised staffing model for special education.	Multiple Programs	-1,320	0.0
<b>Policy Initiatives and Cost Savings</b>			
Correct - Eliminate unfunded FTEs	Multiple	0	-9.8
<b>FEDERAL GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>9,955</b>	<b>135.1</b>
<b>PRIVATE GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>3,784</b>	<b>49.0</b>
<b>PRIVATE GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>3,784</b>	<b>49.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>145,495</b>	<b>1,158.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Funding adjustments for OPM estimates	Multiple Programs	30	0.0
Net effect of salary and benefits changes - Alignment of Personal Services funding adjustments	Multiple Programs	-14,789	0.0
Intra-Agency Changes - Estimate for grants/Intra-District for Special Education. Exact amounts to be determined when carryover balances and grant awards are finalized	Multiple Programs	14,759	0.0
Baseline Adjustments: Net effect of salary and benefits changes	Special Education State	0	-265.0

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**Table GA0-5 (continued)**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings</b>			
Enhance - Improve the ability of DCPS to continue to make necessary programmatic improvements to help students achieve academic success	Instructional Programs	2,500	30.9
Enhance - Expand the delivery of special education services in neighborhood schools in the least restrictive environment	Special Education Local	3,500	0.0
Enhance - Increase services provided to pre-school age children under IDEA Part B (619) through increased funding made available in the American Recovery and Reinvestment Act	Special Education Local	85	0.0
Enhance - Through the American Recovery and Reinvestment Act, improve the ability of DCPS to provide high quality special education services pursuant to the Federal Individuals with Disabilities in Education Act Part B (611)	Special Education Local	5,434	64.9
Enhance - Through the American Recovery and Reinvestment Act, improve the services provided to District students through Title I eligible schools	Title 1 Grant	12,064	148.9
Transfer In - Transfer in funding from KDO for school transit subsidies	Non-Instructional Support Services	376	0.0
Transfer in - Funding from Metropolitan Police Department for Security contract - Transfer in funding for the Security contract	.	5,900	0.0
Adjustment - DCPS to multiple programs	Multiple Programs	-5,900	0.0
<b>Gap-Closing Initiatives</b>			
Intra-District Change - Shift - Reclassify State Fiscal Stabilization Fund resources as Intra-District from OSSE	Multiple Programs	29,400	496.5
Intra-District Change - Transfer Out - Adjust distribution of ARRA funds among LEAs, as required by US Department of Education	Multiple Program	-11,320	0.0
Intra-District - Shift - Expand use of ARRA State Fiscal Stabilization Funds in FY 2010	Multiple Programs	22,077	0.0
Reduction - Inter-Agency Change - Shift - Expand use of ARRA State Fiscal Multiple Programs Stabilization Funds in FY 2010: - Reduce the Intra-district stimulus funds by \$860,737 increase in Local	Multiple Programs	-861	0.0
Reduction - Shift Intra-District FTEs from Federal Payments fund		0	-156.1
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>208,750</b>	<b>1,478.4</b>
<b>Gross for GA0 - District of Columbia Public Schools</b>		<b>779,574</b>	<b>6,909.4</b>

**Agency Performance Plan**

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Ensure that schools provide a consistent foundation in academics, strong support for social/emotional needs, and a variety of challenging themes and programs.

**Objective 2:** Retain the most highly effective and highly compensated educators in the country.

**Objective 3:** Implement a rigorous, relevant, college

preparatory curriculum that gives all students meaningful options for life.

**Objective 4:** Support decision-making with accurate information about how our students and the school district are performing.

**Objective 5:** Provide schools with the central office support they need to foster student achievement.

**Objective 6:** Partner with families and community members who demand better schools.

## Agency Performance Measures

Table GA0-6

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Percent of elementary students proficient in reading	38%	N/A	46%	49%	54%	59%
Percent of elementary students proficient in math	29%	N/A	40%	43%	48%	53%
Percent of secondary students proficient in reading	30%	N/A	39%	42%	47%	52%
Percent of secondary students proficient in math	27%	N/A	36%	39%	44%	49%
Black-White reading achievement gap	57	N/A	52	49	44	39
Black-White math achievement gap	58	N/A	53	50	45	40
Hispanic-White reading achievement gap	46	N/A	39	36	31	26
Hispanic-White math achievement gap	46	N/A	41	38	33	28
Timely completion rate for IEPs	N/A	65%	75%	80%	85%	90%
Timely completion rate for OSE assessments	N/A	65%	72%	78%	82%	87%
Number of students referred to non-public schools by DCPS	N/A	N/A	N/A	TBD	TBD	TBD
Decrease in the number of categorized security incidents per 100 students	N/A	N/A	3.8	3	4	5
Percent of faculty and staff satisfied with school facilities	N/A	N/A	62%	67%	72%	77%
Percent of parents satisfied with safety inside school	N/A	N/A	76%	76%	80%	85%
<b>Objective 2:</b>						
Principal applicant to hire ratio	N/A	N/A	14:1	14:1	14:1	14:1
<b>Objective 3:</b>						
Increase in the graduation rate	68%	N/A	N/A	3%	5%	5%
Percent of high school students taking at least 1 AP exam	N/A	N/A	14%	17%	20%	24%
Percent of tests scored at 3 or better	27%	N/A	21%	25%	30%	35%
Percent of 9-11th grade students taking PSAT	N/A	75%	72%	78%	80%	85%
Percent of HS students with IGPs	N/A	N/A	N/A	TBD	TBD	TBD
<b>Objective 4:</b>						
Number of active STARS users	N/A	N/A	N/A	TBD	TBD	TBD
Number of active users of benchmark assessment system	N/A	N/A	N/A	TBD	TBD	TBD

(Continued on next page)

## Agency Performance Measures

Table GA0-6 (continued)

Measure	FY 2007 Year-End Actual	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 5:</b>						
Percent of students completing free and reduced meal applications	N/A	N/A	N/A	TBD	TBD	TBD
Number of schools eligible for Provision 2	N/A	N/A	N/A	24	58	70
Food service participation rate	N/A	N/A	48%	55%	65%	70%
Days to complete small purchase	N/A	N/A	6	5	5	5
Days to complete purchase off DC Supply Schedule	N/A	N/A	6.5	6.5	6	5
Percent of faculty and staff satisfied with central office services	N/A	N/A	54%	59%	65%	70%
<b>Objective 6:</b>						
Percent of parents satisfied with opportunities for engagement	N/A	N/A	77%	85%	85%	85%
Percent of students missing 15 or more days unexcused	15.7%	N/A	19.7%	17%	15%	10%
Number of unique parents utilizing PRC resources and programs	N/A	N/A	N/A	TBD	TBD	TBD
Number of users of DCPS website	N/A	N/A	N/A	TBD	TBD	TBD

For additional information on other agency budgets that directly support the District public school system please refer to following agency budget chapters in this volume:

### **(GX0) Teachers' Retirement System**

*This agency budgets the employer's required contribution to the defined benefit pension plan for teachers in the District of Columbia Public Schools.*

### **(GM0) Office of Public Education Facilities Modernization**

*This agency is charged with management of the capital improvement program for the District of Columbia Public School buildings and the day-to-day maintenance of the buildings and grounds.*

### **(KD0) School Transit Subsidy**

This agency budgets funds that are used to provide a subsidy for public school students who use public transportation to and from school.

### **(HC0) Department of Health**

This agency operates programs that provide public health services to students.

**District of Columbia Public Schools FY 2010 Approved Budget**  
**Per Pupil Funding Allocation Analysis**  
 Uniform Per Student Funding Formula (D.C. Official Code § 38-29) & Local Funds Appropriations

UPSFF Foundation Level: \$8,770 / student

	Weighting Factor	FY 2010 Budgeted Enrollment	Per Pupil Allocation (Rounded)	Total Budget (Rounded)
<b>General Education</b>				
Pre-School	1.34	1,619	\$11,752	\$ 19,026,160
Pre-Kindergarten	1.30	2,745	\$11,401	\$ 31,295,740
Kindergarten	1.30	3,334	\$11,401	\$ 38,010,930
Grades 1-3	1.00	10,597	\$8,770	\$ 92,935,690
Grades 4-5	1.00	6,301	\$8,770	\$ 55,259,770
Ungraded Elementary	1.00	-	\$8,770	-
Grades 6-8	1.00	6,958	\$9,033	\$ 62,852,310
Ungraded Middle/Junior High	1.00	-	\$9,033	-
Grades 9-12	1.16	11,663	\$10,173	\$ 118,650,030
Ungraded Senior High	1.16	38	\$10,173	\$ 386,580
Alternative	1.17	1,201	\$10,261	\$ 12,323,340
Special Education School	1.17	598	\$10,261	\$ 6,136,020
Adult-Other	0.75	-	\$8,578	-
<b>Subtotal General Education based on Mayor's Proposed Student Enrollment</b>		<b>45,054</b>		<b>\$ 436,876,570</b>
<b>Adjustment for Council Approved Student Enrollment</b>		<b>(373)</b>		<b>\$ (2,982,458)</b>
<b>Subtotal UPSFF for General Education</b>		<b>44,681</b>		<b>\$ 433,894,112</b>
<b>Special Education Add-On</b>				
Level 1	0.52	1,349	\$4,560	\$ 6,151,980
Level 2	0.79	2,460	\$6,928	\$ 17,043,620
Level 3	1.56	914	\$13,681	\$ 12,504,600
Level 4	2.83	1,822	\$24,819	\$ 45,220,400
<b>Subtotal UPSFF for Special Education</b>		<b>6,545</b>		<b>\$ 80,920,600</b>
<b>Other Add-On Categories</b>				
English Language Learner	0.45	4,508	\$3,947	\$ 17,790,820
Summer School *	0.17	5,872	\$1,491	\$ 8,754,560
Summer School Special Education		-		\$ 852,414
<b>Subtotal UPSFF for Other Categories</b>				<b>\$ 27,397,794</b>

\* Legislature established this enrollment and funding level

**Total UPSFF Funding** **\$ 542,212,506**

**Additional FY 2010 DCPS Local Funds Adjustments:**

Transfer In-- School Security Funds	\$ 5,900,000
Net of Transfers to and from OPEFM:	\$ 148,821
Transfer In- Interagency Collaborative Services Integration Commission	\$ 1,916,000
<b>Subtotal Local Funds Adjustments</b>	<b>\$ 7,964,821</b>

**TOTAL LOCAL EDUCATION AGENCY** **\$550,177,127**

For FY 2010, the Local Education Agency funding for the District of Columbia Public Schools is provided from two sources, \$510,880,811 from Local Funds and \$39,296,316 in Intra-District funds via the Office of the State Superintendent of Education, representing State Fiscal Stabilization Funds received by the District under provision of Public Law 111-15, the American Recovery and Reinvestment Act, of 2009. Refer to Table 5.

Revised 10/30/09

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# Teachers' Retirement System

www.dcrb.dc.gov

Telephone: 202-343-3200

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<b>Description</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Approved</b>	<b>FY 2010 Proposed</b>	<b>% Change from FY 2009</b>
Operating Budget	\$5,964,261	\$0	\$3,000,000	N/A

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The Teachers' Retirement System provides the District's required contribution to this retirement plan, which is administered by the District of Columbia Retirement Board (DCRB).

Under provisions of the National Capital Revitalization and Self-Government Improvement Act (the "Act") of 1997, the federal government assumed the District's unfunded pension liability for the retirement plans for teachers, police officers, fire-fighters, and judges. Pursuant to the Act, the federal government will pay the retirement and death benefits, and a defined share of disability benefits, for employees for service accrued prior to July 1, 1997. The costs for benefits earned after June 30, 1997, are the responsibility of the Government of the District of Columbia. This budget reflects the required annual District contribution to fund these earned benefits.

Pursuant to District Code § 1-907.02(a) (2006 Repl.), the District is required to budget the pension contribution at an amount equal to or greater than the amount certified by the DCRB on the basis of a prescribed actuarial study and formula calculation that is set forth in § 1-907.03. On January 16, 2009, DCRB transmitted the certified contribution for inclusion in the District's FY 2010 proposed budget as reflected in this chapter.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table GX0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table GX0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	14,540	5,964	0	3,000	3,000	N/A
<b>Total for General Fund</b>	<b>14,540</b>	<b>5,964</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>14,540</b>	<b>5,964</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>N/A</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table GX0-2 contains the proposed FY 2010 budget at the Comptroller Source group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GX0-2**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
50 Subsidies and Transfers	14,540	5,964	0	3,000	3,000	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>14,540</b>	<b>5,964</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>14,540</b>	<b>5,964</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>N/A</b>

\*Percent Change is based on whole dollars.

### Program Description

The Teachers' Retirement System operates through the following program:

**Teachers' Retirement System** - D.C. Code § 1-907.02(a) requires the District to appropriate funds that are equal to, or greater than, the actuarially determined amount as the District's annual payment to the District of Columbia Retirement Board.

### Program Structure Change

The Teachers' Retirement System had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GX0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides the FY 2008 actual data.

**Table GX0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Teachers' Retirement System</b>								
(1100) Teachers' Retirement System	5,964	0	3,000	3,000	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Teachers' Retirement System</b>	<b>5,964</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>5,964</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Baseline adjustment:** Reduced \$7,269,955 to reflect the DCRB-approved amount in the actuarial certification letter dated January 16, 2009.

**Initial adjustment** - Increased \$10,269,955, based on an initial estimate for the required contribution for FY 2010.

## FY 2009 Approved Budget to FY 2010 Proposed Budget

Table GX0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table GX0-4**

(dollars in thousands)

Program	BUDGET	FTE	
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>	<b>0</b>	<b>0.0</b>	
<b>Initial and Baseline Adjustments</b>			
Intra-Agency changes - Increase in subsidies and transfers	Teachers' Retirement System	10,270	0.0
Baseline Adjustments: Intra-Agency changes - Reduction in subsidies and transfers	Teachers' Retirement System	-7,270	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>	<b>3,000</b>	<b>0.0</b>	
<b>Gross for GX0 - Teachers' Retirement System</b>	<b>3,000</b>	<b>0.0</b>	

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# Office of the State Superintendent of Education

[www.osse.dc.gov](http://www.osse.dc.gov)

Telephone: 202-727-6436

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$317,898,378	\$388,708,039	\$465,144,407	19.7
FTEs	223.5	408.5	339.3	-17.0

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The mission of the Office of the State Superintendent of Education is to set high expectations, provide resources and support, and exercise accountability to ensure that all residents receive an excellent education.

## Summary of Services

Pursuant to Title III of the Public Education Reform Amendment Act of FY 2007, the Office of the State Superintendent of Education (OSSE) serves as the District of Columbia's State Education Agency (SEA), thereby granting the agency oversight responsibility over all federal education programs and related grants administered in the District of Columbia. OSSE has responsibility for setting state-level standards aligned with school, college and workforce readiness expectations; providing the resources and support to assist

childcare, Pre-Kindergarten, and adult education providers and Local Education Agencies (LEAs) in achieving these objectives; ensuring the state tracks and makes available accurate and reliable data and assessing meaningful state-level sanctions and interventions to ensure quality and compliance with both state and federal law.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table GD0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GD0-1**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	14,423	102,998	117,544	111,990	-5,554	-4.7
Special Purpose Revenue Funds	164	136	10,567	10,728	161	1.5
<b>Total for General Fund</b>	<b>14,587</b>	<b>103,135</b>	<b>128,111</b>	<b>122,718</b>	<b>-5,393</b>	<b>-4.2</b>
<b>Federal Resources</b>						
Federal Payments	41,171	35,194	55,100	56,600	1,500	2.7
Federal Grant Funds	29,418	128,922	160,535	245,394	84,859	52.9
<b>Total for Federal Resources</b>	<b>70,590</b>	<b>164,117</b>	<b>215,635</b>	<b>301,994</b>	<b>86,359</b>	<b>40.0</b>
<b>Private Funds</b>						
Private Grant Funds	50	0	0	0	0	N/A
<b>Total for Private Funds</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Intra-District Funds</b>						
Intra-District Funds	167	50,647	44,962	40,432	-4,529	-10.1
<b>Total for Intra-District Funds</b>	<b>167</b>	<b>50,647</b>	<b>44,962</b>	<b>40,432</b>	<b>-4,529</b>	<b>-10.1</b>
<b>Gross Funds</b>	<b>85,395</b>	<b>317,898</b>	<b>388,708</b>	<b>465,144</b>	<b>76,436</b>	<b>19.7</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table GD0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table GD0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b><u>General Fund</u></b>						
Local Funds	41.0	192.6	239.3	223.5	-15.8	-6.6
Special Purpose Revenue Funds	2.0	2.0	0.0	2.7	2.7	N/A
<b>Total for General Fund</b>	<b>43.0</b>	<b>194.6</b>	<b>239.3</b>	<b>226.2</b>	<b>-13.1</b>	<b>-5.5</b>
<b><u>Federal Resources</u></b>						
Federal Payments	17.0	13.9	19.0	22.5	3.5	18.4
Federal Grant Funds	20.0	15.0	142.3	90.6	-51.7	-36.3
<b>Total for Federal Resources</b>	<b>37.0</b>	<b>28.9</b>	<b>161.3</b>	<b>113.1</b>	<b>-48.2</b>	<b>-29.9</b>
<b><u>Intra-District Funds</u></b>						
Intra-District Funds	0.0	0.0	8.0	0.0	-8.0	-100.0
<b>Total for Intra-District Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>8.0</b>	<b>0.0</b>	<b>-8.0</b>	<b>-100.0</b>
<b>Total Proposed FTEs</b>	<b>80.0</b>	<b>223.5</b>	<b>408.5</b>	<b>339.3</b>	<b>-69.3</b>	<b>-17.0</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table GD0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GD0-3**

(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
11 Regular Pay - Cont Full Time	1,875	10,083	23,590	12,519	-11,071	-46.9
12 Regular Pay - Other	2,896	18,616	2,956	10,728	7,772	262.9
13 Additional Gross Pay	81	354	0	0	0	N/A
14 Fringe Benefits - Curr Personnel	830	3,820	5,226	4,111	-1,115	-21.3
15 Overtime Pay	2	15	20	0	-20	-100.0
<b>Subtotal Personal Services (PS)</b>	<b>5,684</b>	<b>32,889</b>	<b>31,793</b>	<b>27,358</b>	<b>-4,435</b>	<b>-13.9</b>
20 Supplies and Materials	102	525	1,395	651	-744	-53.4
30 Energy, Comm. and Bldg Rentals	57	82	92	422	330	358.6
31 Telephone, Telegraph, Telegram, Etc	106	487	148	465	317	213.9
32 Rentals - Land and Structures	0	2,029	1,417	3,088	1,672	118.0
33 Janitorial Services	23	27	85	35	-50	-59.2
34 Security Services	32	545	149	25	-124	-83.3
35 Occupancy Fixed Costs	41	164	183	96	-88	-47.8
40 Other Services and Charges	1,763	7,949	15,322	13,996	-1,326	-8.7
41 Contractual Services - Other	1,594	36,721	36,856	32,437	-4,419	-12.0
50 Subsidies and Transfers	75,934	234,650	299,168	385,961	86,793	29.0
70 Equipment & Equipment Rental	59	1,833	2,099	610	-1,489	-70.9
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>79,711</b>	<b>285,010</b>	<b>356,915</b>	<b>437,787</b>	<b>80,871</b>	<b>22.7</b>
<b>Gross Funds</b>	<b>85,395</b>	<b>317,898</b>	<b>388,708</b>	<b>465,144</b>	<b>76,436</b>	<b>19.7</b>

\*Percent Change is based on whole dollars.

## Program Description

The Office of the State Superintendent of Education operates through the following 6 programs:

**Superintendent's Office** - Supports the mission of the Office of the State Superintendent of Education.

This program contains the following 4 activities:

- **State Superintendent Support** - Supports the mission of the Office of the State Superintendent of Education;
- **Special Education Reform (Blackman Jones)** – provides leadership for the state system of special education services related to the Blackman/Jones vs. District of Columbia court case;
- **Special Education Incarcerated Youth** – provides services to detained youth; and
- **Planning and Performance** – establishes strategies for the OSSE and performance metrics associated with each initiative identified in the OSSE plan.

**Deputy Superintendent for Business and Support Services** - provides human resources, procurement, administrative management, facilities and risk management services to the OSSE, nutrition services to the residents of the District of Columbia, and facilities financing and technical assistance to Public Charter Schools.

This program contains the following 8 activities:

- **Deputy Superintendent Business and Support Services** - provides Executive direction;
- **Human Resources** – provides Human Resources Services to OSSE;
- **Facilities and Maintenance** – Budgets the agency's fixed costs for facility utilities, security and rent/lease payments;
- **Procurement** – provides Procurement Services to OSSE;
- **Administration and Facilities Management** - Manages OSSE's facilities and administrative management;
- **Nutrition Services** – ensures that children and families receive year-round access to well-balanced meals;
- **Public Charter Financing and Support** – The mission of the Office of Public Charter School

Financing and Support (OPCSFS) is to support the creation of high quality educational choices for District residents through the efficient and effective distribution of financial and technical support for the development, expansion, and improvement of quality public charter schools; and

- **Residency Coordination** – provides general education tuition payments for children who are wards of the District of Columbia, but who are enrolled in non-DC Public Schools based on the location of the foster home.

**Teaching and Learning** - is comprised of the Early Care and Education Administration (ECEA), K-12, Post Secondary Education, Workforce Readiness programs, and Special Education.

This program contains the following 27 activities:

- **Education Excellence** - sets education policy goals;
- **Early Care and Education Administration** – works to develop an effective early childhood education system by implementing high standards for programs and professionals, creating supports to meet standards, adhering to rigorous accountability measures, engaging community stakeholders and securing strong financial supports;
- **Childcare Program Development** - Parents, schools, child care providers, Head Start, Early Intervention, libraries, community organizations, and other stakeholders work together to build and support the early childhood development system for the achievement of long-term academic success;
- **Pre-K and School Readiness** - provides leadership and coordination to ensure all District of Columbia children from birth to kindergarten entrance have access to high quality early learning programs;
- **Standards and Accountability** - establishes, in conjunction with the State Board of Education, strong learning standards and assessments for all District learners. The No Child Left Behind (NCLB) Act requires all students to perform at or above grade-level proficiency in reading and math by the end of the 2013-14 school year;

- **Post Secondary Education and Workforce Readiness** - assists District residents in acquiring the skills and credentials needed to be productive workers, family members and citizens and is composed of the following functional areas:
  - The State Higher Education Executive Office (SHEEO)
  - Higher Education Financial Services and Preparatory Programs
  - Career and Technical Education
  - GED Testing Center
  - Adult and Family Education
  - Education Licensure Commission
  - The Workforce Community Transition Training for Incarcerated Youth Offenders;
- **Career and Technology Education** - provides vocational training in information technology;
- **Adult and Family Education** - provides education services for adults and families;
- **Education Licensure Commission** - provides license and accreditation for teachers;
- **Gear Up** – College readiness programs;
- **DC Tag** – A federally funded program that allows DC resident students to attend out of state universities and colleges at in-state tuition rates;
- **LEAP** – Financial Aid Programs to DC residents to attend College and Universities;
- **GED Testing** – provides GED testing and preparation;
- **K-12 Services (Elementary and Secondary)** - is responsible for disbursing and monitoring federal funds to Local Education Agencies including Title I (No Child Left Behind), licensing teachers, school-based service providers and administrators; approving educator preparation programs offered at colleges/universities located within the District of Columbia; providing technical assistance to and oversight for LEAs in meeting the NCLB highly qualified requirements for teachers and paraprofessionals; and collecting and analyzing statewide educator quality data. The Office of School Improvement exists to assist LEAs and schools internalize systems, processes, and capacities that will ensure a continued commitment to the difficult work of continuous improvement;
- **Federal Grant Programs** – provides guidance on Federal Grants and management reform and holds the budget for Federal Grants transferred via intra-District to DCPS (refer to agenc GA0);
- **Special Population and Competitive Program** – handles grants geared towards special population (i.e. homeless children, homeschoolers, English as a second language students), and competitive grants;
- **School Improvement** – gives professional development and technical assistance for D.C. Public Schools who consistently fail to meet adequate yearly progress;
- **Reading First** – promotes literacy;
- **Accountability and Testing** - provides instructional and learning support to local education agency improvement efforts, addressing topics and issues that cross learning areas. Standards teams conduct various analyses of local education agencies including results of state tests, provide technical assistance on development of local education agency improvement plans for improving student performance, and provide technical assistance and professional development to advance Career and Technical programs for District learners
- **Curriculum and Instruction** – develops content standards for D.C. Public Schools;
- **Educator Quality** – provides teacher certification and development for D.C. Public School teachers
- **English Language Learners** – Grants dollars to assist students for whom English is a second language;
- **Special Education** - aids the agency in the development, implementation, and evaluation of the state's special education initiatives to establish and maintain high-quality special education services for children and families in the District of Columbia;
- **Special Education Compliance and Monitoring** - responsible for ensuring full implementation of Individuals with Disabilities Education Act requirements (IDEA) in all Local Education Agencies (LEAs), through the establishment of a system of monitoring;
- **Special Education Training and Technical Assistance** - responsible for ensuring full implementation of IDEA in all LEAs, through the establishment of a system of monitoring, technical assistance, and grant management;

- **Special Education Attorney Fees** - represents OSSE in litigation in courts, recommends decisions in adjudicatory matters before the agency, and assists the agency in its decision-making capacity; and
- **Special Education (Infants and Toddlers)** - leads the agency in the development, implementation, and evaluation of the state's special education initiatives for infants and toddlers to establish and maintain high-quality special education services for children and families in the District of Columbia.

**The Office of the Chief Financial Officer** - enhances the fiscal and financial stability, accountability and integrity of the agency by providing financial and budgetary information to OSSE's divisions and program/administrative departments in order to ensure the appropriate collection/allocation, utilization, and control of city resources. This division monitors statewide financial data and activity including OSSE's budget and projections, oversight of DCPS and Public Charter school budgets, and statewide financial reporting, planning, analysis, and accounting.

This program contains the following 4 activities:

- **Chief Financial Officer** – provides overall financial guidance to OSSE;
- **Budget** – provides budget oversight to OSSE;
- **Financial Grants Management** – provides grants management oversight to OSSE; and
- **Accounting** – provides accounting oversight to OSSE.

**The Chief Information Officer** - develops and enforces policies and standards for information technology in OSSE. This division identifies where and how technology can systematically support the business processes of the agency as well as assesses new and emerging technologies to determine their potential application to OSSE's programs and services.

This program contains the following 6 activities:

- **Chief Information Officer** – provides overall IT support to OSSE;
- **Knowledge Management** – provides IT knowledge support to OSSE;

- **Applications** – provides IT applications support to OSSE;
- **Infrastructure** – provides IT infrastructure support to OSSE;
- **Project Management** – provides IT project management to OSSE; and
- **Data Management** – provides IT data management to OSSE.

**The Office of Review and Compliance (ORC)** - conducts special education administrative due process hearings per the IDEA. In addition, the office conducts internal control reviews and provides technical assistance to all government offices receiving federal funds for the purpose of education, including the OSSE, LEAs and District Private Schools to ensure compliance with federal laws, grants and state requirements. The ORC also conducts reviews and investigations on issues of waste, fraud and abuse as well as prepares an annual audit plan.

This program contains the following 2 activities:

- **Student Hearing Office** – conducts required administrative hearings; and
- **Records Management** – maintains files and records.

### **Program Structure Change**

The Office of the State Superintendent of Education underwent a reorganization in FY 2009 that reallocated resources among programs. During this reorganization, the agency discontinued the use of the following programs and reallocated resources within the agency: Agency Management Program; Planning and Performance and Public Engagement; and Educational facilities and Partnerships.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GD0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GD0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Personnel	199	38	0	-38	3.1	0.0	0.0	0.0
(1015) Training and Employee Development	75	0	0	0	0.2	0.0	0.0	0.0
(1017) Labor Relations	11	0	0	0	0.1	0.0	0.0	0.0
(1020) Contracting and Procurement	54	87	0	-87	1.1	0.0	0.0	0.0
(1030) Property Management	41	0	0	0	0.1	0.0	0.0	0.0
(1040) Information Technology	2,456	0	0	0	1.2	0.0	0.0	0.0
(1050) Financial Management	25	0	0	0	0.1	0.0	0.0	0.0
(1055) Risk Management	50	0	0	0	1.2	0.0	0.0	0.0
(1060) Legal	47	0	0	0	1.1	0.0	0.0	0.0
(1070) Fleet Management	25	0	0	0	0.2	0.0	0.0	0.0
(1080) Information Technology	204	0	0	0	3.1	0.0	0.0	0.0
(1085) Customer Service	13	0	0	0	0.2	0.0	0.0	0.0
(1090) Performance Management	4,393	0	0	0	53.8	0.0	0.0	0.0
<b>Subtotal (1000) Agency Management Program</b>	<b>7,595</b>	<b>125</b>	<b>0</b>	<b>-125</b>	<b>65.5</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(2000) Nutrition Services</b>								
(0200) Nutrition Services - Activity	28,132	0	0	0	11.0	0.0	0.0	0.0
<b>Subtotal (2000) Nutrition Services</b>	<b>28,132</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(3000) Higher Education Financial Services</b>								
(0300) Higher Education Financial Services	26,769	0	0	0	15.9	0.0	0.0	0.0
(0302) DC Tuition Assistance Grant	608	0	0	0	0.0	0.0	0.0	0.0
(0303) DC Leveraging Ed. Assistance Partnership	5,927	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (3000) Higher Education Financial Services</b>	<b>33,304</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15.9</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(4000) Policy, Research, and Analysis</b>								
(0400) Policy, Research, and Analysis - Activity	5,363	0	0	0	6.0	0.0	0.0	0.0
<b>Subtotal (4000) Policy, Research, and Analysis</b>	<b>5,363</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(6000) Educational Licensure</b>								
(0600) Educational Licensure	2,736	0	0	0	11.0	0.0	0.0	0.0
(0601) State Higher Education Executive Office	1,501	0	0	0	0.0	0.0	0.0	0.0
(0602) Education Licensure Commission	50	0	0	0	0.0	0.0	0.0	0.0
(0603) DC Gear-up	363	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (6000) Educational Licensure</b>	<b>4,650</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

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## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GD0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GD0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(7000) Educational Facilities and Partnerships</b>								
(0700) Public Charter School Fin and Support	9,011	20,000	0	-20,000	3.0	0.0	0.0	0.0
(0701) Educational Facilities and Partnerships	281	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (7000) Educational Facilities And Partnerships</b>	<b>9,292</b>	<b>20,000</b>	<b>0</b>	<b>-20,000</b>	<b>3.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(9960) Year End Close</b>								
No Activity Assigned	-669	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (9960) Year End Close</b>	<b>-669</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(9980) Payroll Default Program</b>								
No Activity Assigned	0	0	0	0	7.0	0.0	0.0	0.0
<b>Subtotal (9980) Payroll Default Program</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(A100) Superintendent Office</b>								
(A110) State Superintendent Support	208	587	36,487	35,900	0.0	5.0	6.0	1.0
(A120) State Board Of Education	274	1,039	0	-1,039	0.0	14.0	0.0	-14.0
(A130) Transition Team	1,858	539	0	-539	0.0	2.0	0.0	-2.0
(A140) Special Ed Reform-Blackman Jones	0	13,511	17,800	4,289	0.0	7.0	6.0	-1.0
(A141) Special Ed-incarcerated Youth	0	0	900	900	0.0	0.0	0.0	0.0
(A142) Special Ed-Petties	0	0	0	0	0.0	0.0	0.0	0.0
(A143) Special Ed-other Court Obligations	0	0	0	0	0.0	0.0	0.0	0.0
(A160) Federal Grants Reform	0	921	0	-921	0.0	11.0	0.0	-11.0
(A170) Education Data Warehouse	0	151	0	-151	0.0	1.0	0.0	-1.0
(A180) Policy Research & Analysis	0	2,116	0	-2,116	0.0	6.0	0.0	-6.0
(A190) Planning & Performance	0	260	264	4	0.0	1.0	3.0	2.0
<b>Subtotal (A100) Superintendent Office</b>	<b>2,340</b>	<b>19,124</b>	<b>55,451</b>	<b>36,328</b>	<b>0.0</b>	<b>47.0</b>	<b>15.0</b>	<b>-32.0</b>
<b>(A150) Contracts and Procurement</b>								
No Activity Assigned	16	0	0	0	0.0	0.0	0.0	0.0
(A155) Contracts and Procurement	209	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (A150) Contracts and Procurement</b>	<b>225</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

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## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GD0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GD0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(A200) Deputy Superintendent - Bus and Support</b>								
(A210) Deputy Superintendent Business and Sup Svs	0	636	636	0	0.0	2.0	3.0	1.0
(A220) Human Resources	3,726	472	676	204	0.0	7.0	10.0	3.0
(A225) Facilities & Maintenance	2,803	1,577	3,436	1,859	0.0	0.0	0.0	0.0
(A230) Procurement	0	272	652	380	0.0	2.0	5.0	3.0
(A235) Administration & Facilities Management	624	820	610	-210	0.0	11.0	7.0	-4.0
(A240) Nutrition Services	0	27,563	23,635	-3,928	0.0	16.5	17.3	0.8
(A245) Public Charter Financing and Support	0	21,998	39,843	17,845	0.0	9.0	8.0	-1.0
(A260) Residency Coordination	0	2,628	2,285	-342	0.0	0.0	0.0	0.0
<b>Subtotal (A200) Dpty Super - Bus &amp; Support</b>	<b>7,153</b>	<b>55,966</b>	<b>71,773</b>	<b>15,807</b>	<b>0.0</b>	<b>47.5</b>	<b>50.3</b>	<b>2.8</b>
<b>(A300) Standards and Accountability</b>								
(A320) Educator Quality	64	0	0	0	0.0	0.0	0.0	0.0
(A330) Assessment and Reporting	1,333	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (A300) Standards and Accountability</b>	<b>1,397</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(A400) Teaching and Learning</b>								
(A410) Education Excellence	1,095	633	63	-570	0.0	1.0	0.0	-1.0
(A430) Early Care & Education Administration	0	85,943	81,647	-4,296	0.0	28.0	1.0	-27.0
(A431) Childcare Program Development	0	6,322	9,341	3,019	0.0	6.0	38.0	32.0
(A432) Pre-k and School Readiness	0	12,172	8,307	-3,865	0.0	11.0	6.0	-5.0
(A433) Early Childhood Infants and Toddlers	0	459	0	-459	0.0	6.0	0.0	-6.0
(A434) Income Eligibility Determination	0	2,036	0	-2,036	0.0	27.0	0.0	-27.0
(A440) Career & Technical Education	26	315	0	-315	0.0	2.0	0.0	-2.0
(A450) Standards & Accountability	1,110	755	124	-631	0.0	19.0	0.0	-19.0
(A470) Post Secondary Educ & Workforce Readines	0	674	1,636	962	0.0	12.0	2.0	-10.0
(A471) Career and Tech Education	0	4,296	4,524	228	0.0	3.0	5.0	2.0
(A472) Adult and Family Education	0	3,237	4,668	1,431	0.0	0.0	5.0	5.0
(A473) Education Licensure Commission	0	820	433	-387	0.0	4.0	5.0	1.0
(A474) Gear Up	0	778	1,356	578	0.0	0.0	8.0	8.0

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## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GDO-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GDO-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
(A475) DC Tag	0	35,127	35,286	159	0.0	12.0	16.0	4.0
(A476) LEAP	144	3,433	3,194	-239	0.0	0.0	0.0	0.0
(A477) Adult Scholarship	75	1,800	0	-1,800	0.0	0.0	0.0	0.0
(A479) GED Testing	0	325	354	29	0.0	0.0	3.0	3.0
(A480) Federal Grants	0	0	0	0	50.0	0.0	0.0	0.0
(A480) K-12 Services	99,577	2,113	2,535	422	2.1	30.0	25.0	-5.0
(A481) Federal Grant Programs	0	58,282	109,240	50,959	0.0	0.0	5.0	5.0
(A482) Special Population & Competitive Programs	0	1,926	375	-1,551	0.0	0.0	2.0	2.0
(A483) School Improvement	0	2,936	2,224	-712	0.0	0.0	0.0	0.0
(A484) Reading First	0	3,148	1,094	-2,054	0.0	0.0	3.0	3.0
(A485) Accountability and Testing	0	7,333	6,040	-1,294	0.0	0.0	12.0	12.0
(A486) Curriculum and Instruction	0	317	598	280	0.0	0.0	5.0	5.0
(A487) Educator Quality	0	15,965	15,193	-772	0.0	0.0	5.0	5.0
(A488) English Language Learners	0	961	1,077	116	0.0	0.0	0.0	0.0
(A490) Special Education	0	22,319	27,619	5,301	0.0	90.0	46.0	-44.0
(A491) Special Education Compliance & Monitoring	0	11	128	117	0.0	0.0	0.0	0.0
(A492) Special Education State Complaints	0	154	0	-154	0.0	0.0	0.0	0.0
(A493) Special Education Training & Tech Assistance	0	296	627	331	0.0	0.0	0.0	0.0
(A495) Special Education Attorney Fees	0	8,091	8,091	0	0.0	0.0	0.0	0.0
(A496) Special Education-infants and Toddlers	0	0	2,839	2,839	0.0	0.0	19.0	19.0
(A497) Special Education-placement Oversight	0	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (A400) Teaching &amp; Learning</b>	<b>102,027</b>	<b>282,975</b>	<b>328,614</b>	<b>45,639</b>	<b>52.1</b>	<b>251.0</b>	<b>211.0</b>	<b>-40.0</b>

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## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GD0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GD0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(A500) Chief Financial Officer</b>								
(A510) Chief Financial Officer	0	252	193	-58	0.0	2.0	2.0	0.0
(A520) Budget	159	231	433	202	0.0	3.0	4.0	1.0
(A530) Financial Grants Management	0	542	425	-116	0.0	5.0	4.0	-1.0
(A540) Accounting	0	565	1,109	544	0.0	8.0	17.0	9.0
<b>Subtotal (A500) Chief Financial Officer</b>	<b>159</b>	<b>1,590</b>	<b>2,161</b>	<b>571</b>	<b>0.0</b>	<b>18.0</b>	<b>27.0</b>	<b>9.0</b>
<b>(A600) Chief Information Officer</b>								
(A610) Chief Information Officer	0	1,975	1,584	-392	0.0	2.0	3.0	1.0
(A620) Knowledge Management	3,585	126	105	-22	0.0	0.0	1.0	1.0
(A630) Applications	0	431	591	161	0.0	6.0	6.0	0.0
(A640) Infrastructure	0	254	495	242	0.0	3.0	5.0	2.0
(A650) Project Management	63	135	209	74	0.0	0.0	2.0	2.0
(A660) Data Management	0	802	627	-175	0.0	11.0	7.0	-4.0
<b>Subtotal (A600) Chief Information Officer</b>	<b>3,648</b>	<b>3,723</b>	<b>3,611</b>	<b>-112</b>	<b>0.0</b>	<b>22.0</b>	<b>24.0</b>	<b>2.0</b>
<b>(A700) General Counsel</b>								
(A710) General Counsel	496	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (A700) General Counsel</b>	<b>496</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(A800) Compliance</b>								
(A810) Review and Compliance	0	529	0	-529	0.0	5.0	0.0	-5.0
(A820) Seid	2,027	0	0	0	0.0	0.0	0.0	0.0
(A830) Investigation	0	429	0	-429	0.0	3.0	0.0	-3.0
(A840) Student Hearing Office	0	3,095	3,358	263	0.0	5.0	9.0	4.0
(A850) Records Management	0	180	176	-4	0.0	2.0	3.0	1.0
<b>Subtotal (A800) Compliance</b>	<b>2,027</b>	<b>4,233</b>	<b>3,534</b>	<b>-699</b>	<b>0.0</b>	<b>15.0</b>	<b>12.0</b>	<b>-3.0</b>
<b>(A900) Plan, Performance and Public Engagement</b>								
(A920) Policy, Research and Analysis	80	0	0	0	0.0	0.0	0.0	0.0
(A930) Planning and Perform (Ed Stat)	144	0	0	0	0.0	0.0	0.0	0.0
(A950) Student Svcs and Parent Engagement	120	0	0	0	0.0	0.0	0.0	0.0
(A960) Community Outreach and Communications	0	0	0	0	0.0	8.0	0.0	-8.0
(A960) Comunity Outreach and Communications	347	972	0	-972	0.0	0.0	0.0	0.0
(A970) Volunteerism	255	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (A900) Plan, Performance and Public Engagmt.</b>	<b>946</b>	<b>972</b>	<b>0</b>	<b>-972</b>	<b>0.0</b>	<b>8.0</b>	<b>0.0</b>	<b>-8.0</b>

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## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GD0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GD0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(H400) Early Childhood Development</b>								
(4020) Child Care Services	82,987	0	0	0	0.0	0.0	0.0	0.0
(4030) Child Development Provider Services	5,702	0	0	0	0.0	0.0	0.0	0.0
(4040) Early Intervention Services	1,891	0	0	0	0.0	0.0	0.0	0.0
(4060) Quality Assurance	77	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (H400) Early Childhood Development</b>	<b>90,656</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(S100) Agency Management Program</b>								
(1011) Personnel	420	0	0	0	6.0	0.0	0.0	0.0
(1081) Information Technology	394	0	0	0	5.0	0.0	0.0	0.0
(1120) Legal	1,795	0	0	0	7.0	0.0	0.0	0.0
<b>Subtotal (S100) Agency Management Program</b>	<b>2,609</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(S150) School System Management</b>								
(1530) Governance	116	0	0	0	7.0	0.0	0.0	0.0
(1540) Management, Direction and Oversight	50	0	0	0	1.0	0.0	0.0	0.0
<b>Subtotal (S150) School System Management</b>	<b>166</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(S200) Instructional Programs</b>								
(2100) General Education	309	0	0	0	2.0	0.0	0.0	0.0
(2300) ESL/Bilingual Education	57	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (S200) Instructional Programs</b>	<b>366</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(S300) Special Education Local</b>								
(COMP) Blackmon-Jones Decree	9,624	0	0	0	9.0	0.0	0.0	0.0
<b>Subtotal (S300) Special Education Local</b>	<b>9,624</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(S700) Special Education State</b>								
(7200) Special Ed State Program and Services	3,054	0	0	0	12.0	0.0	0.0	0.0
<b>Subtotal (S700) Special Education State</b>	<b>3,054</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

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## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GD0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GD0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(S800) Other State Functions</b>								
No Activity Assigned	72	0	0	0	0.0	0.0	0.0	0.0
(2750) Library and Media	0	0	0	0	1.0	0.0	0.0	0.0
(8100) Assessment and Accountability Programs	0	0	0	0	0.0	0.0	0.0	0.0
(8400) General Education Tuition Payments	2,527	0	0	0	2.0	0.0	0.0	0.0
<b>Subtotal (S800) Other State Functions</b>	<b>2,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(U400) Academic Affairs</b>								
(4005) Adult Literacy	739	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (U400) Academic Affairs</b>	<b>739</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>317,898</b>	<b>388,708</b>	<b>465,144</b>	<b>76,436</b>	<b>223.5</b>	<b>408.5</b>	<b>339.3</b>	<b>-69.3</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustment:** The Office of the State Superintendent of Education (OSSE) reallocated \$7,315,387 from nonpersonal services to personal services. This change is due to transfer of the Early Childhood Education Administration from the Department of Human Services (DHS). Temporary Aid to Needy Families (TANF), federal funds that DHS had previously transferred into the Child Care Fund, allowed federal funds to support the program's FTEs. DHS now allocates the TANF funds directly to child care services. Accordingly, OSSE adjusted its budget to fund the FTEs with local funds and child care services with federal grant funds, resulting in this change.

**Cost Savings:** OSSE will continue to be a strong state agency while reducing functions and contractual expenses more appropriately belonging to local education agencies. The reductions in OSSE's FY 2010 budget will allow it to focus on its primary mission as a state education agency overseeing federal programs and grants, setting state-level standards, ensuring that the state tracks accurate and reliable data, and assessing quality and compliance with state and federal law.

OSSE will reduce mostly administrative staff in several units across the agency, resulting in a total savings of \$4,493,000 and 52.0 FTEs. The primary staff reductions will be in the office of Business and Support Services, including a reduction of \$818,000 and 11.0 FTEs in the human resources, procurement and agency management functions. While OSSE maintained a robust internal unit for these functions as it transitioned from the District of Columbia

Public Schools (DCPS) in FY 2008, the agency's resources and mission are more closely aligned in FY 2010. Nine vacant staff assistant and support positions are being eliminated in the Division of Early Childhood Education, and three vacant positions are being eliminated in the Office of the Chief Financial Officer, resulting in a savings of \$767,000. The remaining staff reductions align resources with the agency's strategic direction by eliminating management and staff positions and consolidating support positions within the elementary and secondary education management function, and reducing staff in the Office of the Chief Information Officer to achieve the appropriate information technology staffing level for the agency.

The \$1,547,000 in savings reflect OSSE's increased focus on its state education responsibilities in FY 2010, including reducing funding for direct educational services more appropriately provided at the local school level, and eliminating funding for the Adult Scholarship Fund. Other efficiency savings in FY 2010 include delaying office furniture purchases and other non-essential equipment acquisitions, eliminating duplicative information technology contracts, and reducing funding for supplies, materials and travel. OSSE's procurement assessment, fleet, occupancy, telecom and electricity budgets have also been decreased based on revised fixed cost estimates.

**Transfer:** The State Board of Education activity in the Superintendent's Office program, comprised of \$547,000 and 12.0 FTEs is removed from the OSSE budget for FY 2010 to establish the State Board as a separate budget agency. For further information, please refer to agency GE0, District of Columbia State Board of Education, in this volume.

**Protected Programs:** The FY 2010 budget maintains full support for the implementation of the State Longitudinal Education Data System (SLED) to serve as a unified repository of data needed to improve education planning, management, reporting, instruction and evaluation. In FY 2010, the SLED will enter Phase II of development and will begin to provide 360 Degree Student Data. Also protected in the FY 2010 budget are funds that allow the OSSE to continue to implement a high quality Pre-K and early education program across the District. OSSE will increase monitoring programs and pro-

viding technical assistance while holding providers accountable for implementing high quality content and meeting program standards.

**Policy Initiatives:** OSSE will continue to support interventions that allow students with disabilities to receive an excellent education and life-skills training to become well-educated, independent, and productive members of the community. This commitment is reflected in the \$3,500,000 increase in the FY 2010 budget to continue support for timely processing of special education services, and other special education reform efforts. OSSE will also continue to fund the Incarcerated Youth Program at the D.C. Jail, which provides educational programs to juvenile inmates. During FY 2009, OSSE, DCPS, and the Department of Corrections developed a strong program that helped the District become materially compliant with Settlement Agreement in the special education class action *J.C. et al. v. Paul Vance, et al.* This continued funding will ensure that this strong program continues to thrive in its second year of implementation.

An increase of \$5,425,000 in Local funds has been appropriated to the "Pre-K and School Readiness" activity in the "Teaching and Learning" program, pursuant to implementation of the "Pre-K Enhancement and Expansion Act of 2008." Of this amount, \$2,400,000 is to be targeted for pre-kindergarten expansion among community-based organizations.

An increase of \$2,000,000 in one-time Local funds has been appropriated to fund an Adult and Family Education program, and \$172,000 in one-time funds is appropriated for a grant to the "EduSeed" organization to develop a pilot mentoring program to provide opportunities for young girls to break the cycle of low education achievement and poverty. All grantees and amounts listed in this budget are subject to final approval in the Fiscal Year 2010 Budget Support Act of 2009, Bill Number 18-203, which supersedes this listing upon its effective date.

**Please Note:** Pre-Kindergarten slots are also funded in the budgets of the District of Columbia Public Charter Schools (GC0) and District of Columbia Public Schools (GA0). Please refer to those agency chapters in this volume for additional information.

**Stimulus:** As the State Education Agency, OSSE will be the direct recipient of much of the federal funding for education made available in the American Recovery and Reinvestment Act. OSSE will receive all Federal Grants under Title I of the Elementary and Secondary Education Act of 1965 and Individual with Disabilities Education Act (IDEA) grant funding and will be responsible for distributing these funds through the existing formulas to District LEAs. Other non-formula federal education dollars will be received and managed by OSSE. These funds include: Head Start and Early Head Start program funding, the Child Care Development Block Grant, and Education Technology State Grants. OSSE will have the additional responsibility of tracking and monitoring the use of these funds and ensuring they are spent for purposes consistent with both the Act and the underlying Federal law.

**Gap-Closing Initiatives:** The Office of the State Superintendent of Education (OSSE) is meeting the challenge of the FY 2010 budget, in part, by holding the adult and family education budget consistent with FY 2009 service levels, generating \$2 million in savings. In addition, OSSE will generate \$2.5 million in savings by eliminating 8 FTEs and holding 6 percent of remaining positions vacant throughout FY 2010. OSSE will also shift \$1.5 million in charter school improvement funding to federal payment dollars carried over from previous fiscal years. Further, OSSE will generate \$424,368 in savings by reducing expenditures on computers, equipment, IT software purchases, office supplies, printing, travel, employee training, advertising, and membership dues. Since the GEAR UP grant has ended, OSSE will eliminate the unnecessary local match of \$278,000 and will eliminate the erroneously double-funded DC Learns grant for \$112,500 in savings. Suspending employee compensation and step increases will generate another \$100,833 in savings. OSSE will shift \$12,984 in professional services for the Education Licensure Commission to Special Purpose Revenue funding to align the FY 2010 budget with the intent of the Public Education Reform Amendment Act of 2007. In further efforts to reduce cost, OSSE will eliminate the non-competitive EduSeed Grants, \$172,000, intended to develop pilot mentoring program for young girls. OSSE will also eliminate the Transition Team activity that is no longer needed due

to the completed reorganization within the agency saving \$254,786. Further savings will be met by eliminating local funds increases in the activities for the State Superintendent Support programs and Deputy Superintendent for Business Support totaling \$1,672,820. Lastly, the Pre-K and School Readiness enhancement has been reduced by \$2,176,355. Also, OSSE will intra-District \$6,506,800 in State Fiscal Stabilization grant funding to the Department of Housing and Community Development.

The students of the District of Columbia Public Schools and District of Columbia Public Charter Schools will directly benefit from the funds made available for education through the American Recovery and Reinvestment Act (ARRA). The ARRA directs funding to local schools through the existing formulas for both Title I and the Individuals With Disabilities Education Act (IDEA).

The proposed budget anticipates that State Fiscal Stabilization funds will be distributed among LEAs, as required by the United States Department of Education. Both OSSE and the U.S. Department of Education will exercise oversight of the use of these funds. As the agency that implements the State Fiscal Stabilization Fund program, the federal funds will be managed by the OSSE and are represented by an increase of \$65,300,000 in the FY 2010 federal grants budget. OSSE will make the funding available to the DCPS and DCPCS through the intra-District transfer described in each agency's budget chapter.

## FY 2009 Approved Budget to FY 2010 Proposed Budget

Table GD0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table GD0-5**  
(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>117,544</b>	<b>239.3</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Changes due to FY 2009 approved Reorganization	Superintendent Office	-624	0.0
Net effect of salary and benefits changes - Changes due to FY 2009 approved Reorganization	Deputy Super Bus and Supp	1,296	13.3
Net effect of salary and benefits changes - Changes due to FY 2009 approved Reorganization	Teaching and Learning	4,916	35.0
Net effect of salary and benefits changes - Changes due to FY 2009 approved Reorganization and to manage the Non-Public Tuition agency	Chief Financial Officer	1,434	19.0
Net effect of salary and benefits changes - Changes due to FY 2009 approved Reorganization and to Support the Non-Public Tuition agency and Special Education Transportation agency	Chief Info Officer	1,504	9.0
Net effect of salary and benefits changes - Changes due to FY 2009 approved Reorganization	Compliance	-460	-3.0
Net effect of salary and benefits changes - Changes due to FY 2009 approved Reorganization - Discontinued use of program	Plan, Perf and Public Engage	-751	-8.0
Intra-Agency changes - Changes due to FY 2009 approved Reorganization - Discontinued use of program	AMP	-125	0.0
Intra-Agency changes - Changes due to FY 2009 approved Reorganization	Superintendent Office	999	0.0
Intra-Agency changes - Changes due to FY 2009 approved Reorganization	Deputy Super - Bus and Support	-7	0.0
Intra-Agency changes - Changes due to FY 2009 approved Reorganization	Teaching and Learning	-7,706	0.0
Intra-Agency changes - Changes due to FY 2009 approved Reorganization	Chief Financial Officer	-11	0.0
Intra-Agency changes - Changes due to FY 2009 approved Reorganization	Chief Information Officer	-89	0.0
Intra-Agency changes - Changes due to FY 2009 approved Reorganization	Compliance	-155	0.0
Intra-Agency changes - Changes due to FY 2009 approved Reorganization	Plan, Perf and Public Engage	-221	0.0
Baseline Adjustments: Baseline Adjustments: Net Effect of Fixed Cost Adj - Energy Increase \$296,662; Rent decrease, \$568,781; Security decrease, \$7,989; Fleet decrease, \$6,237	Deputy Super - Bus and Support	-286	0.0
Baseline Adjustments: Baseline Adjustments: Net Effect of fixed cost Adj - Increase to program due to January fixed cost estimate decrease. Program was initially reduced in order to absorb initial projected fixed cost increases	Teaching and Learning	286	0.0

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**Table GDO-5 (continued)**

(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings</b>			
Transfer - Transfer State Board of Education to create new stand alone agency (GEO)	Superintendent Office	-547	-12.0
Cost Increase - Align procurement assessment budget with revised OCP estimates	Deputy Super - Bus and Support	213	0.0
Increase - One-Time funding for a grant to EduSeed to develop a pilot program to break the cycle of low education achievement and poverty	Teaching and Learning	172	0.0
Increase - One-Time funding for Adult and Family Education Program	Teaching and Learning	2,000	0.0
Increase - Increase to Pre-K and School Readiness	Teaching and Learning	5,425	0.0
Cost Increase - Continue support for timely case closure process and management of related services in the Blackman-Jones special education reform efforts	Superintendent Office	3,500	0.0
Reduce - Reduce funding for supplies, materials, travel within the State Superintendent's Office	Superintendent Office	-213	0.0
Reduce - Reduce staff in the Office of the Superintendent to align staffing with the state level support functions of the agency	Superintendent Office	-386	-4.0
Cost Decrease - Align electricity budget with revised OPM estimates	Deputy Super - Bus and Support	-9	0.0
Cost Decrease - Align fleet budget with revised DPW estimates	Deputy Super - Bus and Support	-8	0.0
Cost Decrease - Align occupancy budget with revised OPM estimates	Deputy Super - Bus and Support	-9	0.0
Cost Decrease - Align telecom budget with revised OCTO estimates	Deputy Super - Bus and Support	-476	0.0
Reduce - Delay office furniture purchases and other non-essential equipment acquisitions	Deputy Super - Bus and Support	-684	0.0
Reduce - Reduce agency management and human resources staff in the Office of Business and Support Services to adequately support the agency's needs	Deputy Super - Bus and Support	-818	-11.0
Transfer In - Increase allocation for rent of three properties occupied by Special Education Transportation (GOO)	Deputy Super - Bus and Support	215	0.0
Transfer In - Increase funding for the land-line telecommunications charges for properties occupied by Special Education Transportation	Deputy Super - Bus and Support	793	0.0
Cost Decrease - Eliminate vacant staff assistant and support positions in the Division of Early Childhood Education	Teaching and Learning	-516	-9.0
Cost Increase - Ensure adequate resources to support school improvement activities	Teaching and Learning	1,500	0.0
Cost Increase - Fund the full-year costs of the Incarcerated Youth Program at the D.C. Jail	Teaching and Learning	400	0.0
Reduce - Eliminate strategic management and staff assistant positions and consolidate support positions within the elementary and secondary education management function	Teaching and Learning	-1,914	-19.0
Reduce - Reduce state level funding for direct educational services appropriately provided at the local school level	Teaching and Learning	-303	0.0
Shift - Reduce the local budget in the Office of Special Education to reflect the alignment of positions shifting to Federal grant administrative funds	Teaching and Learning	-279	0.0
Cost Decrease - Align budget to meet program needs	Chief Financial Officer	-64	0.0
Reduce - Eliminate vacant positions in the Office of the Chief Financial Officer	Chief Financial Officer	-251	-3.0
Reduce - Eliminate duplicate IT service contracts	Chief Information Officer	-340	0.0

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**Table GDO-5 (continued)**  
(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings (continued)</b>			
Reduce - Reduce staff in the Office of the Chief Information Officer to achieve the appropriate IT staffing level for the agency	Chief Information Officer	-608	-6.0
Eliminate - Eliminate funding for the Adult Scholarship Fund	Teaching and Learning	-1,244	0.0
<b>Gap-Closing Initiatives</b>			
Cost Decrease - Align PS Budget with historical spending & 6% vacancy	A400-Teaching & Learning	-956	0.0
Reduction - Reduce alignment of Adult & Family Education budget with 2009 service levels	A400-Teaching & Learning	-2,000	0.0
Cost Decrease - align PS Budget with historical spending & 6% vacancy	A100- Superintendent Office	-119	0.0
Cost Decrease - Align PS Budget with historical spending & 6% vacancy	A200-Dpty Super - Bus & Support	-266	0.0
Cost Decrease - Align PS Budget with historical spending & 6% vacancy	A500-Chief Financial Officer	-153	0.0
Cost Decrease - Align PS Budget with historical spending & 6% vacancy	A600-Chief Information Officer	-232	0.0
Cost Decrease - Align PS Budget with historical spending & 6% vacancy	A800-Compliance	-74	0.0
Shift In Fund Type - Shift Charter School Improvement funds to Federal Payment Carryover	A400-Teaching & Learning	-1,500	0.0
Eliminate - Locally funded and vacant FTEs	A200-Dpty Super - Bus & Support	-85	-1.0
Eliminate - Locally funded and vacant FTEs	A400-Teaching & Learning	-514	-6.0
Eliminate - locally funded and vacant FTEs	A600-Chief Information Officer	-100	-1.0
Eliminate - Local Match for non-existent GEAR UP grant	A400-Teaching & Learning	-278	0.0
Reduce - Computers, equipment & IT Software purchases	A100- Superintendent Office	-2	0.0
Reduce - Computers, equipment & IT Software purchases	A200-Dpty Super - Bus & Support	-5	0.0
Reduce - Computers, equipment & IT Software purchases	A400-Teaching & Learning	-57	0.0
Reduce - Computers, equipment & IT Software purchases	A500-Chief Financial Officer	-2	0.0
Reduce - Computers, equipment & IT Software purchases	A600-Chief Information Officer	-112	0.0
Reduce - Computers, equipment & IT Software purchases	A800-Compliance	-5	0.0
Reduce - General Office Supplies	A100- Superintendent Office	-23	0.0
Reduce - General Office Supplies	A200-Dpty Super - Bus & Support	-10	0.0
Reduce - General Office Supplies	A400-Teaching & Learning	-92	0.0
Reduce - General Office Supplies	A500-Chief Financial Officer	-2	0.0
Reduce - General Office Supplies	A800-Compliance	-3	0.0
Eliminate - Erroneously duplicated budget for DC Learns grant	A400-Teaching & Learning	-113	0.0
Reduce - Printing Services	A100- Superintendent Office	-6	0.0
Reduce - Printing Services	A400-Teaching & Learning	-29	0.0
Reduce - local and out of town travel	A100- Superintendent Office	-1	0.0
Reduce - local and out of town travel	A200-Dpty Super - Bus & Support	-2	0.0
Reduce - local and out of town travel	A400-Teaching & Learning	-22	0.0
Reduce - local and out of town travel	A600-Chief Information Officer	-1	0.0
Reduce - local and out of town travel	A800-Compliance	-2	0.0
Reduce - Employee training	A200-Dpty Super - Bus & Support	-9	0.0
Reduce - Employee training	A400-Teaching & Learning	-3	0.0
Reduce - Employee training	A600-Chief Information Officer	-12	0.0
Reduce - Advertising	A400-Teaching & Learning	-15	0.0
Shift in Fund Type - Shift Professional services for the Education Licensure Commission to O-Type	A400-Teaching & Learning	-13	0.0

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**Table GDO-5 (continued)**

(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Gap-Closing Initiatives (continued)</b>			
Reduce - Employee Membership Dues	A100- Superintendent Office	-3	0.0
Reduce - Employee Membership Dues	A200-Dpty Super - Bus & Support	0	0.0
Reduce - Employee Membership Dues	A400-Teaching & Learning	-5	0.0
Reduce - Employee Membership Dues	A600-Chief Information Officer	-1	0.0
Reduce - Non Competitive Grants	A400-Teaching & Learning	-172	0.0
Eliminate - Transition team - No longer needed due to completed reorganization.	A100- Superintendent Office	-255	-2.0
Reduce - Reduce expenditure back to the FY2009 Budgeted Amount.	A100- Superintendent Office	-1,371	-3.0
Reduce - Reduce expenditure back to the FY2009 Budgeted Amount.	A200-Dpty Super - Bus & Support	-302	-4.0
Reduce - Pre-K and School Readiness Enhancement	A400-Teaching & Learning	-2,176	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>111,990</b>	<b>223.5</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>10,567</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Teacher Licensing and GED Testing – projected revenue increase and oversight	Teaching and Learning	161	2.7
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>10,728</b>	<b>2.7</b>
<b>FEDERAL PAYMENTS:: FY 2009 Approved Budget and FTE</b>		<b>55,100</b>	<b>19.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency changes - Changes due to FY 2009 approved Reorganization - Discontinued use of program	Edu Facilities and Partnerships	-13,000	0.0
Intra-Agency changes - Changes due to FY 2009 approved Reorganization	Deputy Super - Bus and Sup	12,892	2.5
Intra-Agency changes - Changes due to FY 2009 approved Reorganization	Chief Financial Officer	108	0.0
Tuition Assistance Grant (TAG) increase to match Federal Appropriation of \$35.1 million	Teaching and Learning	0	1.0
<b>Gap-Closing Initiatives</b>			
Shift - Shift Charter School Improvement funds from Local to Federal Payment Carryover	A200-Dpty Super - Bus & Support	1,500	0.0
<b>FEDERAL PAYMENTS: FY 2010 Proposed Budget and FTE</b>		<b>56,600</b>	<b>22.5</b>
<b>FEDERAL GRANT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>160,535</b>	<b>142.3</b>
<b>Initial and Baseline Adjustments</b>			
Reduction in projected carryover and 25 percent reduction in grant awards that begin July 1, 2009. Budget will be adjusted through grant modification process to reflect actual carryover balances and actual grant awards	Superintendent Office	-921	-11.0
Reduction in projected carryover and 25 percent reduction in grant awards that begin July 1, 2009. Budget will be adjusted through grant modification process to reflect actual carryover balances and actual grant awards	Deputy Super - Bus and Sup	-6,412	3.0
Reduction in projected carryover and 25 percent reduction in grant awards that begin July 1, 2009. Budget will be adjusted through grant modification process to reflect actual carryover balances and actual grant awards	Teaching and Learning	-10,308	-33.7

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**Table GDO-5 (continued)**  
(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>FEDERAL GRANT FUNDS: Initial and Baseline Adjustments (continued)</b>			
Reduction in projected carryover and 25 percent reduction in grant awards that begin July 1, 2009. Budget will be adjusted through grant modification process to reflect actual carryover balances and actual grant awards	Chief Financial Officer	-366	-6.0
Reduction in projected carryover and 25 percent reduction in grant awards that begin July 1, 2009. Budget will be adjusted through grant modification process to reflect actual carryover balances and actual grant awards	Chief Information Officer	-123	0.0
<b>Policy Initiatives and Cost Savings</b>			
Enhance - Increased funding through the American Reinvestment and Recovery Act to improve student achievement through the use of technology in elementary and secondary schools	Superintendent Office	1,605	0.0
Enhance - Add American Reinvestment and Recovery funds for Title I	Teaching and Learning	18,801	0.0
Enhance - Increase funding through the American Reinvestment and Recovery Act for Head Start and Early Head Start Programs	Teaching and Learning	1,088	0.0
Enhance - Increase funding through the Child Care Development Block Grant to provide increased assistance to child care and the improvement of child care quality	Teaching and Learning	1,343	0.0
Enhance - Add American Recovery and Reinvestment Act funds to IDEA Part B (619)	Teaching and Learning	130	0.0
Enhance - Add American Reinvestment and Recovery Act funds to IDEA Part B (611)	Teaching and Learning	8,221	0.0
Reduce - Realign staffing in the Office of State Complaints	Teaching and Learning	-279	-4.0
Shift - Maximize agency performance by aligning special education federal grant dollars with allowable purposes	Teaching and Learning	279	0.0
<b>Gap-Closing Initiatives</b>			
Expand - - Expand use of American Recovery Reinvestment Act State Stabilization Funds in FY2010.	A100- Superintendent Office	35,900	0.0
Increase - State Stabilization Funding that will be provided to the Department of Housing and Community Development via intra-District	A100- Superintendent Office	6,500	0.0
Shift - - Reclassify State Stabilization Fund resources as Federal Grant from DCPS	A100- Superintendent Office	29,400	0.0
<b>FEDERAL GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>245,394</b>	<b>90.6</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>44,962</b>	<b>8.0</b>
<b>Initial and Baseline Adjustments</b>			
Elimination of Pre-Kindergarten incentive MOU with DCPS. Program now in OSSE local funds	Teaching and Learning	-4,407	-7.0
Elimination of MOU with DHS to fund an accountant position for ECEA	Chief Financial Officer	-122	-1.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>40,432</b>	<b>0.0</b>
<b>Gross for GDO - Office of the Superintendent of Education</b>		<b>465,144</b>	<b>339.3</b>

## **Agency Performance Plan**

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Improve the timeliness and accuracy of special education information, as well as to monitor due process complaints, hearings, hearing officer decisions, and settlement agreements and their implementation.

**Objective 2:** Reform processes and procedures related to the management of Federal Grants to ensure continued and increased access to federal resources and initiatives to improve education.

**Objective 3:** Implement a statewide longitudinal data system (SLED) to serve as a unified repository of data needed to improve education planning, management, reporting, instruction and evaluation.

**Objective 4:** All District of Columbia children will be prepared for school.

**Objective 5:** All District of Columbia students will receive an excellent education that prepares them for success in college, careers and life. Pursuant to the No Child Left Behind (NCLB) Act of 2001, OSSE will develop content and achievement standards and ensure that schools and LEAs meet these standards through a robust system of assessment and accountability. OSSE will also ensure public education consumers are provided with all the necessary information needed to make informed educational decisions.

**Objective 6:** All District of Columbia residents will be successful in the 21st century economy.

# Agency Performance Measures

Table GD0-6

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Percentage of providers meeting national accreditation standards	35.4%	40%	Available Dec. 1	45%	50%	55%
Percentage of Pre-K classrooms deemed exemplary according to the program quality report card	New Measure	New Measure	75%	77%	80%	84%
<b>Objective 2:</b>						
Percent of students graduating from high school within four years *The OSSE is in the process of adopting the National Governors' Association's graduation rate calculation methodology points over previous year	N/A	N/A	67%	Establish new baseline*	+5 Percentage points over previous year	+5 Percentage* points over previous year
Percent of LEAs making progress under NCLB regulations	N/A	N/A	34%	45%	56%	67%
Percent of elementary students scoring proficient or above on DC-CAS English Language Arts Assessment	N/A	N/A	45.5%	60.53%	73.69%	73.69%
Percent of elementary students scoring proficient or above on DC-CAS Math Assessment	N/A	N/A	40.7%	55.21%	70.14%	70.14%
Percent of secondary students scoring proficient or above on DC-CAS Math Assessment	N/A	N/A	40.90%	55.41%	70.27%	70.27%
Percent of fourth-grade students scoring at or above proficient on the NAEP Reading Assessment	18	Test administered every two years		26	N/A	34
Percent of fourth-grade students scoring at or above proficient on the NAEP Math Assessment	17	Test administered every two years		25	N/A	33
Percent of eighth-grade students scoring at or above proficient on the NAEP Reading Assessment	13	Test administered every two years		21	N/A	29
Percent of eighth-grade students scoring at or above proficient on the NAEP Math Assessment	9	Test administered every two years		17	N/A	25
Percent of core courses taught by highly qualified teachers	N/A	N/A	57.8%	100%	100%	100%
Percent of appropriately licensed teachers *DCPS only – current regulations do not apply to charter schools	N/A	N/A	85%	88%	91%	94%
Percent of appropriately licensed principals and assistant principals *DCPS only – current regulations do not apply to charter schools	N/A	N/A	New measure	Establish baseline	+5 percentage points over previous year	+5 percentage points over previous year

(Continued on next page)

## Agency Performance Measures

Table GD0-6 (cont)

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 2 (cont)</b>						
Percent of public charter schools making adequate yearly progress	N/A	N/A	27%	39%	51%	63%
<b>Objective 3:</b>						
Percent of DC residents holding, at minimum, a GED according to the annual US Census Bureau's American Community Survey	N/A	N/A	86.18%	87.18%	88.18%	89.18%
Percent of adult learners served by the OSSE-funded community-based Adult and Family Education programs who were both pre- and post-tested, and received the requisite minimum 12 hours of instruction that advanced at minimum one functional literacy level	78.73%	82.0%	Available Oct. 1	85%	88%	91%
<b>Objective 4:</b>						
Percent of districts wherein children with disabilities are meeting the state's AYP targets.	16%	27%	Available Oct. 1	38%	49%	60%
<b>Additional Measure for FY 2010</b>						
Number of Pre-K program Technical Assistance and Higher Education Incentive Program grants awarded.	N/A	N/A	N/A	N/A	TBD	TBD

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# District of Columbia Public Charter Schools

[www.dcpubliccharter.com](http://www.dcpubliccharter.com)

Telephone: 202-328-2660

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$316,674,983	\$366,052,576	\$405,957,822	10.9

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The mission of the District of Columbia Public Charter Schools (DCPCS) is to provide an alternative free education for students who reside in the District of Columbia.

The District of Columbia Public Charter School Board is authorized to grant charters. Each charter school is a private, non-profit corporation. This agency includes the District of Columbia appropriations to the DCPCS system. Payments from this agency to individual charter schools are made quar-

terly on the basis of enrollment as set forth in the District of Columbia Official Code, Section 38-2906.02.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table GC0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GC0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	277,159	316,675	366,053	373,969	7,916	2.2
<b>Total for General Fund</b>	<b>277,159</b>	<b>316,675</b>	<b>366,053</b>	<b>373,969</b>	<b>7,916</b>	<b>2.2</b>
<b>Intra-District Funds</b>						
Intra-District Funds	0	0	0	31,989	31,989	N/A
<b>Total for Intra-District Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>31,989</b>	<b>31,989</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>277,159</b>	<b>316,675</b>	<b>366,053</b>	<b>405,958</b>	<b>39,905</b>	<b>10.9</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table GC0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GC0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
50 Subsidies and Transfers	277,159	316,675	366,053	405,958	39,905	10.9
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>277,159</b>	<b>316,675</b>	<b>366,053</b>	<b>405,958</b>	<b>39,905</b>	<b>10.9</b>
<b>Gross Funds</b>	<b>277,159</b>	<b>316,675</b>	<b>366,053</b>	<b>405,958</b>	<b>39,905</b>	<b>10.9</b>

\*Percent Change is based on whole dollars.

### Program Description

Public charter schools in the District of Columbia are authorized under the provisions of law set forth in Division VI, Title 38, Subtitle IV, Chapter 17 of the District of Columbia Official Code (2001 edition).

Public charter schools are private non-profit corporations that operate under the terms and conditions set forth in their charter as approved by the

District of Columbia Public Charter School Board, the chartering authority. The public charter schools are autonomous, nonsectarian institutions that cannot charge tuition to District resident students. Additionally, public charter schools cannot impose discriminatory admissions policies or tests on District resident students.

Public charter schools receive the same level of District funding pursuant to the District's Uniform

Per Student Funding Formula (refer to District of Columbia Official Code Section 38-29) for their enrolled students as students enrolled in the District of Columbia Public Schools. Public charter schools also receive a facilities allowance to maintain and operate their buildings. In addition to D.C. government funding, public charter schools are eligible to receive federal and private grants and may engage in private fund-raising.

The District of Columbia Public Charter Schools operate under these goals:

- Public charter schools will abide by the provisions set forth in their individual charters;
- Individual public charter schools will comply with all reporting requirements set forth by the chartering authority;

- Public charter schools will provide students with exposure to career pathways and focus on particular areas of study to further enhance students' academic experiences;
- Public charter schools will meet all academic performance goals set forth in their individual charter agreements; and
- The chartering authority will monitor and evaluate performance of public charter schools based on the provisions set forth in each school's charter.

### Program Structure Change

D.C. Public Charter Schools had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GC0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GC0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) DC Charter Schools</b>								
(1001) Administrative Expense*	100	0	7,385	7,385	0.0	0.0	0.0	0.0
(1100) DC Charter Schools	316,575	366,053	398,573	32,520	0.0	0.0	0.0	0.0
<b>Subtotal (1000) DC Charter Schools</b>	<b>316,675</b>	<b>366,053</b>	<b>405,958</b>	<b>39,905</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>316,675</b>	<b>366,053</b>	<b>405,958</b>	<b>39,905</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

\*For FY 2010, this budget line represents funds from the Federal American Recovery and Reinvestment Act of 2009 that will be allocated to the Public Charter Schools.

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** An increase of \$29,202,103 in Local funds for a 4.0 percent increase in the base foundation amount for the Uniform Per Student Funding Formula (UPSFF) and a projected increase in enrollment.

**Baseline Adjustments:** An increase of \$28,690,977 in Local funds to adjust the FY 2010 budgeted enrollment. The adjustment factor for proposed enrollment for FY 2010 was based on the net effects of: (1) the multi-year historical trend of growth in system-wide enrollment, factoring in any schools that are at their charter's enrollment cap; (2) absorption of the enrollment of the Center City Public Charter School, which was approved for opening after the FY 2009 budget was developed and was not included in the FY 2009 approved budget; (3) the enrollment for one new charter schools scheduled to be opened for FY 2010; and (4) an offset representing a charter school that closed during February 2009 that has been removed from the FY 2010 proposed budget.

**Protected Programs:** The proposed FY 2010 budget for the D.C. Public Charter Schools (DCPCS) is built through a combination of a modest increase to the UPSFF, an adjustment to weights supporting students with the most acute special needs, and enhanced funding made available through the American Recovery and Reinvestment Act of 2009. The DCPCS local operating budget has been reduced by \$2,578,261 as a result of an adjustment to the UPSFF to reflect a 2 percent increase in the foundation level. Each public charter Local Education Agency (LEA) receives its UPSFF funding directly from the Office of the Chief Financial Officer.

The District of Columbia's public schools receive Local funding through the UPSFF. This system of funding was established by the District of Columbia School Reform Act of 1995 and was designed to ensure that all public schools across the District received the same level of funding on a per student basis, regardless of what neighborhood the school is in or where students live. This formula is derived from a "market basket" of goods and services determined by analysis that uses local, regional and national education funding research and practices to develop a foun-

ation. There are no adjustments to the contents of the "market basket" for fiscal year 2010. The UPSFF is intended to cover all local education agency operational costs for District public schools which include: school-based instruction, student classroom support, utilities, administration, and instructional support such as curriculum and testing. The UPSFF is based on a "foundation" amount which is then enhanced according to different weights for higher cost grade levels and supplemental funding weights for students with special needs.

The FY 2010 proposed budget and Budget Support Act maintain the foundation level for the Uniform Per Student funding Formula (UPSFF) at the fiscal year 2009 level of \$8,770 per student.

**Policy Initiatives:** Research and practice demonstrate that supplemental funding is required to provide appropriate educational services to students with special needs, consistent with best practices and federal law. All public schools must strive to serve students with different levels of special needs in neighborhood classrooms. To meet this challenge and provide the appropriate resources to all public schools for students with the highest levels of special needs, the proposed budget supports an increase in supplemental weights for the most seriously challenged special education students. These students are categorized as Level 3 and Level 4 students, and the UPSFF supports an increase to Level 3 of .20 and to Level 4 of .46. This represents total funding of \$19,482,818 for students with the greatest needs in attending public charter LEAs.

Supplemental funding is provided through increased weights for students who are designated limited or non-English proficient (LEP/NEP). The number of English language learners in the District is steadily increasing and there are increased costs associated with ensuring adequate resources to ensure academic achievement among this population. Because funding for this population has not increased since 1996, the FY 2010 budget and Budget Support Act propose an increase to the LEP/NEP weight by 0.05. This will provide an additional \$3,947 per student in these categories representing total funding \$7,069,207 to be distributed proportionally among charter LEAs.

**Cost Savings:** Concerns have been raised in recent years that the per capita facilities allotment for non-residential charter school students does not align the facilities allotment to actual facilities costs for each individual charter school. This issue is complex and requires a detailed study. Accordingly, during FY 2010, a *Charter Facilities Task Force* will be formed to prepare a plan to better define and administer the facilities allotment beginning in FY 2011. The goal of the Task Force will be to present a plan that better aligns the facilities funding to actual facilities costs of each charter school.

In the interim, for FY 2010, the facilities allotment for non-residential students will be \$2,800 per student, a decrease of \$309 per student from the FY 2009 approved budget. The facilities allotment for residential charter school students will remain \$8,395 per student, a level unchanged from FY 2009. These amounts were determined after consultation with representatives from charter schools and the D.C. Public Charter School Board as a short-term solution while the *Charter Facilities Task Force* study is underway. Additionally, an internal reallocation of the budget was made to reflect changes resulting from the closure of a charter school and cancellation of a planned school that were included in the FY 2010 baseline budget.

*Background - Establishment of the Charter School Facility Allotment:* A thriving public charter school community is an integral part of the District's educational landscape. At the start of the 2008-2009 school year, there were 60 charter schools on 96 campuses across the District. Serving over 25,000 students, the public charter school community is relatively transient in nature. Many schools lease space on a short-term basis and move into larger facilities as they grow. It is not unusual to have a school move location multiple times over a few years. For this reason, facilities costs fluctuate from school to school and depend heavily on where they are in their growth process.

The Council of the District of Columbia first authorized an additional payment for facilities related costs for public charter schools in 1998. The allotment has historically been funded on a per-pupil basis, calculated on a rolling average of the prior five years. This averaging system was designed to increase the capital funding availability for public charter schools at a pace on par with the capital budget made

available for District of Columbia Public Schools. The only weight considered in calculating the allotment is for residential schools. In this case, the allotment amount is multiplied by 2.7 for those students in residence at the school. The charter school facility allotment was intended to support the acquisition, financing and improvements of facilities, but through the FY 2009 budget there have been no reporting requirements or restrictions on the use of this funding. While largely attributable to the lack of guidelines provided by the District on how schools should use this money, this structure does not ensure that the local District funding is being used on actual facility expenditures as intended.

Since the Facilities Allotment was established in FY 1999 at \$617 per student, it has grown over 400 percent to the FY 2009 level of \$3,109 per student. Previously, the Facilities Allotment was never adjusted to match charter schools' actual facility costs. While most states where charter schools thrive offer additional support for facilities, only 11 jurisdictions (including the District) offer payment on a per pupil basis. No other jurisdiction does so without some type of guideline and regulation.

*Additional Resources Available for Facilities to Charter Schools:* The FY 2010 Budget continues support for several existing financial programs that support the unique facility needs of the public charter school community. The Office of the State Superintendent of Education manages five programs designed to provide financial support for charter schools facility needs. In addition to these programs, the District will use funds from the Federal Payment for School Improvement to further support unmet charter school facilities needs.

#### **Credit Enhancement Fund**

- The Credit Enhancement fund provides support for public charter schools in the form of loan guarantees, collateral, lease guarantees, debt service reserves, and other financing assistance. For FY 2010, the Credit Enhancement Fund will have a total fund balance of approximately \$22 million, of which up to \$10 million may be available for new transactions (pending actual FY 2009 activity).
- **Direct Loan Fund:** The Direct Loan fund pro-

vides loans to public charter schools for acquisition, construction, renovation, tenant improvements, and maintenance of public charter school facilities. For FY 2010, the Direct Loan Fund will have a total fund balance of \$32 million, of which up to \$14 million may be available for new transactions (pending FY 2009 actual activity).

- **Facilities Incentive Grants:** The State Charter School Facilities Incentive Grant is a competitive grant from the U.S. Department of Education that provides additional per-pupil facilities aid to schools serving a majority of students at the poverty level. Sub-grants are also available for facility planning and direct facility project costs. The District was one of four states to receive this five-year grant in 2005. For FY 2010, up to \$1.27 million may be available for this grant, although OSSE may hold an application competition during the 4th quarter of FY 2009.
- **City Build Grants:** The City Build Program is a joint education and neighborhood development initiative that promotes community revitalization with a particular emphasis on strengthening public education, through public charter schools. The aim of City Build stretches beyond excellence in academics; it also focuses on encouraging the creation of partnerships between public charter schools and community organizations. For FY 2010, up to \$4 million may be available through the City Build program.
- **Incubator Facilities:** The Office of the State Superintendent of Education (OSSE) entered into a partnership with Building Hope to develop incubator facilities in the District of Columbia. The Incubator Initiative is funded from two sources: (1) the Credit Enhancement Grant awarded by the U.S. Department of Education; and (2) Federal Appropriations. Pending the development of new incubator sites in the latter half of FY 2010, OSSE may develop one or more additional sites during FY 2010.

**Stimulus:** The students of the Public Charter LEAs will directly benefit from the funds made available for education through the American Recovery and Reinvestment Act (ARRA). The ARRA directs fund-

ing to local schools through the existing formulas for federal grants under Title I of the Elementary and Secondary Education Act of 1965 and the Individuals with Disabilities Education Act (IDEA). In accordance with the ARRA, both the Title I and the IDEA funding will be directed initially to the Office of the State Superintendent of Education and will pass to schools pursuant to the existing distribution formulas. This funding is not restricted by “supplement not supplant” or “maintenance of effort” rules that often accompany Federal Grants. The purpose of Title I of the Elementary and Secondary Education Act of 1965 is to “ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging State academic achievement standards and state academic assessments.” The U.S. Department of Education estimates that the District of Columbia will receive \$37,602,347 in Title I funds over the next 2 years and eligible public charter schools will receive \$5,790,000 through the existing formula in FY 2010. Similarly, charter LEAs will receive increased funding in the amount of \$1,595,000 through the ARRA under the IDEA formula grant. IDEA requires that all public LEAs provide a “free and appropriate public education that emphasizes special education and related services designed to meet their unique needs and prepare them for further education, employment, and independent living” and these increased funds will significantly help the District meet its goals for special education.

**Gap-Closing Initiatives:** The FY 2010 budget proposed by the Mayor and passed by Council included funding made available through the American Recovery and Reinvestment Act (ARRA) of 2009. The gap-closing budget expands and corrects the use of the ARRA funding in the FY 2010 budget by \$24,604,112. The UPSFF allocation to the DC Public Charter Schools is reduced by \$11,840,000 and completely restored by the use of State Fiscal Stabilization Funds. The FY 2010 budget correctly distributes ARRA funds among LEAs, as required by the US Department of Education. The ARRA funds are represented as an Intra-District funds transfer from the Office of the State Superintendent for Education, the agency that implements the State Fiscal Stabilization Fund program.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table GC0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table GC0-4**  
(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>366,053</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Funding Formula - Increase funding 4.0 percent for the base foundation for the Uniform Per Student Funding Formula (UPSFF) for inflation as required per DC Code 38-2909 and includes the enrollment of the Center City Public Charter School	DC Charter Schools	29,202	0.0
Baseline Adjustments: Technical Adjustment - Provides for 10 percent student enrollment growth based on the historic trend and including new schools to open for FY 2010.	DC Charter Schools	28,691	0.0
<b>Policy Initiatives and Cost Savings</b>			
Enhance - Increase to off-set Facility Allowance reduction. In addition, the per pupil facilities allowance rate has been changed from \$3,109 to \$2,800.		13,046	0.0
Reduce - Adjust UPSFF to reflect a 2% increase in the foundation level and adjustments to the supplemental weights for special education and limited/non-English proficient students	DC Charter Schools	-2,578	0.0
Reduce - Match each public charter school's Facilities Allotment with eligible expenses on facility costs (including rent, debt service, site acquisition, building improvements, and depreciation).	DC Charter Schools	-24,000	0.0
<b>Gap-Closing Initiatives</b>			
Reduce - Shift - Expand use of ARRA State Fiscal Stabilization Funds in FY 2010	Multiple	-13,823	0.0
Reduce - Transfer Out - Adjust distribution of ARRA funds among LEAs, as required by US Department of Education	Multiple	-11,320	0.0
Reduce - Reduce UPSFF to FY 2009 level from \$8,945 to \$8,770 or 2 percent	DC Charter Schools	-5,335	0.0
Reduce - Reduce the number of summer schools slots by 50 percent, from 8,726 students to 4,363 at \$1,491 per student based on FY 2009 summer foundation of \$8,770 and a weighting factor of .17.	DC Charter Schools	-6,505	0.0
Add - Adjust distribution of State Stabilization Funds in FY 2010	DC Charter Schools	539	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>373,969</b>	<b>0.0</b>

(Continued on next page)

**Table GC0-4 (continued)**  
(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Policy Initiatives and Cost Savings</b>			
Enhance - Through the American Recovery and Reinvestment Act, improve the ability of the Public Charter Schools to provide high quality special education services pursuant to the Federal Individuals with Disabilities in Education Act (IDEA PartB, 619)	DC Charter Schools	16	0.0
Enhance - Through the American Recovery and Reinvestment Act, improve the ability of the Public Charter Schools to provide high quality special education services pursuant to the Federal Individuals with Disabilities in Education Act (IDEA Part B, 611)	DC Charter Schools	1,579	0.0
Enhance - Through the American Recovery and Reinvestment Act, improve the services provided to District students through Title I eligible schools.	DC Charter Schools	5,790	0.0
<b>Gap-Closing Initiatives</b>			
Add - Shift - Expand use of ARRA State Fiscal Stabilization Funds in FY 2010	Multiple	13,823	0.0
Add - Transfer Out - Adjust distribution of ARRA funds among LEAs, as required by US Department of Education	Multiple	11,320	0.0
Reduce - Reduce use of State Stabilization Funds for FY 2010	DC Charter Schools	-539	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>31,989</b>	<b>0.0</b>
<b>Gross for GC0 - Public Charter Schools</b>		<b>405,958</b>	<b>0.0</b>

For additional information on other agency budgets that directly support the District public school system please refer to following agency budget chapters in this volume:

**(K00) School Transit Subsidy**

This agency budgets funds that are used to provide a subsidy for public school students who use public transportation to and from school.

**District of Columbia All Public Charter Schools FY 2010 Approved Budget  
Per Pupil Funding Allocation Analysis (D.C. Official Code § 38-29)  
TOTAL FOR 59 SCHOOLS**

**UPSFF Foundation Level: \$8,770 / student**

Grade Level	Total Budgeted		FY 2010 Total		Total Funding Dollars
	Weightin	Enrollment	Budgeted Enrollment	Per Pupil Allocation	
Pre-School	1.34	1,286	1,286	\$ 11,752	\$ 15,112,815
Pre-Kindergarten	1.30	2,059	2,059	\$ 11,401	\$ 23,474,659
Kindergarten	1.30	1,894	1,894	\$ 11,401	\$ 21,593,494
Grades 1-3	1.00	4,869	4,869	\$ 8,770	\$ 42,701,130
Grades 4-5	1.00	3,084	3,084	\$ 8,770	\$ 27,046,680
Ungraded Elementary School	1.00	-	-	\$ 8,770	\$ -
Grades 6-8	1.03	6,897	6,897	\$ 9,033	\$ 62,301,291
Ungraded Middle/Jr. High School	1.03	-	-	\$ 9,033	\$ -
Grades 9-12	1.16	5,465	5,465	\$ 10,173	\$ 55,596,538
Ungraded Sr. High School	1.16	-	-	\$ 10,173	\$ -
Alternative	1.17	423	423	\$ 10,261	\$ 4,340,361
Special Education Schools	1.17	225	225	\$ 10,261	\$ 2,308,703
Adult-Other	0.75	1,865	1,865	\$ 6,578	\$ 12,267,038
<b>Subtotal General Education</b>		<b>28,067</b>	<b>28,067</b>		<b>\$ 266,742,707</b>
<b>Special Education Add-On</b>					
Level 1	0.52	957	957	\$ 4,560	\$ 4,364,303
Level 2	0.79	1,038	1,038	\$ 6,928	\$ 7,191,575
Level 3	1.56	439	439	\$ 13,681	\$ 6,006,047
Level 4	2.83	543	543	\$ 24,819	\$ 13,476,771
<b>Subtotal for Special Education</b>		<b>2,977</b>	<b>2,977</b>		<b>\$ 31,038,696</b>
<b>Other Add-On</b>					
English Language Learner	0.45	1,791	1,791	\$ 3,947	\$ 7,069,207
<b>Special Education-Residential Add-On</b>					
Level 1 Residential	0.374	6	6	\$ 3,280	\$ 19,680
Level 2 Residential	1.360	22	22	\$ 11,927	\$ 262,398
Level 3 Residential	2.941	16	16	\$ 25,793	\$ 412,681
Level 4 Residential	2.924	-	-	\$ 25,643	\$ -
Level 5 Residential	9.40	-	-	\$ 82,438	\$ -
<b>Subtotal for Special Ed Residential</b>		<b>44</b>	<b>44</b>		<b>\$ 694,759</b>
<b>English Language Learner Residential Add-On</b>					
ELL Residential	0.68	0	0	\$ 5,964	\$ -
<b>Residential Room &amp; Board Add-On</b>					
Residential	1.70	387	387	\$ 14,909	\$ 5,769,783
Summer School	0.17	4,363	4,363	\$ 1,491	\$ 6,504,797
<b>Total FY 2010 Instructional Dollars</b>					<b>\$ 317,819,949</b>
<b>American Recovery and Reinvestment Act</b>					<b>\$ 7,385,008</b>
<b>Facilities Allotment:</b>					
Non-Residential Facilities Allotment		27,680	27,680	\$ 2,800	\$ 77,504,000
Residential Facilities Allotment		387	387	\$ 8,395	\$ 3,248,865
			<b>Total FY 2010 Facilities Allotment</b>		<b>\$ 80,752,865</b>
			<b>Total FY 2010 Budget</b>		<b>\$ 405,957,822</b>

The FY 2010 proposed budget funds the Uniform Per Student Formula allocation for the District of Columbia Public Charter Schools from three sources: \$373,968,702 from Local Funds, and in Intra-District Funds transferred from the Office of the State Superintendent of Education, \$7,385,008 for Special Education grants under IDEA and \$24,604,112 in State Fiscal Stabilization Funding, representing funding pursuant to the American Recovery and Reinvestment Act of 2009, Public Law 111-5.

Note: Numbers may not add up due to rounding

## FY 2010 District of Columbia Public Charter Schools Budgeted Enrollment

	<b>School Name</b>	<b>FY 2010 Budgeted Enrollment</b>	<b>School Name</b>	<b>FY 2010 Budgeted Enrollment</b>
1	ABC (Bilingual Community Acad.)	75	Ideal Academy (2 Campuses)	428
2	Achievement Preparatory	72	Imagine SE	243
3	ALTA (Academy for Learning)	86	Kamit Institute	198
4	Appletree (3 Campuses)	198	KIPP DC (4 Campuses)	1,207
5	ATA (Arts & Technology)	670	Latin American/LAMB	158
6	Reserved enrollment *	67	Mary McLeod Bethune (3 Campuses)	235
7	Booker T. Washington	330	Maya Angelou (3 Campuses)	546
8	Bridges	84	Meridian	558
9	Capital City (2 Campuses)	409	National Collegiate **	125
10	Carlos Rosario	1,550	Next Step	92
11	Center City (7 Campus)	1,582	Nia Community	183
12	Cesar Chavez (3 Campuses)	1,440	Options	348
13	Children's Studio	84	Paul	630
14	City Collegiate	109	Potomac Lighthouse	238
15	Community Academy (6 Campuses)	1,533	Roots	117
16	DC Bilingual	314	SAIL	149
17	DC Prep (3 Campuses)	812	SEED	362
18	E.L. Haynes	415	Septima Clark	106
19	E.W. Stokes	345	St. Colleta	225
20	Eagle Academy	359	Thea Bowman	51
21	Early Childhood Academy (2 Campuses)	205	Thurgood Marshall	415
22	Education Strengthens Families	206	Tree of Life	323
23	Excel	146	Two Rivers	404
24	Friendship Edison (5 Campuses)	4,186	Washington Yu Ying	142
25	Hope Community (2 Campuses)	685	Washington Latin (2 Campuses)	382
26	Hospitality	178	William E. Doar (3 Campuses)	686
27	Howard Road (3 Campuses)	944	Washington Math, Science	384
28	Howard University	303	Young America Works	352
29	Hyde Leadership	781	Youthbuild (LAYC)	92
30	IDEA	520		
<b>FY 2010 TOTAL BUDGETED ENROLLMENT FOR 59 SCHOOLS</b>				<b>28,067</b>

\*Subsequent to the adoption of the Budget, the Barbara Jordan School will close effective June 2009

\*\* One new school to open in FY 2010

# University of the District of Columbia Subsidy Account

www.udc.edu

Telephone: 202-274-5000

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$62,769,786	\$62,070,000	\$62,070,000	0.0

The subsidy account reflects the total local funds transfer to the University of the District of Columbia to fulfill its operational obligations during a budgetary year.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table GG0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GG0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	62,636	62,770	62,070	62,070	0	0.0
<b>Total for General Fund</b>	<b>62,636</b>	<b>62,770</b>	<b>62,070</b>	<b>62,070</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>62,636</b>	<b>62,770</b>	<b>62,070</b>	<b>62,070</b>	<b>0</b>	<b>0.0</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices found on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table GG0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GG0-2**

(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
50 Subsidies and Transfers	62,636	62,770	62,070	62,070	0	0.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>62,636</b>	<b>62,770</b>	<b>62,070</b>	<b>62,070</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>62,636</b>	<b>62,770</b>	<b>62,070</b>	<b>62,070</b>	<b>0</b>	<b>0.0</b>

\*Percent Change is based on whole dollars.

### Program Description

The University of the District of Columbia Subsidy operates through the following program:

**UDC Subsidy** - The University, as a component of the District of Columbia government, is a legally separate entity for which the elected officials of the District of Columbia are financially accountable. Accountability exists because the Mayor, with the consent of the Council, appoints members to the University's Board of Trustees, and pursuant to District of Columbia Official Code Section 38-1202.06(4) approves the University's budget. In addition, the District provides financial support to the University.

The operating budget of this component unit is shown as an enterprise fund to align the University's budgetary information with its financial reporting as reflected in the District's Comprehensive Annual Financial Report in which the University's financial data is reported separately from that of the District government. Accordingly, details of the University's operating budget are provided in the Enterprise and Other Funds chapter. In FY 2005, a subsidy account for this component was created to show the annual transfer of Local funds support from the District government to the University.

### Program Structure Change

The University of the District of Columbia Subsidy Account had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GG0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GG0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) UDC Subsidy</b>								
(1100) UDC Subsidy	62,770	62,070	62,070	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) UDC Subsidy</b>	<b>62,770</b>	<b>62,070</b>	<b>62,070</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>62,770</b>	<b>62,070</b>	<b>62,070</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Protected Programs:** The proposed FY 2010 budget maintains the District subsidy to the University of the District of Columbia at the FY 2009 level. The University Subsidy for FY 2010 remains \$62,070,000.

**Gap-Closing Initiatives:** The UDC Subsidy allocation will be increased by the use of ARRA funds in the amount of \$1,399,572, by way of a wire transfer from the Office of the State Superintendent of Education.

**FY 2009 Approved Budget to FY 2010 Proposed Budget**

Table GG0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table GG0-4**  
(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>62,070</b>	<b>0.0</b>
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>62,070</b>	<b>0.0</b>
<b>Gross for GG0 - University of the District of Columbia Subsidy Account</b>		<b>62,070</b>	<b>0.0</b>

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# District of Columbia Public Library

**www.dclibrary.org**  
**Telephone: 202-727-1101**

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<b>Description</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Approved</b>	<b>FY 2010 Proposed</b>	<b>% Change from FY 2009</b>
Operating Budget	\$46,558,698	\$46,063,933	\$41,851,388	-9.1
FTEs	398.6	478.6	472.2	-1.3

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The mission of the D.C Public Library (DCPL) is to provide access to materials, information, programs and services that when combined with expert staff enables everyone to achieve lifelong learning, improving quality of life and helping to build a thriving city.

### **Summary of Services**

The District of Columbia Public Library provides services in five key areas: service to children, youth and teens – the Library’s most important work; the Library as community space with library buildings that are welcoming and used for programs and community meetings; better and larger collection of books, DVDs, CDs, audio books and other library materials; access to technology for users and the use of technology to deliver library services; and adult lit-

eracy and learning. Through its capital program, the Library is building and renovating new buildings in order to better provide these services. The library is governed by a nine-member Board of Trustees, as set forth in District of Columbia Official Code Section 39-104.

The agency’s FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table CE0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table CE0-1**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	42,135	44,563	44,725	39,904	-4,821	-10.8
Special Purpose Revenue Funds	542	420	444	840	396	89.3
<b>Total for General Fund</b>	<b>42,677</b>	<b>44,983</b>	<b>45,168</b>	<b>40,743</b>	<b>-4,425</b>	<b>-9.8</b>
<b>Federal Resources</b>						
Federal Grant Funds	711	923	840	794	-46	-5.5
<b>Total for Federal Resources</b>	<b>711</b>	<b>923</b>	<b>840</b>	<b>794</b>	<b>-46</b>	<b>-5.5</b>
<b>Private Funds</b>						
Private Grant Funds	298	28	55	0	-55	-100.0
<b>Total for Private Funds</b>	<b>298</b>	<b>28</b>	<b>55</b>	<b>0</b>	<b>-55</b>	<b>-100.0</b>
<b>Intra-District Funds</b>						
Intra-District Funds	322	624	0	314	314	N/A
<b>Total for Intra-District Funds</b>	<b>322</b>	<b>624</b>	<b>0</b>	<b>314</b>	<b>314</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>44,008</b>	<b>46,559</b>	<b>46,064</b>	<b>41,851</b>	<b>-4,213</b>	<b>-9.1</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table CE0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table CE0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b>General Fund</b>						
Local Funds	415.9	387.4	469.6	463.4	-6.2	-1.3
Special Purpose Revenue Funds	1.0	1.0	1.0	1.0	0.0	0.0
<b>Total for General Fund</b>	<b>416.9</b>	<b>388.4</b>	<b>470.6</b>	<b>464.4</b>	<b>-6.2</b>	<b>-1.3</b>
<b>Federal Resources</b>						
Federal Grant Funds	6.8	5.8	8.0	7.8	-0.2	-2.5
<b>Total for Federal Resources</b>	<b>6.8</b>	<b>5.8</b>	<b>8.0</b>	<b>7.8</b>	<b>-0.2</b>	<b>-2.5</b>
<b>Intra-District Funds</b>						
Intra-District Funds	4.0	4.4	0.0	0.0	0.0	N/A
<b>Total for Intra-District Funds</b>	<b>4.0</b>	<b>4.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>N/A</b>
<b>Total Proposed FTEs</b>	<b>427.7</b>	<b>398.6</b>	<b>478.6</b>	<b>472.2</b>	<b>-6.4</b>	<b>-1.3</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table CE0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table CE0-3**

(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
11 Regular Pay - Cont Full Time	17,759	19,218	20,584	20,645	61	0.3
12 Regular Pay - Other	2,817	3,250	3,635	3,071	-564	-15.5
13 Additional Gross Pay	473	1,638	572	579	7	1.2
14 Fringe Benefits - Curr Personnel	4,087	4,303	4,500	4,510	11	0.2
15 Overtime Pay	1,135	1,040	618	222	-395	-64.0
<b>Subtotal Personal Services (PS)</b>	<b>26,271</b>	<b>29,449</b>	<b>29,909</b>	<b>29,028</b>	<b>-881</b>	<b>-2.9</b>
20 Supplies and Materials	556	643	938	476	-461	-49.2
30 Energy, Comm. and Bldg Rentals	2,382	2,466	2,177	3,155	978	44.9
31 Telephone, Telegraph, Telegram, Etc	521	625	541	436	-105	-19.4
32 Rentals - Land and Structures	147	357	125	684	558	446.6
33 Janitorial Services	0	0	8	0	-8	-100.0
34 Security Services	0	0	4	0	-4	-100.0
35 Occupancy Fixed Costs	0	0	18	1	-17	-92.7
40 Other Services and Charges	3,769	3,650	4,190	2,307	-1,884	-45.0
41 Contractual Services - Other	2,616	2,190	1,192	1,179	-13	-1.1
50 Subsidies and Transfers	41	56	56	60	4	7.9
70 Equipment & Equipment Rental	7,704	7,123	6,907	4,526	-2,381	-34.5
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>17,737</b>	<b>17,109</b>	<b>16,155</b>	<b>12,823</b>	<b>-3,331</b>	<b>-20.6</b>
<b>Gross Funds</b>	<b>44,008</b>	<b>46,559</b>	<b>46,064</b>	<b>41,851</b>	<b>-4,213</b>	<b>-9.1</b>

\*Percent Change is based on whole dollars.

### Program Description

The District of Columbia Public Library operates through the following 6 programs:

**Library Services** – promotes reading and library use through programming and learning common for children, young adults, and adults. Library services include quality support services that increase the efficiency of our mission and library transformation services when new dynamic services are developed. Finally, library services include public service technology that bridges the digital divide.

This program contains the following 6 activities:

- **Children's Services** – promotes reading to children from birth to age 13 to build in them a foundation in reading, a love of the library, and most importantly a love of reading;
- **Young Adult Services** – promotes reading to adolescents and teens ages 12–19. It encourages school retention and graduation through homework help and other educational supports and instills in youth a love of the library and lifelong learning;
- **Adult Services** – provides adult users with access to books, DVDs and other library materials, classes, workshops, programs such as author talks and

book discussions, computers, and meeting room space;

- **Support Unit Services** – supports all public service activities including year-round programming and reference services at the Martin Luther King, Jr. Memorial Library;
- **Library Transformation Services** – makes strategic changes to the operations of the Library to improve the way Library services are delivered to District residents. It measures customer satisfaction and monitors innovation in other libraries; and
- **Public Service Technology** – provides public access computers, WiFi, copiers and printers for customer use. It uses technology to enhance literacy efforts, educate and inform customers on use of electronic resources.

**Outreach Services** – provides library collections, reference services and virtual reference services to non-traditional library users and to those that do not have access to neighborhood libraries by employing assistive and adaptive services and technologies, mobile libraries and special collections.

This program contains the following 3 activities:

- **Adaptive Services** – supports outreach and library services to blind and physically disabled users. Some of these supports include access to specialized technology such as large font computer screens, Braille and audio or recorded books, and programs in American Sign Language;
- **Mobile Libraries** – ensures that residents living in areas that are receiving new libraries continue to receive services in mobile facilities. These five interim libraries provide access to books and other library materials, age-appropriate programs such as book discussions for adults and story times for children, and public computers; and
- **Special Collections** – acquires and maintains special collections of books and other library materials showcasing the District. They include a local history collection about the District of Columbia, a similar collection about Georgetown, and the Black Studies Center.

**Books and Media** – provides for the selection, collection and maintenance of books and media for both circulating and reference collections for the use of District residents.

This program contains the following 3 activities:

- **Children – Books and Media** - develops, selects, purchases and maintains books, DVDs, audio books and other materials for children;
- **Young Adults - Books and Media** - develops, selects, purchases and maintains books, DVDs, audio books and other materials for adolescents and teens; and
- **Adults – Books and Media** - develops, selects, purchases and maintains books, DVDs, audio books and other materials for adults.

**Public Service Support** – provides the oversight of facility improvement in the areas of custodial, security and maintenance beyond that measured in the administrative programs shared by all agencies. This program is in direct response to the demands of District residents for safe and comfortable libraries.

This program contains the following 3 activities:

- **Custodial Services** – supports all library locations (central and neighborhood libraries) by maintaining a clean and inviting environment for District residents;
- **Security** - supports security staff who provide public oversight and accountability resulting in improved safety in libraries; and
- **Maintenance Services** – supports all library locations (central and neighborhood libraries) by maintaining a safe and comfortable environment for District residents.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to and on behalf of District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

### **Program Structure Change**

The District of Columbia Public Library had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table CE0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table CE0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Personnel	1,055	1,110	808	-302	8.6	11.1	9.0	-2.1
(1015) Training & Employee Development	762	500	304	-195	1.1	1.1	3.0	1.9
(1017) Labor Management Partnership	24	21	0	-21	0.1	0.1	0.0	-0.1
(1020) Contracting & Procurement	518	804	627	-177	4.1	4.1	4.0	-0.1
(1030) Property Management	6,625	5,480	5,359	-121	7.5	3.1	4.0	0.9
(1040) Information Technology	1,197	1,324	1,128	-196	6.1	7.1	6.0	-1.1
(1050) Financial Services	24	21	0	-21	0.1	0.1	0.0	-0.1
(1055) Risk Management	24	24	0	-24	0.1	0.1	0.0	-0.1
(1060) Legal Services	262	251	234	-18	2.1	2.1	2.0	-0.1
(1070) Fleet Management	432	453	463	10	2.0	5.0	6.0	1.0
(1080) Communications	905	985	893	-93	10.1	12.1	11.0	-1.1
(1085) Customer Service	869	751	492	-259	8.4	6.0	5.0	-1.0
(1087) Language Access	3	15	7	-8	0.0	0.0	0.0	0.0
(1090) Performance Management	0	0	578	578	0.0	0.0	2.5	2.5
<b>Subtotal (1000) Agency Management Program</b>	<b>12,700</b>	<b>11,739</b>	<b>10,894</b>	<b>-845</b>	<b>50.2</b>	<b>52.0</b>	<b>52.5</b>	<b>0.5</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	255	262	291	30	3.0	2.8	2.5	-0.3
(120F) Accounting Operations	307	369	386	17	5.0	5.3	4.5	-0.8
<b>Subtotal (100F) Agency Financial Operations</b>	<b>562</b>	<b>631</b>	<b>678</b>	<b>47</b>	<b>7.9</b>	<b>8.0</b>	<b>7.0</b>	<b>-1.0</b>
<b>(2000) Lifetime of Learning</b>								
(2010) Children and Young Adult Services	-6	0	0	0	0.0	0.0	0.0	0.0
(2030) Creating Environ. that Inspire Reading	-13	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (2000) Lifetime of Learning</b>	<b>-18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(3000) Library Materials and Their Use</b>								
(3010) Reference	0	6	0	-6	0.0	0.1	0.0	-0.1
(3020) Library Collection Services	1	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (3000) Library Materials and Their Use</b>	<b>1</b>	<b>6</b>	<b>0</b>	<b>-6</b>	<b>0.0</b>	<b>0.1</b>	<b>0.0</b>	<b>-0.1</b>
<b>(4000) Removing Barriers To Access</b>								
(4010) Technology Access	-1	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (4000) Removing Barriers To Access</b>	<b>-1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(5000) Library Services</b>								
(5010) Children's Services	2,964	3,960	3,273	-687	35.9	45.1	42.3	-2.8
(5020) Young Adult Services	453	1,322	998	-324	1.2	32.0	22.0	-10.0
(5030) Adult Services	8,905	8,085	8,437	352	92.8	115.9	122.8	6.9

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## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table CE0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table CE0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
(5040) Support Unit Services	4,804	5,005	4,880	-125	97.3	114.2	112.3	-1.9
(5050) Library Transformation Services	446	466	168	-298	1.0	1.0	0.0	-1.0
(5060) Public Service Technology	3,154	2,453	1,843	-610	4.5	4.9	5.0	0.1
<b>Subtotal (5000) Library Services</b>	<b>20,726</b>	<b>21,291</b>	<b>19,598</b>	<b>-1,693</b>	<b>232.7</b>	<b>313.1</b>	<b>304.4</b>	<b>-8.7</b>
<b>(6000) Outreach Services</b>								
(6010) Adaptive Services	1,299	1,282	1,125	-157	10.6	12.0	13.8	1.8
(6020) Mobile Libraries	81	46	35	-11	0.0	0.0	0.0	0.0
(6030) Special Collections	417	430	347	-82	4.9	5.0	4.0	-1.0
<b>Subtotal (6000) Outreach Services</b>	<b>1,798</b>	<b>1,758</b>	<b>1,508</b>	<b>-250</b>	<b>15.5</b>	<b>17.0</b>	<b>17.8</b>	<b>0.8</b>
<b>(7000) Books and Media</b>								
(7010) Children	1,566	2,256	1,714	-543	10.7	6.2	6.5	0.3
(7020) Young Adult	750	758	724	-34	10.7	2.2	2.3	0.1
(7030) Adult	3,859	3,368	2,502	-865	14.2	16.1	15.7	-0.4
<b>Subtotal (7000) Books and Media</b>	<b>6,174</b>	<b>6,382</b>	<b>4,940</b>	<b>-1,442</b>	<b>35.5</b>	<b>24.5</b>	<b>24.5</b>	<b>0.0</b>
<b>(8000) Public Service Support</b>								
(8010) Custodial	1,310	1,503	1,519	15	23.9	29.0	28.0	-1.0
(8020) Security	1,826	1,468	1,366	-102	20.3	20.5	21.5	1.0
(8030) Maintenance	1,480	1,286	1,349	63	12.6	14.4	16.5	2.1
<b>Subtotal (8000) Public Service Support</b>	<b>4,616</b>	<b>4,257</b>	<b>4,234</b>	<b>-23</b>	<b>56.7</b>	<b>63.9</b>	<b>66.0</b>	<b>2.1</b>
<b>Total Proposed Operating Budget</b>	<b>46,559</b>	<b>46,064</b>	<b>41,851</b>	<b>-4,213</b>	<b>398.6</b>	<b>478.6</b>	<b>472.2</b>	<b>-6.4</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial and Baseline Adjustments:** A net fixed costs adjustment of \$1,154,073 across multiple programs.

**Cost Savings:** The proposed budget reduces supplies for operational support by \$133,651, and reflects revised assessments for fixed costs (including electricity, fleet, and telecom) at a savings of approximately \$210,576.

**Policy Initiatives:** The proposed budget supports the anticipated opening of as many as six new branch libraries in FY 2010. Library staff will increase by 8.25 FTEs (representing 11 positions filled one-quarter into FY 2010, when new locations are scheduled to open). The proposed budget funds about \$63,000 in ongoing information technology support for the new libraries. Additional funds will support utility expenses at the new locations.

**Stimulus:** DCPL is seeking to partner with the Office of the Chief Technology Officer to apply for competitive grant funding to support the expansion of access to broadband internet services to underserved areas.

Additionally, DCPL is partnering with the District Department of the Environment (DDOE) to retrofit library buildings and infrastructure for energy efficiency and green house gas emission reductions.

**Gap-Closing Initiatives:** The proposed FY 2010 gap-closing budget further reduces Local Funds appropriations for DCPL by \$6,539,000 (14.1 percent), while providing resources to support DCPL's day-to-day library services and the opening of six new branch libraries in FY 2010.

DCPL will reduce overtime in the Public Service Support programs by a total of \$1,024,000. DCPL will save \$837,000 by eliminating 14.5 vacant FTEs in the Agency Management, Library Services, and Public Service Support programs.

Funding in various programs for supplies, contracts, and other services and charges will be reduced by \$1,866,000. Working with the Office of the Chief Technology Officer, DCPL plans to seek ARRA grant opportunities to expand broadband accessibility; this effort will partially offset the effect of a \$1,420,000 reduction in funding for IT hardware. DCPL will

also leverage federal dollars to support materials purchases, with an estimated savings of \$1,392,000 in Local Funds.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table CE0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table CE0-5**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>44,725</b>	<b>469.6</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Net change for fixed costs	Multiple	1,065	0.0
Net effect of salary and benefits changes - Net reduction personnel	Multiple	-121	0.0
Intra-Agency Changes - Supplies and materials reduction	Multiple	-198	0.0
Intra-Agency Changes - Net reduction other services and charges	Lifetime Of Learning	-214	0.0
Intra-Agency Changes - Contractual services reduction	Multiple	-26	0.0
Intra-Agency Changes - Equipment & equipment rental reduction	Multiple	-964	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Increase in telecom budget	Agency Mangement Program	89	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Centralized fixed costs adjustment	Multiple	-12	0.0
Baseline Adjustments: Intra-Agency Changes - CFC adjustment	Multiple	12	0.0
<b>Policy Initiatives and Cost Savings</b>			
Increase - Overtime to partially restore library service hours	Multiple	237	0.0
Increase - Overtime to partially restore library service hours	Multiple	700	0.0
Enhance - Staff new branch libraries expected to open in FY 2010	Library Services	464	8.3
Enhance - Provide Local funds for information technology operations supporting the new branch libraries, using the Federal E-Rate program	Books And Media	63	0.0
Increase - Overtime to partially restore library service hours	Books And Media	520	0.0
Increase - Overtime to partially restore library service hours (One-time)	Books And Media	446	0.0
Policy Initiatives were reduced under Gap-closing	Agency Mangement Program	153	0.0
Enhance - Fund utility costs of new libraries opening in FY 2010	Agency Mangement Program	154	0.0
Reduce - Reduce overtime expenses in agency management, public service support, and library services	Multiple	-305	0.0
Cost Decrease - Reduce supplies budget for Public Service Support to FY 2008 actual spending	Public Service Support	-134	0.0
Cost Decrease - Align electricity budget with revised OPM estimates	Agency Mangement Program	-75	0.0
Cost Decrease - Align fleet budget with revised DPW estimates	Agency Mangement Program	-17	0.0
Cost Decrease - Align occupancy budget with revised OPM estimates	Agency Mangement Program	0	0.0
Cost Decrease - Align telecom budget with revised OCTO estimates	Agency Mangement Program	-118	0.0

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**Table CE0-5 (continued)**  
(dollars in thousands)

	Program	BUDGET	FTE
<b>Gap-Closing Initiatives</b>			
Reduce - Leverage Federal funding and reduce Local funds for library materials	Multiple	-100	0.0
Reduce - Reduce vacant positions	Multiple	-837	-14.5
Reduce - Achieve savings in supplies and other services and charges to maximize energy efficiencies from stimulus funding	Multiple	-1,282	0.0
Reduce - Reduce other services and charges allocation	Multiple	-584	0.0
Reduce - Reduce funding Books and Media- Adults	Books And Media	-846	0.0
Reduce - Maximize stimulus funding opportunities and reduce Local funds technology budget	Multiple	-900	0.0
Reduce - Reduce funding for information technology installation installations at new libraries opening in FY 2010.	Library Services	-520	0.0
Reduce - Overtime to partially restore library service hours	Multiple	-237	0.0
Reduce - Overtime to partially restore library service hours	Multiple	-700	0.0
Reduce - Overtime for security	Multiple	-87	0.0
Reduce - Funding for the purchase of new books and collection materials at new branches opening in FY 2010.	Books And Media	-446	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>39,904</b>	<b>463.4</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>444</b>	<b>1.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Reduction in personnel	Multiple	2	0.0
Intra-Agency Changes - Reduction supplies and materials	Multiple	-6	0.0
Intra-Agency Changes - Increase in contractual services	Library Materials and Their Use	200	0.0
Intra-Agency Changes - Increase in Equipment & equipment rental	Library Materials and Their Use	200	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>840</b>	<b>1.0</b>
<b>FEDERAL GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>840</b>	<b>8.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Reduction personnel services	Multiple	3	0.0
Intra-Agency Changes - Reduction supplies and materials	Multiple	-3	0.0
Intra-Agency Changes - Reduction other services and charges	Multiple	-20	0.0
Intra-Agency Changes - Increase subsidies and transfers	Multiple	4	0.0
Intra-Agency Changes - Reduction equipment & equipment rentals	Multiple	-30	0.0
<b>FEDERAL GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>794</b>	<b>7.8</b>
<b>PRIVATE GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>55</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Changes - Reduction equipment & equipment rental	Multiple	-55	0.0
<b>PRIVATE GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>INTRA-DISTRICT: FY 2009 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Changes - Increase in rentals	Multiple	314	0.0
<b>INTRA-DISTRICT: FY 2010 Proposed Budget and FTE</b>		<b>314</b>	<b>0.0</b>
<b>Gross for CEO - District of Columbia Public Library</b>		<b>41,851</b>	<b>472.2</b>

### **Agency Performance Plan**

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Library as community space: DCPL will create and enhance programming at the central library and neighborhood branches in a dynamic way to attract residents to the libraries.

**Objective 2:** Library resources for the public: DCPL is committed to enhancing its collections, including the continued expansion into digital media, to meet the needs of all District residents.

**Objective 3:** Technology: Access to the on-line world is critical in the 21st century; however, many District residents do not have on-line access from their home. DCPL offers public access computers and databases to support research, genealogy tracking, and books, music and videos that can be downloaded.

## Agency Performance Measures

Table CEO-6

Measure	FY 2007 Year-End Actual	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Annual circulation of books and other library materials	1,462,531	1,608,784	1,781,862	1,769,662	1,946,628	2,141,291
Cardholders as a percent of total population	N/A	Baseline	42.58%	+3%	+3%	+3%
Number of website user visits	N/A	Baseline	408,670	+10%	+10%	+10%
Number of attendees at Library sponsored programs	204,334	224,767	192,441	247,244	271,968	299,165
Number of participants at community sponsored meetings	129,114	142,025	158,521	163,329	187,828	216,002
Number of library renovations/constructions on schedule for design phase	N/A	100%	95%	100%	100%	100%
Number of library renovations/constructions on schedule for construction phase	N/A	N/A	N/A	100%	100%	100%
Number of libraries re-opened in accordance with schedule	N/A	N/A	N/A	100%	100%	100%
<b>Objective 2:</b>						
Percent increase in circulation of children's materials	N/A	Baseline	525,469	578,016	+10%	+10%
Percentage increase in the number of new library cards for children	N/A	Baseline	6,301	6,931	+10%	+10%
Increase participation and completion rates in summer reading for pre-school and elementary school age children	29,939	32,932	28,382	36,225	39,848	43,833
Percent increase in attendance at programs for children in their 1st five years	N/A	Baseline	77,133	84,846	+10%	+10%
Percent increase in the number of story hours for children	N/A	Baseline	1,672	2,508	+50%	+50%
Number of people using on-line homework help	N/A	Baseline	2,497	2,747	+10%	+10%
Participation in teen reading programs	N/A	Baseline	4,899	5,389	+10%	+10%
Percent increase in the number of new library cards for teens	N/A	Baseline	9,357	10,293	+10%	+10%
Percent increase in number of books downloaded	N/A	Baseline	7,355	8,091	+10%	+10%
Percent increase in number of adult learners seeking assistance	N/A	Baseline	2,465	2,712	+10%	+10%
Percent increase in number of GED practice tests administered	N/A	Baseline	961	1,057	+10%	+10%
<b>Objective 3:</b>						
Number of public access computers increase 25 percent from current level of 325	N/A	406	409	508	635	635
Percent increase in the number of sessions on public access computers by children	N/A	Baseline	88,753	+25%	+25%	+25%
Percent increase in the number of sessions on public access computers by teens and adults	N/A	Baseline	368,621	+25%	+25%	+25%
Percent increase in the number of sessions of remote access to Library's electronic resources	N/A	Baseline	145,400	+25%	+25%	+25%
<b>Additional Measure for FY 2010</b>						
The number of community working groups, convened per site, per project, per calendar year.	N/A	N/A	N/A	N/A	TBD	TBD

# District of Columbia Public Charter School Board

www.dcpubliccharter.com  
Telephone: 202-328-2660

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$1,718,612	\$3,460,277	\$3,636,570	5.1
FTEs	0.0	23.0	23.0	0.0

The mission of the District of Columbia Public Charter School Board is to provide quality public school options for D.C. students, families, and communities.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table GB0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GB0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	0	1,719	1,660	1,660	0	0.0
Special Purpose Revenue Funds	0	0	1,800	1,976	176	9.8
<b>Total for General Fund</b>	<b>0</b>	<b>1,719</b>	<b>3,460</b>	<b>3,637</b>	<b>176</b>	<b>5.1</b>
<b>Gross Funds</b>	<b>0</b>	<b>1,719</b>	<b>3,460</b>	<b>3,637</b>	<b>176</b>	<b>5.1</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table GB0-2 contains the proposed FY 2010 budget at the Comptroller Source group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GB0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change
<b>General Fund</b>						
Local Funds	0.0	0.0	23.0	23.0	0.0	0.0
<b>Total for General Fund</b>	<b>0.0</b>	<b>0.0</b>	<b>23.0</b>	<b>23.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>0.0</b>	<b>0.0</b>	<b>23.0</b>	<b>23.0</b>	<b>0.0</b>	<b>0.0</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table GB0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GB0-3**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
11 Regular Pay - Cont Full Time	0	0	1,644	1,645	2	0.1
14 Fringe Benefits - Curr Personnel	0	0	371	404	33	8.9
<b>Subtotal Personal Services (PS)</b>	<b>0</b>	<b>0</b>	<b>2,015</b>	<b>2,050</b>	<b>35</b>	<b>1.7</b>
20 Supplies and Materials	0	0	30	25	-5	-16.8
30 Energy, Comm. and Bldg Rentals	0	0	0	0	0	N/A
31 Telephone, Telegraph, Telegram, etc	0	0	0	35	35	N/A
35 Occupancy Fixed Costs	0	0	239	239	0	0.0
40 Other Services and Charges	0	0	299	247	-52	-17.5
41 Contractual Services - Other	0	0	878	1,032	155	17.6
50 Subsidies and Transfers	0	1,719	0	0	0	N/A
70 Equipment & Equipment Rental	0	0	0	9	9	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>1,719</b>	<b>1,446</b>	<b>1,587</b>	<b>141</b>	<b>9.8</b>
<b>Gross Funds</b>	<b>0</b>	<b>1,719</b>	<b>3,460</b>	<b>3,637</b>	<b>176</b>	<b>5.1</b>

\*Percent Change is based on whole dollars.

**Program Description**

The District of Columbia Public Charter School Board carries out its mission through:

- A comprehensive application review process;
- Effective oversight;
- Meaningful support; and
- Active engagement of stakeholders.

The District of Columbia Public Charter School Board was authorized by the United States Congress in the District of Columbia School Reform Act of 1995 (as amended in 1996) to grant charters for the purpose of establishing public charter schools in the District. Section 38-18 of the District of Columbia Official Code (2001 edition) includes the majority of the code provisions relating to public charter schools in the District.

As set forth in Section 38-1802.14 of the code, the Mayor of the District of Columbia appoints the

seven members of the D.C. Public Charter School Board from a list of nominees presented to him by the U.S. Secretary of Education. The Board has been operating since late February 1997 and has as its goal to improve education for children, youth, and adults in the District of Columbia by chartering public schools.

The Board is responsible for receiving and reviewing applications to develop public charter schools; awarding or denying requests for charters; monitoring the operations of public charter schools, as well as the progress of students in those schools; and renewing charters, or revoking the charters of schools that fall short of their goals for students.

**Program Structure Change**

The District of Columbia Public Charter School Board had no program structure changes in the FY 2010 Proposed Budget.

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**FY 2010 Proposed Operating Budget and FTEs, by Program and Activity**

Table GB0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GB0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(0010) DC Public Charter Schools Board</b>								
(1000) Agency Management Program	1,719	3,460	3,637	176	0.0	23.0	23.0	0.0
<b>Subtotal (0010) DC Public Charter Schools Board</b>	<b>1,719</b>	<b>3,460</b>	<b>3,637</b>	<b>176</b>	<b>0.0</b>	<b>23.0</b>	<b>23.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>1,719</b>	<b>3,460</b>	<b>3,637</b>	<b>176</b>	<b>0.0</b>	<b>23.0</b>	<b>23.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the FY 2010 **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** An increase of \$176,293 in Special Purpose Revenue for board operations. Pursuant to Section 38-1802.11(b)(2) of the District of Columbia Official Code, the Board assesses a fee of one half of 1 percent on the Local funds budget of each charter school, and the Board's revenue increases commensurate with the increase in the D.C. Public Charter Schools budget.

### FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table GB0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table GB0-5**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>1,660</b>	<b>23.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - occupancy fixed costs reduction	DC PCSB	-202	0.0
Net effect of salary and benefits changes - Net increase for salaries and fringe benefits	DC PCSB	202	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>1,660</b>	<b>23.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>1,800</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Increase in Fixed costs	DC Public Charter Schools Board	237	0.0
Net effect of salary and benefits changes - Reduction in personal services	DC Public Charter Schools Board	-167	0.0
Intra-Agency Changes - Reduction in supplies and materials	DC Public Charter Schools Board	-5	0.0
Intra-Agency Changes - Reduction in other services and charges	DC Public Charter Schools Board	-52	0.0
Intra-Agency Changes - Increase in contractual services	DC Public Charter Schools Board	155	0.0
Intra-Agency Changes - Increase equipment and equipment rentals	DC Public Charter Schools Board	9	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>1,976</b>	<b>0.0</b>
<b>Gross for GB0 - Public Charter School Board</b>		<b>3,637</b>	<b>23.0</b>

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# Office of the Deputy Mayor for Education

<http://dme.dc.gov>

Telephone: 202-727-3636

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$2,466,847	\$4,892,248	\$777,908	-84.1
FTEs	1.0	16.0	7.0	-56.3

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The mission of the Office of the Deputy Mayor for Education is to support the Mayor in developing and implementing his vision that "the District of Columbia has a world class education system, enabling children, youth and adults to compete locally and globally."

### Summary of Services

The function of the Deputy Mayor for Education is to plan, coordinate, and supervise all public education and education-related policy and activities under its jurisdiction, including development and support of programs to improve the delivery of educational services and opportunities, from early childhood to the

post-secondary education level, and coordination of interagency initiatives targeted at supporting students and schools.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table GW0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GW0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	0	2,467	4,892	778	-4,114	-84.1
<b>Total for General Fund</b>	<b>0</b>	<b>2,467</b>	<b>4,892</b>	<b>778</b>	<b>-4,114</b>	<b>-84.1</b>
<b>Gross Funds</b>	<b>0</b>	<b>2,467</b>	<b>4,892</b>	<b>778</b>	<b>-4,114</b>	<b>-84.1</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table GW0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table GW0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	0.0	1.0	16.0	7.0	-9.0	-56.3
<b>Total for General Fund</b>	<b>0.0</b>	<b>1.0</b>	<b>16.0</b>	<b>7.0</b>	<b>-9.0</b>	<b>-56.3</b>
<b>Total Proposed FTEs</b>	<b>0.0</b>	<b>1.0</b>	<b>16.0</b>	<b>7.0</b>	<b>-9.0</b>	<b>-56.3</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table GW0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GW0-3**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2008	Percent Change*
<b>Comptroller Source Group</b>						
11 Regular Pay - Cont Full Time	0	1,188	1,460	596	-864	-59.2
12 Regular Pay - Other	0	116	101	0	-101	-100.0
13 Additional Gross Pay	0	4	0	0	0	N/A
14 Fringe Benefits - Curr Personnel	0	195	289	133	-156	-53.9
<b>Subtotal Personal Services (PS)</b>	<b>0</b>	<b>1,503</b>	<b>1,850</b>	<b>729</b>	<b>-1,120</b>	<b>-60.6</b>
20 Supplies and Materials	0	10	13	1	-12	-92.3
31 Telephone, Telegraph, Telegram, Etc	0	0	0	31	31	N/A
40 Other Services and Charges	0	452	2,158	17	-2,142	-99.2
41 Contractual Services - Other	0	479	791	0	-791	-100.0
50 Subsidies and Transfers	0	0	75	0	-75	-100.0
70 Equipment & Equipment Rental	0	23	6	0	-6	-100.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>964</b>	<b>3,043</b>	<b>49</b>	<b>-2,994</b>	<b>-98.4</b>
<b>Gross Funds</b>	<b>0</b>	<b>2,467</b>	<b>4,892</b>	<b>778</b>	<b>-4,114</b>	<b>-84.1</b>

\*Percent Change is based on whole dollars.

### Program Description

The Office of the Deputy Mayor for Education operates through the following program:

Department of Education, which is comprised of the following activity:

- **Agency Oversight and Support** – provides for the management of education-policy initiatives that accomplish the Mayor's public education objectives.

### Program Structure Change

The Office of the Deputy Mayor for Education had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GW0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GW0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Personnel	0	0	0	0	0.0	4.0	0.0	-4.0
<b>Subtotal (1000) Agency Management Program</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>4.0</b>	<b>0.0</b>	<b>-4.0</b>
<b>(2000) Department of Education</b>								
(2010) Agency Oversight and Support	1,939	2,108	778	-1,330	1.0	9.0	7.0	-2.0
(2015) Office of Parent and Community Involvement	346	2,283	0	-2,283	0.0	3.0	0.0	-3.0
(2020) Office of the Ombudsman for Public Education	182	501	0	-501	0.0	0.0	0.0	0.0
<b>Subtotal (2000) Department Of Education</b>	<b>2,467</b>	<b>4,892</b>	<b>778</b>	<b>-4,114</b>	<b>1.0</b>	<b>12.0</b>	<b>7.0</b>	<b>-5.0</b>
<b>Total Proposed Operating Budget</b>	<b>2,467</b>	<b>4,892</b>	<b>778</b>	<b>-4,114</b>	<b>1.0</b>	<b>16.0</b>	<b>7.0</b>	<b>-9.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the agency's activities within this agency's programs, please see Schedule 30-PBB, Program Summary by Activity, in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** An increase of \$283,910 to convert 5 contract employees to District employees and a reallocation of 4 positions from the Agency Management Program to the Agency Oversight and Support activity.

**Cost Savings:** The proposed budget eliminates \$694,000 in contract costs. In addition, the proposed budget reduces funding for the Interagency Collaboration and Service Integration Commission by \$150,000. Finally, the proposed budget reduces funding for the Office of the Ombudsman by \$39,000 to align funding with historical expenditures.

The Office of the Ombudsman, comprised of 4.0 FTEs and \$470,596 in Local funds, was transferred to the District of Columbia State Board of Education.

Additionally, 2 FTEs and \$493,000 was transferred from Agency Oversight to the District of Columbia State Board of Education. Please refer to agency (GE0) in this volume. The Interagency Collaboration and Service Integration Commission, comprised of \$2,297,465 and 8.0 FTEs, was transferred to the District of Columbia Public Schools. For further information, please refer to chapter (GA0) in this volume.

**Policy Initiatives:** The Deputy Mayor for Education's budget for telecommunications will increase by \$31,000 based on revised estimates.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table GW0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table GW0-5**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>4,892</b>	<b>16.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Align FTEs to correct budget program	Agency Management Program	0	-4.0
Net effect of salary and benefits changes - Conversion of 5 Contract Employees to District FTEs & reallocation of 4 FTEs from Agency Management Program	Department of Education	284	9.0
Intra-Agency Changes - Conversion of 5 Contract Employees to District FTEs	Department of Education	-284	0.0
<b>Policy Initiatives and Cost Savings</b>			
Adjustment - Transfer ICSIC one-time funding to DCPS Office of Youth Engagement	Department of Education	-2,297	-8.0
Adjustment - Transfer to new agency State Board of Education	Department of Education	-964	-6.0
Cost Decrease - Align budget with anticipated expenditures in the Office of the Ombudsman	Department of Education	-39	0.0
Cost Savings - Reduce funding for the Inter-Agency Collaboration and Service Integration Commission projects	Department of Education	-150	0.0
Reduce - Eliminate nonrecurring contract expenses in the Agency Oversight and Support program	Department of Education	-694	0.0
Cost Increase - Align telecom budget with revised OCTO estimates	Department of Education	31	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>778</b>	<b>7.0</b>
<b>Gross for GW0 - Office of the Deputy Mayor for Education</b>		<b>778</b>	<b>7.0</b>

## Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Execute a District-wide educational strategy that addresses the needs of students, parents and the community at all stages of the education life cycle (from early childhood to adult education).

**Objective 2:** Coordinate high-quality services and programs that reach across city agencies and educational institutions to improve child and youth outcomes.

**Objective 3:** Partner with community-based organizations and the private sector to enhance the resources and opportunities available to the public education system.

## Agency Performance Measures

Table GW0-6

Measure	FY 2007 Year-End Actual	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Square feet per student in DCPS school facilities	299	260	N/A	240	230	230
Percent of excess school space being utilized	N/A	Baseline	N/A	+10%	+10%	+10%
Percent of target population with access to alternative education programs	N/A	Baseline	N/A	+10%	+10%	+10%
<b>Objective 2:</b>						
Number of students served by evidence-based practices	N/A	Baseline	N/A	+10%	+10%	+10%
Percent of ICSIC interagency indicators that exhibit interagency gains	N/A	N/A	N/A	70%	75%	80%
<b>Objective 3:</b>						
Number of students benefiting from partnerships with area arts organizations	N/A	N/A	N/A	Baseline	+10%	+10%

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# Office of Public Education Facilities Modernization

[www.opefm.dc.gov](http://www.opefm.dc.gov)  
Telephone: 202-698-7700

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$36,880,556	\$38,305,841	\$32,199,258	-15.9
FTEs	5.0	400.0	269.0	-32.8

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The mission of the Office of Public Education Facilities Modernization is to bring all District of Columbia Public Schools facilities into conformance with a common set of standards conducive to the support of 21st century education, as rapidly as possible within the financial capacity of the District of Columbia, while also ensuring the provision and maintenance of safe, healthy, and comfortable learning environments.

### Summary of Services

The Office of Public Education Facilities Modernization (OPEFM) was established in Title VII of the Public Education Reform Amendment Act of 2007. The agency's primary services are renovating and rehabilitating existing public school facilities, constructing new schools, developing the Master Facilities Plan, and providing routine maintenance to

public school facilities. OPEFM also implements education-related projects for other District agencies as directed.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table GM0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GM0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	1,281	34,981	22,368	28,914	6,545	29.3
Special Purpose Revenue Funds	0	0	15,938	3,286	-12,652	-79.4
<b>Total for General Fund</b>	<b>1,281</b>	<b>34,981</b>	<b>38,306</b>	<b>32,199</b>	<b>-6,107</b>	<b>-15.9</b>
<b>Intra-District Funds</b>						
Intra-District Funds	0	1,900	0	0	0	N/A
<b>Total for Intra-District Funds</b>	<b>0</b>	<b>1,900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>1,281</b>	<b>36,881</b>	<b>38,306</b>	<b>32,199</b>	<b>-6,107</b>	<b>-15.9</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalent, by Revenue Type

Table GM0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table GM0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	0.0	5.0	284.0	264.9	-19.1	-6.7
Special Purpose Revenue Funds	0.0	0.0	116.0	4.1	-111.9	-96.5
<b>Total for General Fund</b>	<b>0.0</b>	<b>5.0</b>	<b>400.0</b>	<b>269.0</b>	<b>-131.0</b>	<b>-32.8</b>
<b>Total Proposed FTEs</b>	<b>0.0</b>	<b>5.0</b>	<b>400.0</b>	<b>269.0</b>	<b>-131.0</b>	<b>-32.8</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table GM0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GM0-3**  
(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
11 Regular Pay - Cont Full Time	167	20,249	20,643	16,924	-3,719	-18.0
12 Regular Pay - Other	0	931	70	63	-7	-10.5
13 Additional Gross Pay	41	393	0	260	260	N/A
14 Fringe Benefits - Curr Personnel	29	4,278	2,359	2,892	533	22.6
15 Overtime Pay	0	2,502	5,471	2,205	-3,266	-59.7
<b>Subtotal Personal Services (PS)</b>	<b>237</b>	<b>28,353</b>	<b>28,543</b>	<b>22,343</b>	<b>-6,199</b>	<b>-21.7</b>
20 Supplies and Materials	20	807	2,149	1,762	-387	-18.0
30 Energy, Comm. and Bldg Rentals	6	3	60	575	515	858.0
31 Telephone, Telegraph, Telegram, Etc	23	458	192	381	189	98.3
32 Rentals - Land and Structures	95	210	315	323	8	2.5
33 Janitorial Services	0	24	88	0	-88	-100.0
34 Security Services	0	37	90	135	45	50.0
40 Other Services and Charges	44	754	1,566	498	-1,068	-68.2
41 Contractual Services - Other	556	5,452	3,042	6,017	2,974	97.8
70 Equipment & Equipment Rental	300	783	2,261	166	-2,095	-92.7
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>1,044</b>	<b>8,528</b>	<b>9,763</b>	<b>9,856</b>	<b>93</b>	<b>0.9</b>
<b>Gross Funds</b>	<b>1,281</b>	<b>36,881</b>	<b>38,306</b>	<b>32,199</b>	<b>-6,107</b>	<b>-15.9</b>

\*Percent Change is based on whole dollars.

## **Program Description**

The Office of Public Education Facilities Modernization operates through the following 5 programs:

**Repairs and Maintenance and Repairs and Maintenance/NPS** – provide programs that operate the agency’s key function to provide for efficient and effective repairs and maintenance of the school buildings and properties.

This program contains the following 3 activities:

- **Repairs and Maintenance/NPS** - provides repair and maintenance of school facilities so as to optimize performance and maintain the value of the school inventory system as well as provide a safe learning environment for the District’s students;
- **Operations and Maintenance Division** — provides activities concerned with keeping the grounds, buildings and fixed equipment in their original condition or efficient, either through repairs or by replacement during the life expectancy of the component or building; and
- **Logistics** - provides direction and management for warehousing, shipping and receiving services, reproduction services and property management.

**Business Operations/Financial Services** – provides for the administrative functions of the agency including construction management, planning, and maintenance operations management.

**Realty Office** – leases the facilities of the DC Public Schools (DCPS) to various organizations for fees. These fees are deposited in the Lease Income account, which is a special purpose revenue source to be used to support the maintenance of DCPS’ facilities. In FY 2009, the District transferred the Lease Income account from DCPS to OPEFM since OPEFM has taken over facility maintenance activities from DCPS. However, the Realty Office, which manages the Lease Income account, was not transferred from DCPS to OPEFM in FY 2009. The FY 2010 budget transfers the Realty Office from DCPS to OPEFM so that OPEFM will be able to supervise the Realty Office and control the Lease Income account.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to and on behalf of District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

## **Program Structure Change**

To better track its expenditures, the agency added the Business Operations program, and to align with District-wide standardized budgeting practices, the agency established the Agency Financial Operations standard program (entitled Agency OCFO program). The agency also realigned the former Repairs and Maintenance Program, and established three new activities within the program.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GM0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GM0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Personnel	1,553	2,193	3,136	943	5.0	17.0	13.0	-4.0
(1020) Contracting and Procurement	3,120	1,661	0	-1,661	0.0	0.0	0.0	0.0
(1095) Agency Management Other	0	0	159	159	0.0	0.0	2.0	2.0
<b>Subtotal (1000) Agency Management Program</b>	<b>4,673</b>	<b>3,854</b>	<b>3,295</b>	<b>-559</b>	<b>5.0</b>	<b>17.0</b>	<b>15.0</b>	<b>-2.0</b>
<b>(3000) Facilities Modernization Support Program</b>								
(3010) Facilities Modernization Support Program	1,900	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (3000) Facilities Modernization Support Program</b>	<b>1,900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(5000) Repairs and Maintenance</b>								
(5010) Repairs and Maintenance	0	28,304	0	-28,304	0.0	383.0	0.0	-383.0
(5211) Office of Facilities Management	61	0	0	0	0.0	0.0	0.0	0.0
(5221) Planning, Design & Constr. Division	103	0	354	354	0.0	0.0	3.5	3.5
<b>Subtotal (5000) Repairs and Maintenance</b>	<b>165</b>	<b>28,304</b>	<b>354</b>	<b>-27,950</b>	<b>0.0</b>	<b>383.0</b>	<b>3.5</b>	<b>-379.5</b>
<b>(5001) Repairs and Maintenance/NPS</b>								
(5015) Repairs and Maintenance/NPS	0	6,148	2,892	-3,255	0.0	0.0	0.0	0.0
(5231) Operations & Maintenance Division	28,034	0	21,870	21,870	0.0	0.0	221.0	221.0
(5251) Logistic	1,599	0	469	469	0.0	0.0	1.0	1.0
<b>Subtotal (5001) Repairs and Maintenance/NPS</b>	<b>29,634</b>	<b>6,148</b>	<b>25,232</b>	<b>19,084</b>	<b>0.0</b>	<b>0.0</b>	<b>222.0</b>	<b>222.0</b>
<b>(5002) Business Operations/Financial Services</b>								
(5095) Business Operations/Financial Services	509	0	1,724	1,724	0.0	0.0	12.5	12.5
<b>Subtotal (5002) Business Operations/Financial Services</b>	<b>509</b>	<b>0</b>	<b>1,724</b>	<b>1,724</b>	<b>0.0</b>	<b>0.0</b>	<b>12.5</b>	<b>12.5</b>
<b>(6000) Agency OCFO</b>								
(6015) AFO - Other	0	0	234	234	0.0	0.0	2.1	2.1
(6050) AFO - Budget	0	0	290	290	0.0	0.0	1.9	1.9
(6055) AFO - Accounting	0	0	569	569	0.0	0.0	5.0	5.0
<b>Subtotal (6000) Agency OCFO</b>	<b>0</b>	<b>0</b>	<b>1,094</b>	<b>1,094</b>	<b>0.0</b>	<b>0.0</b>	<b>9.0</b>	<b>9.0</b>
<b>(7000) Realty Office</b>								
(7010) Realty Office	0	0	501	501	0.0	0.0	7.0	7.0
<b>Subtotal (7000) Realty Office</b>	<b>0</b>	<b>0</b>	<b>501</b>	<b>501</b>	<b>0.0</b>	<b>0.0</b>	<b>7.0</b>	<b>7.0</b>
<b>Total Proposed Operating Budget</b>	<b>36,881</b>	<b>38,306</b>	<b>32,199</b>	<b>-6,107</b>	<b>5.0</b>	<b>400.0</b>	<b>269.0</b>	<b>-131.0</b>

Note: For more detailed information regarding the proposed funding for the activities within the agency's programs, please see Schedule 30-PBB, Program Summary by Activity, in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The agency's FY 2009 approved budget included \$12.4 million in nonrecurring Special Purpose Revenue that was not available to the FY 2010 Special Purpose Revenue budget. To remain within the level of Special Purpose Revenue projected available for FY 2010, the agency's request decreased by \$12,652,061 in Special Purpose Revenue. There was a decrease of 184.0 gross FTEs below the FY 2009 approved budget level, which included the effects of agency reductions to remain within the provided Local funds target, the correction of an overstatement of the agency's Local funds FTE count in the FY 2009 budget, (the approved budget FTE level is 400.0; however OPEFM is operating for FY 2009 at 345.0 FTEs) and the reduction in Special Purpose Revenue funds.

**Baseline Adjustments:** An increase of \$8,289,682 and 112.0 FTEs in Local funds, which provides funding and FTE authorization for 112.0 FTEs budgeted under nonrecurring Special Purpose Revenue fund balance in the FY 2009 Approved budget, as well as funds for required additional gross pay and overtime at levels consistent with the prior year's projected expenditures. The FY 2009 non-recurring Special Purpose Revenue fund balance supported 129.0 FTEs. The increase in local funding in FY 2010 partially makes up for the non-recurring revenue as it supports 112.0 FTEs, representing a decrease of 17.0 FTEs from the FY 2009 level. In nonpersonal services, funds were added to maintain contractual services, supplies and equipment at the levels the agency projected would be required for FY 2010 to maintain current service levels. Additionally, there was an increase of \$578,687 for fixed costs for the agency's operations in the Penn Center facility.

**Cost Savings:** The primary cost savings measure in the OPEFM in FY 2010 is a reduction of 66.0 FTEs within the Maintenance Operation, and primarily within the Logistics Unit. This unit includes positions responsible for repairing District of Columbia Public Schools (DCPS) equipment and furniture, warehousing, storage, delivery and inventory functions. These functions are not part of the OPEFM's

core mission. Accordingly, the logistics functions are transferred to DCPS (12.0 FTEs and \$650,460) in FY 2010 (see Table GM0-5). Additional efficiencies can be realized in FY 2010. OPEFM's fleet and electricity budgets have also been adjusted based on revised fixed cost estimates.

**Protected Programs:** The cost savings contained in OPEFM's FY 2010 budget will not impact the agency's ability to fulfill its primary mission of modernizing and maintaining public school buildings. The District remains committed to providing every DCPS student with a comfortable and safe environment in which to learn.

**Gap-Closing Initiatives:** The proposed FY 2010 gap-closing budget further reduces Local Fund appropriations to OPEFM, saving \$474,000.

OPEFM will reduce expenditures for contractual services, out-of-town travel, uniform purchases, and IT purchases, while also in-sourcing trash hauling at RFK stadium, saving a total of \$349,000. OPEFM will save another \$125,000 in equipment funding by delaying the purchase of a new scissor lift.

The proposed FY 2010 policy initiatives budget further increases Local Fund appropriations to OPEFM by \$501,379 and 7.0 FTEs, which represents the transfer of the Realty Office from DCPS.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table GM0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table GM0-5**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>22,368</b>	<b>284.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Increase in energy and telephones	Business Operations/Financial Services	298	0.0
Net effect of fixed cost adjustments - Decrease in energy, telephones, rent janitorial and security services	Agency Management Program	-57	0.0
Net effect of fixed cost adjustments - Decrease in telephones	Repairs and Maintenance	-132	0.0
Net effect of salary and benefits changes - Increase in Personal services	Agency OCF0	860	7.0
Net effect of salary and benefits changes - Changes in Personal services	Repairs and Maintenance/NPS	13,338	186.5
Net effect of salary and benefits changes - Decrease in Personal services	Agency Management Program	-389	-3.0
Net effect of salary and benefits changes - Decrease in Personal services	Repairs and Maintenance	-13,969	-266.0
Net effect of salary and benefits changes - Increase in Personal services	Business Operations/Financial Services	247	3.5
Intra-Agency Changes - Decrease in supplies, Other Services and Charges, Contractual Services and Equipment	Repairs and Maintenance	-4,241	0.0
Intra-Agency Changes - Increase in Supplies, Other Services and Charges, Contractual Services and Equipment	Business Operations/Financial Services	78	0.0
Intra-Agency Changes - Increase in Supplies, Other Services and Charges, Contractual Services and Equipment	Repair and Maintenance/NPS	3,996	0.0
Intra-Agency Changes - Decrease in Supplies, Other Services and Charges, Contractual Services and Equipment	Agency Management Program	-29	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Increase in energy and telephones	Business Operations/Financial Services	581	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Decrease in energy, telephones, rent, janitorial and security services	Agency Management Program	-3	0.0
Baseline Adjustments: Intra-Agency Changes - Decrease in Other Services and Charges	Agency Management Program	-2	0.0
Baseline Adjustments: Intra-Agency Changes - Increase in Other Services and Charges, Contractual Services and Equipment	Agency Management Program	2	0.0
Baseline Adjustments: Technical Adjustment - Increase in Personal services	Repairs and Maintenance	148	2.5
Baseline Adjustments: Technical Adjustment - Increase in Personal services	Business Operations/Financial Services	758	14.0
Baseline Adjustments: Technical Adjustment - Increase in Personal services	Repairs and Maintenance/NPS	7,384	95.5
Baseline Adjustments: Technical Adjustment - Increase in Supplies, Other Services and Charges, Contractual Services and Equipment	Repairs and Maintenance/NPS	1,740	0.0
Baseline Adjustments: Technical Adjustment - Increase in Supplies, Other Services and Charges, Contractual Services and Equipment	Repairs and Maintenance	34	0.0
Baseline Adjustments: Technical Adjustment - Increase in Supplies and equipment	Business Operations/Financial Services	67	0.0

(Continued on next page)

**Table GMO-5 (continued)**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Align electricity budget with revised OPM estimates	Agency Management Program	-8	0.0
Cost Decrease - Align fleet budget with revised DPW estimates	Agency Management Program	-1	0.0
Reduce - Reduce staffing of logistics, warehouse, computer repair, furniture repair, and musical instrument repair	Multiple	-3,531	-54.0
Net effect of salary and benefits changes - transfer from - Logistics to DCPS	Repairs and Maintenance	-650	-12.0
<b>Gap-Closing Initiatives</b>			
Reduction for nonrecurring costs - Contractual Services, out-of-town travel, uniform purchases, IT purchases, and trash hauling .	Multiple Programs	-474	0.0
Increase - transfer RO functions from DCPS - Transfer \$501,379 and 7.0 FTEs from DCPS Realty Office program	Realty Office Program - 7000	501	7.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>28,914</b>	<b>265.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>15,938</b>	<b>116.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Increase in personal services	Agency Management Program	159	2.0
Net effect of salary and benefits changes - Increase in personal services	Agency OCFO	234	2.0
Net effect of salary and benefits changes - Decrease in personal services	Repairs and Maintenance	-9,790	-116.0
Net effect of salary and benefits changes - Decrease in personal services	Repairs and Maintenance/NPS	-1,498	0.0
Intra-Agency Changes - Decrease in supplies, other services and charges, Contractual Services and Equipment	Repairs and Maintenance/NPS	-1,757	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>3,286</b>	<b>4.1</b>
<b>Gross for GMO - Office of Public Education Facilities Modernization</b>		<b>32,199</b>	<b>269.0</b>

### Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Modernize existing DCPS schools and facilities and build new DCPS schools and facilities.

**Objective 2:** Establish preventive maintenance schedule for various systems associated with the operation of DCPS schools and facilities.

**Objective 3:** Manage routine maintenance, repairs and small capital projects on DCPS schools and facilities that are beyond the scope of the janitorial and custodial staff.

**Objective 4:** Apply performance benchmarks to assess and monitor personnel capabilities.

## Agency Performance Measures

Table GM0-6

Measure	FY 2007 Year-End Actual	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
Number of Work Orders Cleared*	N/A	N/A	N/A	10,000	10,000	10,000
Maintenance cost per sq. foot**	N/A	N/A	N/A	\$1.81	\$3.88	
Number of Projects under Study/Design/Construction***	N/A	N/A	N/A	18	17	17
LSDBE Participation on Construction Projects****	N/A	N/A	N/A	50%	50%	50%

\*It is anticipated that the number of work order requests will substantially decrease each year as OPEFM reduces the backlogs of unresolved work orders and implement an improved work order tracking system.

\*\*Maintenance costs per square foot will increase with OPEFM's infusion of additional funds and new focus and emphasis on maintenance. The FY 2008 represents a transitional period and is based on an approximate total of 15,500,000 square feet. The FY 2009 Projection is based on an approximate total of 12,100,000 square feet and an increase in maintenance funding.

\*\*\*It is anticipated that the number of projects under construction will remain constant for the next several fiscal years as projects are multi-year in duration and OPEFM will bring online new projects and develop new initiatives.

\*\*\*\*Local Small Disadvantaged Business Enterprise percentage participation is constant as required by the Public Education Reform Act.

# Non-Public Tuition

www.osse.dc.gov

Telephone: 202-727-6436

Description	FY 2008 Actual*	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$0	\$141,700,442	\$149,100,442	5.2

\* Prior to FY 2009 these funds were included within agency (GAO) D.C. Public Schools.

The mission of Non-Public Tuition is to provide funding for required education services for children with special needs within the school system and those children under the care of the Child and Family Services Agency, Department of Mental Health, and Department of Youth Rehabilitation Services. It also holds funding for supplemental special education services payments to D.C. Public Charter Schools authorized under section 38-1804.01(b)(3)(D) of the D.C. official code. The agency is administered by the Office of the State Superintendent of Education.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table GN0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GN0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007*	Actual FY 2008*	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change**
<b>General Fund</b>						
Local Funds	0	0	141,700	149,100	7,400	5.2
<b>Total for General Fund</b>	<b>0</b>	<b>0</b>	<b>141,700</b>	<b>149,100</b>	<b>7,400</b>	<b>5.2</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>141,700</b>	<b>149,100</b>	<b>7,400</b>	<b>5.2</b>

\*Prior to FY 2009 Non-Public Tuition was included in agency GAO, D.C. Public Schools.

\*\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table GN0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GN0-2**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007*	Actual FY 2008*	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change**
41 Contractual Services - Other	0	0	141,700	0	-141,700	-100.0
50 Subsidies and Transfers	0	0	0	149,100	149,100	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>0</b>	<b>141,700</b>	<b>149,100</b>	<b>7,400</b>	<b>5.2</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>141,700</b>	<b>149,100</b>	<b>7,400</b>	<b>5.2</b>

\*Prior to FY 2009 Non-Public Tuition was included in agency GAO, D.C. Public Schools.

\*\*Percent Change is based on whole dollars.

### Program Description

The Non-Public Tuition agency holds funding for the cost of mandatory special education services for 2,219 District students who receive specialized services through contracted private providers pursuant to Individual Education Plans (IEPs) developed under the federal Individuals with Disabilities Education Act (IDEA).

Non-Public Tuition funds a variety of specialized services, including daytime and residential tuition to private educational organizations, payment for related services at non-public facilities, education evaluations performed by evaluators independent of the District of Columbia Public Schools, parental transportation

reimbursement for certain expenses, and other costs, such as special equipment and tutoring.

The agency also holds funding for students who are District residents under the care of the Child and Family Services Agency (CSFA) and the Department of Mental Health (DMH) who attend schools outside of the District of Columbia, and the District must pay those schools for their education costs, both for regular and special education services. Beginning in FY 2010, applicable costs for youth in the custody of the Department of Youth Rehabilitation Services are also included.

The agency's budget includes three components as follows:

Component	FY 2009 Revised Budget	FY 2010 Proposed Budget	Amount Variance (\$)	Percent Variance
Special Education Non-Public Tuition	\$117,312,734	\$123,107,982	\$5,795,248	4.9%
CFSA Non-Public Tuition	\$20,420,216	\$21,828,974	\$1,408,758	6.9%
Dept of Mental Health Non-Public Tuition	\$3,967,492	\$4,163,486	\$195,994	4.9%
<b>Total</b>	<b>\$141,700,442</b>	<b>\$149,100,442</b>	<b>\$7,400,000</b>	<b>5.2%</b>

### Program Structure Change

The Non-Public Tuition agency had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GN0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GN0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Non-Public Tuition</b>								
No Activity Assigned	0	141,700	149,100	7,400	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Non-Public Tuition</b>	<b>0</b>	<b>141,700</b>	<b>149,100</b>	<b>7,400</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>141,700</b>	<b>149,100</b>	<b>7,400</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments** – An increase of \$7,000,000 due to trends based on prior years' actual expenditures and projected program needs.

**Transfers In:** The budget for Non-Public Tuition will increase by \$400,000 to pay expenses incurred while serving youth in the custody of the Department of Youth Rehabilitation Services at non-public placements.

### FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table GN0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table GN0-4**

(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>141,700</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Target budget included projected increase in non-public tuition costs for FY 2010 based on historic trend	Non-Public Tuition	7,000	0.0
<b>Policy Initiatives and Cost Savings</b>			
Transfer In - Include expenses of youth in non-public educational placements while in the custody of the Department of Youth Rehabilitation Services	Non-Public Tuition	400	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>149,100</b>	<b>0.0</b>
<b>Gross for GN0 - Non-Public Tuition</b>		<b>149,100</b>	<b>0.0</b>

# Special Education Transportation

www.osse.dc.gov

Telephone: 202-727-6436

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change
				from FY 2009
Operating Budget	\$170,530	\$75,558,319	\$77,430,582	2.5
FTEs	0.0	1,146.0	1,570.1	37.0

The mission of Special Education Transportation is to ensure equal access to education for all learners by providing safe transit services to children with special needs.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table GO0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GO0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	0	171	75,558	77,431	1,872	2.5
<b>Total for General Fund</b>	<b>0</b>	<b>171</b>	<b>75,558</b>	<b>77,431</b>	<b>1,872</b>	<b>2.5</b>
<b>Gross Funds</b>	<b>0</b>	<b>171</b>	<b>75,558</b>	<b>77,431</b>	<b>1,872</b>	<b>2.5</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** found on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table GO0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table GO0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	0.0	0.0	1,146.0	1,570.1	424.1	37.0
<b>Total for General Fund</b>	<b>0.0</b>	<b>0.0</b>	<b>1,146.0</b>	<b>1,570.1</b>	<b>424.1</b>	<b>37.0</b>
<b>Total Proposed FTEs</b>	<b>0.0</b>	<b>0.0</b>	<b>1,146.0</b>	<b>1,570.1</b>	<b>424.1</b>	<b>37.0</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table GO0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GO0-3**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
11 Regular Pay - Cont Full Time	0	0	48,012	14,093	-33,920	-70.6
12 Regular Pay - Other	0	0	0	41,442	41,442	N/A
14 Fringe Benefits - Curr Personnel	0	0	8,800	9,852	1,051	11.9
15 Overtime Pay	0	0	1,586	893	-693	-43.7
<b>Subtotal Personal Services (PS)</b>	<b>0</b>	<b>0</b>	<b>58,399</b>	<b>66,280</b>	<b>7,881</b>	<b>13.5</b>
20 Supplies and Materials	0	0	343	475	132	38.6
30 Energy, Comm. and Bldg Rentals	0	0	0	1,788	1,788	N/A
31 Telephone, Telegraph, Telegram, Etc	0	0	634	634	0	0.0
35 Occupancy Fixed Costs	0	0	2,906	0	-2,906	-100.0
40 Other Services and Charges	0	168	5,244	4,367	-877	-16.7
41 Contractual Services - Other	0	0	3,857	3,692	-165	-4.3
70 Equipment & Equipment Rental	0	2	4,175	195	-3,980	-95.3
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>171</b>	<b>17,160</b>	<b>11,151</b>	<b>-6,009</b>	<b>-35.0</b>
<b>Gross Funds</b>	<b>0</b>	<b>171</b>	<b>75,558</b>	<b>77,431</b>	<b>1,872</b>	<b>2.5</b>

\*Percent Change is based on whole dollars.

## Program Description

Special Education Transportation operates through the following program:

**Special Education Transportation** - is responsible for ensuring that the District's special needs students are transported to and from schools and receive related services in a punctual manner in vehicles that meet established national standards. These services are required as part of the students' Individual Education Plans (IEPs) pursuant to the Individuals With Disabilities Education Act (IDEA). There are over 700 bus routes serving approximately 4,000 special needs students.

This program contains the following 3 activities:

- **Transportation Central Office** - provides transit services to students with special needs. This area includes the terminal managers, bus drivers,

attendants, monitors, and fleet services. Central Office also provides logistical services in order to maintain efficient and effective transportation for qualifying students;

- **Transportation Administrator** - provides leadership and oversight to the functions that comprise the Division of Transportation; and
- **Farecards & Truancy** - provides farecards to eligible students with special needs. The School Transit Subsidy Act of 1978, D.C. Law 2-152, requires subsidization of public transit system use by students, as set forth in District of Columbia Official Code Sections 35-231 to 35-237 and 38-1702.11.

## Program Structure Change

Special Education Transportation had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GO0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GO0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(4400) State Special Education Transportation</b>								
(4410) Transportation-Central Office	171	74,177	75,749	1,572	0.0	1,146.0	1,570.1	424.1
(4420) Transportation-Administrator	0	775	775	0	0.0	0.0	0.0	0.0
(4440) Farecards & Truancy	0	606	906	301	0.0	0.0	0.0	0.0
<b>Subtotal (4400) State Special Education Transportation</b>	<b>171</b>	<b>75,558</b>	<b>77,431</b>	<b>1,872</b>	<b>0.0</b>	<b>1,146.0</b>	<b>1,570.1</b>	<b>424.1</b>
<b>Total Proposed Operating Budget</b>	<b>171</b>	<b>75,558</b>	<b>77,431</b>	<b>1,872</b>	<b>0.0</b>	<b>1,146.0</b>	<b>1,570.1</b>	<b>424.1</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary By Activity in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** In Local funds, an increase of \$5,000,000 over the FY 2009 approved budget, based on the historical trend of annual cost increases as well as additional routes, and an increase of 460.6 FTEs representing a correction of the agency's FTE count resulting from implementation of the PeopleSoft human resources software for the agency's staff. The \$5,000,000 increase is the net of two changes: an \$8,632,090 increase in personal services costs, for additional staffing of increased bus routes, approved pay raises, step increases, and fringe benefits; and a net decrease of \$3,632,090 in nonpersonal services costs. The largest component of the nonpersonal services decrease is \$3,980,223 for equipment, reflecting school buses purchased in 2009 but not in the 2010 budget. Within personal services, reflecting the improved position budgeting, funds shifted from regular pay—continuing full time to regular pay—other.

**Cost Savings:** The Division of Transportation (DOT) currently operates 23 one-student routes and 32 two-student routes. At a cost of approximately \$100,000 per bus, the transportation of only 1 percent of the student population needing transportation costs the District \$5,500,000. This amounts to nearly 7 percent of the DOT budget. By reducing the number of one- and two-student routes by nearly 40 percent through efforts such as identifying alternative forms of transportation for those students, supporting foster care placements within the District, consolidating bus routes, and reviewing educational placements to decrease the number of placements in private schools distant from the District, the District will recognize savings of \$2,100,000. Together, the District of Columbia Public Schools, the Office of the State Superintendent of Education, and the Transportation Administrator will achieve this goal.

The DOT has done a commendable job of reducing staff absenteeism to a sustainable level. Over the past several years, DOT has operated with an absentee rate of less than 7 percent, which is down from the level six years ago of 22 percent. This reduction in absenteeism permits a corresponding reduction in staffing levels. Reducing the staffing cushion from 15

percent to 12 percent, or 68 employees, (36.5 FTEs), creates a cost savings of \$1,338,000.

Additional cost savings may be realized through a review of those IEPs that require students to have a one-on-one aide on the school bus. Every bus has an attendant, and a careful assessment should be completed to determine the necessity of a one-on-one aide.

The DOT purchases its fuel from Department of Public Works fueling stations. As a result of anticipated reductions in the unit cost of gasoline, the FY 2010 budget proposal reduces projected fuel expenses by \$1,516,000. Finally, by maintaining overtime levels at the FY 2009 levels, the FY 2010 budget reduces overtime costs by \$186,000.

**Policy Initiatives:** The majority of one- and two-student bus routes are for children in foster care who are in homes in Maryland and Virginia. The FY 2010 budget provides an enhancement of \$560,000 to contract with the neighboring jurisdictions to provide transportation for the District's children. An increased effort in this area will provide direct social benefits for the students, environmental benefits through a reduction in the use of fuel, and support the cost saving initiatives described above.

The DOT will also work with parents and foster parents to develop alternative transportation options for students on one- and two-student bus routes, to be funded by the cost savings realized by eliminating the need for each of those routes. These options could include reimbursement of parents or foster parents for transporting students to school or other creative incentives that will result in fewer overall bus routes. The District will support the Division's provision of incentives to support alternative transportation options where appropriate.

Going forward, Local Education Agencies (LEAs) will consider transportation as a relevant factor in making placement decisions for students for whom private placements are considered. When schools are evaluated, information such as the approximate cost to transport the student to each of the schools under consideration, the ease with which the student could be integrated into an existing bus route for each school, and the transportation time to each school should be weighed. In this way, placements that meet the student's needs can be distinguished by the cost of

transportation. A stronger connection between transportation and placement will ensure mindful decision-making—in consideration of not only avoidable costs resulting from transportation, but also the student’s well-being when placements are at a great dis-

tance from the District. Further, LEA attorneys will have an increased ability to introduce evidence about transportation in resolution sessions and due process hearings for the hearing officer to consider, leading to lower costs for new placements.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table GO0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table GO0-5**  
(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>75,558</b>	<b>1,146.0</b>
<b>Initial and Baseline Adjustments</b>			
Target budget adjustment and FTE correction due to implementation of PeopleSoft for agency FTEs	SSET	5,000	460.6
Technical Adjustments - Special Education Farecards - transportation subsidy for special education students who travel on public transportation	SSET	346	0.0
Technical Adjustments - To align target budget to the Transportation Administrator’s proposed budget request	SSET	772	0.0
Technical Adjustments - Transportation Administrator Fees - Court appointed the firm of Gilmore-Keene, LLC	SSET	775	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Align fuel budget with DPW fuel cost estimates	SSET	-1,516	0.0
Transfer out - Shift to OSSE funding for the land-line telecommunications charges for properties occupied by Special Education Transportation	SSET	-793	0.0
Cost Decrease - Maintain overtime budget at FY 2009 level	SSET	-186	0.0
Cost Increase - Increase funding to accommodate additional routes added in the first and second quarters of 2009	SSET	1,100	0.0
Enhance - Improve services for children in foster care by contracting with surrounding jurisdictions for transportation	SSET	560	0.0
Reduce - Consolidate and eliminate bus routes serving one or two students	SSET	-2,100	0.0
Reduce - Replace contract for outside legal services with OAG/OLRCB representation of the agency in personnel, civil litigation, and labor relations matters	SSET	-535	0.0
Reduce - Through attrition, reduce bus driver and attendant staffing to reflect a decrease in the absenteeism rate, the consolidation of bus routes, and other changes to bus routes resulting from annual IEP reviews	SSET	-1,338	-36.5
Transfer out - Shift the costs for three Special Education Transportation properties to Office of the State Superintendent of Education OSSE	SSET	-215	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>77,431</b>	<b>1,570.1</b>
<b>Gross for GO0 - SPECIAL EDUCATION TRANSPORTATION</b>		<b>77,431</b>	<b>1,570.1</b>

# E

## Human Support Services

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# Department of Human Services

[www.dhs.dc.gov](http://www.dhs.dc.gov)

Telephone: 202-671-4200

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$316,625,860	\$339,844,759	\$334,525,465	-1.6
FTEs	1,060.5	935.1	884.8	-5.4

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The Department of Human Services (DHS) provides services that enhance self sufficiency and quality of life for economically and socially challenged residents.

## Summary of Services

The services provided by DHS are provided by the following administrations: (1) Income Maintenance Administration (IMA) – makes timely and accurate determinations of eligibility and the amount of assistance for those receiving Temporary Assistance for Needy Families (TANF), Medicaid, Food Stamps, and childcare subsidy, and promotes economic independence by helping low-income adults achieve self-sufficiency through employment and work-related activities. IMA also administers the Burial Assistance

program. (2) Family Services Administration (FSA) – helps vulnerable homeless people, adults at-risk for abuse or neglect, low-income residents, teenagers, dysfunctional families, and refugees become stable and fully self-sufficient over time through an array of social services, assessments, case management, and crisis intervention services.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table JA0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table JA0-1**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	272,198	137,874	168,882	144,388	-24,494	-14.5
Special Purpose Revenue Funds	3,763	2,776	2,800	2,725	-75	-2.7
<b>Total for General Fund</b>	<b>275,962</b>	<b>140,649</b>	<b>171,682</b>	<b>147,113</b>	<b>-24,569</b>	<b>-14.3</b>
<b>Federal Resources</b>						
Federal Payments	0	0	0	19,200	19,200	N/A
Federal Grant Funds	161,846	135,330	146,673	146,170	-503	-0.3
Federal Medicaid Payments	12,264	11,023	9,885	10,777	893	9.0
<b>Total for Federal Resources</b>	<b>174,110</b>	<b>146,353</b>	<b>156,558</b>	<b>176,148</b>	<b>19,590</b>	<b>12.5</b>
<b>Private Funds</b>						
Private Grant Funds	71	67	91	0	-91	-100.0
Private Donations	0	-1	0	0	0	N/A
<b>Total for Private Funds</b>	<b>71</b>	<b>66</b>	<b>91</b>	<b>0</b>	<b>-91</b>	<b>-100.0</b>
<b>Intra-District Funds</b>						
Intra-District Funds	35,731	29,557	11,514	11,265	-249	-2.2
<b>Total for Intra-District Funds</b>	<b>35,731</b>	<b>29,557</b>	<b>11,514</b>	<b>11,265</b>	<b>-249</b>	<b>-2.2</b>
<b>Gross Funds</b>	<b>485,874</b>	<b>316,626</b>	<b>339,845</b>	<b>334,525</b>	<b>-5,319</b>	<b>-1.6</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table JA0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table JA0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b><u>General Fund</u></b>						
Local Funds	491.9	298.3	318.9	261.6	-57.3	-18.0
<b>Total for General Fund</b>	<b>491.9</b>	<b>298.3</b>	<b>318.9</b>	<b>261.6</b>	<b>-57.3</b>	<b>-18.0</b>
<b><u>Federal Resources</u></b>						
Federal Grant Funds	718.8	629.8	446.0	454.5	8.5	1.9
Federal Medicaid Payments	169.7	131.4	144.3	148.7	4.4	3.0
<b>Total for Federal Resources</b>	<b>888.5</b>	<b>761.2</b>	<b>590.3</b>	<b>603.2</b>	<b>12.9</b>	<b>2.2</b>
<b><u>Private Funds</u></b>						
Private Grant Funds	0.0	0.0	1.0	0.0	-1.0	-100.0
<b>Total for Private Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>1.0</b>	<b>0.0</b>	<b>-1.0</b>	<b>-100.0</b>
<b><u>Intra-District Funds</u></b>						
Intra-District Funds	1.0	1.0	25.0	20.0	-5.0	-20.0
<b>Total for Intra-District Funds</b>	<b>1.0</b>	<b>1.0</b>	<b>25.0</b>	<b>20.0</b>	<b>-5.0</b>	<b>-20.0</b>
<b>Total Proposed FTEs</b>	<b>1,381.4</b>	<b>1,060.5</b>	<b>935.1</b>	<b>884.8</b>	<b>-50.4</b>	<b>-5.4</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table JA0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table JA0-3**

(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
11 Regular Pay - Cont Full Time	69,894	44,866	49,754	49,331	-423	-0.9
12 Regular Pay - Other	6,484	3,786	4,632	2,956	-1,676	-36.2
13 Additional Gross Pay	1,417	1,698	14	0	-14	-100.0
14 Fringe Benefits - Curr Personnel	14,913	9,907	9,975	9,829	-145	-1.5
15 Overtime Pay	1,996	1,861	300	390	90	30.0
<b>Subtotal Personal Services (PS)</b>	<b>94,704</b>	<b>62,118</b>	<b>64,675</b>	<b>62,507</b>	<b>-2,168</b>	<b>-3.4</b>
20 Supplies and Materials	839	487	560	495	-65	-11.5
30 Energy, Comm. and Bldg Rentals	3,216	3,082	3,212	3,017	-195	-6.1
31 Telephone, Telegraph, Telegram, Etc	2,523	2,254	1,770	1,582	-188	-10.6
32 Rentals - Land and Structures	20,502	15,067	16,113	12,236	-3,877	-24.1
33 Janitorial Services	16	26	137	44	-93	-68.0
34 Security Services	7,017	5,030	5,358	1,327	-4,031	-75.2
35 Occupancy Fixed Costs	560	757	989	1,549	560	56.7
40 Other Services and Charges	4,244	2,789	3,068	2,775	-293	-9.6
41 Contractual Services - Other	26,070	12,389	6,358	10,890	4,532	71.3
50 Subsidies and Transfers	324,855	212,022	236,736	237,294	558	0.2
70 Equipment & Equipment Rental	1,327	606	870	810	-60	-6.8
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>391,170</b>	<b>254,508</b>	<b>275,170</b>	<b>272,019</b>	<b>-3,151</b>	<b>-1.1</b>
<b>Gross Funds</b>	<b>485,874</b>	<b>316,626</b>	<b>339,845</b>	<b>334,525</b>	<b>-5,319</b>	<b>-1.6</b>

\*Percent Change is based on whole dollars.

### Program Description

The Department of Human Services operates through the following 4 programs:

**Family Services Administration** - provides social services, case management, and crisis intervention to meet the needs of vulnerable adults and families with children so that they can achieve stabilization and self-sufficiency. The Family Services Administration also has a division for Homeless Services, which provides shelter, housing stabilization, and crisis intervention through a community-based organization to individuals and families in the District of Columbia who are

homeless or at risk of homelessness so that they can obtain and/or maintain improved housing.

This program contains the following 7 activities:

- **Adult Protective Services** – provides protection, counseling, and crisis intervention services to adult residents of the District of Columbia so that they can be safe from abuse, neglect and exploitation;
- **Domestic Violence Services** – provides protection, emergency shelter, and crisis intervention services to victims of domestic violence so that they can seek immediate relief from harm;

- **Homeless Services** – provides shelter, housing stabilization, and crisis intervention services to individuals and families in the District of Columbia who are homeless or at-risk of homelessness so that they can obtain and/or maintain permanent living arrangements;
- **Refugee Resettlement** – provides assistance, cultural education, and social support services to refugees resettled in the District of Columbia by the United States State Department so that they can assimilate into the American culture and become self-reliant;
- **Teen Pregnancy Prevention** – provides pregnancy prevention services to teens and teen parents so that they can prevent early parenthood and plan for a self-sufficient future;
- **Strong Families** – provides diagnostic, evaluation, and plans development services to consumers in order to determine the comprehensiveness of the consumer’s service needs and plans the treatment and support needed; and
- **Community Services** – provides assistance to low-income residents working through a network of community action agencies and other neighborhood-based organizations, in order to reduce poverty, revitalize low-income communities, and empower low-income families and individuals to become self-reliant.

**Income Maintenance Administration** - determines the eligibility of applicants for assistance programs funded by the federal and District governments. Its mission is to help low-income individuals and families obtain and maintain employment so that they can achieve self-sufficiency.

This program contains the following 5 activities:

- **Income Assistance** – provides financial assistance services to eligible individuals so that they meet their basic needs;
- **Temporary Assistance for Needy Families** – provides employment readiness, skill development training, educational enrichment, and social support services to eligible individuals so that they can be socially and economically self-reliant;

- **Case Management Services** – provides diagnostic, evaluation, and plans development services to consumers, in order to determine the comprehensiveness of the consumer’s service needs and plans the treatment and support needed;
- **Eligibility Determination** – provides program eligibility determination services to disadvantaged individuals of the District of Columbia for which they qualify; and
- **Subsidy and Childcare Eligibility** – provides the determination of the eligibility of applicants for subsidized childcare services funded by the federal and District governments.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** - provides comprehensive and efficient financial management services to and on behalf of District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

### **Program Structure Change**

The Department of Human Services had one program structure change in the FY 2010 Proposed Budget. The Homeless Services program was incorporated into the Family Services program.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table JA0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table JA0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
No Program Assigned								
No Activity Assigned	2	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal No Program Assigned</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(1000) Agency Management Program</b>								
(1010) Agency Management/Personnel	1,185	1,183	992	-191	8.1	10.0	7.9	-2.2
(1015) Agency Management/Training	372	402	381	-21	6.0	5.1	5.7	0.6
(1017) Agency Management/Labor Management Partn	355	349	240	-109	4.4	4.0	2.8	-1.2
(1020) Agency Management/Contracts & Procurement	388	863	657	-206	5.3	5.0	5.3	0.3
(1030) Agency Management/Property Management	5,545	2,522	2,504	-18	10.0	2.0	2.3	0.4
(1040) Agency Management/Information Technology	5,583	5,952	5,314	-638	31.6	34.0	27.8	-6.2
(1050) Agency Management/Agency Financial Svcs	363	435	323	-111	5.2	5.0	5.3	0.3
(1055) Agency Management/Risk Management	5,462	5,710	5,326	-384	50.4	57.3	49.3	-7.9
(1060) Agency Management/Legal Services	1,120	92	1,122	1,030	1.4	1.0	0.8	-0.2
(1080) Agency Management/Communications	391	1,190	289	-901	7.2	11.1	2.8	-8.4
(1085) Agency Management/Customer Service	290	394	318	-76	2.3	0.9	1.8	0.8
(1090) Agency Management/Performance Mgmt	548	473	387	-86	1.5	3.0	3.7	0.7
<b>Subtotal (1000) Agency Management Program</b>	<b>21,601</b>	<b>19,565</b>	<b>17,854</b>	<b>-1,711</b>	<b>133.2</b>	<b>138.5</b>	<b>115.5</b>	<b>-23.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	475	540	604	65	5.8	6.6	7.0	0.4
(120F) Accounting Operations	2,011	2,182	1,921	-261	33.3	25.8	23.8	-2.0
(130F) ACFO	243	376	281	-94	2.0	3.5	2.0	-1.5
(140F) Agency Fiscal Officer	402	655	543	-113	1.0	0.2	0.0	-0.2
<b>Subtotal (100F) Agency Financial Operations</b>	<b>3,131</b>	<b>3,752</b>	<b>3,349</b>	<b>-403</b>	<b>42.1</b>	<b>36.0</b>	<b>32.8</b>	<b>-3.3</b>
<b>(2000) Income Maintenance</b>								
(2010) Income Assistance	18,287	19,413	19,293	-120	0.0	0.0	0.0	0.0
(2020) Temporary Asst to Needy Families (TANF)	99,897	151,058	93,944	-57,114	0.0	0.0	0.0	0.0
(2030) Case Management	6,183	6,503	6,132	-370	82.1	93.0	94.0	1.0
(2040) Eligibility Determination Services	47,697	48,494	43,878	-4,616	480.4	529.0	502.0	-27.0
(2050) Quality Assurance	2,909	3,818	4,095	278	163.4	47.0	50.0	3.0
(2060) Subsidy Transfer	37,632	10,187	39,963	29,776	0.0	0.0	0.0	0.0
<b>Subtotal (2000) Income Maintenance</b>	<b>212,605</b>	<b>239,473</b>	<b>207,305</b>	<b>-32,168</b>	<b>725.9</b>	<b>669.0</b>	<b>646.0</b>	<b>-23.0</b>
<b>(4000) Early Childhood Development</b>								
(4020) Child Care Services	10,194	0	0	0	17.5	0.0	0.0	0.0
(4030) Child Development Provider Services	6	0	0	0	19.8	0.0	0.0	0.0
(4040) Early Intervention Services	1,891	0	0	0	13.2	0.0	0.0	0.0
(4050) Case Management Services	0	0	0	0	1.0	0.0	0.0	0.0
(4060) Quality Assurance	0	0	0	0	5.0	0.0	0.0	0.0
(4070) OECD: Eligibility Determination	0	0	0	0	17.4	0.0	0.0	0.0
<b>Subtotal (4000) Early Childhood Development</b>	<b>12,090</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>73.9</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Continued on next page)

**Table JA0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(5000) Family Services</b>								
(5010) Adult Protective Services	3,543	3,317	3,675	359	26.0	29.0	26.0	-3.0
(5020) Domestic Violence Services	696	697	697	0	0.0	0.0	0.0	0.0
(5025) Fatherhood Initiatives	1,315	1,990	1,990	0	4.7	7.0	8.0	1.0
(5030) Homeless Services	0	0	73,817	73,817	8.9	0.0	10.6	10.6
(5040) Refugee Resettlement	620	1,020	928	-91	1.1	0.8	1.8	1.0
(5050) Teen Pregnancy Services	245	615	476	-139	3.0	5.2	6.1	0.9
(5060) Strong Families	3,293	2,896	2,887	-9	25.0	30.1	30.1	0.0
(5070) Quality Assurance	211	341	325	-16	2.0	3.0	2.9	-0.2
(5090) Community Services	11,015	10,495	20,992	10,497	4.0	5.1	5.1	0.0
(5095) Subsidy Transfer	229	220	230	10	0.0	0.0	0.0	0.0
<b>Subtotal (5000) Family Services</b>	<b>21,168</b>	<b>21,590</b>	<b>106,018</b>	<b>84,427</b>	<b>74.7</b>	<b>80.2</b>	<b>90.5</b>	<b>10.3</b>
<b>(5500) Homeless Services Program</b>								
(5550) Homeless Services - Crisis Intervention	1,750	1,350	0	-1,350	0.0	0.0	0.0	0.0
(5551) Homeless Services	29,895	27,657	0	-27,657	0.0	11.4	0.0	-11.4
(5552) Homeless Services-CSBG	3,936	3,936	0	-3,936	0.0	0.0	0.0	0.0
(5553) Homeless Services-BSA	10,449	10,450	0	-10,450	0.0	0.0	0.0	0.0
(5554) Homeless Services-Housing First Funding	0	12,071	0	-12,071	0.0	0.0	0.0	0.0
<b>Subtotal (5500) Homeless Services Program</b>	<b>46,029</b>	<b>55,464</b>	<b>0</b>	<b>-55,464</b>	<b>0.0</b>	<b>11.4</b>	<b>0.0</b>	<b>-11.4</b>
<b>(6000) Mental Retardation &amp; Development Disab</b>								
(6020) Disability Services	0	0	0	0	1.0	0.0	0.0	0.0
<b>Subtotal (6000) Mental Retardation &amp; Developmnt Disab</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(7000) Rehabilitation Services</b>								
(7020) Disability Services	0	0	0	0	5.9	0.0	0.0	0.0
(7040) Case Management	0	0	0	0	3.9	0.0	0.0	0.0
<b>Subtotal (7000) Rehabilitation Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9.7</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>316,626</b>	<b>339,845</b>	<b>334,525</b>	<b>-5,319</b>	<b>1,060.5</b>	<b>935.1</b>	<b>884.8</b>	<b>-50.4</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The following adjustment was made in Local funds: an increase of \$5,159,000 in the Family Services program for Subsidies and Transfers. In Federal Grant funds, the agency reduced \$11,518,366 in multiple programs for Subsidies and Transfers due to a reduction in federal grant carryover budgeted; an increase of \$1,031,749 in multiple programs for contracts due to funding for the Office of the Attorney General via an Intra-District.

**Baseline Adjustments:** The following adjustment was made in Local funds: a reduction of \$8,550,000 in the Family Services program for Subsidies and Transfers that included \$8,000,000 for Housing First and \$550,000 for agency earmarks. The funding was approved as one-time in FY 2009. Also, a reduction of \$4,774,000 in multiple programs, due to revised fixed cost estimates, and an increase of \$3,989,000 in multiple programs for contractual services to offset revised fixed cost estimates.

**Cost Savings:** In FY 2010, the Department of Human Services (DHS) will reduce investments in the area of fixed costs – bricks and mortar investments that are better utilized in direct services to vulnerable residents. As DHS transitions to a completely paperless and automated system, staff will be consolidated to increase productivity and three facilities will be vacated and relocated. These locations include the NE Service Center (3917-19 Minnesota Avenue NE), the IMA Change Center (33 N Street NE), and the Family Services Administration (2146 24th Place NE). Where building leases do not expire in FY 2009, only the security costs for the locations are reduced, leading to a total savings of \$906,939. This budget also revises two previous estimates, removing erroneous charges for 717 14th Street NW and rent at DC Village, a District-owned building – a total reduction of \$1,488,974.

Further, there are a series of shelters for which building-related services were covered in the provider contract, thus allowing a reduction in fixed costs. Shelter security savings were completely removed at the Virginia Williams Resource Center and 80 percent of security services were removed from the DC General family shelter, for a total savings of \$554,517.

Shelter occupancy savings were removed from 342 37th Street SE and 1355-57 Valley Avenue totaling \$125,200 in savings. Finally, shelter janitorial costs for 2210 Adams NE, 4 DC Village, 1725 Lincoln Road NE and 611 N Street NE were reduced by 80 percent or \$95,370, to reflect charges covered in provider contracts.

Additional adjustments based on revised estimates include a \$57,802 reduction in electricity; a \$205,649 reduction in fleet management; a \$34,720 decrease in out-of-state travel; a \$161,337 decrease in occupancy costs; a \$126,512 telecommunications decrease; a \$350,000 reduction in IT hardware and consulting contracts; while the revised procurement assessment will decrease by \$246,787.

To realize additional local cost savings, multiple positions will switch funding sources, generally moving from Local to Federal and Medicaid grant funding by way of filling federal vacancies. The effect of these personnel shifts will result in a reduction of \$139,992 in Medicaid funds and \$372,884 in Federal Grant funds within personal services.

Another \$1,082,100 in savings will come from realigning staffing in the areas of fleet, information systems, and program monitoring and investigations for efforts.

There are no reductions in programs or direct client serving staff. No resident services administered by IMA will be reduced and the funding provided to the Interim Disability Assistance (IDA) program will see a one-time increase. The District will continue to meet its required TANF Maintenance of Effort (MOE) and fully utilize the TANF Block Grant. Within the Family Services Administration (FSA), the Permanent Supportive Housing (PSH) initiatives will remain funded at its FY 2009 level, and DHS will continue its tireless efforts to transition individuals into more appropriate housing and shelter environments. Further, FSA client-serving staff and programs will remain fully funded.

**Policy Initiatives:** An important strategy for DHS involves utilizing TANF carryover cash, which has accumulated over the years as portions of the federal TANF Block Grant were not fully drawn down. By federal regulations, funds that are not drawn down can only be used in subsequent years as local cash assistance. To use these funds as local cash assistance, a jurisdiction must exceed its TANF Maintenance of

Effort (MOE) spending in an amount equivalent to the reduction in local cash assistance. Then TANF carryover funds can be used to backfill reductions in the local cash assistance within the TANF Block Grant. In FY 2010, DHS will claim three additional programs as MOE for a total reduction of \$8,200,000 in local spending. These programs include \$5,700,000 in Emergency Rental Assistance (ERAP), which goes to TANF eligible families, a \$500,000 Intra-District transfer from the University of the District of Columbia (UDC) for employment programming for TANF eligible families, and \$2,000,000 in case management services for homeless families.

In FY 2010, the full amount of the \$88,000,000 federal TANF Block Grant will be used. Instead of expending local funds on 20 case managers within FSA, who work exclusively with TANF eligible families, DHS will charge their full salaries, \$1,720,357, to the TANF Block Grant. They will provide targeted case management services for clients involved in the TANF Employment Program and assist these families with removing barriers to employment and increasing self sufficiency.

DHS will then completely expend the remainder of the FY 2010 TANF Block Grant by funding a portion of the District's Low Income Home Energy Assistance Program (LIHEAP). Currently, the District Department of the Environment (DDOE) administers the LIHEAP benefit. However, there is a significant overlap in the client populations served by DHS and the LIHEAP population. In FY 2010, all LIHEAP workers will be co-located at IMA, providing District residents a more singular front door for benefits. DHS will also pay for \$2,000,000 of LIHEAP by including \$974,412 in the FY 2010 TANF Block Grant and \$1,025,588 of TANF carryover funds. This will allow DDOE to reduce \$2,000,000 in local LIHEAP spending.

Finally, the Interim Disability Assistance (IDA) program is designed to provide temporary financial assistance to disabled individuals who have applied for and are awaiting approval of Supplemental Security Income (SSI). If individuals are approved for SSI, the District's spending towards those individuals is recovered. The recoveries from SSI go into a Special Purpose fund, which is used to meet the gap between the District's allocation to IDA and yearly expenditures on the program. The Office of the Chief Financial Officer projected a \$25,000 increase in SSI

recoveries in FY 2010. However, there still remains a projected \$1,998,736 gap between IDA's projected expenditures minus SSI recoveries and District spending. To sustain the IDA program, \$1,998,736 will be added to Local funds in FY 2010.

For the purposes of the multiyear financial plan, the proposed budget designates a total of \$7,593,736 budgeted for IDA payments and \$8,693,000 for ERAP subsidies as expenditures supported with one-time resources.

The Family Services program has a division for homeless services for individuals or families in the District of Columbia who are homeless or at risk of homelessness to maintain or obtain improved housing. Three one-time expenditures were allotted to this program; \$100,000 for the Homeless at Friendship Place, \$250,000 to grant Access Housing Incorporated to support the housing needs of District veterans and \$250,000 to restore the grant for the D.C. Central Kitchen.

Additional allocations for the Family Services program are \$750,000 to support the housing first initiative and one-time funds of \$500,000 to fund the Evictions with Dignity Act. To sustain the Income and Maintenance program, \$1,500,000 will be added in FY 2010 for TANF. These additional funds will be used for cash assistance.

The District's FY 2010 Omnibus Appropriation Act distributes federal payment funds to District agencies to enhance the quality of life for District residents. DHS was allocated \$19,200,000 for permanent supportive housing to remain available until September 30, 2011. All grantees and amounts listed in this budget are subject to final approval in the Fiscal Year 2010 Budget Support Act of 2009, Bill Number 18-203, which supersedes this listing upon its effective date.

**Stimulus:** In FY 2010, DHS will benefit from the American Recovery and Reinvestment Act (ARRA) in four principal ways: (1) increased ability to draw down TANF carryover funds; (2) an increase in the Food Stamp rates of 13.6 percent that will go directly to all Food Stamp recipients; (3) a Community Services Block Grant that passes through to designated Community Action agencies; and (4) an Emergency Contingency Fund for TANF.

First, the ARRA allows agencies to draw down TANF carryover funds for TANF-related purposes in FY 2010, and DHS will draw down an additional

\$5,500,000 to backfill a reduction to its capital funds. These funds will also be used towards creating an automated case management and client eligibility system. Secondly, the increase to Food Stamps is a direct benefit to Food Stamps recipients, which will allow them to receive an increased monthly benefit of 13 percent. DHS estimates that, at minimum, an additional \$18,624,000 will go directly to District Food Stamp recipients in FY 2010. Meanwhile the Community Services Block Grant award, totaling approximately \$16,427,550 over FY 2009 and FY 2010, provides funds to lessen poverty and support a range of services for low-income individuals. The award passes through government agencies to Community Action agencies, which administer the funds. It is estimated that \$10,400,000 will benefit the D.C. community in FY 2010. Finally, the Emergency Contingency Fund for TANF aims to provide states with relief during the recession. While the specific guidance in calculating this award has not been issued at this time, DHS estimates that it will receive between \$1,500,000 and \$6,000,000 in FY 2010. These funds will likely be used to create a Work Advantage program that will support TANF eligible families, who are working at least 20 hours per week, by providing rental assistance, a savings match and case management support.

As in FY 2009, DHS will receive \$525,746 in FY 2010 to administer the Food Stamp stimulus award.

**Intra-Agency Transfers:** DHS will transfer \$6 million from TANF local/MOE to TANF Local/Local for the realignment of TANF cash assistance. The budget will be in line with projected expenditures for FY 2010.

**Gap-Closing Initiatives:** The Department of Human Services will remove one-time grant enhancements within its budget, for a total savings of \$600,000. It will further reduce enhancements of one-time funds of \$500,000 for the Evictions with Dignity Act, for which DHS is not the appropriate implementing agency. The enhancement of \$1,500,000 in the TANF cash assistance program will be reduced due to significant TANF policy changes and the availability of TANF Emergency Contingency Funding. Finally, the enhancement to the Housing First Initiative will be reduced by \$750,000 in context of anticipated federal funds for Housing First.

Then, DHS will realize administrative costs savings by realigning contracts in the Offices of the

Director, Program Monitoring, and Information Systems for a total savings of \$175,000. A reduction in 7 non-direct services positions, with associated shifts from local to indirect costs, will also yield a local savings of \$736,000.

Beginning in FY 2010, \$7,400,000 of Homeless Prevention and Rapid Re-housing funding (HPRP) from the American Recovery and Reinvestment Act (ARRA) will become available to District residents. These funds are similar to multiple tenant assistance efforts currently available, allowing DHS to absorb reductions of \$344,000 and \$1,300,000 in tenant assistance and Emergency Rental Assistance respectively.

Increased program management, which aligns funding with program performance and demand, will allow a realignment of \$500,000 in general assistance to children (benefit payments to non-relative caregivers) with FY 2009 and historic utilization rates. Finally, DHS will reduce \$1,900,000 in spending on the consistently under-performing supported employment program.

Finally, in FY 2010 DHS will begin significant reforms to the TANF program, which will result in approximately \$3,684,875 in local savings – an amount which factors increased investments in capacity building and services/supports that help move individuals beyond welfare dependency. First, DHS will focus on implementing existing TANF policies, including partially sanctioning those customers who are not meeting at least 50 percent of their work participation goals. To further incentivize work participation and seize the opportunity provided by the TANF Emergency Contingency Funding, DHS will implement a monthly incentive of \$100 per TANF family for those who meet full work participation targets. This additional \$100 monthly will serve as a benefit increase to all individuals meeting work participation goals and an incentive towards full participation. Finally, there is a significant need to re-engage TANF customers who fail to meet work participation goals and who have remained in partial sanction status for multiple years. Beginning in FY 2010, those customers who are sanctioned or become sanctioned will have 6 months to meet at least 50 percent of their work participation targets; otherwise, they will face a 50 percent reduction in the full TANF benefit amount. Customers will have another 6 months to move to full participation.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table JA0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table JA0-5**

(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>168,882</b>	<b>318.9</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Revise Fixed Cost estimates for Energy, Telecom, Rent, Janitorial, Security and Occupancy	Multiple	-54	0.0
Net effect of salary and benefits changes - Revise Personal Services	Multiple	1,040	1.0
Intra-Agency Changes - Revise Subsidies & Transfers	Multiple	5,159	0.0
Intra-Agency Changes - Revise Supplies	Multiple	-100	0.0
Intra-Agency Changes - Revise Other Services and Charges	Multiple	27	0.0
Intra-Agency Changes - Reduction in Contractual Services	Multiple	-34	0.0
Intra-Agency Changes - Reduction in Equipment	Multiple	-39	0.0
Baseline Adjustments: Reduction for nonrecurring costs - Subsidies & Transfers	Family Services	-8,550	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Revised Fixed Cost estimates for Energy, Rent, Janitorial, Security, and Occupancy and Fleet	Multiple	-4,774	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Revise telecom to restore FY 2010 telecom rescission applied as a duplicate entry	Multiple	890	0.0
Baseline Adjustments: Net effect of salary and benefits changes - Reduction in Personal Services	Family Services	-101	-1.0
Baseline Adjustments: Net effect of salary and benefits changes - Revise Subsidies and Transfers to offset funds for the removal of 1 FTE from the agency request	Family Services	101	0.0
Baseline Adjustments: - Revise Contractual Services due to new fixed cost from the January revised estimate	Multiple	3,989	0.0
Baseline Adjustments: - Revise Subsidies and Transfers due to new fixed cost from the January revised estimate	Family Services	785	0.0
<b>Policy Initiatives and Cost Savings</b>			
Shift - Realign TANF Cash Assistance	Income Maintenance	6,000	0.0
Shift - Realignment of TANF Cash Assistance	Income Maintenance	-6,000	0.0
Cost Decrease - Reduce IT consulting contracts	Agency Management Program	-250	0.0
Cost Decrease - Reduce IT hardware purchases	Agency Management Program	-100	0.0
Reduce - Realign the Office of Program Review Monitoring and Investigations	Agency Management Program	-406	-5.8
Cost Decrease - Vacate IMA Change Center (33 N Street NE) as part of program restructuring/records automation	Income Maintenance	-290	0.0
Cost Increase - One-time increase in Local funding for Interim Disability Assistance to cover projected program expenditures, due to slow SSI determinations and recoveries	Income Maintenance	1,999	0.0
Shift - One-time savings from reducing the cash portion of local TANF funding and using TANF cash carryover	Income Maintenance	-8,200	0.0
Cost Decrease - Reduce security costs by vacating 2146 24th Place NE and relocating FSA	Family Services	-359	0.0

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**Table JA0-5 (continued)**

(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Reflect coverage of 80% of janitorial costs in provider contracts for 2210 Adams NE, 4 DC Village, 1725 Lincoln Road NE and 611 N St NE	Family Services	-95	0.0
Cost Decrease - Reflect security charges covered in provider contract for DC General family shelter	Family Services	-383	0.0
Cost Decrease - Reflect security charges covered in provider contract for Virginia Williams Resource Center	Family Services	-171	0.0
Cost Decrease - Reflect shelter occupancy charges covered in provider contracts for 342 37th St SE and 1355-57 Valley Avenue	Family Services	-125	0.0
Cost Decrease - Remove erroneous rent charge at DC Village, a District-owned building	Family Services	-84	0.0
Shift - Move 20 case management positions within FSA from local funding into the TANF Block Grant	Family Services	-1,720	-20.0
Cost Decrease - Remove erroneous rent charge for 717 14th Street NW	Multiple	-1,405	0.0
Cost Decrease - Adjust local travel costs down 5%	Multiple Programs	-5	0.0
Cost Decrease - Align electricity budget with revised OPM estimates	Multiple Programs	-58	0.0
Cost Decrease - Align occupancy budget with revised OPM estimates	Multiple Programs	-161	0.0
Cost Decrease - Align procurement assessment budget with revised OCP estimates	Multiple Programs	-247	0.0
Cost Decrease - Align telecom budget with revised OCTO estimates	Multiple Programs	-107	0.0
Cost Decrease - Realign staffing and right size fleet due to District's new fleet share program and revised DPW estimates	Multiple Programs	-363	-3.0
Cost Decrease - Realign telecom usage based on revised DHS utilization analysis	Multiple Programs	-20	0.0
Cost Decrease - Reduction in out of town travel	Multiple Programs	-30	0.0
Cost Decrease - Vacate the NE Service Center (3917-19 Minnesota Avenue NE) as part of program restructuring	Multiple Programs	-258	0.0
Reduce - Realign agency-wide administrative supports	Multiple Programs	-838	-17.0
Reduce - Realign staffing in the Office of Information Systems	Multiple Programs	-519	-5.0
Cost Increase - One-time Expenditure to restore grant for DC Central Kitchen	Family Services	250	0.0
Cost Increase - One-time grant to the Homeless at Friendship Place	Family Services	100	0.0
Cost Increase - One-time grant for Access Housing	Family Services	250	0.0
Cost Increase - One-time to fund the Evictions with Dignity Act	Family Services	500	0.0
Cost Increase - TANF Cash Assistance	Income Maintenance	1,500	0.0
Cost Increase - To Support the Housing First Initiative	Family Services	750	0.0
<b>Gap-Closing Initiatives</b>			
Cost Decrease - Reduce non-competitive one-time grants	Family Services	-600	0.0
Cost Decrease - Remove one-time funds for the Evictions with Dignity Act	Family Services	-500	0.0
Cost Decrease - Maintain TANF cash assistance	Income Maintenance	-1,500	0.0
Cost Decrease - Maintain Housing First Initiative	Family Services	-750	0.0
Cost Decrease - Contract realignments in Director's Office	Agency Management Program	-50	0.0
Cost Decrease - Contract realignments in Office of Program Review Monitoring and Investigations	Agency Management Program	-25	0.0
Cost Decrease - Contract realignments in Office of Information Systems	Agency Management Program	-100	0.0
Reduce - Absorb tenant assistance funding into the \$7.4 Million of Homeless Prevention and Rapid Refocusing (HPRP) stimulus funding	Income Maintenance	-344	0.0

(Continued on next page)

**Table JA0-5 (continued)**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Gap-Closing Initiatives (cont)</b>			
Reduce - Reduce 6.5 non-direct services positions, with associated shifts from local to indirect costs	Various	-736	-6.5
Reduce - Realign TANF policies to ensure implementation of current regulations, reward those meeting work participation rates, and actively re-engage sanctioned customers into participation and compliance	Income Maintenance	-3,684	0.0
Reduce - Reduce spending on an under-performing supported employment program	Income Maintenance	-1,900	0.0
Reduce - Absorb a 15 percent reduction in ERAP funding into the \$7.4 million of Homeless Prevention and Rapid Refocusing (HPRP) stimulus funding	Income Maintenance	-1,300	0.0
Reduce - Realign the general assistance to children with demand and utilization rates	Income Maintenance	-500	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>144,388</b>	<b>261.6</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>2,800</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Changes - Reduction in Supplies	Income Maintenance	-20	0.0
Reduction in contractual services	Income Maintenance	-80	0.0
<b>Policy Initiatives and Cost Savings</b>			
Enhance - Align SSI payback with OCFO projection	Income Maintenance	25	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>2,725</b>	<b>0.0</b>
<b>FEDERAL PAYMENTS: FY 2009 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Policy Initiatives and Cost Savings</b>			
Cost Increase - FY 2010 Omnibus Appropriation Act -Federal Payment to support permanent supportive housing	Family Services	19,200	0.0
<b>FEDERAL PAYMENTS: FY 2010 Proposed Budget and FTE</b>		<b>19,200</b>	<b>0.0</b>
<b>FEDERAL GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>146,673</b>	<b>446.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Revised Fixed Cost estimates for Rent and Security	Agency Management Program	-181	0.0
Net effect of salary and benefits changes - Reduction in Personal Services	Multiple	-609	-6.7
Intra-Agency Changes - Revise Supplies	Multiple	24	0.0
Intra-Agency Changes - Revise Other Services & Charges	Multiple	75	0.0
Intra-Agency Changes - Revise Contractual Services	Multiple	1,032	0.0
Intra-Agency Changes - Reduction in Subsidies & Transfers	Multiple	-11,518	0.0
Intra-Agency Changes - Revise Equipment	Agency Management Program	23	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Realign staffing in fleet management	Agency Management Program	-53	-1.0
Enhance - Increase in the Community Services Block Grant from the American Recovery and Reinvestment Act. Grant passes through to community action agencies	Family Services	10,400	0.0
Cost Decrease - Net effect of salary and benefits changes, reduction in personal services	Multiple Programs	-373	-3.3
Shift - Move 20 case management positions within FSA from local funding into the TANF Block Grant	Income Maintenance	0	20.0

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**Table JA0-5 (continued)**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings (cont)</b>			
Cost Increase - Food Stamp Stimulus	Income Maintenance	526	0.0
<b>Gap Closing Initiatives</b>			
Enhance - Associated shift from local to indirect costs resulting from Personal Services reductions	Various	150	-0.5
<b>FEDERAL GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>146,170</b>	<b>454.5</b>
<b>FEDERAL MEDICAID PAYMENTS: FY 2009 Approved Budget and FTE</b>		<b>9,885</b>	<b>144.3</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Revise Fixed Cost estimates for Energy and Security	Income Maintenance	-214	0.0
Net effect of salary and benefits changes - Revise Personal Services	Multiple	913	4.3
Intra-Agency Changes - Revise Supplies	Income Maintenance	31	0.0
Intra-Agency Changes - Revise Other Services & Charges	Income Maintenance	116	0.0
Intra-Agency Changes - Revise Contractual Services	Income Maintenance	50	0.0
Intra-Agency Changes - Revise Subsidies & Transfers	Income Maintenance	80	0.0
Intra-Agency Changes - Revise Equipment	Income Maintenance	57	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Net effect of salary and benefit changes, reduction in Personal Services.	Multiple Programs	-140	0.0
<b>FEDERAL MEDICAID PAYMENTS: FY 2010 Proposed Budget and FTE</b>		<b>10,777</b>	<b>148.7</b>
<b>PRIVATE GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>91</b>	<b>1.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Reduction in Personal Service	Family Services	-91	-1.0
<b>PRIVATE GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>11,514</b>	<b>25.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Reduction in Personal Services	Income Maintenance	-88	0.0
Intra-Agency Changes - Revise Supplies	Income Maintenance	28	0.0
Intra-Agency Changes - Revise Other Services & Charges	Income Maintenance	61	0.0
Baseline Adjustments: Net effect of salary and benefits changes - Reduction in Personal Services and vacancy savings due to a reduced Intra-District agreement	Income Maintenance	-161	-5.0
Baseline Adjustments: Intra-agency Changes - Reduction in Supplies due to a reduced Intra-District agreement	Income Maintenance	-28	0.0
Baseline Adjustments: Intra-agency Changes - Reduction in Other Services and Charges due to a reduced Intra-District agreement	Income Maintenance	-61	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>11,265</b>	<b>20.0</b>
<b>Gross for JA0 - Department of Human Services</b>		<b>334,525</b>	<b>884.8</b>

## **Agency Performance Plan**

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Connect residents with the necessary range of support services that will create the enabling conditions to achieve the greatest possible degree of self-sufficiency.

**Objective 2:** End homelessness in the District of Columbia.

**Objective 3:** Intervene, protect and grow the capacity of District residents vulnerable to abuse, neglect, and exploitation.

**Objective 4:** Ensure ease of use, coordination, accountability and efficiency in the eligibility determination system.

## Agency Performance Measures

Table JA0-6

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual*	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Percent of TEP participants that have obtained employment	40%	40%	44%	45%	50%	55%
Percent of TANF participants that move out of sanctions (base of 3300 in FY08) into employment or employment activity	N/A	N/A	N/A	7%	10%	15%
Percent of families receiving homeless services enrolled in person-centric Case Management services	N/A	75%	46%	85%	90%	100%
Number of the 3000 identified TANF families, where child support payments are in arrears, where income increases by at least 5 percent	N/A	N/A	N/A	100	800	1,100
<b>Objective 2:</b>						
Number of formerly homeless single adults receiving supportive housing and case management	N/A	40	301 <sup>1</sup>	400	TBD	TBD
Number of formerly homeless families receiving permanent supportive housing and case management	N/A	75	213	100	80	80
Percent of families moved from DC Village that do not re-enter emergency homeless system from permanent housing	N/A	95%	97%	95%	95%	95%
Percent of individuals in PSH that do not re-enter homelessness	N/A	N/A	N/A	75%	80%	80%
<b>Objective 3:</b>						
Number of seniors that have had reported instances of abuse, neglect, or self-neglect that subsequently receive personal aide services	N/A	50	90	75	75	75
<b>Objective 4:</b>						
Number of human services cluster interagency programs or projects linked, enhanced or developed via the Technical Interagency Resources Board collaboration or software implementation	N/A	N/A	N/A	5	10	TBD
Percent of Medicaid eligibility determinations finalized within 40 days	N/A	80%	99%	90%	95%	100%
Percent of reduction in the FY 2007 food stamp error rate <sup>2</sup>	N/A	N/A	2.14%	1.75%	1.80%	2.5%

<sup>1</sup> Only includes those housed with local funding, others housed with federal funding.

<sup>2</sup> The Food Stamp Error rate for FY 2007 was 8.31%. The Error Rate for FY 2008 has only been computed through August 2008 (one month remaining). The rate through August 2008 is 6.21%--an estimated reduction of 2.14%.

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# Child and Family Services Agency

[www.cfsa.dc.gov](http://www.cfsa.dc.gov)  
Telephone: 202-442-6000

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$333,395,766	\$290,556,805	\$269,961,583	-7.1
FTEs	821.4	940.0	892.0	-5.1

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The mission of the Child and Family Services Agency (CFSA) is to improve the safety, permanence, and well-being of abused and neglected children and to strengthen troubled families in the District of Columbia.

### Summary of Services

The D.C. Child and Family Services Agency (CFSA) investigates reports of child abuse and neglect and provides child protection. Services include foster care, adoption and supportive community-based services to enhance the safety, permanence and well-being of abused, neglected and at-risk children and their families in the District of Columbia. CFSA seeks to achieve the highest quality of community-based ser-

VICES to increase the number of families who receive community-based preventive and support services and to expand the network of resources providing services to at-risk children and their families.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table RL0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table RL0-1**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	181,226	274,265	196,825	194,161	-2,664	-1.4
Special Purpose Revenue Funds	750	1,188	750	750	0	0.0
<b>Total for General Fund</b>	<b>181,976</b>	<b>275,453</b>	<b>197,575</b>	<b>194,911</b>	<b>-2,664</b>	<b>-1.3</b>
<b>Federal Resources</b>						
Federal Payments	545	1,649	0	0	0	N/A
Federal Grant Funds	31,405	35,812	30,998	58,203	27,205	87.8
<b>Total for Federal Resources</b>	<b>31,950</b>	<b>37,461</b>	<b>30,998</b>	<b>58,203</b>	<b>27,205</b>	<b>87.8</b>
<b>Private Funds</b>						
Private Grant Funds	0	176	0	0	0	N/A
Private Donations	152	133	23	22	-1	-4.3
<b>Total for Private Funds</b>	<b>152</b>	<b>309</b>	<b>23</b>	<b>22</b>	<b>-1</b>	<b>-4.3</b>
<b>Intra-District Funds</b>						
Intra-District Funds	72,102	20,174	61,960	16,825	-45,135	-72.8
<b>Total for Intra-District Funds</b>	<b>72,102</b>	<b>20,174</b>	<b>61,960</b>	<b>16,825</b>	<b>-45,135</b>	<b>-72.8</b>
<b>Gross Funds</b>	<b>286,180</b>	<b>333,396</b>	<b>290,557</b>	<b>269,962</b>	<b>-20,595</b>	<b>-7.1</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table RL0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table RL0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b><u>General Fund</u></b>						
Local Funds	590.8	572.7	646.0	611.0	-35.0	-5.4
<b>Total for General Fund</b>	<b>590.8</b>	<b>572.7</b>	<b>646.0</b>	<b>611.0</b>	<b>-35.0</b>	<b>-5.4</b>
<b><u>Federal Resources</u></b>						
Federal Grant Funds	102.0	85.9	116.0	281.0	165.0	142.2
<b>Total for Federal Resources</b>	<b>102.0</b>	<b>85.9</b>	<b>116.0</b>	<b>281.0</b>	<b>165.0</b>	<b>142.2</b>
<b><u>Intra-District Funds</u></b>						
Intra-District Funds	165.0	162.9	178.0	0.0	-178.0	-100.0
<b>Total for Intra-District Funds</b>	<b>165.0</b>	<b>162.9</b>	<b>178.0</b>	<b>0.0</b>	<b>-178.0</b>	<b>-100.0</b>
<b>Total Proposed FTEs</b>	<b>857.8</b>	<b>821.4</b>	<b>940.0</b>	<b>892.0</b>	<b>-48.0</b>	<b>-5.1</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table RL0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table RL0-3**

(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
11 Regular Pay - Cont Full Time	54,274	54,027	56,832	58,144	1,311	2.3
12 Regular Pay - Other	43	62	114	0	-114	-100.0
13 Additional Gross Pay	1,401	1,420	654	365	-289	-44.2
14 Fringe Benefits - Curr Personnel	10,873	11,225	10,690	11,538	848	7.9
15 Overtime Pay	1,909	2,879	925	1,289	363	39.3
<b>Subtotal Personal Services (PS)</b>	<b>68,499</b>	<b>69,613</b>	<b>69,217</b>	<b>71,336</b>	<b>2,119</b>	<b>3.1</b>
20 Supplies and Materials	302	253	343	371	28	8.3
30 Energy, Comm. and Bldg Rentals	232	275	139	272	133	96.0
31 Telephone, Telegraph, Telegram, Etc	1,093	1,070	1,150	1,306	156	13.6
32 Rentals - Land and Structures	6,899	7,384	8,150	9,293	1,143	14.0
33 Janitorial Services	0	0	0	256	256	N/A
34 Security Services	828	890	961	1,287	325	33.9
35 Occupancy Fixed Costs	0	0	0	44	44	N/A
40 Other Services and Charges	1,094	1,147	2,428	2,048	-380	-15.6
41 Contractual Services - Other	14,115	15,375	15,491	12,571	-2,920	-18.9
50 Subsidies and Transfers	190,928	194,861	191,352	170,583	-20,769	-10.9
70 Equipment & Equipment Rental	944	1,510	1,326	594	-732	-55.2
91 Expense Not Budgeted Others	1,247	41,017	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>217,681</b>	<b>263,783</b>	<b>221,340</b>	<b>198,626</b>	<b>-22,714</b>	<b>-10.3</b>
<b>Gross Funds</b>	<b>286,180</b>	<b>333,396</b>	<b>290,557</b>	<b>269,962</b>	<b>-20,595</b>	<b>-7.1</b>

\*Percent Change is based on whole dollars.

## Program Description

The Child and Family Services Agency operates through the following 6 programs:

**Child Welfare** - provides time-limited protective services to at-risk families and abused and neglected children so that they can achieve safety, permanency, and well-being either with their own families or in alternate family/community settings.

This program contains the following 10 activities:

- **In-Home and Reunification** - provides crisis and ongoing intervention services and supports to at-risk children and families to promote safety, permanence, and well being. Staff provide broad case management activities, and supportive services such as mentoring, tutoring, and treatment services to families with children remaining in the home;
- **Foster Care** - provides ongoing intervention services and supports to foster care children and their families to promote safety, permanence, and well-being. Staff provide broad case management activities and supportive services such as mentoring, tutoring, and treatment services to children and families when children have been removed from home;
- **In-take and Investigations** – receives all reports of allegations of abuse and neglect of children living in the District of Columbia, or who are wards of the District of Columbia, and investigates such reports as appropriate;
- **Teen Services** – assists older youth in achieving permanency and provides a coordinated, progressive series of activities and experiences that support their successful transition to adulthood;
- **Adoptions** - ensures the safety and well-being of children and the timely establishment of permanency for the children through adoption. In addition, this activity is also responsible for the initiation of the adoption process and selection of an appropriate resource family for children, facilitation of placements of children in pre-adoptive homes, monitoring of placements, conducting home studies, and completing the adoption process within the Court system through finalization;

- **Policy** - develops agency policy and provides review, interpretation and decision-making services to current or applicant CFSA caregivers and clients and resolves perceived injustices. Also, this activity provides policy and protocol service to the CFSA director and staff so that they can make decisions consistent with best practices and with statutory and regulatory requirements;
- **Facility Licensing** - licenses group homes and independent living facilities located in the District of Columbia that serve children and youth outside of the juvenile justice and mental health systems, including youth shelters, runaway shelters, and emergency care facilities;
- **Quality Assurance** - provides assessment, monitoring and recommendation services to CFSA staff and key stakeholders so that they can achieve permanency planning goals for children and improve agency practice. In addition, the administration is responsible for facilitating qualitative review processes such as administrative review, child fatality review, and quality service reviews in order to identify, both on a case-by-case and systemic level, areas of strength and need in line with best practices and child welfare standards; and
- **Planning and Data Analysis** - provides reporting, data analysis, technical assistance, and research services to CFSA managers and external stakeholders in order to facilitate short and long-term agency strategic planning; and
- **Training** - supports improved performance in achieving positive outcomes for children and families by purposefully developing and conducting training focused on the critical knowledge and skills necessary to implement best practices and to promote safety, permanence, and well-being.

**Adoption and Guardianship Subsidy** - provides financial assistance services to eligible relatives and adoptive parents so that they can maintain children in permanent homes.

This program contains the following 3 activities:

- **Adoptions Subsidy** - provides financial assistance services to eligible adoptive parents so that they can maintain children in permanent homes;

- **Guardianship Subsidy** - provides financial assistance services to eligible relatives so that they can maintain children in permanent homes; and
- **Grandparents Subsidy** - provides financial assistance services to eligible grandparents so that they can maintain children in permanent homes.

**Out of Home Care and Support** - provides placement, health care, and related services to children living away from home and in CFSA custody so that they can be safe and nurtured until they are reunited with their families or placed in a permanent home.

This program contains the following 5 activities:

- **Child Placement** - provides living arrangements for children who cannot live in their birth homes so that they can be safe and to support a child's well-being and permanency;
- **Family Resources** - provides foster and adoptive resource recruitment and support services to current and potential foster, kinship, and adoptive parents. The activity's goal is to ensure that families can meet licensing standards to assure child safety and well-being and support a permanent home for the child;
- **Health Services and Clinical Support** - provides health and clinical services support to social workers so that they can ensure the health and well-being of children and families;
- **Family Licensing** - ensures that candidates seeking to provide foster or adoptive care are trained, licensed, monitored and supported to provide appropriate care for children in need of temporary or permanent homes; and
- **Congregate Care Programs** - ensures that private child placement and congregate care agencies under contract with the District to provide placements for children in foster care deliver services that maintain their safety and well-being and facilitate their moving to permanent homes.

**Community-Based Services** - provides placement, health care, and related services to children living away from home and in CFSA custody so that they can be safe and nurtured until they are reunited with their families or placed in a permanent home.

This program contains the following activity:

- **Community-Based Services** - provides community-based prevention services to at-risk families and children in the neighborhoods so they can achieve safety, permanency, and well-being in the least-restrictive setting, maximizing the use of informal and formal support systems through the Healthy Family/Thriving Community Collaboratives.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** - provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

### **Program Structure Change**

The Child and Family Services Agency had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table RL0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table RL0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Personnel Services Activity	1,592	2,082	1,704	-378	14.2	16.0	16.0	0.0
(1015) Training & Employee Development Activity	2,477	1,880	2,041	160	8.7	25.0	23.0	-2.0
(1020) Contracting and Procurement Activity	965	1,059	1,111	52	11.0	11.0	12.0	1.0
(1030) Property Management Activity	11,528	12,873	14,411	1,538	18.8	21.0	12.0	-9.0
(1040) Information Technology Activity	8,293	7,770	5,917	-1,853	28.0	32.0	26.0	-6.0
(1050) Financial Management Activity	2,044	2,020	2,099	79	18.0	21.0	20.0	-1.0
(1055) Risk Management Activity	329	371	380	9	3.0	3.0	3.0	0.0
(1060) Legal Affairs Activity	305	194	104	-90	0.0	3.0	1.0	-2.0
(1070) Fleet Management Activity	686	844	762	-82	0.0	0.0	0.0	0.0
(1080) Communication Activity	506	475	356	-119	6.0	4.0	4.0	0.0
(1085) Customer Services Activity	966	1,050	657	-393	6.1	9.0	7.0	-2.0
(1087) Language Access	13	15	15	0	0.0	0.0	0.0	0.0
(1090) Performance Management Activity	1,102	2,133	1,076	-1,057	12.0	15.0	8.0	-7.0
(1099) Court Supervision	0	0	599	599	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Agency Management Program</b>	<b>30,804</b>	<b>32,767</b>	<b>31,231</b>	<b>-1,537</b>	<b>125.8</b>	<b>160.0</b>	<b>132.0</b>	<b>-28.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	376	340	343	3	2.8	4.0	4.0	0.0
(120F) Accounting Operations	1,837	2,168	2,227	59	21.9	24.0	23.0	-1.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>2,214</b>	<b>2,509</b>	<b>2,571</b>	<b>62</b>	<b>24.7</b>	<b>28.0</b>	<b>27.0</b>	<b>-1.0</b>
<b>(2000) Child Welfare Program</b>								
(2010) In-Home Services	10,142	8,418	8,807	389	99.4	104.0	102.0	-2.0
(2011) Foster Care Services	7,734	9,835	8,984	-851	100.1	122.0	116.0	-6.0
(2020) Intake and Investigation Activity	11,340	8,559	10,989	2,430	112.4	128.0	131.0	3.0
(2030) Teen Services Activity	5,993	6,021	5,817	-204	54.3	62.0	61.0	-1.0
(2040) Adoption Activity	5,409	4,403	4,156	-248	42.0	49.0	46.0	-3.0
(2050) Policy Activity	1,461	1,925	1,871	-54	16.5	17.0	14.0	-3.0
(2055) Facility Licensing	0	0	602	602	0.0	0.0	7.0	7.0
(2060) Quality Improvement	2,805	2,972	3,057	85	35.0	36.0	35.0	-1.0
(2070) Planning and Data Analysis	965	1,181	983	-198	10.9	12.0	11.0	-1.0
(2080) Organizational Dev/Practice Improvement	479	460	0	-460	3.0	6.0	0.0	-6.0
<b>Subtotal (2000) Child Welfare Program</b>	<b>46,326</b>	<b>43,774</b>	<b>45,266</b>	<b>1,491</b>	<b>473.5</b>	<b>536.0</b>	<b>523.0</b>	<b>-13.0</b>

(Continued on next page)

**Table RLO-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(3000) Out-of-Home Care and Support</b>								
(3010) Child Placement Activity	100,300	101,835	84,721	-17,114	43.0	49.0	47.0	-2.0
(3020) Family Resources Activity	2,361	3,361	3,271	-90	30.0	36.0	35.0	-1.0
(3030) Health Services and Clinical Support Act	29,079	31,906	29,626	-2,280	45.0	49.0	47.0	-2.0
(3040) Licensing and Monitoring Activity	8,010	7,360	0	-7,360	79.4	82.0	0.0	-82.0
(3041) Family Licensing	0	0	2,637	2,637	0.0	0.0	29.0	29.0
(3060) Congregate Care Program	0	0	5,557	5,557	0.0	0.0	45.0	45.0
<b>Subtotal (3000) Out-of-Home Care and Support</b>	<b>139,750</b>	<b>144,463</b>	<b>125,812</b>	<b>-18,650</b>	<b>197.4</b>	<b>216.0</b>	<b>203.0</b>	<b>-13.0</b>
<b>(4000) Adoption and Guardian Subsidy Program</b>								
(4010) Adoption & Guardianship Subsidy Activity	47,094	39,868	20,665	-19,203	0.0	0.0	0.0	0.0
(4011) Guardianship Subsidy Activity	0	0	12,565	12,565	0.0	0.0	0.0	0.0
(4012) Grandparent Subsidy Activity	0	0	6,309	6,309	0.0	0.0	0.0	0.0
<b>Subtotal (4000) Adoption and Guardian Subsidy Pgm.</b>	<b>47,094</b>	<b>39,868</b>	<b>39,539</b>	<b>-329</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(5000) Community-Based Program</b>								
(5010) Community-Based Services	29,535	27,176	25,543	-1,633	0.0	0.0	7.0	7.0
<b>Subtotal (5000) Community-Based Program</b>	<b>29,535</b>	<b>27,176</b>	<b>25,543</b>	<b>-1,633</b>	<b>0.0</b>	<b>0.0</b>	<b>7.0</b>	<b>7.0</b>
<b>(9960) Yr End Close</b>								
No Activity Assigned	37,673	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (9960) Yr End Close</b>	<b>37,673</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>333,396</b>	<b>290,557</b>	<b>269,962</b>	<b>-20,595</b>	<b>821.4</b>	<b>940.0</b>	<b>892.0</b>	<b>-48.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary By Activity in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustment:** The following adjustments were made in Local funds: an increase of \$1,817,799 in the Agency Management program in fixed cost adjustments for OPM estimates; an increase of \$2,162,731 and a decrease of 14.0 FTEs due to salary step and other personal services adjustments impacting multiple programs across the agency; a decrease of \$3,980,530 across multiple programs including projected decrease of the number of adoptions and change in the federal reimbursement rate from 50/50 to 70/30. An increase of \$909,968 and a decrease in FTEs of 14.0 in Federal Grant funds in multiple programs due to salary step and other personal services adjustments; an increase of \$6,722,094 in multiple programs; and a decrease of \$2,000 for fixed costs adjustments. In Intra-District funds: an increase of \$1,430,795 and 14.0 FTEs in multiple programs is due to salary step and other personal services adjustments; and a decrease of \$1,482,744 from Medicaid revenues in multiple programs.

**Transitions in Claiming Medicaid Reimbursement:** The FY 2010 budget reflects a necessary and complex transition in CFSA claims to Medicaid for federal reimbursement. While this transition is financially significant, this proposed budget ensures services to the children are being maintained.

By way of background, CFSA's baseline budget anticipated Medicaid reimbursement totaling \$50,708,000 from the Department of Health Care Finance (DHCF). Of that amount, \$20,944,920 was projected for Targeted Case Management (TCM) and \$29,763,080 was projected for the Rehabilitative Option (Rehab Option). These funds were included in CFSA's baseline prior to the release of a final internal District audit of costs reports from FY 2004 and FY 2005. The internal audit projected financial liabilities based on a sample of the agency's claims for TCM and Rehab Option and revealed that the existing reimbursement methodology would very likely subject CFSA to continued liabilities. To reduce those liabilities, CFSA stopped claiming for TCM and Rehab Option services based on the existing methodology and is working with DHCF to develop a viable methodology for Medicaid Rehab Option services.

This transition includes devising a methodology

that provides payment for specific discrete services versus the current bundled methodology and obtaining approval for the methodology from the federal Centers for Medicare and Medicaid Services (CMS). CMS has increased its scrutiny of these services because of questionable practices in other states. Additionally, implementing a new system in which the provider submits claims directly to DHCF instead of CFSA will require coordination with CFSA and the provider community. Nonetheless, the changes in Medicaid funding do not impact services for the children.

The proposed FY 2010 budget eliminates the agency's risk of TCM liability by eliminating the entire amount (\$20,944,920) of those Intra-District funds. Likewise, the budget all but eliminates the agency's liability for Rehab Option by reducing Intra-District funds by 97 percent (\$28,763,080). Decreases in this Intra-District eliminate funding for nine (9) vacant FTE positions. The remaining \$1,000,000 in Medicaid Intra-District funds anticipates reimbursements based on methodology changes that comply with local and federal regulations and laws.

In FY 2010, a combination of Local funds and Federal grant payments from Title IV-E will offset reductions in the Medicaid Intra-District funds to CFSA. Title IV-E Federal payments increase by \$17,317,240. Recovery Act funds will add an additional \$2,432,640, and the agency will also receive a one-time increase of \$19,415,079 in Local funding. In FY 2011 and beyond, it is anticipated that the agency will be able to obtain federal reimbursements, generating funding streams appropriately to realize cost savings to the Local budget.

**Transfers Out:** Children removed from their homes must undergo medical screenings prior to out-of-home placement. To improve timeliness and quality, CFSA will transition services for medical screening from hospital-based services to agency-based clinic services. Agency-based medical professionals will provide immediate medical screenings that will contrast to the longer wait times experienced in hospitals. Claims to Medicaid for these services will result in a \$491,589 Local budget cost savings from projected federal reimbursement. In addition, under a new payment rate structure for Psychiatric Residential Treatment Facilities, there will be a \$793,875 Local

budget cost savings from projected federal reimbursement for CFSA placements. Finally, CFSA will transition services for refugee minors to the Department of Human Services to centralize the District's services to refugee populations. As a result, there is a \$175,000 decrease in Intra-District funds. Refugee minors in CFSA's care will continue uninterrupted. Finally, the implementation of the Facilitated Family Group Decision Making is supported in the proposed budget via a transfer of \$100,000 to the District Department on Disability Services.

**Cost Savings:** The cost savings projected for CFSA in FY 2010 reflect both efficiencies and a renewed focus on child welfare core practices and will not have an adverse impact on services to children and their families. First, the budget reflects a decrease of \$424,405 for consultant costs in the Agency Management program and a decrease of \$234,017 for temporary employee services to align with staffing needs. Next, the elimination of 9 vacant non-social worker positions in Agency Management accounts for a cost savings of \$645,372, while eliminating 5 vacant non-social worker positions in the Child Welfare Program results in a \$279,668 cost savings. Two vacant support positions will also be eliminated within the Out-of-Home Care and Support Program, yielding \$102,955 in cost decreases. Third, management improvements will reduce overtime by \$96,000 in the Agency Management program and \$10,000 in the Community-Based Services program, while a realignment of the Communications program will decrease personal services costs by \$215,558. Fourth, the complete implementation of OCTO ServUs decreases CFSA costs by \$329,839, and the Child Information Services Administration will save \$664,039 by using staff resources to support information technology needs. Fifth, revised cost estimates from OPM and DPW result in savings of \$248,049 for occupancy, electricity, fleet management, and telecommunications. To align the FY 2010 budget with past expenditures and projected utilization, CFSA will reduce non-visitation local travel by \$110,000; reduce photocopying and printing by \$16,800; reduce new computer hardware purchase by 50 percent or \$335,000; reduce out-of-town travel to conferences by \$129,000; reduce recruitment travel by \$50,000; and reduce office support expenditures by \$3,000. Sixth, the elimination of all contracts for paid mentoring after they expire on January 30,

2010 accounts for cost savings of \$2,500,000. Finally, the contract to the Collaborative Council will reduce by \$544,055 to focus on documentation, quality assurance, evaluation and training supports to the Healthy Family/Thriving Communities Collaboratives. The budget continues to fund services provided by the seven community-based collaboratives.

**Protected Programs:** Achieving positive outcomes for youth is the foundation for the FY 2010 budget, as evidenced by several protected areas. First, direct service staff is crucial to positive outcomes and this proposed budget supports them through supervision, training and quality assurance, which are pivotal to a solid child welfare practice. With the exception of 6.0 unfunded social worker FTEs, all social worker positions were protected in the budget. This proposed budget fully supports CFSA's commitment to maintaining social work best-practice caseload standards. Second, the Child Protective Services program will continue to ensure the safety of children and youth through timely, high-quality investigations of reported child abuse and neglect; and the In-Home Services program, which serves approximately 2,000 children that the agency determines can be served safely in their homes, will continue to provide families with high-quality community-based support services. These services will continue to be delivered in partnership with the Healthy Family Thriving Communities Collaboratives. Third, this proposed budget continues post-reunification services to prevent re-entry into care, while the Out-of-Home Care program will enhance the permanence and well-being of foster care youth through increased focus on reducing the number of youth aging out of care. Finally, this proposed budget sustains initiatives from the previous fiscal year including: (1) the expansion of mental health services for youth, (2) Title IV-E social worker training program to promote retention and recruitment, (3) increased family team meetings, (4) short-term respite care for foster care families, and (5) co-location of social worker support units in the community. It should be noted that the Grandparent Caregivers Program will continue in FY 2010 and grants for evidence-based prevention programs will be sustained in FY 2010.

**Policy Initiatives:** Removing children from their homes to ensure their safety and well-being is a mea-

sure of last resort in child welfare practice. An increase of \$1,500,000 for the In-Home program will provide the services and supports that allow children to remain in their homes when appropriate.

The D.C. Children's Advocacy Center (CAC) is a key partner in providing services to children who are victims of physical and sexual abuse. The District will continue its effort to become a model jurisdiction by expanding the service capacity with construction of a new CAC location. With the support of one-time funding of \$246,073 for build-out, the Special Abuse Unit of CFSA's Child Protective Services program will co-locate at the new CAC. An additional \$350,000 in funding will cover the cost of operating the new CAC.

For older youth in foster care, collaboration with private entities that provide services in the District's foster care system presents a means of empowering the youth as they successfully transition to adulthood. This proposed budget includes \$718,959 in one-time funds for the foster care system to be disbursed as follows: \$75,000 for the development of a comprehensive youth centered program as well as a service delivery action plan for the establishment of a Youth Transition Center; \$50,000 for a sub-grant to the Perry School Community Services Center, Inc.; \$68,359 to commission a longitudinal study conducted by a local School of Social Work on foster youth who have aged out of foster care; \$125,000 for a sub-grant to the Parent Advocate Program; \$125,000 for a sub-grant to Adoptions Together to increase the number of youth served by the Permanency Opportunities Program (POP); \$160,000 to expand the POP for provision of training and technical assistance to CFSA; \$75,600 for a sub-grant to the Healthy Families Thriving Communities Collaboratives to develop a plan for the reduction in the incidence of abuse and neglect by geographic area; and \$40,000 for a sub-grant to the Council for Court Excellence to perform an analysis and to make policy recommendations regarding the D.C. Superior Court, Family Court Division's, practices in granting Termination of Parental Rights requests by the Agency.

Lack of adequate housing has been identified in some cases as an obstacle to keeping children safely with their families. From its inception about five years ago, CFSA's Rapid Housing Program successfully supported families and youth aging out of foster care

to secure permanent housing. In order to assist these families and youth in achieving permanency this budget provides \$1,190,000 to maintain funding for the Rapid Housing Program. Furthermore, an additional provision of \$1,310,000 has been made for volunteer mentoring services as CFSA makes the transition from contractual paid mentoring services in FY 2010. The Grandparents Subsidy Program is supported in the proposed budget by an additional funding of \$1,465,000. Local funding provides \$865,000 of the amount proposed for the program, while the remaining \$600,000 will be provided via an Intra-District arrangement with the Department of Health Care Finance. A total of \$4,199,958 in Intra-District funds from Special Education Transportation will also be made available to CFSA for payment of the costs associated with the transportation of District wards with special needs placed in the state of Maryland specialized foster homes. The transferred amount shall be viewed as a baseline and transportation costs that exceed this amount shall be the responsibility of CFSA. All grantees and amounts listed in this budget are subject to final approval in the Fiscal Year 2010 Budget Support Act of 2009, Bill Number 18-203, which supersedes this listing upon its effective date.

**Stimulus:** The American Recovery and Reinvestment Act provides \$2,432,640 in Title IV-E federal funding. These funds will be used to support the transition in claiming Medicaid reimbursement. This funding will support CFSA's services to children in foster care, training for social workers and staff, training for current or prospective foster and adoptive parents, and other eligible services.

**Gap-Closing Initiatives:** Additional cost savings for CFSA further represent efforts to focus on child welfare core practices. Reductions will focus on indirect services that have minimal to no impact on direct services provided to children and their families. Operating within unanticipated budget constraints, the agency will nonetheless continue to prioritize reforms necessary to improve child safety, permanence and well-being, and to strengthen families in need of supportive services.

First, cost savings in the Agency Management Program total \$729,155. These savings include: 1) aligning employee transportation services with utilization, 2) reducing IT consulting contracts, 3) termi-

nating the MOU with DCHR for services no longer needed, and 4) eliminating moving costs for the Office of Youth Development to the Youth Transition Center at the Merritt School. Additional cost savings of \$66,512 and \$23,430 will result from reductions in the budget for court supervision and for staff training, respectively.

Just as CFSA incurs budget reductions focused on internal operations, cost savings will be realized from external service providers. A reduction in administrative costs associated with home licensing for out-of-District placements will lead to cost savings of \$182,945. Moreover, through increased competitive bidding and aligning abscondance contracts with utilization, CFSA will attain \$201,019 in cost savings. Furthermore, \$15,000 in cost savings will result from reducing the contract to the Foster Parent Association. Separately, cost savings of \$10,000 will occur from reduction for the parent advocate program.

The agency will realize \$70,922 and \$500,000 in cost savings from contracts for non-special education transportation services and paid tutoring services, respectively. All the while, the Agency will maintain the same level of services.

CFSA management continues to examine the detailed expenditures for contracted services. These reviews include an analysis of the variances in prices paid for comparable services, most notably administrative and indirect costs. CFSA will make appropriate adjustments to rates charged by contracted providers of group homes and contracted foster homes. Standardizing rates to properly align with actual utilization and costs of services will result in \$1,519,653 costs savings for group homes and \$3,995,208 for contracted foster homes.

Historically from fiscal year to fiscal year, the CFSA budget has not aligned client service needs with the individual amounts of each Collaborative contract. The agency will attain \$1,261,247 in cost savings from cost management efforts related to the contracts for the seven neighborhood-based Collaboratives. Specifically, the shifts in incidence of child abuse and neglect have been significantly impacted by the shifts in the socioeconomic demographic. Program management for Community Based Services will ensure that resources align with both historic utilization and trends in service need.

The budget for adoption subsidies is adjusted to align with historical costs and projected need. This

adjustment amounts to reducing the enhancement by \$1,000,000. Nonetheless, the \$500,000 enhancement remains for in-home services and supports. The budget also provides a \$25,000 additional funding for the D.C. Children's Trust Fund.

CFSA strives to budget programs and services in such a way to minimize year-to-year fluctuations in the continuum of services. To avoid such disruptions in services, programs targeted for enhancements will be reduced to more sustainable levels. Despite the elimination of enhancements, CFSA's programs will nonetheless be maintained in the FY 2010 budget at more sustainable levels. To account for certification of additional Medicaid revenue, \$9,420,000 in projected saving will realized in Local funds. Funding for the Children's Advocacy Center is also reduced by \$250,000 to facilitate CFSA's ability to offer competitive grants for providing services. Finally, CFSA will reduce one-time designated grants by \$575,600.

## FY 2009 Approved Budget to FY 2010 Proposed Budget

Table RL0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, and (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table RL0-5**

(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>196,825</b>	<b>646.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Funding adjustments for OPM estimates	Agency Management Program	1,818	0.0
Net effect of salary and benefits changes - Salary step and other personal services funding adjustments	Multiple Programs	2,163	-14.0
Intra-Agency Changes - Net impact of reduction of the Adoption and Guardian Subsidy program due to a projected decrease in the number of adoptions and a change in the federal reimbursement rate from 50/50 to 70/300	Adoption Guardian Subsidy Program	-3,981	0.0
<b>Policy Initiatives and Cost Savings</b>			
Enhance - Provide additional operating support to operate the Children's Advocacy Center	Child Welfare Program	350	0.0
Cost Decrease - Transition to OCTO ServUs for IT support services	Agency Management Program	-330	-4.0
Cost Increase - Using one-time funds, implement a major financial transition to ensure sustainable funding over the long-term for child welfare services	Multiple Programs	19,415	0.0
Enhance - Increase in-home services and supports	Child Welfare Program	1,500	0.0
Enhance - Co-locate the special abuse unit of child protective services at the new Bundy Child Advocacy Center (one-time buildout)	Child Welfare Program	246	0.0
Enhance - Establish transition center for youth in foster care at Merritt (one-time buildout costs)	Out-of-Home Care and Support	819	0.0
Cost Increase - Align procurement assessment budget with revised OCP estimates	Agency Management Program	19	0.0
Shift - Redirected funds from paid mentoring contracts to be allocated for the continuation of the Rapid Housing Program	Out-of-Home Care and Support	1,190	0.0
Transfer Out - Transition services for medical screening from hospital-based contract to Medicaid personal services contracts	Out-of-Home Care and Support	-492	0.0
Shift - Redirected funds from paid mentoring contracts be used in support of a transition to volunteer mentoring services	Out-of-Home Care and Support	1,310	0.0
Transfer Out - Cost savings from utilization of Medicaid Psychiatric Residential Treatment Facilities under new rate structure	Out-of-Home Care and Support	-794	0.0
Cost Decrease - Align electricity budget with revised OPM estimates	All Programs	-5	0.0
Shift - Redirected funds for the build-out of CFSA's Office of Youth Development staff and program space for the Youth Transition Center to subgrants to various entities for foster care and youth related programs	Multiple Programs	719	0.0
Enhance - Expand the Grandparent Subsidy Program	Adoption and Guardian Subsidy Program	865	0.0
Cost Decrease - Align fleet budget with revised DPW estimates	All Programs	-105	0.0
Cost Decrease - Align occupancy estimates with revised OPM estimates	All Programs	-4	0.0
Cost Decrease - Reduce out-of-city travel to conferences	Various Programs	-129	0.0

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**Table RLO-5 (continued)**  
(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Align telecom budget with historical expenditures	Agency Management Program	-157	0.0
Cost Decrease - Align budget with historical expenditures for office support	Agency Management Program	-3	0.0
Cost Decrease - Reduce budget for personal services contracts for consultants	Agency Management Program	-424	0.0
Cost Decrease - Reduce data reporting budget from IT contract by utilizing staff resources	Agency Management Program	-664	0.0
Cost Decrease - Align local travel budget to historical expenditures	Agency Management Program	-110	0.0
Cost Decrease - Reduce purchase of office equipment	Agency Management Program	-232	0.0
Cost Decrease - Align budget for printing and duplication to historical expenditures	Agency Management Program	-17	0.0
Cost Decrease - Reduction in travel for recruitment	Agency Management Program	-50	0.0
Cost Decrease - Improve agency management of staffing to reduce overtime	Agency Management Program	-96	0.0
Cost Decrease - Improve agency management of staffing to reduce overtime	Community Based Program	-10	0.0
Cost Decrease - Reduce computer hardware purchases by 50 percent	Agency Management Program	-335	0.0
Cost Decrease - Align budget for temporary employee services with staffing needs	Agency Management Program	-234	0.0
Cost Decrease - Reduce budget for personal services contracts for consultants	Child Welfare Program	-177	0.0
Cost Decrease - Eliminate vacant position	Agency Financial Operations	-58	-1.0
Cost Decrease - Eliminate non-social worker vacant positions	Agency Management Program	-645	-9.0
Cost Decrease - Eliminate non-social worker vacant positions	Child Welfare Program	-280	-5.0
Cost Decrease - Eliminate non-social worker vacant positions	Out-of-Home Care and Support	-103	-2.0
Cost Decrease - Eliminate budget for personal services contract for grant monitoring	Community-Based Program	-85	0.0
Cost Decrease - Focus the scope of work for the contract with the Collaborative Council on documentation, quality assurance, evaluation and training of service-providing Collaboratives	Community Based Program	-544	0.0
Cost Decrease - Eliminate all contracts for paid mentoring after they expire on January 30, 2010	Out-of-Home Care and Support	-2,500	0.0
Cost Decrease - Eliminate the build-out of CFSA's Office of Youth Development staff and program space for the Youth Transition Center. and redirect funds within CFSA for youth programs	Child Welfare Program	-719	0.0
Transfer Out - Transferred to the Department on Disability Services (DDS) for the implementation of Facilitated Family Group Decision Making (FFTM)	Child Welfare Program	-100	0.0

(Continued on next page)

**Table RL0-5**  
(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Gap-Closing Initiatives</b>			
Cost decrease - Align employee transportation services with utilization	Agency Management Program	-94	0.0
Cost decrease - Cost savings from reduction in IT consulting contracts	Agency Management Program	-318	0.0
Cost decrease - Terminate MOU with DCHR due to services no longer	Agency Management Program	-217	0.0
Cost decrease - Reduction in budget for court supervision	Agency Management Program	-67	0.0
Cost decrease - Align abscondance contract with utilization and competitive bid	Child Welfare Program	-201	0.0
Cost decrease - Align Collaborative contracts with historic utilization and trends in service need	Community Based Program	-1,261	0.0
Cost decrease - Reduction in administrative costs associated with home licensing for out-of-District placements	Out Of Home Care And Support	-183	0.0
Cost decrease - Cost savings in staff training	Agency Management Program	-23	0.0
Cost decrease - Reduction in Foster Parent Association Contract	Out Of Home Care And Support	-15	0.0
Cost decrease - Reduction in costs for parent advocate program	Child Welfare Program	-10	0.0
Cost decrease - Cost savings in contract for non-special education transportation services	Out-of-Home Care and Support	-71	0.0
Cost decrease - Align adoption subsidies with historical budget and projected need	Adoption and Guardian Subsidy Program	-1,000	0.0
Cost decrease - Cost savings from paid tutoring services while maintaining same level of services	Out-of-Home Care and Support	-500	0.0
Cost decrease - Standardize group home rates to align with actual cost for services	Out-of-Home Care and Support	-1,520	0.0
Cost decrease - Standardize contracted foster homes rates to align with actual cost for services	Out-of-Home Care and Support	-3,995	0.0
Cost decrease - Reduce One-time designated grants	Child Welfare Program	-576	0.0
Reduce - Shift Local funds to Federal to Account for the Certification of additional Medicaid revenue	Out Of Home Care And Support	-9,420	0.0
Reduce - Provide additional operating support to operate the Children's Advocacy Center (Reduced Safe Shores CFSA Mayoral designated grant and utilize this funding to issue a competitive grant for providing	Out Of Home Care And Support	-250	0.0
Enhance - DC Children's Trust Fund	Community Based Program	25	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>194,161</b>	<b>611.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>750</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>750</b>	<b>0.0</b>

(Continued on next page)

**Table RLO-5**

(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>FEDERAL GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>30,998</b>	<b>116.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Funding adjustments for OPM	Child Welfare Program	-2	0.0
Net effect of salary and benefits changes - Salary step and other personal services funding adjustments.	Multiple Programs	910	-14.0
Intra-agency Changes - Projected increase in funding due to a change in the federal reimbursement rate for Title IV-E Maintenance from 50/50 to 70/30 and shift of FTEs from Local funds to Federal Grant	Multiple Programs	6,722	0.0
<b>Policy Initiatives and Cost Savings</b>			
Shift - Transition in case management claiming to Title IV-E from Medicaid Targeted Case Management.	Multiple Programs	17,317	182.0
Enhance - Add Recovery Act funds for Title IV-E funding for foster care.	Multiple Programs	2,433	0.0
Cost Decrease - Realign staff in the Agency Management program.	Agency Management Program	-242	-3.0
<b>FEDERAL GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>58,203</b>	<b>281.0</b>
<b>PRIVATE DONATIONS: FY 2009 Approved Budget and FTE</b>		<b>23</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-agency Changes - Reduced projections	Child Welfare Program	-1	0.0
<b>PRIVATE DONATIONS: FY 2010 Proposed Budget and FTE</b>		<b>22</b>	<b>0.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>61,960</b>	<b>178.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Salary step and other personal services funding adjustments.	Multiple Programs	1,431	14.0
Intra-agency Changes - Projected reductions in Medicaid revenue	Multiple Programs	-1,483	0.0
<b>Policy Initiatives and Cost Savings</b>			
Transfer Out - Transition services for refugee minors to DHS as a means of centralizing the District's services to refugees.	Child Welfare Program	-175	0.0
Cost Decrease - Adjust budget to account for reforms in Medicaid Rehab option claiming.	Multiple Programs	-28,763	0.0
Shift - Transition in care management claiming from Medicaid Targeted Case Management to Title IV-E.	Multiple Programs	-20,945	-182.0
Correct - Eliminate unfunded FTE positions.	Out of Home Care and Support	0	-3.0
Correct - Eliminate unfunded FTE position.	Agency Financial Operations	0	-1.0
Correct - Eliminate unfunded FTE positions.	Multiple Programs	0	-6.0
Enhance - Intra-District transfer from Department of Health Care Finance to support the Grandparents Subsidy Program	Adoption and Guardian Subsidy Program	600	0.0
Enhance - Transportation of District wards with special needs placed in Maryland specialized foster homes.	Out of Home Care and Support	4,200	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>16,825</b>	<b>0.0</b>
<b>Gross for RLO - Child and Family Services Agency</b>		<b>269,962</b>	<b>892.0</b>

## Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Ensure child/youth safety.

**Objective 2:** Expedite permanency for children/youth.

**Objective 3:** Ensure well-being for children/youth.

**Objective 4:** Ensure system accountability.

## Agency Performance Measures

Table RL0-6

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
Rate of substantiated child abuse/neglect per 1,000 children in DC	N/A	N/A	N/A	N/A	N/A	N/A
Total CFSA population	4,557	N/A	3,979	N/A	N/A	N/A
<b>Objective 1</b>						
Percent of CFSA children/youth in foster care	50.5%	N/A	55.9%	N/A	N/A	N/A
Percent of CFSA children/youth receiving in-home services	48.1%	N/A	43.2%	N/A	N/A	N/A
Percent of investigations attempted or initiated within 24 hours of being accepted	48.6%	65%	55.3%	65%	75%	80%
Percent of investigations closed within 30 days	56.3%	100%	37.6%	100%*	100%*	100%*
Percent of children/youth in foster care receiving at least 2 visits per month from the social worker	74.8%	100%*	86.3%	100%*	100%*	100%*
Percent of children/youth in-home receiving at least 2 visits per month from the social worker	46.7%	100%*	71.5%	100%*	100%*	100%*
<b>Objective 2</b>						
Percent of children/youth in foster care placed with kin	17.5%	16%	14.7%	20%	22%	25%
Percent of children/youth with a permanency goal of adoption in an approved adoptive placement within 9 months of their goal becoming adoption	57.7%	100%*	54.4%	100%*	100%*	100%*
Percent of children/youth in foster care who achieve permanency	46.9%	45% <sup>1</sup>	40.6%	48% <sup>2</sup>	50% <sup>2</sup>	52% <sup>2</sup>

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## Agency Performance Measures

Table RL0-6 (cont)

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 3</b>						
Percent of children/youth who were victims of substantiated or indicated abuse or neglect during the first 6 months of the reporting year, who did not experience another incident of substantiated or indicated abuse or neglect within a 6-month period (Federal Benchmark: 94.6 percent or higher)	N/A <sup>2</sup>	N/A	N/A	100%*	100%*	100%*
<b>Objective 4</b>						
Total number of licensed foster homes <sup>3</sup>	903	920	912	930	940	955
Average caseload per worker	10	11	11	15	15	15

\*FY 2008 projection reflects LaShawn v. Fenty Amended Implementation Plan (AIP) which requires 100 percent compliance by the end of 2008.

<sup>1</sup>The rate of child abuse/neglect is based on the number of substantiations in FY06 (2,889), divided by the child population (114,881), multiplied by 1,000. Source: 2006 Population Estimate, U.S. Census Bureau; FACES INV086, CFSA.

<sup>2</sup> Multi-composite national standard measure calculating the percentage of youth that have exited care at the end of the fiscal year with the following exit reasons: adoption, guardianship and reunification.

<sup>3</sup> This measure is reported to CFSA by the ACF. The latest numbers reported are 2006. CFSA submitted data to the National Child Abuse and Neglect Data System (NCANDS) on March 31, 2008. The data should be available in September 2008.

<sup>4</sup> This measure is only of licensed foster homes with children placed, not all CFSA licensed foster homes.

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# Department of Mental Health

[www.dmh.dc.gov](http://www.dmh.dc.gov)  
Telephone: 202.673.7440

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$224,903,247	\$228,485,704	\$206,575,758	-9.6
FTEs	1,421.2	1,627.3	1,324.4	-18.6

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The mission of the Department of Mental Health (DMH) is to support prevention, resiliency and recovery for District residents in need of public mental health services.

### Summary of Services

DMH is responsible for developing, supporting and overseeing a comprehensive, community-based, consumer driven, culturally competent, quality mental health system that is responsive and accessible to children, youth, adults, and their families. DMH contracts with a network of community-based private providers and also provides direct services through Saint Elizabeths Hospital, the District of Columbia

Community Services Agency (DCCSA), the Comprehensive Psychiatric Emergency Program, the Homeless Outreach Program, and the School-Based Mental Health Program.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table RM0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table RM0-1**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	192,871	207,627	209,832	191,390	-18,441	-8.8
Special Purpose Revenue Funds	3,522	2,589	3,808	4,424	616	16.2
<b>Total for General Fund</b>	<b>196,393</b>	<b>210,216</b>	<b>213,640</b>	<b>195,815</b>	<b>-17,825</b>	<b>-8.3</b>
<b>Federal Resources</b>						
Federal Payments	5	13	0	0	0	N/A
Federal Grant Funds	138	268	1,642	1,222	-420	-25.6
Federal Medicaid Payments	4,074	4,018	3,924	5,213	1,289	32.9
<b>Total for Federal Resources</b>	<b>4,216</b>	<b>4,298</b>	<b>5,566</b>	<b>6,435</b>	<b>869</b>	<b>15.6</b>
<b>Private Funds</b>						
Private Grant Funds	8	-4,543	0	117	117	N/A
<b>Total for Private Funds</b>	<b>8</b>	<b>-4,543</b>	<b>0</b>	<b>117</b>	<b>117</b>	<b>N/A</b>
<b>Intra-District Funds</b>						
Intra-District Funds	45,274	14,932	9,280	4,209	-5,071	-54.6
<b>Total for Intra-District Funds</b>	<b>45,274</b>	<b>14,932</b>	<b>9,280</b>	<b>4,209</b>	<b>-5,071</b>	<b>-54.6</b>
<b>Gross Funds</b>	<b>245,891</b>	<b>224,903</b>	<b>228,486</b>	<b>206,576</b>	<b>-21,910</b>	<b>-9.6</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table RM0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table RM0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b>General Fund</b>						
Local Funds	1,302.8	1,300.3	1,493.0	1,241.0	-252.0	-16.9
Special Purpose Revenue Funds	36.0	34.4	37.0	37.0	0.0	0.0
<b>Total for General Fund</b>	<b>1,338.8</b>	<b>1,334.7</b>	<b>1,530.0</b>	<b>1,278.0</b>	<b>-252.0</b>	<b>-16.5</b>
<b>Federal Resources</b>						
Federal Grant Funds	18.7	12.9	6.5	4.0	-2.5	-38.0
Federal Medicaid Payments	0.0	18.7	0.0	9.4	9.4	N/A
<b>Total for Federal Resources</b>	<b>18.7</b>	<b>31.6</b>	<b>6.5</b>	<b>13.4</b>	<b>7.0</b>	<b>107.8</b>
<b>Intra-District Funds</b>						
Intra-District Funds	78.0	54.9	90.9	33.0	-57.9	-63.7
<b>Total for Intra-District Funds</b>	<b>78.0</b>	<b>54.9</b>	<b>90.9</b>	<b>33.0</b>	<b>-57.9</b>	<b>-63.7</b>
<b>Total Proposed FTEs</b>	<b>1,435.5</b>	<b>1,421.2</b>	<b>1,627.3</b>	<b>1,324.4</b>	<b>-302.9</b>	<b>-18.6</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table RM0-3 contains the proposed FY 2010 budget at the Comptroller Source group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table RM0-3**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
11 Regular Pay - Cont Full Time	77,334	83,124	94,584	77,825	-16,760	-17.7
12 Regular Pay - Other	7,598	8,318	7,234	7,993	758	10.5
13 Additional Gross Pay	4,889	7,423	3,420	5,643	2,223	65.0
14 Fringe Benefits - Curr Personnel	16,927	18,145	19,032	15,716	-3,316	-17.4
15 Overtime Pay	7,747	7,638	2,527	3,300	773	30.6
99 Unknown Payroll Postings	0	1	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>114,496</b>	<b>124,650</b>	<b>126,798</b>	<b>110,476</b>	<b>-16,322</b>	<b>-12.9</b>
20 Supplies and Materials	11,024	12,465	10,318	8,844	-1,474	-14.3
30 Energy, Comm. and Bldg Rentals	9,697	9,344	9,106	11,244	2,138	23.5
31 Telephone, Telegraph, Telegram, Etc	1,621	1,732	1,630	1,471	-159	-9.7
32 Rentals - Land and Structures	5,457	4,413	4,422	3,926	-495	-11.2
33 Janitorial Services	2	3	4	21	18	486.4
34 Security Services	3,553	3,805	3,643	4,193	550	15.1
35 Occupancy Fixed Costs	6	0	20	66	46	225.6
40 Other Services and Charges	7,093	8,783	9,813	8,564	-1,249	-12.7
41 Contractual Services - Other	39,037	33,576	39,227	38,391	-836	-2.1
50 Subsidies and Transfers	45,001	23,720	22,068	18,154	-3,914	-17.7
70 Equipment & Equipment Rental	2,166	1,825	1,438	1,225	-212	-14.8
91 Expense Not Budgeted Others	6,739	588	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>131,396</b>	<b>100,253</b>	<b>101,688</b>	<b>96,100</b>	<b>-5,588</b>	<b>-5.5</b>
<b>Gross Funds</b>	<b>245,891</b>	<b>224,903</b>	<b>228,486</b>	<b>206,576</b>	<b>-21,910</b>	<b>-9.6</b>

\*Percent Change is based on whole dollars.

## Program Description

The Department of Mental Health operates through the following 6 programs:

**Mental Health Authority** - provides mental health services to ensure there is access to services, monitors the service system, provides support for service providers, operates the Mental Health Rehabilitation Services (MHRS) fee-for-service system, and provides grant funding for services covered through MHRS. The program regulates the District's public mental health system, identifies the appropriate mix of programs, services, and support necessary to meet the mental health needs of District of Columbia residents.

This program contains the following 17 activities:

- **The Office of the Director** – provides leadership for the design, development, communication and delivery of mental health services and supports and identifies approaches to enhance access to services that support recovery and resilience;
- **Office of the Chief Clinical Officer** – provides advice to the Director and sets standards for provision of clinical care throughout the public mental health system for children, youth and adults. The Comprehensive Psychiatric Emergency Program (CPEP), a 24/7 site-based program to provide emergency care, extended observation, and mobile crisis services, is also within this office. Infrastructure building, practice enhancement and training to serve persons with co-occurring mental illnesses and substance abuse disorders is a function of the Office;
- **Clinical Management** - provides a medical management treatment team for MHRS providers; and functions as a safety net for psychiatric medications and pharmacy education services for consumers enrolled in the DMH network who have no pharmacy benefits;
- **Consumer and Family Affairs** - provides expertise on the consumer/family perspective, and promotes and protects the legal, civil and human rights of consumers;
- **Office of Programs and Policy** – provides the design, delivery, and evaluation of mental health services and support for children, youth, families, adults and special populations to maximize their ability to lead productive lives;
- **Adult Services** – provides information on the array of services and supports needed by adults to achieve their highest level of recovery from mental illness. Adult Services within the authority provides services directly to people who are homeless and/or in crisis. In addition, Adult Services is responsible for residential services, developing affordable housing opportunities for individuals with serious mental illness, supporting the development and implementation of evidenced-based practices such as Assertive Community Treatment (ACT), Supported Employment, Supported Housing and services to individuals with co-occurring disorders of mental illness and substance abuse disorders;
- **Housing Division** - provides bridge housing subsidies and capital funding to finance the development of new affordable permanent housing units for people with serious mental illness. An array of scattered site housing is provided through local bridge subsidies and federal vouchers;
- **Care Coordination** – provides information, support, crisis services, access and linkages to a full range of mental health services for District residents;
- **Comprehensive Psychiatric Emergency Program (CPEP)** - provides mental health services to adults in psychiatric crisis who need stabilization to prevent harm to self or others. Services are enhanced to convert hospitalizations, prevent decompensation and provide mobile crisis intervention for this same population;
- **Children and Youth Services** – provides services responsible for developing an all-inclusive system of care for children, adolescents and their families that promotes prevention/early intervention, continuity of care, community alternatives to out-of-home and residential placements and diversion from the juvenile justice system. Child and Youth Services within the authority provides direct school-based services, youth forensic services and oversight of youth placed in Residential Treatment Centers (RTCs);
- **School Mental Health Program** - provides tools that promote social and emotional development and address psycho-social and mental health problems that become barriers to learning. The program is responsible for the direct provision of

prevention, early intervention and brief treatment services to 48 D.C. Public and Public Charter Schools;

- **Forensic Services** - provides mental health services and continuity of care to individuals involved in the criminal justice system who have serious mental illnesses; oversees a network of providers to ensure that individuals under court supervision and/or leaving the criminal justice system have access to a full range of services;
- **The Office of Strategic Planning, Policy, and Evaluation** - provides guidance regarding mental health strategic planning, policy development, grants management and development, and evaluation of services. This includes serving as the liaison to the Dixon Court Monitor;
- **Grants Management** - provides information on federal, foundation and other sources of funding for new and continuing program initiatives that address the mandates and directives of the Dixon Court order for a comprehensive community-based mental health system, by increasing the number of new program activities and continuing funding for existing program activities to minimize the use of local dollars for these purposes;
- **Integrated Care** – seeks to reduce the inpatient census/reducing admissions at St. Elizabeths Hospital, by identifying consumers who need a comprehensive array of services that include mental health, non-mental health, and informal supports to integrate to their fullest ability their communities and families, and coordinates, manages, and evaluates the care for these consumers to improve their quality of life and tenure in a community setting;
- **Office of Accountability and Compliance** - provides oversight of providers for DMH to ensure that they meet or exceed the service delivery and documentation standards for Mental Health Rehabilitation Services (MHRS) or Mental Health Community Residence Facilities (MHCRF) and comply with all applicable District and federal laws and regulations; monitors the provider network, investigates complaints and unusual incidents, and makes policy recommendations; and
- **Provider Relations** - provides technical assistance, training and coaching support to the DMH

provider network.

**Community Services Agency (DCCSA)** - services functions have been transferred within DMH to the Agency's Mental Health Authority in FY 2010 and direct client services have been outsourced. The remaining activity provides funding for the residual payouts of employees.

This program contains the following activity:

- **Office of the Chief Executive Officer** - provides management of services to the D.C. Community Services Agency.

**St. Elizabeths Hospital** - provides psychiatric, medical, and psycho-social inpatient psychiatric treatment to adults to support their recovery and return to the community. The goal is to maintain an active treatment program that fosters recovery and independence as much as possible. In addition, this program manages housekeeping, building maintenance and nutritional services, to provide a clean, safe and healthy hospital environment for patients, families, and employees so that the patients can receive quality care. The St. Elizabeths Hospital program also ensures staff credentialing, licensing privileges and provision of medication and medical support services to eligible consumers in order to effectively treat mental illness and enhance their recovery. This program is part of the system that ensures the hospital's compliance with Centers for Medicare and Medicaid Services/The Joint Commission standards.

This program contains the following 13 activities:

- **The Office of the Chief Executive Officer** - provides planning, policy development and mental health system design for the District to create a comprehensive and responsive system of mental health care;
- **Clinical and Medical Affairs (CMA)** - provides active treatment to the inpatient population at St. Elizabeths Hospital to improve the quality of life through a recovery-based therapeutic program. CMA monitors services to eligible consumers in order to effectively treat mental illness and enhance clients' recovery;
- **Engineering and Maintenance** - provides maintenance and repairs to the hospital to ensure a functional, safe and secure facility for customers, visitors and staff in order to maximize the benefits

- of therapeutic treatment;
  - **Support Services** - provides services for formulation and management of the hospital's budget, and approves and finances all procurements. Assures the overall financial integrity of the hospital. Establishes the training curriculum for all levels of hospital staff and assures compliance with agreed upon training programs, especially clinical staff to maintain the health and safety of patients and employees;
  - **Forensic Services** - provides court-ordered forensic diagnostic, treatment, and consultation services to defendants, offenders and insanity acquittees committed by the criminal divisions of the local or Federal court;
  - **Housekeeping** - provides a clean and sanitized environment throughout St. Elizabeths Hospital facilities to enhance the therapeutic environment and level of clinical performance in all clinical and non-clinical areas;
  - **Materials Management** - provides and delivers materials, supplies, postal and laundry services to patients, DMH staff employees and customers so that they can provide and receive quality patient care, respectively. Provides inventory of goods received and stock replenishment, and performs electronic receiving for all goods and services received in the hospital;
  - **Medical Services** - provides prescriptions, medical screening, and education, medical assessment, medication (pharmacy), podiatry services, respiratory care and diet consultation to the inpatient population, and employee Health Services to staff at SEH, so that they can improve the quality of life through a recovery-based therapeutic program. To provide quality medical care for inpatients at St. Elizabeths Hospital in concert with psychiatric care to optimize physical and mental health and facilitate discharge into the community in a recovery-based model;
  - **Nursing Services** - provides active treatment and comprehensive, quality nursing care to the inpatient population at St. Elizabeths Hospital, 24 hours a day and 7 days a week, to improve the quality of life through a recovery-based therapeutic program;
  - **Nutritional Services** - provides optimal nutrition and food services in a safe and sanitary environment, medical nutrition therapy and nutrition education services;
  - **Psychiatric Services** - provides comprehensive assessment, treatment and aftercare planning, utilizing the most advanced scientific and evidence-based methods in accordance with the recovery-based model for all adult residents of the District of Columbia who may from time to time require hospitalization;
  - **Security and Safety** - provides a safe and secure facility for consumers, visitors and staff in order to maximize the therapeutic environment; and
  - **Transportation and Grounds** - provides and manages resources, administrative functions, contracts, funding and staff, to provide a safe, secure and therapeutic physical environment for patients, staff and visitors hospital-wide, and provides management and oversight of the full realm of grounds maintenance services, including snow and ice removal, solid medical waste disposal, grounds maintenance services for patients and employees so that they can receive and provide quality patient care, respectively, and live in a safe and therapeutic environment. The purpose of the Transportation and Grounds activity is to provide vehicles and drivers for transportation services to include, but not be limited to, patient food deliveries department-wide, and patient/staff transport District-wide, among other services.
- Community Contract Providers** - provides prevention, comprehensive assessments, linkage, treatment and emergency services to promote resilience and recovery for children, youth, families, and adults.
- This program contains the following activity:
- **Mental Health Rehabilitation Services** - provides medically-necessary diagnosis/assessment and treatment services to children, youth, families and adults who are residents of the District of Columbia so that they can be resilient, experience recovery and achieve a healthy productive life, in the "least restrictive environment."
- Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** - provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

**Program Structure Change**

The Department of Mental Health program changes in the FY 2010 Proposed Budget include the addition

of two new cost centers. The Clinical Management unit serves as a medical management treatment team for MHRS providers and functions as a safety net for psychiatric medications and pharmacy education services for consumers enrolled in the DMH network who have no pharmacy benefits. The Integrated Care unit seeks to reduce the inpatient census/reducing admissions at St. Elizabeths Hospital by identifying consumers who need a comprehensive array of services.

**FY 2010 Proposed Operating Budget and FTEs, by Program and Activity**

Table RM0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides the FY 2008 actual data.

**Table RM0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(0001) Default</b>								
(0002) Default Program For Budget	-729	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (0001) Default</b>	<b>-729</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(1000) Agency Management</b>								
(1010) Personnel	1,887	2,450	1,473	-977	18.6	20.5	8.6	-11.9
(1015) Training & Employee Development	1,175	548	397	-151	12.6	4.5	2.5	-2.0
(1017) Labor Relations	320	460	259	-200	3.0	5.0	2.0	-3.0
(1020) Contracting & Procurement	567	898	1,053	156	5.0	7.0	10.0	3.0
(1030) Property Management	3,390	3,387	6,658	3,271	2.0	2.0	2.0	0.0
(1040) Information Technology	5,525	5,229	5,542	313	23.0	25.0	28.0	3.0
(1050) Financial Management-Agency	4,579	3,317	2,681	-636	56.7	11.0	19.5	8.5
(1055) Risk Management	256	117	1	-116	2.0	1.0	0.0	-1.0
(1060) Legal Services	-1	300	288	-12	0.0	0.0	0.0	0.0
(1070) Fleet Management	135	0	0	0	0.0	0.0	0.0	0.0
(1080) Communications	215	227	339	112	1.0	1.0	2.0	1.0
(1085) Customer Services	65	65	63	-2	0.0	0.0	0.0	0.0
(1087) Language Access	90	75	104	28	0.0	0.0	0.0	0.0
(1099) Court Supervision	0	0	728	728	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Agency Management</b>	<b>18,202</b>	<b>17,074</b>	<b>19,587</b>	<b>2,513</b>	<b>123.9</b>	<b>77.0</b>	<b>74.6</b>	<b>-2.4</b>
<b>(100F) DMH Financial Operations</b>								
(110F) DMH Budget Operations	563	555	536	-19	4.0	4.0	4.0	0.0
(120F) DMH Accounting Operations	769	841	848	7	7.0	12.0	12.0	0.0
(130F) DMH Fiscal Officer	238	232	242	10	6.0	2.0	2.0	0.0
<b>Subtotal (100F) DMH Financial Operations</b>	<b>1,570</b>	<b>1,628</b>	<b>1,627</b>	<b>-1</b>	<b>17.0</b>	<b>18.0</b>	<b>18.0</b>	<b>0.0</b>

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**Table RM0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1800) Mental Health Authority</b>								
(1810) Office of the Director/Chief Exec Officer	2,669	1,775	1,827	51	14.0	6.0	9.0	3.0
(1815) Off Of The Chief Clinical Officer	0	3,780	4,589	808	0.0	3.2	5.0	1.8
(1816) Clinical Management	0	0	7,164	7,164	0.0	0.0	20.9	20.9
(1820) Consumer & Family Affairs	863	919	1,232	313	2.0	2.0	3.0	1.0
(1825) Off Of Programs & Policy	0	1,112	2,552	1,440	0.0	7.0	25.0	18.0
(1830) Adult Services	3,023	1,912	17,241	15,329	23.3	12.0	13.0	1.0
(1835) Housing	0	6,470	6,455	-15	0.0	7.0	4.0	-3.0
(1840) Care Coordination	7,923	2,021	2,454	433	59.9	24.0	26.0	2.0
(1845) Comprehensive Psych Emer Prog - CPEP	0	7,090	6,713	-377	0.0	72.5	62.5	-10.0
(1850) Children & Youth Services	9,625	4,994	7,560	2,566	67.4	24.3	31.8	7.6
(1855) School Mental Health Program	0	4,076	4,894	818	0.0	52.0	52.0	0.0
(1860) Forensic Services (Jail Diversion)	606	1,529	1,323	-206	4.0	5.0	5.0	0.0
(1865) Off-strategic Planning, Policy Eval & Supp	0	591	694	104	0.0	5.0	6.0	1.0
(1870) Grants Management	227	117	1	-116	2.0	1.0	0.0	-1.0
(1875) Integrated Care	0	0	1,618	1,618	0.0	0.0	4.0	4.0
(1880) Office of Accountability (OI)	1,609	1,408	2,381	972	14.7	13.5	21.5	8.0
(1890) Provider Relations	450	452	379	-73	4.0	4.0	3.0	-1.0
<b>Subtotal (1800) Mental Health Authority</b>	<b>26,997</b>	<b>38,246</b>	<b>69,076</b>	<b>30,829</b>	<b>191.4</b>	<b>238.5</b>	<b>291.7</b>	<b>53.2</b>
<b>(2800) Community Services Agency</b>								
(2810) Office of the Chief Executive Officer - CSA	4,898	4,135	3,415	-720	13.0	13.0	16.0	3.0
(2815) Adult & Family Services - CSA	16,122	16,922	0	-16,922	152.5	170.9	0.0	-170.9
(2820) Children Youth & Family Services - CSA	4,983	5,792	0	-5,792	46.3	56.9	0.0	-56.9
(2825) Clinical Support - CSA	520	525	0	-525	3.0	3.0	0.0	-3.0
(2830) Consumer Advocacy - CSA	60	56	0	-56	1.0	1.0	0.0	-1.0
(2845) Intake & Continuity of Care - CSA	495	474	0	-474	6.0	6.0	0.0	-6.0
(2850) Pharmacy - CSA	3,981	4,211	0	-4,211	10.0	10.0	0.0	-10.0
(2855) Quality Improvement - CSA	769	828	0	-828	10.0	10.0	0.0	-10.0
(2860) Security & Safety - CSA	1,164	1,300	0	-1,300	0.0	0.0	0.0	0.0
(2865) Office of the Chief Operating Officer	0	2,053	0	-2,053	0.0	30.0	0.0	-30.0
<b>Subtotal (2800) Community Services Agency</b>	<b>32,992</b>	<b>36,296</b>	<b>3,415</b>	<b>-32,881</b>	<b>241.7</b>	<b>300.8</b>	<b>16.0</b>	<b>-284.8</b>
<b>(3800) Saint Elizabeths Hospital</b>								
(3805) Office of the Chief Executive	1,918	1,818	1,948	130	11.8	9.0	15.0	6.0
(3810) Clinical & Medical Affairs - SEH	17,351	13,801	13,906	105	101.8	132.0	137.5	5.5
(3815) Engineering & Maintenance - SEH	12,958	12,643	14,816	2,174	22.0	24.0	22.8	-1.2
(3820) Support Services	0	1,791	1,514	-277	0.0	31.0	20.0	-11.0
(3825) Forensic Services - SEH	2,652	4,071	2,658	-1,413	26.5	29.8	25.0	-4.8

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**Table RMO-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
(3830) Housekeeping - SEH	2,669	2,719	2,351	-367	88.8	58.0	49.0	-9.0
(3835) Materials Management - SEH	1,122	896	1,320	424	12.0	12.0	8.0	-4.0
(3840) Medical Services - SEH	9,078	8,069	5,386	-2,684	48.7	56.0	39.8	-16.3
(3845) Nursing - SEH	35,167	31,327	32,046	719	382.3	475.3	454.5	-20.8
(3850) Nutritional Svcs (in/out Patients) - SEH	4,952	4,936	4,565	-372	50.6	50.0	44.0	-6.0
(3855) Psychiatric Services - SEH	7,578	8,411	9,980	1,570	58.9	71.9	72.5	0.6
(3860) Security & Safety - SEH	3,188	2,980	2,803	-177	19.0	21.0	21.0	0.0
(3865) Transportation & Grounds - SEH	1,833	1,886	1,559	-327	25.0	23.0	15.0	-8.0
<b>Subtotal (3800) Saint Elizabeths Hospital</b>	<b>100,466</b>	<b>95,347</b>	<b>94,852</b>	<b>-494</b>	<b>847.2</b>	<b>993.0</b>	<b>924.1</b>	<b>-68.9</b>
<b>(5000) Direct Community Services</b>								
(5010) Community Mental Health Services	3	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (5000) Direct Community Services</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(7000) Active Treatment</b>								
(7010) Active Treatment	-639	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (7000) Active Treatment</b>	<b>-639</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(7800) Community Contract Providers</b>								
(7820) Mental Health Rehabilitation Services	15,516	17,185	9,697	-7,488	0.0	0.0	0.0	0.0
(7825) Mental Health Rehab Svcs - Local Match	11,541	7,858	8,322	465	0.0	0.0	0.0	0.0
(7830) Mental Health Rehab Svcs - Medicaid FFP	-492	0	0	0	0.0	0.0	0.0	0.0
(7840) Residential Treatment Centers	25,238	14,852	0	-14,852	0.0	0.0	0.0	0.0
<b>Subtotal (7800) Community Contract Providers</b>	<b>51,803</b>	<b>39,895</b>	<b>18,019</b>	<b>-21,876</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(9960) Year End Close</b>								
No Activity Assigned	-4,175	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (9960) Year End Close</b>	<b>-4,175</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(SE00) St. Elizabeths Hospital</b>								
(GENL) General Cost Centers	-1,587	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (SE00) St. Elizabeths Hospital</b>	<b>-1,587</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>224,903</b>	<b>228,486</b>	<b>206,576</b>	<b>-21,910</b>	<b>1,421.2</b>	<b>1,627.3</b>	<b>1,324.4</b>	<b>-302.9</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The following adjustments were made in Local funds: a net increase of \$3,136,456 for fixed costs in multiple programs, a net decrease of \$6,499,736 in personal services due to net effect of personal services changes including impact of the change and governance of operations related to the DC Community Services Agency (DCCSA), and a net increase of \$4,429,280 in multiple programs due to the impact of FY 2009 one-time rescissions, the reallocation of funding associated with the restructuring of mental health services previously provided by the DCCSA and the reallocation of funds to properly reflect the operational functions within the Mental Health Authority. In Federal Grants Funds, a decrease of \$169,917 reflects projected grant award reductions. In Federal Medicaid Payments, an increase of \$189,188 and 2 FTEs in the Mental Health Authority is due to projected Federal reimbursement for administrative costs related to provision of Medicaid services. In Intra-District Funds, a decrease of \$5,071,127 is related to Medicaid funding for services formerly reimbursed in the DCCSA program.

**Transfers In/Out:** DMH will continue to work in FY 2010 to reduce the census at Saint Elizabeths Hospital, in part by transitioning some patients out of the hospital and into community supported programs. To help achieve this goal, Saint Elizabeths Hospital will transfer \$500,000 to the Department on Disability Services and the Department of Health Care Finance to help offset the cost of transitioning patients into the Medicaid Home and Community-Based Waiver program. The budget also allocates \$242,562 transferred from the Workforce Investment Fund to support expenses related to a collective bargaining agreement with the Metal Trades Council.

**Cost Savings:** Saint Elizabeths Hospital will reduce its contingent of drivers, maintenance mechanics, materials handlers, and housekeeping staff, eliminating 18 positions and saving \$821,461. A billing department and laboratory at the hospital will be reorganized, with many functions shifted outside the agency to save \$886,829 while eliminating 13 positions. The Mental Health Authority (MHA), DMH's oversight and administrative unit, will also undergo significant changes. This budget accommodates a

realignment of the DMH's human resources and IT departments, reducing staffing by 16 positions and saving \$1,219,803. The budget also calls for a reduction in staffing within MHA, DMH's Office of Programs, and the Office of the Director, including the elimination of 29 positions and savings of \$2,274,949. DMH will also change the way it pays clinicians within its school-based mental health program. In FY 2010, each position in the school mental health program will be reduced to 0.8 FTEs, accounting for the 10-month school year worked by clinicians, saving the District \$682,816. Altogether, these changes eliminate 83 FTEs, reducing costs by \$5,885,858.

DMH's proposed budget also calls for \$2,154,157 in reductions to various administrative, consulting, and training contracts as well as reductions in supplies and materials costs. In addition, DMH will seek relatively modest efficiencies within two programs – supported independent living and residential group homes – to align spending with underutilization of both programs. The proposed \$145,705 reduction in supported independent living represents a 6 percent savings, which will be realized from vacancy rates and not a service reduction. Likewise, the \$324,697 savings from residential group homes amounts to less than 5 percent of total budgeted spending. DMH believes neither of these reductions, nor a \$200,000 proposed reduction to its forensic program, will result in a reduction in services.

To achieve further savings of \$170,313, DMH plans to shift a portion of assessment services for youth referred by the Child and Family Services Agency from a contract to qualified choice providers able to provide comparable services at a lower cost. Saint Elizabeths will significantly reduce its Work Adjustment Training Program, saving \$600,000 by reducing the size of a somewhat outdated program that pays patients a minimum wage to work at the hospital. Instead, the hospital will limit the program to a small number of patients that cannot leave the hospital grounds. Others will be shifted into community-based work training programs. DMH will also direct \$1,077,377 of savings from the closure of DCCSA to provide further savings and help close the city's budget gap. This amount of savings represents less than 3 percent of CSA's FY 2009 budget, and is the only direct savings related to the CSA closure. Efficiencies in the operations of the court monitor overseeing the Dixon lawsuit will generate another \$50,000 in savings.

A number of other initiatives will save funding through policy changes and increased revenues that will offset Local funds and help fill the budget gap. The agency projects that it will boost Medicaid reimbursements by \$1,954,850 through enhanced administrative claiming and by implementing new Medicaid billing codes. DMH will increase reimbursements by \$400,000 by billing MCOs for services provided through the school-based mental health program. Saint Elizabeths Hospital will collect an additional \$216,000 in reimbursements by claiming Social Security Disability payments made to patients at the hospital. In addition, DMH projects that it will save \$200,000 in Local funds by enforcing a requirement that all providers submit claims within 90 days. On a smaller scale, the proposed budget adds \$34,280 to account for a revised estimate of procurement costs. Likewise, this budget specifically reduces electricity costs by \$90,764, fleet maintenance costs by \$45,194, and occupancy costs by \$7,373.

**Protected Programs:** For DMH, FY 2010 will be a transformational year. This proposed budget achieves necessary and significant cost savings, while also protecting the resources necessary to accomplish two major undertakings: the opening of a new Saint Elizabeths Hospital; and the closure of DMH's Community Service Agency (CSA), through the successful transition of approximately 4,000 consumers into quality care offered by community-based providers.

Throughout this budget, DMH seeks to protect resources for the District's most vulnerable residents. At Saint Elizabeths Hospital, this proposed budget makes no reductions to direct care staff such as nurses, technicians, counselors and other clinicians. Continuity of staffing will foster continued improvement in treatment as the hospital moves to a new facility, and as DMH works to satisfy requirements of a settlement agreement with the Department of Justice.

The FY 2010 budget also protects resources necessary for the successful closure of CSA, which currently provides direct mental health services to about 4,000 District residents. DMH will continue operating the CSA until March 31, 2010 – six months longer than originally planned – to ensure that every CSA consumer makes a successful transition into a

quality community mental health care provider. To accommodate this prolonged timeline, DMH's budget shifts roughly \$3,409,618 and 40.5 FTEs into CSA to continue providing direct services through the first six months of FY 2010. In addition, DMH's budget preserves nearly all other savings from the CSA closure to run an orderly transition and build capacity among community mental health care providers. A team of DMH staff will ensure that every consumer currently served by CSA is matched with a quality provider. And providers throughout the District will receive support from DMH, including cash vouchers tied to every CSA consumer that transitions successfully. By redirecting these funds into the community, and by giving consumers choice, DMH will help build a stronger public mental health system capable of serving more people.

**Policy Initiatives:** This budget increases DMH's budget for overtime pay by \$1,225,305 to more accurately align the budget to actual overtime costs at Saint Elizabeths Hospital. The proposed DMH overtime budget - \$3.7 million for FY 2010 – represents a substantial increase from the FY 2009 Approved level, but sets an aggressive goal of significantly reducing overtime expenditures from actual spending in recent years. The budget adds \$2,420,000 in one-time funding to offset the utilities costs of operating two hospitals during the transition into the new Saint Elizabeths Hospital, as well as moving expenses and waste removal costs related to the move.

**Intra-Agency Changes:** In order to provide additional funding support for DMH's core services, \$1,121,000 in Local funds is reallocated via an agency-wide reduction in fixed costs. DMH's Mental Health Authority (MHA) is supported in this budget by this redirection of funds to strengthen and optimize various mental health programs and services. Specifically, this budget requires MHA to allocate \$250,000 of the \$1,121,000 to support audits of all certified mental health rehabilitation services providers; \$250,000 to support a community grant for childbirth education and parenting and post-partum counseling for District residents; \$250,000 for an independent analysis of construction costs associated with the new mental health hospital; \$250,000 to support ongoing technical assistance and management support; and \$121,000 for the Mental Health

Rehabilitation Services. This budget also calls for a redirection of \$554,000 of Federal Medicaid Payments budget authority from the Agency Management Program contractual services. The redirected funds supports 7.4 FTEs in MHA's School Mental Health Program thereby granting DMH latitude in the determination of staffing needs and discretionary maintenance of full-year service status of school-based clinicians.

**Gap-Closing Initiatives:** The DMH budget achieves savings, in part, by continuing two major efficiency initiatives: the planned closure of the DCCSA, and the opening of Saint Elizabeths Hospital's new facility. By closing DCCSA and transitioning its consumers to other community providers, DMH will save \$1,655,579 in reduced security, rent, energy and telephone costs. In addition, DMH's budget eliminates 24.5 FTEs from DCCSA while ensuring the provision of high-quality direct services, thereby saving \$1,876,000 in Local Funds, half of which – \$938,000 – is redirected both to provide additional mental health rehabilitative services through private providers and to strengthen the District's public mental health system. The remaining \$938,000 will go to close the District's budget gap. DMH will continue to offer direct psychiatric services while realigning its staffing resources to the District's needs by eliminating 6 of 14 FTEs, thereby saving \$440,457. DMH will also realign the Mental Health Authority's (MHA's) staffing resources to accommodate the ongoing transition of DCCSA, eliminating 6.5 FTEs and saving \$690,917.

The opening of the new Saint Elizabeths Hospital facility in FY 2010 will consolidate certain hospital operations, saving \$630,000 in security service costs. The hospital will save \$600,000 by reducing the size of its pharmacy staff to align with the reduction of the hospital patient population, which has shrunk from 400 persons to fewer than 370 persons in FY 2009; DMH expects the population to continue to decline to approximately 340 patients when the new facility opens in Spring 2010. Saint Elizabeths Hospital will complete its outsourcing of laboratory services, saving \$215,325 and eliminating 5 FTEs. The hospital will also reduce the rate of its overtime budget growth from \$1,225,305 in FY 2009 to \$825,305 in FY 2010, saving \$400,000 by setting more aggressive management goals. The hospital will also save

\$1,646,000 by eliminating 28.1 FTEs as it prepares to move into its new facility, preserving its staff that provides direct care and focusing on achieving savings in ancillary departments, such as engineering and nutritional services. Finally, the hospital will save \$350,000 by re-evaluating its contracts with vendors and other third parties.

MHA will generate savings by reducing reimbursements for Community Residential Facilities by four percent, saving \$360,000; by reducing contract costs by five percent for the youth assessment center that serves the U.S. District Court, saving \$50,000; and by amending an agreement to provide school-based mental health programs in six schools, saving \$575,000. Additionally, DMH will reorganize its supported employment programs, saving \$89,000, and its clients will receive services from the Department of Human Services' Rehabilitation Services Administration, which has agreed to provide \$500,000 to fund supported employment during FY 2010. This funding will augment existing services offered through DMH and will make supported employment available to 150 additional District residents.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table RM0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, and (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table RM0-5**

(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>209,832</b>	<b>1,493.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Funding adjustments for OPM estimates	Multiple Programs	3,136	0.0
Net effect of salary and benefits changes - Salary step and other personal services funding adjustments including the impact of DCCSA closure	Multiple Programs	-6,500	-139.5
Intra-Agency Changes - Reallocation of funding due to DCCSA closure including impact of FY 2009 one-time rescissions	Multiple Programs	4,429	0.0
<b>Policy Initiatives and Cost Savings</b>			
Shift - Allocation of funds to support collective bargaining agreement with metal trades council; funds transferred from workforce investment fund	St. Elizabeths Hospital	243	0.0
Reduce - Realign IT department throughout DMH to reflect changes to size and structure of the department	Agency Management	-400	-5.0
Cost Decrease - Achieves 3.75 percent cost savings within residential group home program due to excess capacity; savings calculated using conservative vacancy estimates based on recent usage	Mental Health Authority	-325	0.0
Cost Decrease - Achieve cost savings by shifting assessment services for CFSA youth clients from outside contractor to well-qualified choice providers	Mental Health Authority	-170	0.0
Cost Decrease - Adjust school-based mental health staffing to reflect 10-month schedule worked by staff	Mental Health Authority	-683	-7.0
Cost Decrease - Enforce timely filing requirements for providers that fail to submit claims within 90 days	Mental Health Authority	-200	0.0
Cost Decrease - Realize efficiencies within forensic services program through improved procurement and streamlined delivery of services	Mental Health Authority	-200	0.0
Cost Decrease - Reduce expenditures on court monitor costs through various ongoing efficiencies, including co-location of offices within facilities	Mental Health Authority	-50	0.0
Cost Decrease - Structure funding levels for supported independent living services to align with 9 percent vacancy rates within the program, reducing costs by 6 percent	Mental Health Authority	-146	0.0
Reduce - Realign staffing within Office of Programs	Mental Health Authority	-380	-3.5
Cost Decrease - Reorganize and outsource billing department at St. Elizabeths Hospital to increase revenues and achieve cost efficiencies	St. Elizabeths Hospital	-478	-7.0
Cost Decrease - Shift of \$500,000 to DDS and DHCF to offset the cost of transitioning patients into the Medicaid Home and Community Based Waiver in FY 2010	St. Elizabeths Hospital	-500	0.0
Cost Increase - Provide \$2.1 million in one-time funding to offset increased utility costs associated with operating two hospitals during transition to new St. Elizabeths hospital facility	St. Elizabeths Hospital	2,100	0.0

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**Table RMO-5 (Continued)**  
(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings (cont.)</b>			
Cost Increase - Provide one-time funding to offset moving and waste disposal costs during the move to a new St. Elizabeths Hospital	St. Elizabeths Hospital	320	0.0
Cost Savings - Reorganize and outsource laboratory functions at St. Elizabeths Hospital to more efficiently provide services through an outside provider	St. Elizabeths Hospital	-409	-6.0
Reduce - Adjust number of materials handlers to meet the needs of new St. Elizabeths Hospital	St. Elizabeths Hospital	-188	-4.0
Reduce - Align housekeeping staffing to meet the needs of new St. Elizabeths Hospital	St. Elizabeths Hospital	-156	-4.0
Reduce - Reduce number of vacant and filled maintenance mechanics positions to align with the needs of new St. Elizabeths Hospital	St. Elizabeths Hospital	-106	-2.0
Reduce - Reorganize and refocus Work Adjustment Training Program to focus on core in-patient users of the program at St. Elizabeths Transition other users to existing community based work programs	St. Elizabeths Hospital	-600	0.0
Reduce - Reorganize motor pool to a more appropriate size to meet the needs of new, more efficient St. Elizabeths Hospital	St. Elizabeths Hospital	-373	-8.0
Cost Decrease - Identify efficiencies to achieve a blanket reduction in supplies and materials costs throughout DMH	Agency-wide	-595	0.0
Cost Decrease - Identify efficiencies to make a blanket reduction in consulting and training contracts	Agency-wide	-400	0.0
Cost Decrease - Reduction to expenditures within various contracted services and outside consulting throughout DMH	Agency-wide	-1,159	0.0
Cost Decrease - Align electricity budget with revised OPM estimate	Multiple	-91	0.0
Cost Decrease - Align fleet budget with revised DPW estimates	Multiple	-45	0.0
Cost Decrease - Align occupancy budget with revised OPM estimates	Multiple	-7	0.0
Cost Decrease - Recapture a portion of cost savings related to closure of DCCSA of an amount less than 3 percent of FY 2009 budget levels	Community Services Agency	-1,077	0.0
Cost Increase - Align procurement assessment budget with revised OCP estimates	Multiple	34	0.0
Cost Increase - Provide additional funds to align overtime budget with a more accurate estimate of actual expenditures	Multiple	1,225	0.0
Reduce - Realign and reduce human resources staffing throughout DMH	Multiple	-820	-11.0
Reduce - Realign staffing within MHA to reduce various vacant and filled staff positions	Multiple	-719	-8.0
Reduce - Reduce clerical and office support staffing	Multiple	-518	-10.0
Reduce - Reorganize staffing within the Office of the Director; eliminate various vacant and filled positions	Multiple	-658	-7.5
Shift - Shift funding from CCP to CSA to reflect costs of operating portions of CSA during the first six months of FY 2010	Community Contract Providers	-3,410	0.0
Shift - Increase reimbursements through billing MCOs for services provided through school-based mental health program	Mental Health Authority	-400	0.0
Shift - Shift funding from CCP to CSA to reflect the costs of operating portions of CSA during the first six months of FY 2010	Community Services Agency	3,410	40.5
Enhance - Shift - Redirect funding from agency-wide reductions in fixed costs to MHA to support audits of all certified mental health rehabilitation services providers	Mental Health Authority	250	0.0

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**Table RMO-5 (Continued)**  
(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings (cont.)</b>			
Shift - Maximize Medicaid reimbursements through enhanced administrative claiming	Mental Health Authority	-1,100	0.0
Enhance - Shift - Redirect funding from agency-wide reductions in fixed costs to MHA to support audits of all certified mental health rehabilitation services providers	Mental Health Authority	250	0.0
Enhance - Shift - Redirect funding from agency-wide reductions in fixed costs to MHA for an independent analysis of construction costs associated with the new mental health hospital	Mental Health Authority	250	0.0
Shift - Increase federal medicaid reimbursements through implementation of new billing code for multi-systemic therapy, a form of community-based intervention for adolescents	Mental Health Authority	-855	0.0
Enhance - Shift - Redirect funding from agency-wide reductions in fixed costs to MHA to support ongoing technical assistance and management support	Mental Health Authority	250	0.0
Enhance - Shift - Redirect funding from agency-wide reductions in fixed costs to support the Mental Health Rehabilitation Services	Mental Health Authority	121	0.0
Shift - Realize cost efficiencies through collection of SSDI payments from patients at St. Elizabeths	Saint Elizabeths Hospital	-216	0.0
Cost Decrease - Shift - Agency-wide reductions in fixed costs; utilities, rent, security, occupancy, and janitorial services to be redirected to MHA	Mental Health Authority	-1,121	0.0
<b>Gap-Closing Initiatives</b>			
Reduce - Adjust construction analysis contract	Agency Management	-250	0.0
Reduce - Reduction of Pharmacy services	Mental Health Authority	-150	0.0
Reduce - Reduction of contracted security services	Saint Elizabeths Hospital	-630	0.0
Reduce - Reduction due to the closing of gate 4 (2700 MLK Jr. Avenue SE)	Saint Elizabeths Hospital	-90	0.0
Reduce - Reduction of Pharmacy services	Saint Elizabeths Hospital	-600	0.0
Reduce - Outsourcing of Laboratory services	Saint Elizabeths Hospital	-215	-5.0
Reduce - Reduction of Contractual Services	Saint Elizabeths Hospital	-350	0.0
Reduce - Across the board FTE reductions	Saint Elizabeths Hospital	-1,646	-28.1
Reduce - Reduction of Overtime	Saint Elizabeths Hospital	-400	0.0
Reduce - Doctors Group for Government Operated Services	Mental Health Authority	-440	-6.0
Reduce - Across-the-board FTE reductions	Mental Health Authority	-691	-6.5
Reduce - Reduction of Contractual Services	Mental Health Authority	-1,350	0.0
Reduce - DCCSA Transition	Mental Health Authority	-1,876	-24.5
Redirect - Redirection from DCCSA Transition Reduction of FTEs to MHRS	Community Contract Providers	938	0.0
Redirect - Reduction of rent for 3846 and 3861 Alabama Avenue, SE	Mental Health Authority	-385	0.0
Redirect - Reduction in fixed costs for rent at 1250 U Street, NW	Mental Health Authority	-302	0.0
Redirect - Reduction in telephone costs related to the closure of the DCCSA	Mental Health Authority	-150	0.0
Reduce - Reduction in energy costs related to the closure of the DCCSA	Mental Health Authority	-170	0.0
Reduce - Reduction in security services related to the closure of the DCCSA	Mental Health Authority	-648	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>191,390</b>	<b>1,240.9</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>3,808</b>	<b>37.0</b>
<b>Policy Initiatives and Cost Savings</b>			
Shift - Increase reimbursements through billing MCOs for services provided through school-based mental health program	Mental Health Authority	400	0.0
Shift - Realize cost efficiencies through collection of SSDI payments of patients at St. Elizabeths Hospital	St. Elizabeths Hospital	216	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>4,424</b>	<b>37.0</b>

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**Table RMO-5 (Continued)**  
(dollars in thousands)

	Program	BUDGET	FTE
<b>FEDERAL GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>1,642</b>	<b>6.5</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Salary funding adjustments to reflect projected reduction in grants awards.	Multiple Programs	-170	-2.5
Intra-Agency Changes - Adjustment from projected reduction in grant awards	Multiple Programs	-250	0.0
<b>FEDERAL GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>1,222</b>	<b>4.0</b>
<b>FEDERAL MEDICAID PAYMENTS: FY 2009 Approved Budget and FTE</b>		<b>3,924</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Salary step and other Personal Services funding adjustments	Mental Health Authority	189	2.0
<b>Policy Initiatives and Cost Savings</b>			
Shift - Maximize Medicaid reimbursements through enhanced administrative claiming	Mental Health Authority	1,100	0.0
Enhance - Shift - Utilize redirect funding from AMP to MHA to support additional flexibility within the staffing structure of the SMHP	Mental Health Authority	0	7.4
<b>FEDERAL MEDICAID PAYMENTS: FY 2010 Proposed Budget and FTE</b>		<b>5,213</b>	<b>9.4</b>
<b>PRIVATE GRANT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-agency Changes - Adjustment for projected private grants award	St. Elizabeths Hospital	117	0.0
<b>PRIVATE GRANT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>117</b>	<b>0.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>9,280</b>	<b>90.9</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Projected reductions in Federal Medicaid payments due to closure of the DCCSA and the shifting of federal payments to the Department of Health Care Finance	Community Services Agency	-4,220	-57.9
Intra-Agency Changes - Shift of Medicaid funding to DHCF	St. Elizabeths Hospital	-851	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>4,209</b>	<b>33.0</b>
<b>Gross for RMO - Department of Mental Health</b>		<b>206,576</b>	<b>1,324.3</b>

**Agency Performance Plan**

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Expand the range of mental health services.

**Objective 2:** Increase access to mental health services..

**Objective 3:** Continually improve the consistency and quality of mental health services.

**Objective 4:** Ensure system accountability.

# Agency Performance Measures

Table RM0-6

Measure	FY 2007 Year-End Actual	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Number/percent of schools with a school-based mental health program <sup>1</sup>	42	48	58	58/23.7%	68/27.6%	78/31.3%
Number of new affordable housing units developed	0	150	0	150	100	150
<b>Objective 2:</b>						
Total number of consumers served (adults/children) <sup>2</sup>	9,843/3,101	13,365/5,375	11,431/2,777	13,500/5,525	13,800/5,775	14,000/6,000
Number of CPEP/Adult Mobile Crisis Team Visits	3,333/N/A	3,780/500	3,605/N/A	3,780/700	3,850/1,400	4,000/1,800
Crisis stabilization bed utilization <sup>3</sup>	N/A	75%	N/A	80%	85%	90%
Total number of adult consumers receiving an ACT service	N/A	440 (baseline)	500	500	650	850
<b>Objective 3:</b>						
Percent of patients readmitted to St. Elizabeths Hospital within 30 days of discharge	8.3%	10%	8.5%	9%	8%	6%
Percent of patients readmitted to St. Elizabeths Hospital within 180 days discharge	19.0%	25%	20.80%	23%	22%	20%
Percent of MHRS eligible children discharged from inpatient psychiatric hospitals who receive a community-based, non-emergency service within 7 days of discharge <sup>4</sup>	45%	80%	46%	60%	70%	80%
Percent of MHRS eligible adults discharged from inpatient psychiatric hospitals who receive a community-based, non-emergency service within 7 days of discharge <sup>5</sup>	35%	80%	51%	60%	70%	80%
<b>Objective 4:</b>						
Percent of Total Federal Revenue Collected <sup>6</sup>	52.8%	55%	50.70%			
Percent of Medicaid claims submitted to DHCF that are paid	76%	76%	79%	82%	85%	88%
Percentage of clean claims adjudicated by DHCF or MCO within 5 business days of submission	77%	N/A (revised KPI)	---	95%	95%	98%
Number of Dixon exit criteria targets met and approved for inactive monitoring by the Court Monitor	1	10	3	13	15	19

<sup>1</sup> The denominator for this calculation (249) is the total of DCPS and Charter Schools based upon information available on www.dc.gov. It includes 57 schools identified as kindergarten and preschool, elementary, middle, junior and high schools.

<sup>2</sup> Reporting for this indicator is calculated based upon the requirements of Dixon Exit Criterion #5 (penetration rate for services to children & youth) and criterion #7 (penetration rate for services to adults).

<sup>3</sup> This indicator was revised during FY 2008, since DMH does not collect data about the number of consumers referred to a crisis stabilization bed diverted from an inpatient psychiatric bed. DMH has been reporting utilization of crisis beds throughout FY 2008 and will continue to report on this measure throughout FY 2009.

<sup>4</sup> This indicator is also tracked as Dixon Exit Criterion #17. The target for exiting the Dixon case is 80%. Targets for FY 2009 and FY 2010 have been adjusted to reflect expected performance based upon performance throughout FY 2008.

<sup>5</sup> This indicator is also tracked as Dixon Exit Criterion #17. The target for exiting the Dixon case is 80%. Targets for FY 2009 and FY 2010 have been adjusted to reflect expected performance based upon performance throughout FY 2008.

<sup>6</sup> The information reported for this indicator is calculated in accordance with the formula required for reporting on Dixon Exit Criterion #19 (collection of federal revenue). The Dixon Court Monitor has found that DMH has satisfied the performance requirement for Dixon and has deemed Exit Criterion #19 inactive. Although DMH is required to continue to report on its performance to the Court Monitor, it will no longer report on this indicator for purposes of this performance management plan.

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# Department of Health

**www.dchealth.dc.gov**  
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<b>Description</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Approved</b>	<b>FY 2010 Proposed</b>	<b>% Change from FY 2009</b>
Operating Budget	\$1,878,912,050	\$268,072,811	\$249,846,193	-6.8
FTEs	1,067.1	911.3	836.0	-8.3

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The mission of the Department of Health (DOH) is to promote healthy lifestyles, prevent illness, protect the public from threats to their health, and provide equal access to quality healthcare services for all in the District of Columbia.

### **Summary of Services**

DOH provides programs and services with the ultimate goal of reducing the burden of disease, through a number of mechanisms that center around prevention, promotion of health, and expanding access to health care. The department provides public health management and leadership through policy, planning, evaluation, fiscal oversight, human resource management, grants and contracts management, information technology, government relations, risk management, communication and community relations, legal oversight, and facilities management. The department's performance plan is based on three priority areas: (1) health and wellness promotion, (2) HIV/AIDS prevention and awareness, and (3) public

health systems enhancement. Success with these priorities will be measured in part by the performance measures in this document, but also by the many other measures of performance defined by the divisions within the agency.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table HC0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table HC0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	618,367	667,354	95,335	78,190	-17,145	-18.0
Dedicated Taxes	0	3,932	0	0	0	N/A
Special Purpose Revenue Funds	24,068	11,751	14,375	14,272	-103	-0.7
<b>Total for General Fund</b>	<b>642,434</b>	<b>683,038</b>	<b>109,709</b>	<b>92,461</b>	<b>-17,248</b>	<b>-15.7</b>
<b>Federal Resources</b>						
Federal Grant Funds	142,022	137,133	137,096	135,859	-1,236	-0.9
Federal Medicaid Payments	1,017,019	1,034,318	0	0	0	N/A
<b>Total for Federal Resources</b>	<b>1,159,041</b>	<b>1,171,451</b>	<b>137,096</b>	<b>135,859</b>	<b>-1,236</b>	<b>-0.9</b>
<b>Private Funds</b>						
Private Grant Funds	74	551	0	319	319	N/A
<b>Total for Private Funds</b>	<b>74</b>	<b>551</b>	<b>0</b>	<b>319</b>	<b>319</b>	<b>N/A</b>
<b>Intra-District Funds</b>						
Intra-District Funds	7,459	23,872	21,268	21,206	-62	-0.3
<b>Total for Intra-District Funds</b>	<b>7,459</b>	<b>23,872</b>	<b>21,268</b>	<b>21,206</b>	<b>-62</b>	<b>-0.3</b>
<b>Gross Funds</b>	<b>1,809,008</b>	<b>1,878,912</b>	<b>268,073</b>	<b>249,846</b>	<b>-18,227</b>	<b>-6.8</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table HC0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table HC0-2**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b>General Fund</b>						
Local Funds	311.3	340.0	211.5	156.9	-54.6	-25.8
Special Purpose Revenue Funds	72.3	124.1	1278	121.6	-6.2	-4.8
<b>Total for General Fund</b>	<b>383.6</b>	<b>464.1</b>	<b>339.2</b>	<b>278.5</b>	<b>-60.8</b>	<b>-17.9</b>
<b>Federal Resources</b>						
Federal Grant Funds	569.9	572.8	562.1	554.0	-8.1	-1.4
Federal Medicaid Payments	78.3	24.2	0.0	0.0	0.0	N/A
<b>Total for Federal Resources</b>	<b>648.2</b>	<b>597.0</b>	<b>562.1</b>	<b>554.0</b>	<b>-8.1</b>	<b>-1.4</b>
<b>Private Funds</b>						
Private Grant Funds	0.0	0.5	0.0	0.0	0.0	N/A
<b>Total for Private Funds</b>	<b>0.0</b>	<b>0.5</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>N/A</b>
<b>Intra-District Funds</b>						
Intra-District Funds	0.0	5.5	10.0	3.5	-6.4	-64.5
<b>Total for Intra-District Funds</b>	<b>0.0</b>	<b>5.5</b>	<b>10.0</b>	<b>3.5</b>	<b>-6.4</b>	<b>-64.5</b>
<b>Total Proposed FTEs</b>	<b>1,031.7</b>	<b>1,067.1</b>	<b>911.3</b>	<b>836.0</b>	<b>-75.3</b>	<b>-8.3</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table HC0-3 contains the proposed FY 2010 budget at the Comptroller Source group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table HC0-3**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
11 Regular Pay - Cont Full Time	46,529	48,529	45,334	43,928	-1,406	-3.1
12 Regular Pay - Other	18,717	16,426	14,901	12,493	-2,408	-16.2
13 Additional Gross Pay	515	2,756	5	359	354	7,079.0
14 Fringe Benefits - Curr Personnel	12,012	12,333	10,251	9,113	-1,138	-11.1
15 Overtime Pay	404	656	235	134	-101	-43.0
<b>Subtotal Personal Services (PS)</b>	<b>78,178</b>	<b>80,700</b>	<b>70,726</b>	<b>66,027</b>	<b>-4,699</b>	<b>-6.6</b>
20 Supplies and Materials	15,348	17,237	29,149	28,063	-1,086	-3.7
30 Energy, Comm. and Bldg Rentals	512	304	842	480	-362	-43.0
31 Telephone, Telegraph, Telegram, Etc	2,104	1,162	1,471	1,144	-327	-22.2
32 Rentals - Land and Structures	14,542	18,943	10,908	11,830	922	8.5
33 Janitorial Services	27	25	50	29	-22	-42.7
34 Security Services	3,211	2,223	2,808	3,080	272	9.7
35 Occupancy Fixed Costs	39	101	1,164	347	-817	-70.2
40 Other Services and Charges	3,056	2,785	4,679	3,755	-924	-19.7
41 Contractual Services - Other	197,025	193,267	45,739	39,757	-5,982	-13.1
50 Subsidies and Transfers	1,491,968	1,560,801	99,618	94,751	-4,867	-4.9
70 Equipment & Equipment Rental	3,741	1,366	919	582	-336	-36.6
91 Expense Not Budgeted Others	-744	0	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>1,730,830</b>	<b>1,798,212</b>	<b>197,347</b>	<b>183,819</b>	<b>-13,528</b>	<b>-6.9</b>
<b>Gross Funds</b>	<b>1,809,008</b>	<b>1,878,912</b>	<b>268,073</b>	<b>249,846</b>	<b>-18,227</b>	<b>-6.8</b>

\*Percent Change is based on whole dollars.

## Program Description

The Department of Health operates through the following 8 programs:

**Addiction Prevention and Recovery Administration (APRA)** – prevents and reduces the disease of addiction in order to improve health and wellness within the District of Columbia by promoting access to quality prevention, treatment, and recovery support services.

This program contains the following 10 activities:

- **Implementation of Drug Treatment Choice** – provides treatment services to District residents;
- **Quality Improvement** – provides ongoing oversight of APRA-operated and contractor-operated substance use disorder treatment providers;
- **Certification & Regulation Services** – provides implementation of the regulatory review process pursuant to 29 DCMR, Chapter 23, "Certification Standards for Substance Abuse Treatment Facilities and Programs" for certification and ongoing monitoring of compliance with certification requirements of substance abuse use disorder treatment facilities and programs in the District of Columbia;
- **APRA Support Services** – provides Single State Agency operations and management and also provides support services;
- **Intake Assessment Referral Center (ARC)** – provides a central access/intake point for substance use disorder treatment services, and ensures that every individual seeking treatment is assessed for the appropriate level of care and length of stay. Vouchers for the Choice in Drug Treatment Program are obtained at the ARC;
- **Acute Detox and Residential Treatment** – medically-managed detoxification services and residential medically-monitored detoxification services for District of Columbia residents with substance use disorders;
- **Prevention & Youth Treatment Services** – provides classroom presentations to the public and charter schools, as well as at conferences and community meetings. OPS funds direct services through prevention grants to community and faith-based organizations that deliver science and evidence-based models. OPS is responsible for

the annual compliance checks to ensure that merchants are not selling tobacco products to minors. In addition, through the Central Intake Division for Youth (CIDY), APRA provides intervention assistance for DC youth who may need treatment referrals for substance use, dependence or addiction treatment services;

- **Adult Treatment Service** – provides intensive outpatient, continuum of care, and psychosocial services for the dually-diagnosed;
- **Women Services** – provides the delivery of safety net substance use disorders treatment services to District residents with an intensive women's treatment focus; and
- **Special Populations** – provides the delivery of culturally competent services to identified special populations.

**Emergency Health and Medical Services Administration** – plans and coordinates the timely delivery of emergency and trauma services and provides an all-hazards response to public health incidents for the residents, workers, and visitors of the District of Columbia. The program also provides via the Public Health Laboratory Program diagnostic and analytical testing services to detect and identify biological and chemical agents that may adversely affect the health and safety of the public.

This program contains the following 2 activities:

- **Office Emergency Health & Medical Services** – provides the District's ability to respond to the emergency medical needs of its visitors and residents. Responsibilities cover a wide range of activities including certification and regulation of all EMS activities within the city; and
- **Public Health Laboratory** – provides analytical and diagnostic support services for programs within the Department of Health, and the community, including free and nonprofit clinics and other entities within the District. The laboratory conducts a wide range of clinical tests and limited environmental testing, supports emergency preparedness testing and training functions, and issues the pre-marital Blue Card (DHS-366) for couples marrying in the District of Columbia.

**HIV/AIDS Administration** – provides a comprehensive, seamless system of care to persons with or at risk for HIV, STDs, TB, and viral hepatitis (adults) living in the District and the Washington DC Eligible Metropolitan Area so that they can minimize their chance of infection and live healthier lives. The program also ensures that federal, regional, and local resources support the health, medical, and administrative services necessary to guarantee that people living with HIV in the District of Columbia have access to ongoing prevention education, health and medical care services essential for the treatment of the HIV disease and to reduce the HIV, STD, TB and hepatitis-related morbidity and mortality of residents of the District of Columbia by the application of sound public health policies, practices, initiatives, disease surveillance, prevention, and health interventions.

This program contains the following 9 activities:

- **HIV/AIDS Support Services** – provides overall management, planning, and direction and support for the HIV/AIDS, STD, TB and adult Hepatitis surveillance, prevention, treatment, care, and control programs. Also, provides HIV/AIDS information to community organizations and individuals, coordinates HAA participation in public events, prepares written and other resources for public distribution, and manages special projects;
- **HIV/AIDS Policy and Planning** – provides community capacity to more effectively respond to the HIV/AIDS/STD epidemics through the Effi Barry Program, which provides training and technical assistance to small Ward-based community organizations, a social marketing program aiming to promote health behavior to reduce risk of disease, and a free condom distribution program. Develops and reviews policy, prepares testimony, reports and other written materials for public distribution, provides HIV/AIDS/STD/TB/Hepatitis information to government agencies, community organizations, media and individuals. Also coordinates participation in public events;
- **HIV Health & Support Services** – provides a comprehensive range of primary medical care and supportive services for persons living with HIV and AIDS;
- **HIV/AIDS Data and Research** – provides a comprehensive picture of the HIV/AIDS epidemic in the District of Columbia for purposes of ensuring that the needs of people infected with HIV, or at risk of infection, are met. Collaborates with health care providers and laboratories to collect and maintain comprehensive HIV/AIDS data in a confidential and secure manner; analyzing, interpreting, and distributing epidemiologic information for use in developing public policy, planning, and evaluating prevention intervention and health care services, and supporting funding requests;
- **Prevention and Intervention Services** – provides comprehensive HIV prevention programs and services through community organizations to the residents of the District of Columbia. Prevention programs offer a myriad of services that include health education, HIV testing and counseling services, science-based prevention programs and other support services, including condom distribution. In addition, the program monitors organizations to ensure that quality prevention services are being delivered through program evaluation and quality assurance activities, as well as through the provision of capacity-building, training, and technical assistance to sub-grantees;
- **Communicable Disease** – provides assistance with the Sexually Transmitted Diseases (STD) Control Program to prevent and control sexually transmitted diseases in the District of Columbia through the provision of clinical services, partnerships with local communities by promoting and maintaining healthy sexual behavior; the program also conducts surveillance for statistical purposes to track diseases and partner notification. The TB Control Program provides direct care services to District of Columbia residents, including clinical follow-up for active and/or suspected TB cases, directly observed therapy, preventive therapy, chest x-rays, contact investigations, and case management;
- **Drug Assistance Program (ADAP)** – provides assistance with deductibles, co-payments, and health insurance/Medicare Part D premiums. DC ADAP also provides an entry point for other District health programs available to people living with HIV/AIDS;

- **Grants & Contracts Management** – provides fiscal and administrative monitoring of District and federally appropriated funds in the form of 139 grants and sub-grants to 53 providers. Fiscal monitoring includes ensuring that grant funds are expended in accordance with Federal and Local grant regulations; conducting site visits; providing technical assistance to our grantees and sub-grantees; and providing continued analysis of grant spending to program counterparts; and
- **HIV/AIDS Housing and Supportive Services** – provides housing support, emergency shelter, and other related services to help persons living with HIV and AIDS and their families achieve independent living.

**Health Care Regulation and Licensing Administration (HCRLA)** – administers all District and federal laws and regulations governing the licensing, certification, and registration of health professionals and health care and human services facilities to ensure the protection of the health and safety of residents and visitors to the District of Columbia who receive services from these facilities and health professionals. This program has operated one full year under its present structure of two administrations: Health Regulation and Health Professional Licensing. The Bureau of Community Hygiene (BCH) inspects the food supply and health-related business establishments such as spas, and enforces animal and rodent control regulations. HCRLA Support Services provides policy and administrative guidance to the bureaus.

This program contains the following 5 activities:

- **Community Hygiene** – provides abatement notices, inspection of premises, code enforcement, premises baited, premises abated, catch basin larvicided, community education and outreach, investigation of bite cases, issuance of dog and cat licenses, vaccinations, animal adoptions, spay and neutering, dead animal pick-up, dangerous dog control services in the District;
- **Radiation Program** – provides elimination of radiation overexposure of persons to naturally occurring and man-made radiation by the inspection of Dental x-ray tubes, Medical x-rays, and the regulation of health physicists, suppliers and radioactive materials users in the District of Columbia;
- **Health Regulation Administration** – provides licensure, certification, inspection and compliance of health care facilities and intermediate care facilities for the mentally retarded in the District of Columbia. The OHCF ensures compliance of these facilities with all District and federal health safety laws and regulations;
- **Health Professional License Administration** – provides District and Federal laws and regulations governing the licensing, certification and registration of health care related professionals and provides administrative support to the health professional Boards and Advisory Committees that regulate the practice of their respective health professions; and
- **HCRLA Support Services** – provides the day-to-day functions and setting priorities, ensuring performance measures are achieved.

**Center for Policy, Planning and Epidemiology** – is responsible for collecting, preserving and administering the District’s system of birth and death records in accordance with the DC Vital Records Act and for Domestic Partnership registration; providing statistical and technical assistance and for providing official health data to other local, state and federal agencies; surveillance, investigation and control of reportable diseases within the District; and for State Health Planning requirements that include Certificate of Need (CON) review and State Health Plan development.

This program contains the following 3 activities:

- **State Center Health Statistics** – provides for collection, processing, analyzing, and disseminating birth and death record information and other vital statistics data and information. Also responsible for the statistical analyses of the data generated from birth, death, and other vital records information;
- **State Health Planning and Development** – provides for the development of the District’s State Health Plan and Annual Implementation and for reviewing and approving Certificate of Need applications that allow health care providers to establish new services, make certain capital expenditures, or take other actions as specified in the law; responsible for monitoring free care requirements of hospitals and other health care providers; and

- **Epidemiology & Health Risk Assessment** – provides a national state-based telephone survey conducted in cooperation with the Centers for Disease Control (CDC). It's a statistically sound survey accurately portraying the health status of District residents and used to assist policy makers in planning and developing programs to address the health needs of District residents.

**Community Health Administration** – seeks to improve health outcomes for all residents and to reduce disparities in health status for vulnerable populations in the District of Columbia. The administration supports access to evidence-based preventive medical and social services through programs that serve primarily women, infants, children (including children with special health care needs) and residents with a disproportionate burden of chronic disease while fostering public participation in the design and implementation of these programs.

This program contains the following 7 activities:

- **Cancer & Chronic Disease Prevention** – provides cancer control and prevention initiatives to reduce the high rates of cancer-related mortality among District residents by focusing on treatable or preventable cancers such as: breast and cervical, lung, prostate, and colorectal malignancy. Defines the burden of diabetes mellitus in the District of Columbia by developing new approaches to reduce the burden of disease in the District of Columbia; building partnerships that help strengthen infrastructure for diabetes care within the District. Defines the burden of cardiovascular disease in the District of Columbia; developing partnerships to strengthen and increase the scope and effect of cardiovascular disease interventions, as well as population-based strategies to promote cardiovascular health; promotes smoking cessation programs in the District;
- **Pharmaceutical Procurement & Distribution** – provides a timely and efficient drug delivery rate of greater than 99 percent, and assures that the Department of Health maintain access to drug discount programs that will allow as many District residents as possible access to life-saving medications. It also provides clinical support formulary management and quality assurance monitoring to address the needs of all programs sup-

ported by Pharmaceutical Services in addition to maintaining a state of the art inventory control system capable of supporting DOH needs and also supporting the Strategic National Stockpile (SNS) in the event of an emergency;

- **Primary Care** – provides health professional shortage areas for primary care, dental, and mental health care services. Supports population-based programs to improve access to primary care services for residents regardless of their ability to pay for services;
- **Support Services** – provides coordination of the Administration's efforts to help develop an integrated community-based health delivery system, ensures access to preventive and primary health care, and foster citizen and community participation towards improving the health outcomes of women, infants, children (including children with special health care needs), and other family members in the District of Columbia;
- **Perinatal & Infant Health** – provides improved perinatal outcomes for high-risk pregnant and parenting women, the health and development of their infants into early childhood, as well as the health outcomes for children with special health-care needs by facilitating access to coordinated primary and specialty health care and other services in partnership with their families and community organizations. Its overarching goal is to reduce infant mortality and perinatal health disparities in the District of Columbia primarily through a home visiting approach;
- **Nutrition and Physical Fitness** – provides food, health and nutrition assessments and intervention, education and referral services to District families, infants, children, and seniors to affect dietary habits, foster physical activity, decrease overweight and obesity rates and thus improve health outcomes among the population; and
- **Children Adolescent and School Health** – provides improvement for the health and well-being of all District pre-school and school-age children and adolescents. Primarily, the group seeks to enhance access to preventive, dental, primary and specialty care services for all pre-school and school-age children, and contribute to the development of a coordinated, culturally competent, family-centered health care delivery system for this population. In addition, this Bureau seeks to

improve age-appropriate immunizations among District residents and increase health education and outreach to District residents. This Bureau also implements a citywide asthma plan that includes data collection, public education, access to appropriate care for asthma and related allergies in addition to developing and implementing policy changes and delivery systems, including preventive measures for asthma control.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard

for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

**Program Structure Change**

The Department of Health had no program structure changes in the FY 2010 Proposed Budget.

**FY 2010 Proposed Operating Budget and FTEs, by Program and Activity**

Table HC0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides the FY 2008 actual data.

**Table HC0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(0001) DHD-Dummy Program</b>								
No Activity Assigned	1,817	0	0	0	0.0	0.0	0.0	0.0
<b>SubTotal (0001) DHD-Dummy Program</b>	<b>-1,817</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(1000) Agency Management Support</b>								
(1010) Personnel	1,114	798	1,084	286	6.0	6.0	7.0	1.0
(1017) Labor Management	160	95	111	16	2.0	1.0	1.0	0.0
(1020) Contracting and Procurement	553	1,572	1,209	-363	2.7	6.0	6.0	0.0
(1030) Property Management	7,325	3,837	15,041	11,204	2.9	5.0	4.0	-1.0
(1040) Information Technology	811	437	951	515	7.9	5.0	6.0	1.0
(1055) Risk Management	120	105	126	21	1.0	1.0	1.0	0.0
(1060) Legal	487	45	98	52	2.0	1.0	1.0	0.0
(1070) Fleet	0	4	0	-4	0.0	0.0	0.0	0.0
(1080) Communications	808	369	316	-53	5.8	1.0	2.0	1.0
(1085) Customer Service	798	231	400	169	11.5	5.0	4.0	-1.0
(1087) Language Access	0	158	0	-158	0.0	1.0	0.0	-1.0
(1090) Performance Management	2,627	1,037	2,132	1,095	9.7	10.0	10.0	0.0
<b>Subtotal (1000) Agency Management Support</b>	<b>14,803</b>	<b>8,686</b>	<b>21,467</b>	<b>12,781</b>	<b>51.5</b>	<b>42.0</b>	<b>42.0</b>	<b>0.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Agency Fiscal Officer Operations	1,339	748	808	60	5.4	8.0	9.0	1.0
(120F) Accounting Operations	1,479	1,071	1,195	123	13.7	14.5	15.0	0.5
(130F) ACFO	707	767	528	-239	9.0	10.5	6.5	-4.0
(140F) Agency Fiscal Officer	290	436	406	-29	5.0	4.5	5.0	0.5
<b>Subtotal (100F) Agency Financial Operations</b>	<b>3,815</b>	<b>3,022</b>	<b>2,937</b>	<b>-85</b>	<b>33.1</b>	<b>37.5</b>	<b>35.5</b>	<b>-2.0</b>
<b>(2000) Addiction Prevention &amp; Recovery Admin</b>								
(2070) Implementation of Drug Treatment Choice	14,759	12,865	15,636	2,771	0.0	0.0	0.0	0.0
(2080) Quality Improvement	1,095	1,143	1,046	-97	12.0	11.0	10.0	-1.0
(2090) Certification & Regulation Services	890	936	1,031	95	10.0	10.0	9.0	-1.0
(2100) APRA Support Services	5,358	6,574	2,377	-4,197	52.0	17.0	19.0	2.0

(Continued on next page)

**Table HC0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(2000) Addiction Prevention &amp; Recovery Admin (cont.)</b>								
(2200) Intake Assessment & Referral	2,247	2,460	1,566	-894	21.6	19.0	20.0	1.0
(2300) Acute Detox & Residential Treatment	6,024	5,318	3,457	-1,861	21.0	27.0	9.0	-18.0
(2400) Prevention & Youth Treatment Services	7,513	7,575	3,313	-4,263	14.9	17.0	15.0	-2.0
(2510) Adult Treatment Service	6,485	7,071	6,206	-864	31.5	41.0	30.0	-11.0
(2600) Women's Services	727	958	603	-354	4.2	5.5	8.0	2.5
(2700) Special Populations	417	1,746	1,415	-331	4.7	3.0	4.0	1.0
<b>Subtotal (2000) Addiction Prevention &amp; Recovery Admin</b>	<b>45,515</b>	<b>46,646</b>	<b>36,651</b>	<b>-9,995</b>	<b>171.8</b>	<b>150.5</b>	<b>124.0</b>	<b>-26.5</b>
<b>(2500) Emergency Health and Med Services Admin</b>								
(2060) Office Emergency Health & Med Services	5,998	5,762	5,922	160	29.0	32.0	38.0	6.0
(2548) Public Health Laboratory	3,436	3,226	2,820	-406	15.8	30.0	25.0	-5.0
<b>Subtotal (2500) Emergency Health and Med Services</b>	<b>9,434</b>	<b>8,988</b>	<b>8,742</b>	<b>-246</b>	<b>44.8</b>	<b>62.0</b>	<b>63.0</b>	<b>1.0</b>
<b>(3000) HIV/AIDS Administration</b>								
(3010) HIV/AIDS Support Services	11,669	9,712	6,501	-3,211	59.8	14.9	23.6	8.7
(3015) HIV/AIDS Policy and Planning	1,295	0	1,920	1,920	0.0	0.0	0.0	0.0
(3020) HIV Health & Support Services	37,173	39,778	30,330	-9,447	22.6	28.8	16.3	-12.5
(3030) HIV/AIDS Data and Research	2,115	1,310	2,784	1,474	17.7	20.3	21.9	1.6
(3040) Prevention and Intervention Services	7,539	5,536	9,613	4,078	19.1	27.9	26.8	-1.2
(3052) Communicable Disease	0	4,549	4,929	379	0.0	48.0	48.3	0.3
(3060) Drug Assistance Program (ADAP)	18,958	16,712	12,399	-4,312	5.5	12.5	10.0	-2.5
(3070) Grants and Contracts Management	1,235	1,905	1,516	-388	12.3	13.2	15.8	2.7
(3090) HIV/AIDS Housing and Supportive Services	13,088	14,644	15,052	408	0.0	1.3	2.0	0.7
<b>Subtotal (3000) HIV/AIDS Administration</b>	<b>93,072</b>	<b>94,145</b>	<b>85,045</b>	<b>-9,100</b>	<b>136.9</b>	<b>166.9</b>	<b>164.6</b>	<b>-2.3</b>
<b>(4000) Environmental Health Administration</b>								
(4060) Environmental Quality	-268	0	0	0	2.0	0.0	0.0	0.0
<b>Subtotal (4000) Environmental Health Administration</b>	<b>-268</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(4500) Health Care Regulation &amp; Licensing Admin</b>								
(4070) Community Hygiene	6,640	7,172	6,373	-799	46.4	47.0	46.8	-0.2
(4080) Radiation Program	224	513	329	-183	0.0	5.8	4.0	-1.8
(4090) Health Regulation Administration	7,079	8,002	6,699	-1,303	76.0	66.8	63.0	-3.8
(4200) Health Professional License Admin	4,442	5,216	5,471	254	30.8	47.8	44.5	-3.3
(4510) HCRLA Support Services	579	214	504	290	4.0	2.0	4.0	2.0
<b>Subtotal (4500) Health Care Regulation &amp; Licensing</b>	<b>18,964</b>	<b>21,118</b>	<b>19,377</b>	<b>-1,741</b>	<b>157.2</b>	<b>169.3</b>	<b>162.3</b>	<b>-7.1</b>
<b>(5000) Primary Care &amp; Prevention Administration</b>								
(4880) Public Health Laboratory	8	0	0	0	8.3	0.0	0.0	0.0
(5020) Communicable Disease	3,752	0	0	0	51.6	0.0	0.0	0.0
(5030) Cancer Health Care	8,679	0	0	0	15.8	0.0	0.0	0.0
(5040) Epidemiology & Health Risk Assessment	1,538	0	0	0	17.1	0.0	0.0	0.0
(5100) PCPA Support Services	9,751	0	0	0	18.1	0.0	0.0	0.0

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**Table HC0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(5000) Primary Care &amp; Prevention Administration (cont.)</b>								
(5200) Pharmaceutical Procurement & Distribution	553	0	0	0	6.5	0.0	0.0	0.0
(5300) Primary Care	-133	0	0	0	4.8	0.0	0.0	0.0
<b>Subtotal (5000) Primary Care &amp; Prevention Admin</b>	<b>24,149</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>122.1</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(6000) Medical Assistance Administration</b>								
(6150) Medicaid Rev	1148	0	0	0	0.0	0.0	0.0	0.0
(6200) MAA Support Services	94,325	0	0	0	23.1	0.0	0.0	0.0
(6210) Program Integrity	1,955	0	0	0	19.8	0.0	0.0	0.0
(6220) Quality Management	1,818	0	0	0	12.0	0.0	0.0	0.0
(6230) Children & Families	103,495	0	0	0	9.0	0.0	0.0	0.0
(6240) Managed Care	337,911	0	0	0	9.0	0.0	0.0	0.0
(6250) Disabilities & Aging	911,221	0	0	0	11.4	0.0	0.0	0.0
(6260) Program Operations	27,146	0	0	0	18.7	0.0	0.0	0.0
(6310) DC Public Schools	17,736	0	0	0	0.0	0.0	0.0	0.0
(6315) DC Chartered Schools	89	0	0	0	0.0	0.0	0.0	0.0
(6320) Mental Health	11,586	0	0	0	0.0	0.0	0.0	0.0
(6340) Child & Family Services	-14,862	0	0	0	0.0	0.0	0.0	0.0
(6350) Fire And EMS Services	3,693	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (6000) Medical Assistance Administration</b>	<b>1,496,263</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>103.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(6500) Health Care Safety Net Admin</b>								
(6510) Health Care Safety Net Oversight	6,757	0	0	0	10.6	0.0	0.0	0.0
(6520) Health Care Safety Net Patient Care	123,519	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (6500) Health Care Safety Net Admin</b>	<b>130,276</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(8000) Maternal &amp; Family Health Administration</b>								
(8010) Perinatal & Infant Care	5,386	0	0	0	45.4	0.0	0.0	0.0
(8020) Child Health Service	2,554	0	0	0	41.3	0.0	0.0	0.0
(8030) Office of Nutrition Programs	17,160	0	0	0	43.4	0.0	0.0	0.0
(8040) MFHA Support Services	5,464	0	0	0	17.2	0.0	0.0	0.0
(8050) School Health	8,416	0	0	0	15.9	0.0	0.0	0.0
(8055) Adult and Family Health Services	1,105	0	0	0	15.3	0.0	0.0	0.0
<b>Subtotal (8000) Maternal &amp; Family Health Admin</b>	<b>40,083</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>178.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(8100) Ctr for Policy, Planning and Epidemiology</b>								
(8060) State Center Health Statistics	3,772	3,450	3,606	157	49.9	34.6	36.0	1.5
(8070) State Health Planning and Development	924	972	1,049	77	6.0	5.0	5.0	0.0
(8080) Epidemiology & Health Risk Assessment	0	1,285	413	-872	0.0	3.0	2.0	-1.0
<b>Subtotal (8100) Ctr for Policy, Planning and Epidemiology</b>	<b>4,696</b>	<b>5,707</b>	<b>5,069</b>	<b>-638</b>	<b>55.9</b>	<b>42.6</b>	<b>43.0</b>	<b>0.5</b>

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**Table HCO-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(8500) Community Health Administration</b>								
(8501) Communicable Disease	0	0	0	0	0.0	0.0	0.0	0.0
(8502) Cancer and Chronic Disease Prevention	0	4,224	6,842	2,619	0.0	34.0	27.1	-6.9
(8503) Pharmaceutical Procurement & Distributio	0	16,933	16,534	-399	0.0	8.0	6.8	-1.3
(8504) Primary Care	0	12,056	5,044	-7,012	0.0	18.5	4.0	-14.5
(8510) Support Services	0	14,178	6,724	-7,454	0.0	40.0	44.5	4.5
(8511) Perinatal & Infant Health	0	5,548	7,386	1,837	0.0	44.5	56.8	12.3
(8512) Special Health Care Needs	0	1,073	0	-1,073	0.0	10.0	0.0	-10.0
(8513) Nutrition and Physical Fitness	0	15,543	17,287	1,744	0.0	42.5	28.5	-14.0
(8514) Children, Adolescent and School Health	0	9,107	10,699	1,592	0.0	28.0	33.0	5.0
(8515) Environmental Hazards & Injury Preventn	0	1,100	44	-1,057	0.0	15.0	1.0	-14.0
<b>Subtotal (8500) Community Health Administration</b>	<b>0</b>	<b>79,762</b>	<b>70,559</b>	<b>-9,203</b>	<b>0.0</b>	<b>240.5</b>	<b>201.6</b>	<b>-39.0</b>
<b>(9960) Yr End Close</b>								
No Activity Assigned	-73	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (9960) Yr End Close</b>	<b>-73</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>1,878,912</b>	<b>268,073</b>	<b>249,846</b>	<b>-18,227</b>	<b>1,067.1</b>	<b>911.3</b>	<b>836.0</b>	<b>-75.3</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding).

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The following adjustments were made in Local funds: a net increase of \$2,887,677 for fixed cost in multiple programs; an increase of \$2,642,399 in contractual services in multiple programs; and a decrease of \$6,444,498 in subsidies and transfers (\$1,550,000 for nonrecurring cost and \$4,894,498 for other funding initiatives to include Care and Treatment Services, Women with Children in APRA sub-grant and GU Breast Cancer Center. In Special Purpose Revenue funds, the agency reduced \$712,466 in multiple programs for contractual services. In Federal Grant funds, the agency reduced \$1,467,118 in multiple programs for supplies. In Intra-District funds, the agency reduced \$1,148,720 in multiple programs for subsidies and transfers.

**Baseline Adjustments:** The Department of Health had a reduction of \$969,759 in the Community Health Administration program for contractual services due to the absence of a signed MOU or letter of intent for the School Health Nursing program and Immunization program.

**Transfers:** While the proposed budget does not transfer programs to DOH from other agencies, it does make a number of budget-neutral changes within DOH to more accurately assign spending to the proper programs. These changes include a shift of \$442,482 to Community Health Administration (CHA) to account for a revised fixed cost assessment that had been added to the HIV/AIDS (HAA) budget. The budget also transfers \$700,000 within HAA to support the technical assistance contract and community sub grants associated with the Effi Slaughter Barry HIV/AIDS Initiative.

FY 2010 also includes a realignment of several fixed cost commodities shifting all funding to the Agency Management Program and several technical adjustments. The agency shifted \$4,500,000 in supplies for ADAP drug purchases from the HAA Support Services to the HAA Drug Assistance Program. In the CHA program, \$4,236,980 was shifted for primary care service contracts from the Office of the Senior Deputy Director to the Bureau of Primary Care, \$100,000 for a primary care shortage designation contract from the Bureau of Cancer and Chronic Disease to the Bureau of Primary Care and

\$1,000,000 from the Bureau of Primary Care to the Bureau of Cancer and Chronic Disease respectively.

**Policy Initiatives:** The FY 2010 budget for DOH seeks to utilize available resources to maximize the agency's impact on the core public health needs of the District. In some cases, such as within DOH's Addiction, Prevention and Recovery Administration (APRA), this effort will include a significant realignment in staffing as the agency shifts some services to quality community providers. These changes will allow the agency to strengthen and expand community-based services, while allowing DOH to maintain its funding and oversight role. APRA will establish a contract with a qualified provider to run the District's detoxification center and referral and assessment services, eliminating 16 locally funded positions within its FY 2010 budget. APRA will also realign its administrative staffing, eliminating an additional 11.5 positions. Taken together, these realignments will save the District \$2,127,474 in FY 2010, enabling APRA to enhance its support and oversight of community-based organizations that provide treatment, prevention, and support services to District residents fighting addiction.

DOH has received additional funding for several policy initiatives to include, subsidies and transfers, one-time cost and a \$16,000 transfer from contracts to support the HEPRA personal services cost of 0.9 FTE for a Supervisory Medical Officer. The agency received \$619,000 to security fixed cost and \$467,000 in subsidies and transfers to support any unanticipated fixed costs in the Agency Management Program (AMP) and \$1,300,000 in fixed cost savings from AMP to CHA. Additional program changes to APRA and CHA include a \$150,000 grant to support the Crystal Meth Working group for substance abuse programs, and \$90,000 to support technical assistance projects as APRA undergoes programmatic realignment during FY 2010. Several programs have been realigned and impacted by the addition of these funds.

The agency received funding for five one-time expenditures and NIF funds to support several projects: a \$250,000 grant to the Capital Breast Care Center, \$50,000 for the Mautner Project, \$100,000 to Joseph's House, \$50,000 to the Reeves Recovery Group, and \$250,000 for the DC Central Kitchen. Transfers from NIF funds include \$100,000 to the Concerned Citizens on Alcohol and Drug Abuse, \$75,000 to Ward 8 Clean and Sober and \$100,000 to

the National Kidney Foundation. Finally, \$2,500,000 and \$250,000 were provided to support emergency operating loans for community health clinics and Planned Parenthood for sex education programs for District youth respectively. All these initiatives will allow the agency to continue to support programs and priority services. All grantees and amounts listed in this budget are subject to final approval in the Fiscal Year 2010 Budget Support Act of 2009, which supersedes this listing upon its effective date.

**Cost Savings:** The DOH budget will eliminate 5.1 vacant positions throughout the agency, saving \$357,406. The agency will also eliminate 10.25 currently filled administrative positions, saving \$958,140. The HIV/AIDS Administration (HAA) will save an additional \$189,453 by shifting two positions from Local funds to Federal funds. Including the APRA changes described above, the staffing realignment throughout DOH totals a reduction of 42.85 FTEs, and a Local Fund savings of \$3,632,473. This proposed budget will achieve additional efficiencies within its nonpersonal services budget. The budget proposes a net reduction of \$2,390 for utilities, telecommunications, rent and janitorial in multiple programs. DOH will save \$3,050,000 within the Community Health Administration (CHA) by redesigning funding mechanisms for various outpatient care contracts and by emphasizing accurate and timely billing of insurance. CHA will also consolidate prevention grants for several major diseases – including diabetes, obesity, and cardiovascular disease – into a single chronic disease prevention grant program. By focusing these funds into a unified program, CHA will support more comprehensive, cross-cutting disease prevention interventions to maximize impact, while reducing overall costs. CHA will also save \$327,654 through its efforts to designate medically underserved areas and by eliminating unallocated grant funds within the Bureau of Primary Care. Neither action will result in a reduction in city services. CHA will similarly employ efficiencies and build on past successes to save \$54,161 in its asthma prevention and treatment grant funding. CHA will also utilize carryover funds from previous years to maintain its health professional loan program, allowing \$100,000 in Local Fund savings in FY 2010.

To achieve additional savings, CHA will work with providers that currently receive Local funds to

perform oral health exams at local schools and day care programs. CHA will require that providers submit Medicaid claims for services when possible, lessening the need for local dollars and saving the District \$100,000 in FY 2010. In addition, HAA will save \$480,000 by reducing spending on office supplies and maximizing the use of Federal funds to pursue HIV/AIDS surveillance efforts. APRA will save \$776,000 by scaling back several contracts, reducing expenditures on janitorial services, consulting fees, IT services, food services, and various contracts that supported a model treatment program that closed on December 31, 2008. Also reduced was \$14,000 in supplies to better align the FY 2010 budget with FY 2009 spending trends and \$26,000 in other services and charges. None of these reductions will affect services currently offered by APRA. APRA will also reduce by \$180,405, funding for a program that provides capacity building grants to organizations that also receive fee-for-service payments from APRA to provide treatment services.

Likewise, DOH's Center for Policy, Planning and Epidemiology (CPPE) will reduce costs by eliminating a \$250,000 technical support contract, as well as \$80,000 of unutilized funding designated for continuous quality improvements but not necessary to support DOH programs. DOH will save \$50,000 through various cost efficiencies, including the publication of documents electronically rather than in hard copy. Finally, DOH's Office of the Director will reduce its NPS expenditures by \$60,205.

This budget also adds \$228,232 in O-type funds to various DOH programs to account for revised revenue estimates. The budget also contains a \$71,796 reduction to align funding with a recent OCP assessment of FY 2010 procurement costs. Finally, the budget proposes a net reduction of \$368,530 to account for revised electricity, telecommunications, fleet, and occupancy estimates.

**Protected Programs:** In FY 2010, DOH will continue to pursue an aggressive, comprehensive strategy to combat HIV and AIDS in the District. This includes maintaining funding for the District's newly developed needle exchange grant program, which in 2008 helped remove 130,000 used needles from District streets and refer nearly 600 clients to HIV counseling and testing. HAA will also disperse over \$5,000,000 in other grant funds for various high-impact prevention, screening, and treatment programs.

This budget also protects efforts to improve reproductive health outcomes and the reduction of infant mortality. DOH will continue to fund efforts within the agency and in the community to send nurses and family support workers to vulnerable pregnant women and new mothers. This budget includes \$1 million for this purpose, as well as \$400,000 to maintain targeted pregnancy prevention programs for District youth. DOH's budget also preserves funding to maintain school nurses staffing within all DCPS and charter schools currently served by the program. The program will achieve savings of \$500,000 by limiting growth in additional schools.

**Stimulus:** CHA's resources for immunization programs will grow by \$865,500 in this budget, the result of federal stimulus funding approved by Congress. CHA will use those funds to expand upon recent success at increasing immunization rates among DCPS students. The program will realign its resources to focus on subpopulations that display lower immunization rates, allowing \$17,000 in Local Fund savings and additional resources to support the District's immunization registry.

**Gap-Closing Initiatives:** The Department of Health (DOH) will achieve additional cost savings in FY 2010 by further reducing various expenditures on supplies, equipment, furniture and fixtures, and other operating expenses throughout the agency. These reductions will include savings of \$55,000 by reducing a maintenance and technical assistance contract to account for lower staffing levels throughout the agency. The DOH will reduce spending on various furniture, equipment, and supplies to save \$125,982 throughout the agency. The budget would reduce various training, postage and travel spending by \$61,000.

The HIV/AIDS Administration HAA would save \$50,000 by eliminating direct donations to various special events, and \$75,000 by maintaining its current testing procedures for tuberculosis rather than implementing a new system. HAA's budget also calls for a reduction of one administrative position, saving \$120,350 in Local Funds. The District will achieve \$752,663 in savings by aligning spending on HIV/AIDS pharmaceuticals to more closely meet projected demand in the coming fiscal year, without denying services to residents who use the program. The DOH will also work closely with the Health Care Finance Agency (HCFA) to optimize the federal funding available for these programs as demand

rises in future years.

The Health, Regulation and Licensing Administration (HRLA) budget would shift its Safe Rx contract into Special Revenue Funds, saving \$349,278 in Local Funds. Likewise, HRLA would shift 4.91 FTE into Special Revenue Funds, saving \$490,282. The Community Health Administration would shift 4 positions into Federal Funds, savings \$399,098 in Local Funds. These positions are responsible for monitoring federal grants and carrying out various administrative duties related to federally-funded programs. CHA will also reduce repair and maintenance costs by \$24,411 in FY 2010. CHA's budget would reduce contract costs by \$100,000 by utilizing in-house personnel to identify health care shortage areas, as required by federal programs in underserved areas of the District. Another \$250,000 in savings will be generated by reducing various IT contracts throughout the agency.

DOH will also save \$2,040,000 in Local funds and \$275,000 in Intra-District funds by reducing non-competitive, dedicated grants.

Finally, DOH will realign its spending plan for the Community Health Care Financing Fund to reflect the ongoing difficult budget situation, while maintaining its commitment to ongoing projects designed to improve health care access in underserved parts of the District. This realignment will provide \$4.9 million to help close the FY 2010 budget gap.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table HC0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table HC0-5**

(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>95,335</b>	<b>211.5</b>
<b>Initial and Baseline Adjustments</b>			
Reduction for nonrecurring costs - Reduction in Subsidies and Transfers	Multiple	-1,550	0.0
Net effect of fixed cost adjustments - Revise Fixed Cost estimates for Energy, Telecom, Rent, Janitorial, Security, and Occupancy	Multiple	2,888	0.0
Net effect of salary and benefits changes - Reduction of Personal Services	Multiple	-154	0.0
Intra-Agency Changes - Revise supplies	Multiple	508	0.0
Intra-Agency Changes - Revise Other Services and Charges	Multiple	176	0.0
Intra-Agency Changes - Revise Contractual Services	Multiple	2,642	0.0
Intra-Agency Changes - Reduction in Subsidies & Transfers	Multiple	-4,894	0.0
Intra-Agency Changes - Reduction in Equipment	Multiple	-167	0.0
Baseline Adjustments: Revise Contractual Services due to new fixed cost from the January revised estimate	HIV/AIDS Administration	442	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Revise Fixed Cost estimates for Energy, Rent, Janitorial, Security, Occupancy, and Fleet	Community Health Administration	-442	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Reduction of Contractual Services to offset 0.9 FTE	Agency Management Support	-16	0.0
Cost Increase - Support any unanticipated fixed cost	Agency Management Support	467	0.0
Cost Decrease - Other Services & Charges	Addiction Prevention & Recovery Admin	-26	0.0
Cost Increase - Support grant for Crystal Meth Working group and	Addiction Prevention & Recovery Admin	240	0.0
One-Time - Joseph's House to assist with operating cost	Addiction Prevention & Recovery Admin	100	0.0
One-Time - Reeves Recovery Group	Addiction Prevention & Recovery Admin	50	0.0
Reduce - Eliminate lunch services within APRA's assessment and referral center.	Addiction Prevention & Recovery Admin	-73	0.0
Reduce - Reduce various contracts due to closure of model treatment program on Dec. 31, 2008.	Addiction Prevention & Recovery Admin	-375	0.0
Net effect of salary and benefits changes - Fully fund the Supervisory Medical Officer.	Emergency Health and Med Services Admin	16	0.1
Cost Increase - Support critical health care programs and services	Community Health Administration	1,300	0.0
One-Time - Grant to Bread for the City	Community Health Administration	250	0.0
One-Time Grant - Capital Breast Care Center	Community Health Administration	250	0.0
One-Time Grant - Mautner Project	Community Health Administration	50	0.0
Net effect of fixed cost adjustments - Agency-wide reduction to Utilities, Communication, Rent & Janitorial	Multiple	-2,390	0.0
Net effect of fixed cost adjustments - Security Increase	Multiple	619	0.0
Cost decrease - Reduce various administrative costs within AMP/Office of the Director	Agency Management Support	-60	0.0
Cost Decrease - Supplies	Addiction Prevention & Recovery Admin	-14	0.0
Cost decrease - Realign administrative and program staffing within APRA	Addiction Prevention & Recovery Admin	-1,058	-11.5
Cost decrease - Reduce janitorial contracts at APRA.	Addiction Prevention & Recovery Admin	-225	0.0
Optimize - Reorganize APRA detoxification center and assessment services; Shift program from direct service provision to a contract with a quality private provider.	Addiction Prevention & Recovery Admin	-1,070	-16.0

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**Table HCO-5 (Continued)**

(dollars in thousands)

	Program	BUDGET	FTE
<b>Policy Initiatives and Cost Savings (cont.)</b>			
Reduce - Realign and reduce capacity building grants for some providers that also receive fee for service payments to provide substance abuse treatment services.	Addiction Prevention & Recovery Admin	-180	0.0
Reduce - Reduce expenditures on outside IT support.	Addiction Prevention & Recovery Admin	-50	0.0
Reduce - Reduce use of outside consultants to write grants and perform administrative work within APRA.	Addiction Prevention & Recovery Admin	-53	0.0
Cost savings - Reduce office supplies spending within HAA.	HIV/AIDS Administration	-100	0.0
Shift - Identify efficiencies within HIV surveillance to more successfully utilize federal funding.	HIV/AIDS Administration	-380	0.0
Eliminate - Eliminate technical support contracts tied to CPPE; perform technical support within DOH.	Ctr For Policy, Planning & Epidemiology	-300	0.0
Cost decrease - Eliminate unallocated grant funds within Primary Care Bureau.	Community Health Administration	-260	0.0
Cost decrease - Identify cost efficiencies within contracts used to fulfill federal administrative requirements related to medically underserved areas.	Community Health Administration	-68	0.0
Cost decrease - Reassess and realign contracts with primary care providers to align spending with current health care needs and costs.	Community Health Administration	-3,050	0.0
Cost decrease - Refocus immunization program onto underserved age groups due to high success rate serving school-aged population.	Community Health Administration	-17	0.0
Cost decrease - Use carryover funds from FY 2009 to support expenses of the health professional loan repayment program.	Community Health Administration	-100	0.0
Cost reduction - Manage oral health contracts to incentivize providers to more fully claim available Medicaid payments.	Community Health Administration	-100	0.0
Reduce - Consolidate various disease prevention funds into single metabolic disease grant program; reduce expenditures of combined program	Community Health Administration	-2,500	0.0
Reduce - Maintain DOH school nurse staffing in all DCPS and charter schools currently served, while limiting expansion to additional schools.	Community Health Administration	-500	0.0
Reduce - Reduce previously unused funding for continuous quality improvement efforts.	Community Health Administration	-80	0.0
Reduce - Scale back grant program to increase adherence to asthma guideline by health care providers.	Community Health Administration	-54	0.0
Cost decrease - Align electricity budget with revised OPM estimates.	Multiple	-21	0.0
Cost decrease - Align fleet budget with revised DPW estimates.	Multiple	-71	0.0
Cost decrease - Align occupancy budget with revised OPM estimates.	Multiple	-33	0.0
Cost decrease - Align procurement assessment budget with revised OCP estimates.	Multiple	-72	0.0
Cost decrease - Align telecom budget with revised OCTO estimate.	Multiple	-244	0.0
Cost decrease - Eliminate various vacant positions throughout DOH.	Multiple	-357	-5.1
Reduce - Realignment and reduction of various administrative, program, and financial management staffing across DOH.	Multiple	-836	-7.5
Reduce - Reduce clerical and office support positions across DOH.	Multiple	-123	-2.8
Shift - Shift positions within HIV/AIDS Administration from local to federal funding.	HIV/AIDS Administration	-189	-2.0
<b>Gap-Closing Initiatives</b>			
Shift - Shift Safe RX Contract to O-type	Health Care Regulation & Licensing	-349	0.0
Cost Decrease - Reduce travel expenses	Community Health Administration	-21	0.0
Cost Decrease - Reduce maintenance and technical assistance to account for recent staffing reductions	Various	-55	0.0
Cost Decrease - Reduce expenses on furniture and fixtures	Various	-63	0.0
Cost Decrease - Reduce use of various supplies	Agency Financial Operations	-1	0.0
Cost Decrease - Reduce travel expenses	Agency Financial Operations	-6	0.0
Cost Decrease - Reduce Equipment Purchase	Agency Financial Operations	-4	0.0
Cost Decrease - Eliminate one administrative support FTE within HAA	HIV/AIDS Administration	-120	-1.0
Cost Decrease - Reduce employee training costs	HIV/AIDS Administration	-15	0.0
Cost Decrease - Reduce financial assistance for certain event	HIV/AIDS Administration	-50	0.0

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**Table HCO-5 (Continued)**

(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Gap Closing Initiatives (cont)</b>			
Cost Decrease - Maintain current TB testing systems	HIV/AIDS Administration	-75	0.0
Shift - Re-align various HRLA positions from Local to O-type Funds Admin	Health Care Regulation & Licensing	-490	-5.0
Cost Decrease - Reduce postage costs in CHA	Community Health Administration	-20	0.0
Cost Decrease - Reduce equipment expenditures in CHA	Community Health Administration	-49	0.0
Cost Decrease - Reduce supply expenditures in CHA	Community Health Administration	-10	0.0
Cost Decrease - Reduce contract costs by utilizing in-house personnel to identify health care shortage areas	Community Health Administration	-100	0.0
Shift - Re-align grant monitoring and administrative positions from Local to Federal Funds	Community Health Administration	-399	-4.0
Cost Decrease - Reduce costs of various IT Contracts	Community Health Administration	-250	0.0
Cost Decrease - Reduce repairs and maintenance costs at CHA	Community Health Administration	-24	0.0
Cost Decrease - Reduce Local Fund dollars set aside for HIV pharmaceuticals which will not be needed to meet demand in FY 2010.	HIV/AIDS Administration	-753	0.0
Cost Decrease - Reduce dedicated grants	Multiple	-2,040	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>78,189</b>	<b>156.7</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>14,375</b>	<b>127.8</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Revised Fixed Cost estimates for Energy, Telecom, Rent, Security and Occupancy	Multiple	259	0.0
Net effect of salary and benefits changes - Reduction in personal services	Multiple	-632	-11.1
Intra-Agency Changes - Reduction in Supplies	Multiple	-33	0.0
Intra-Agency Changes - Reduction in Other Services & Charges	Multiple	-112	0.0
Intra-Agency Changes - Reduction in Contractual Services	Multiple	-712	0.0
Intra-Agency Changes - Revise Subsidies & Transfers	Multiple	450	0.0
Intra-Agency Changes - Reduction in Equipment	Multiple	-42	0.0
<b>Policy Initiatives and Cost Savings</b>			
Enhance - Increase O-type funding due to revised revenue estimates.	Multiple	228	0.0
<b>Gap-Closing Initiatives</b>			
Shift - Re-align various HRLA positions from Local to O-type Funds	Health Care Regulation & Licensing Admin	490	5.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>14,272</b>	<b>121.7</b>
<b>FEDERAL GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>137,096</b>	<b>562.1</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Revised Fixed Cost estimates for Energy, Telecom, Rent, and Security	Multiple	-928	0.0
Net effect of salary and benefits changes - Reduction in personal services	Multiple	-218	-14.1
Intra-Agency Changes - Reduction in supplies	Multiple	-1,467	0.0
Intra-Agency Changes - Reduction in Other Services & Charges	Multiple	-482	0.0
Intra-Agency Changes - Revise Contractual Services	Multiple	587	0.0
Intra-Agency Changes - Reduction in Subsidies & Transfers	Multiple	-6	0.0
Intra-Agency Changes - Revise Equipment	Multiple	27	0.0

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**Table HCO-5 (Continued)**

(dollars in thousands)

	Program	BUDGET	FTE
<b>Policy Initiatives and Cost Savings</b>			
Enhance - Add Recovery Act funding to enhance DOH immunization program	Community Health Administration	865	0.0
Cost Decrease - Adjust grant budget to revised grant revenue projection	Community Health Administration	-14	0.0
Shift - Shift positions within HIV/AIDS Administration from local to federal funding.	HIV/AIDS Administration	0	2.0
<b>Gap-Closing Initiatives</b>			
Shift - Re-align grant monitoring and administrative positions from Local to Federal Funds	Community Health Administration	399	4.0
<b>FEDERAL GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>135,859</b>	<b>554.0</b>
<b>Private Grant Fund: FY 2009 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Changes - Revise Supplies	Community Health Administration	26	0.0
Intra-Agency Changes - Revise Contractual Services	Community Health Administration	293	0.0
<b>Private Grant Fund: FY 2010 Proposed Budget and FTE</b>		<b>319</b>	<b>0.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>21,268</b>	<b>10.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Revised Fixed Cost estimates for Energy	Agency Management Support	-48	0.0
Net effect of salary and benefits changes - Reduction in Personal Services	Multiple	-301	-3.0
Intra-Agency Changes - Revise Supplies	Multiple	15	0.0
Intra-Agency Changes - Revise Other Services & Charges	Multiple	18	0.0
Intra-Agency Changes - Revise Contractual Services	Multiple	181	0.0
Intra-Agency Changes - Reduction in Subsidies & Transfers	Multiple	-1,149	0.0
Intra-Agency Changes - Revise Equipment	Multiple	10	0.0
Baseline Adjustments: Net effect of salary and benefits changes - Reduction in personal services due to the absence of a signed MOU or letter of intent	Community Health Administration	-240	-3.5
Baseline Adjustments: - Reduction in Supplies due to the absence of a signed MOU or letter of intent	Community Health Administration	-7	0.0
Baseline Adjustments: - Reduction in Other Services & Charges due to the absence of a signed MOU or letter of intent	Community Health Administration	-21	0.0
Baseline Adjustments: - Reduction in Contractual Services due to the absence of a signed MOU or letter of intent	Community Health Administration	-970	0.0
Baseline Adjustments: - Reduction in Equipment due to the absence of a signed MOU or letter of intent	Community Health Administration	-49	0.0
Baseline Adjustments: - Reduction in Subsidies & Transfers due to the absence of a signed MOU or letter of intent	Addiction Prevention & Recovery Admin	-250	0.0

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**Table HCO-5 (Continued)**

(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings</b>			
Cost Increase - Grant from NIF funds for the Concerned Citizens on Alcohol and Drug Abuse	Addiction Prevention & Recovery Admin	100	0.0
Cost Increase - Grant from NIF funds for Ward 8 Clean and Sober	Addiction Prevention & Recovery Admin	75	0.0
Inter-Agency - Transfer from DHCF to support a grant to Planned Parenthood for sexual health education programs	Community Health Administration	250	0.0
Cost Increase - Grant from NIF funds for National Kidney Foundation	Community Health Administration	100	0.0
Inter-Agency - Transfer from DHCF to support emergency operating loans for community health clinics	Community Health Administration	2,500	0.0
<b>Gap-Closing Initiatives</b>			
Cost Decrease - Reduce dedicated grants	Multiple	-275	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>21,206</b>	<b>3.6</b>
<b>Gross for HCO - Department of Health</b>		<b>249,846</b>	<b>835.9</b>

**Agency Performance Plan**

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Ensure quality and equitable health outcomes for children, families and adults in the District.

**Objective 2:** Reduce substance abuse and mitigate its consequences in the District by expanding access to high quality substance abuse prevention, treatment, and recovery support services.

**Objective 3:** Continually improve surveillance, prevention, and treatment of HIV, STD, TB, and hepatitis-related morbidity in the District.

**Objective 4:** Improve District's public health response system via capital, workforce, and Emergency Preparedness enhancements.

## Agency Performance Measures

Table HC0-6

Measure	FY 2007 Year-End Actual	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Percent of children enrolled in DC Public Schools and Public Charter Schools with a body mass index (BMI) measurement	43%	46%	TBD	70%	80%	90%
Percent of Medicaid/Alliance beneficiaries with AMI, chronic kidney disease, diabetes, stroke, chronic obstructive pulmonary disease, or hypertension who are re-hospitalized within 30 days of discharge.	30%	30%	TBD	29%	28%	25%
Percent of low birth weight infants born in DC.	11.6% (2006)	11.3%	TBD	11%	10.5%	10%
<b>Objective 2:</b>						
Percent of APRA clients referred to recovery support services that redeem vouchers to utilize those services. <sup>A</sup>	N/A	N/A	N/A	80%	85%	90%
Percent of recovery support clients that receive 6-month post-admission interview. <sup>B</sup>	N/A	N/A	N/A	85%	90%	95%
Percent of recovery support clients that maintain abstinence from alcohol and drugs 6-months post admission (quarterly).	N/A	N/A	N/A	40%	45%	50%
<b>Objective 3:</b>						
Number of new HIV (HIV/AIDS) cases diagnosed within the fiscal year. <sup>C</sup>	1,361	769	851	1,400	1,500	1,600
Number of publically supported HIV tests performed. <sup>D</sup>	43,271	68,252	72,864	100,000	150,000	150,000 <sup>E</sup>
Number of persons newly diagnosed with HIV through expanded partner services (PCRS). <sup>F</sup>	22 <sup>G</sup>	19	19	40	80	150
Number of needles off the streets through DC NEX Program.	N/A	190,016	190,016	250,000 <sup>H</sup>	300,000	350,000
Number of condoms distributed by DC DOH Condom Program. <sup>I</sup>	550,000 <sup>J</sup>	1.52 million	1.52 million	1.75 million	3 million	3 million
Number of youth (15-19 years ) screened for STDs through youth outreach program (parks and recreation, summer employment, schools, etc.)	N/A	1,898	2,091	5,000	10,000	10,000
Number of peri-natal HIV infections.	3 <sup>K</sup>	6	4	0	0	0

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## Agency Performance Measures

Table HC0-6 (cont)

Measure	FY 2007 Year-End Actual	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 4:</b>						
Percent of health care providers contacted through the Health Alert Network that confirm message receipt within 60 minutes.	N/A	N/A	N/A	75%	80%	85%
Percent of Department of Health network providers enrolled in pilot program to identify and serve persons with special needs in an emergency.	N/A	N/A	N/A	10%	20%	30%
Percent of new hires on board within 60 days after job posting.	N/A	N/A	N/A	75%	80%	85%
Vacancy rate.	N/A	N/A	N/A	5%	4%	4%

<sup>A</sup> APRA provides vouchers for community-based support services as clients go through treatment. While not all APRA clients receive vouchers for support services, uptake of support services is an important indicator of the agency's ability to support clients' recoveries.

<sup>B</sup> The six-month post-admission interview of clients who use support services is critical to assessing the strength of programs and the success of clients.

<sup>C</sup> Due to increased testing, DOH expects that the number of newly diagnosed HIV cases will increase for several years. Identifying these new cases is critical to increase survival of patients and decrease future transmissions. Reporting delays may lead to upward revision of actual numbers over time.

<sup>D</sup> DC DOH policy is routine opt-out HIV testing—we encourage all persons to know their HIV status and together HIV status checked annually as part of regular health care. To realize this goal, DOH supports multiple community outreach and health care partners to increase testing access and provision—thus our goal is to increase the number of tests provided over the next several years.

<sup>E</sup> The number of tests is expected to plateau in 2010 as private providers begin to provide more testing services. The number may expand in future years as costs shift and the public health system focuses on special populations.

<sup>F</sup> Partner Services provide targeted testing to persons who may have been exposed to HIV but unaware of their exposure. Experience shows that targeted testing of partners yields high rates of new diagnoses.

<sup>G</sup> Revised FY 2007, FY 2008 measures and FY 2009-FY 2011 targets based on review of data.

<sup>H</sup> Revised FY 2009-FY 2011 targets due to FY 2008 year-end data dramatically exceeding projected performance. Previous targets were 50k, 60k and 70k for FY 2009-FY 2011, respectively.

<sup>I</sup> In 2008, Mayor Fenty pledged to triple the size of the public condom distribution program from approximately 1,000,000 condoms per year to 3,000,000 condoms per year. This 3,000,000 goal will place DC on par with NY City's program, the only other city-wide public condom program in the United States. In addition to providing condoms, social marketing and prevention programs will promote higher regular and correct usage of these condoms. Once achieving this 3,000,000 goal, additional needs assessment will be performed to inform any further scale up.

<sup>J</sup> Revised FY 2007 based on correction: FY 2007 number previously reported included some condoms distributed during FY 2008 as well. Public condom distribution program started in February 2007.

<sup>K</sup> Revised FY 2007 count: reduced from 7 to 3, based on re-classification: 4 of the originally-reported cases were not District residents. We expect that each year will result in post-year revisions as final investigations result in reclassification.

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# Department of Parks and Recreation

<http://dpr.dc.gov>

Telephone: 202-673-7647

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$63,033,972	\$57,638,166	\$48,095,331	-16.6
FTEs	754.7	811.4	574.8	-29.2

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The mission of the Department of Parks and Recreation is to plan, preserve, and enhance the District's open space and recreational amenities to provide a diverse array of recreation programs and promote participation by bridging cultural, physical and economic gaps.

### Summary of Services

DPR maintains over 900 acres of parkland and 68 facilities across the District of Columbia, including recreation and community centers, pools, playgrounds, athletic fields and play courts, and provides programs and services to individuals and groups throughout the District. DPR delivers a wide range of activities, including summer camps, which serve

children and youth, sports leagues and events, instructional programs, community outreach to at-risk youth, therapeutic recreation, and food and nutritional programs.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table HA0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table HA0-1**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	46,431	49,029	44,820	39,625	-5,195	-11.6
Special Purpose Revenue Funds	1,381	3,995	2,492	2,014	-478	-19.2
<b>Total for General Fund</b>	<b>47,812</b>	<b>53,024</b>	<b>47,312</b>	<b>41,639</b>	<b>-5,673</b>	<b>-12.0</b>
<b>Federal Resources</b>						
Federal Payments	0	-2	0	0	0	N/A
Federal Grant Funds	0	-22	0	0	0	N/A
<b>Total for Federal Resources</b>	<b>0</b>	<b>-23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Private Funds</b>						
Private Grant Funds	831	1,133	1,000	0	-1,000	-100.0
<b>Total for Private Funds</b>	<b>831</b>	<b>1,133</b>	<b>1,000</b>	<b>0</b>	<b>-1,000</b>	<b>-100.0</b>
<b>Intra-District Funds</b>						
Intra-District Funds	14,918	8,900	9,326	6,457	-2,869	-30.8
<b>Total for Intra-District Funds</b>	<b>14,918</b>	<b>8,900</b>	<b>9,326</b>	<b>6,457</b>	<b>-2,869</b>	<b>-30.8</b>
<b>Gross Funds</b>	<b>63,561</b>	<b>63,034</b>	<b>57,638</b>	<b>48,095</b>	<b>-9,543</b>	<b>-16.6</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table HA0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table HA0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b>General Fund</b>						
Local Funds	586.9	590.3	658.5	563.3	-95.2	-14.5
Special Purpose Revenue Funds	9.6	10.2	9.9	8.5	-1.4	-13.9
<b>Total for General Fund</b>	<b>596.5</b>	<b>600.5</b>	<b>668.4</b>	<b>571.8</b>	<b>-96.6</b>	<b>-14.4</b>
<b>Private Funds</b>						
Private Grant Funds	16.0	4.4	22.0	0.0	-22.0	-100.0
<b>Total for Private Funds</b>	<b>16.0</b>	<b>4.4</b>	<b>22.0</b>	<b>0.0</b>	<b>-22.0</b>	<b>-100.0</b>
<b>Intra-District Funds</b>						
Intra-District Funds	145.0	149.8	121.0	3.0	-118.0	-97.5
<b>Total for Intra-District Funds</b>	<b>145.0</b>	<b>149.8</b>	<b>121.0</b>	<b>3.0</b>	<b>-118.0</b>	<b>-97.5</b>
<b>Total Proposed FTEs</b>	<b>757.5</b>	<b>754.7</b>	<b>811.4</b>	<b>574.8</b>	<b>-236.6</b>	<b>-29.2</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table HA0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table HA0-3**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
11 Regular Pay - Cont Full Time	14,445	17,891	14,168	16,756	2,588	18.3
12 Regular Pay - Other	19,077	15,999	18,583	10,092	-8,491	-45.7
13 Additional Gross Pay	609	1,500	411	417	6	1.4
14 Fringe Benefits - Curr Personnel	6,468	7,010	5,798	4,930	-868	-15.0
15 Overtime Pay	912	671	515	524	9	1.7
99 Unknown Payroll Postings	0	0	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>41,511</b>	<b>43,070</b>	<b>39,475</b>	<b>32,719</b>	<b>-6,756</b>	<b>-17.1</b>
20 Supplies and Materials	1,618	1,759	1,712	799	-913	-53.3
30 Energy, Comm. and Bldg Rentals	4,100	4,209	3,670	365	-3,305	-90.0
31 Telephone, Telegraph, Telegram, Etc	1,298	1,292	1,127	769	-358	-31.8
32 Rentals - Land and Structures	380	238	124	0	-124	-100.0
34 Security Services	1,024	576	1,189	0	-1,189	-100.0
35 Occupancy Fixed Costs	0	0	0	1	1	N/A
40 Other Services and Charges	1,091	2,300	1,420	1,246	-175	-12.3
41 Contractual Services - Other	11,571	8,832	7,985	11,777	3,792	47.5
50 Subsidies and Transfers	144	0	0	0	0	N/A
70 Equipment & Equipment Rental	825	756	934	419	-515	-55.2
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>22,050</b>	<b>19,964</b>	<b>18,163</b>	<b>15,377</b>	<b>-2,787</b>	<b>-15.3</b>
<b>Gross Funds</b>	<b>63,561</b>	<b>63,034</b>	<b>57,638</b>	<b>48,095</b>	<b>-9,543</b>	<b>-16.6</b>

\*Percent Change is based on whole dollars.

## Program Description

The Department of Parks and Recreation operates through the following 5 programs:

**Development and Community Affairs (Agency Support)** - provides community outreach, volunteer opportunities, and development activities for District residents, visitors, and DPR in order to provide additional resources and staff, and to meet and exceed customer expectations.

This program contains the following 6 activities:

- **Director's Office** - provides vision and support to the department in order to guide senior managers in a direction most advantageous to the government and residents of the District of Columbia;
- **Inter-governmental Relations Activity** – provides services that establish, maintain and nurture relationships between the department and other government entities in order to provide a unified, collaborative and efficient government to the residents of the District of Columbia;
- **Community Relations Activity** - provides structured partnerships, volunteer opportunities and community services to citizens, visitors, organizations and DPR, as a means of outreach, partnerships, community activity and communication between the government and residents of the District of Columbia;
- **Marketing and Development Activity** - works with all areas of DPR, other government entities, public and private organizations to create, manage and distribute information and materials for use by public, media, and staff through use of printed, broadcast and electronic communications;
- **Permitting Activity** - provides control, supervision and governance over the use of DPR operated and maintained ball fields, parks, picnic areas and other facilities through permits and fees, thus benefiting the users of these areas; and
- **Partnerships Activity** - fosters support for DPR through donations, grants, innovative public and private partnerships, and volunteer service by individuals, groups, and organizations. The Office of Partnerships and Development collaborates with community groups, businesses, non-profit organizations, and concerned individuals to maintain and improve DPR's parks and recre-

ation centers, provide free programming at our facilities and sustain overall mission of DPR.

**Recreation Programs and Services** - provides sports, health and fitness programs, youth programs, aquatics, and a diverse array of camps for District residents and visitors so that they can participate in and learn about sports and leisure activities, as well as improve their health and well-being.

This program contains the following 9 activities:

- **Recreation Services** – provides planning, supervision and logistical support to the ward offices and multiple recreation centers throughout the District so that recreation programs and facilities may run in an efficient and orderly manner for the residents and visitors of the District of Columbia;
- **Aquatics** – provides swimming recreation, instruction, fitness, and competition opportunities to District citizens and visitors so that they can swim safely for recreation, fitness, and competitive purposes;
- **Sports, Health & Fitness** - provides structured and self-directed recreational sports, health and fitness programs to District residents and visitors so that they can learn and/or master athletic skills, healthy living techniques, and the principles of fitness;
- **Youth Development** - provides specialized outreach services to DC children and youth ages 9 to 21 at risk of negative social behaviors, by providing opportunities in education, employment, community service and scholarship, so that they can reconnect to mainstream society and lead productive and healthy lives;
- **Urban Camps (Summer Operations)** – provide operations that coordinates the planning and implementation of summer activities for the department so that District residents and visitors of all ages may easily take advantage of cultural, educational, recreational, leisure and social activities available through DPR;
- **Environmental Activities** - provides environmental education and gardening programs to District residents and visitors of all ages so that they can learn about, explore, and experience the urban and natural environment;

- **Senior Services** - provides recreational, social, educational, health promotion, and transportation services to District residents and visitors, age 50 and older, so that they may enhance their mental, social and physical well being;
- **Therapeutic Recreation** - provides comprehensive habilitation and rehabilitation leisure services to persons of all abilities and, in particular, persons with disabilities, so that they can progress from therapy to participation in leisure activities within their community; and
- **Child and Adult Feeding** - distributes year-round nutritional meals to children and adults.

**Park and Facility Management** - provides planning, building, operational, maintenance, custodial, and security services to DPR and District residents and visitors so that they can have safe, well-planned and well-managed facilities.

This program contains the following 7 activities:

- **Facility Management Administration** – provides services that operate and maintain DPR facilities and parks so that District residents and visitors can recreate at attractive, well-run and well-operated recreational properties;
- **Natural Resources** – provides for the management of environmentally safe and beautiful parks and recreation centers that contributes to the environmental, social and recreational well-being of the District residents and visitors;
- **Planning and Design** - provides planning and park development services to the District community (internal and external to DPR) so that the agency can make informed decisions on land use and obtain community input on park development and improvements;
- **Capital Improvement Program** - provides technical and administrative support for construction services and capital equipment purchases so that DPR may develop and maintain a broad range of state of the art facilities and parks that meet the community's needs;
- **Park and Facility Operations (Park Rangers)** – provides security and promotes safe and sound settings for park visitors, prepare exhibits and informational material about the park, lead tours and nature walks to help visitors learn about the natural significance of the area and assist with crit-

ical emergency response;

- **Park and Facility Operations (Stagecraft)** - provides tools, equipments and installation support necessary to successfully support events for enjoyment and education of District residents; and
- **Park and Facility Operations (Warehouse)** - provides sufficient space to assemble, house, and manage shipment of materials, equipment and supplies for the purpose of supporting the department's programs and administration.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** - provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

### **Program Structure Change**

The Department of Parks and Recreation had no program structure changes in the FY 2010 Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table HA0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table HA0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Personnel	-23	0	0	0	0.0	0.0	0.0	0.0
(1010) Personnel	367	687	723	37	4.0	5.0	5.0	0.0
(1015) Training & Employee Development	343	125	98	-27	1.0	0.0	0.0	0.0
(1017) Labor/Management Partnerships	86	79	82	3	1.0	1.0	1.0	0.0
(1020) Contracting & Procurement	72	404	371	-33	1.0	1.0	1.0	0.0
(1030) Property Management	0	124	217	93	0.0	0.0	0.0	0.0
(1040) Information Technology	881	531	1,488	957	3.0	3.0	2.0	-1.0
(1055) Risk Management	235	256	194	-62	2.0	2.0	1.0	-1.0
(1060) Legal	16	0	0	0	0.0	0.0	0.0	0.0
(1070) Fleet Management	1,584	1,477	1,523	46	21.0	22.0	23.0	1.0
(1080) Communications	48	49	48	-1	1.0	1.0	1.0	0.0
(1085) Customer Service	108	87	138	51	2.0	1.0	2.0	1.0
<b>Subtotal (1000) Agency Management Program</b>	<b>3,715</b>	<b>3,819</b>	<b>4,883</b>	<b>1,064</b>	<b>36.0</b>	<b>36.0</b>	<b>36.0</b>	<b>0.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Agency Budget Operations	87	5	106	101	1.0	0.0	1.0	1.0
(120F) Agency Accounting Operations	321	237	220	-17	4.0	4.0	3.0	-1.0
(130F) Agency Fiscal Officer Operations	2	63	141	78	0.0	0.5	1.0	0.5
<b>Subtotal (100F) Agency Financial Operations</b>	<b>410</b>	<b>304</b>	<b>467</b>	<b>162</b>	<b>5.0</b>	<b>4.5</b>	<b>5.0</b>	<b>0.5</b>
<b>(2400) Agency Support</b>								
(2410) Director's Office	786	584	625	40	10.0	6.0	6.0	0.0
(2420) Inter-governmental Relations	128	12	0	-12	2.0	0.0	0.0	0.0
(2430) Community Relations	1,163	1,059	376	-683	6.0	6.0	5.0	-1.0
(2440) Marketing and Development	323	314	0	-314	2.0	2.0	0.0	-2.0
(2450) Permitting	142	128	138	10	2.0	2.0	2.0	0.0
(2460) Partnerships	156	158	0	-158	1.0	2.0	0.0	-2.0
<b>Subtotal (2400) Agency Support</b>	<b>2,699</b>	<b>2,254</b>	<b>1,139</b>	<b>-1,115</b>	<b>23.0</b>	<b>18.0</b>	<b>13.0</b>	<b>-5.0</b>

(Continued on the next page)

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table HA0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table HA0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(3400) Recreational Programs</b>								
(3410) Recreational Services/Programs	11,657	12,509	13,169	661	240.5	240.0	218.3	-21.7
(3420) Aquatics	2,630	2,764	2,946	182	56.3	58.0	63.0	5.0
(3430) Sports, Health & Fitness	1,047	1,151	1,148	-3	13.7	12.0	11.5	-0.5
(3440) Youth Development	3,410	2,807	3,071	264	48.8	58.0	45.5	-12.5
(3450) Urban Camps (Summer Operations)	3,366	2,762	329	-2,432	10.2	71.9	0.0	-71.9
(3460) Program Development	171	81	3	-78	1.0	1.0	0.0	-1.0
(4420) Environmental Activities	346	183	80	-103	4.0	2.0	0.0	-2.0
(4430) Senior Services	894	817	1,222	405	13.3	13.5	19.5	6.0
(4440) Therapeutic Recreation	500	518	548	30	8.4	8.5	8.5	0.0
(4460) Childcare Program (DHS funded)	6,912	6,499	0	-6,499	142.1	115.0	0.0	-115.0
(4476) Yr Round Feeding Prgm (St. Education Off)	309	600	0	-600	0.0	0.0	0.0	0.0
(4477) St. Education (Summer Feeding Prog)	2,223	0	3,094	3,094	2.0	0.0	1.0	1.0
(4480) Headstart - United Planning Organization	1,090	1,000	0	-1,000	4.4	22.0	0.0	-22.0
(4485) Spark - Nat'l Black Child Dvlpmnt Inst	42	0	0	0	0.0	0.0	0.0	0.0
(4490) Score Program	85	103	0	-103	0.0	2.0	0.0	-2.0
<b>Subtotal (3400) Recreational Programs</b>	<b>34,681</b>	<b>31,793</b>	<b>25,611</b>	<b>-6,182</b>	<b>544.7</b>	<b>603.9</b>	<b>367.3</b>	<b>-236.6</b>
<b>(4400) Speciality &amp; Targeted Programs</b>								
(4410) Co-op Play (Educational Services)	-6	0	0	0	0.0	0.0	0.0	0.0
(4420) Environmental Activities	6	0	0	0	0.0	0.0	0.0	0.0
(4488) Child & Adult Care Feeding Prgm	0	2,424	2,363	-61	0.0	4.0	2.0	-2.0
<b>Subtotal (4400) Speciality &amp; Targeted Programs</b>	<b>0</b>	<b>2,424</b>	<b>2,363</b>	<b>-61</b>	<b>0.0</b>	<b>4.0</b>	<b>2.0</b>	<b>-2.0</b>

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## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table HA0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table HA0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(5400) Park &amp; Facility Management</b>								
(5410) Maintenance	1,003	0	0	0	0.0	0.0	0.0	0.0
(5411) Facility Management Administration	10,419	9,218	10,732	1,514	93.4	101.0	113.0	12.0
(5413) Natural Resources	687	652	655	4	13.0	13.0	11.0	-2.0
(5425) Planning & Design	573	414	465	51	4.0	4.0	0.0	-4.0
(5430) Park and Facility Operations (Admin)	5,607	4,900	13	-4,887	0.0	0.0	0.0	0.0
(5440) Capital Improvement Program (CIP)	1,097	66	136	69	6.0	2.0	2.0	0.0
(5450) Park & Facility Operations (Park Rangers)	694	659	591	-68	11.0	11.0	10.0	-1.0
(5460) Park & Facility Operations (Stagecraft)	193	276	334	58	3.0	3.0	4.5	1.5
(5470) Park & Facility Operations (Warehouse)	1,060	859	706	-153	9.9	11.0	11.0	0.0
(5471) Daily Shuttle Service for the Homeless	197	0	0	0	5.7	0.0	0.0	0.0
<b>Subtotal (5400) Park &amp; Facility Management</b>	<b>21,529</b>	<b>17,044</b>	<b>13,633</b>	<b>-3,411</b>	<b>146.0</b>	<b>145.0</b>	<b>151.5</b>	<b>6.5</b>
<b>Total Proposed Operating Budget</b>	<b>63,034</b>	<b>57,638</b>	<b>48,095</b>	<b>-9,543</b>	<b>754.7</b>	<b>811.4</b>	<b>574.8</b>	<b>-236.6</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial and Baseline Adjustments:** The following adjustments were made in Local funds: a reduction of \$700,000 in nonrecurring costs in the Agency Support program that pertained to one-time funding for the Boys and Girls Club grant, the UNIFEST grant, and the renovation of the Shoeshop Building; a net increase of \$19,364 including a net reduction of 91.8 FTEs impacting multiple programs for salary, step, and other personal services cost adjustments; a net increase of \$1,648,375 due to fixed costs adjustments for OPM and OCTO assessments impacting multiple programs across the agency; and a net

decrease of \$1,409,124 in intra-agency adjustments impacting multiple programs. In Special Purpose Revenue funds: a decrease of \$525,000 in the Recreational Programs for fixed costs adjustments; a net increase of \$275,062 and 2.6 FTEs in the Park and Facility Management program and Recreational Programs for salary, step, and other personal services cost adjustments; and a net increase of \$242,407 in intra-agency adjustments impacting multiple programs. In Private Grant funds: a reduction of \$49,268 and 3.4 FTEs. In Intra-District funds: a net reduction of \$386,855 for fixed costs primarily impacting the Recreational Programs; a decrease of \$1,164,594 and 33.1 FTEs in the Recreational Programs and the Specialty & Targeted Programs for salary, step, and

other personal services cost adjustments; and an increase of \$3,499,327 in intra-agency adjustments primarily in the Recreational Programs.

**Transfers In/Out:** In FY 2009 and before, the Department of Parks and Recreation (DPR), through its Office of Educational Services (OES), received Intra-District funds from the Office of the State Superintendent of Education (OSSE) and a Headstart grant to pay for the personnel and administrative costs of being a direct provider of subsidized child care programs. Through memoranda of understanding, DPR received the Intra-District funds based on enrollment at its programs. Due to DPR's inability to collect funding sufficient to cover OES operations, the proposed budget anticipates that the agency will no longer be a direct provider of child care services. This action reduces DPR's Intra-District budget by \$5,100,000 and 84.9 FTEs, and reduces DPR's Private Grant budget by \$951,000 and 18.60 FTEs. OSSE, however, will maintain the same level of funding for child care and Pre-K programs demonstrating attendance, including Pre-K, Before- and After-Care, and Afterschool programs.

**Cost Savings:** The proposed budget reduces discretionary purchases for DPR by \$676,401, including facility rentals, out-of-city travel, conference fees, membership dues, equipment rentals, and contractual services. The proposed budget also reduces DPR's fixed costs, by a total of \$553,879, by aligning budget lines with revised estimates for telecom, fleet, and occupancy. Finally, the proposed budget reduces contractual security services \$1,102,471, in recognition of the fact that DPR staff currently help safeguard customers and property during hours of operation.

**Policy Initiatives:** Summer is a key time for youth to take part in activities that keep them safe and healthy, and in keeping with the District's commitment to the maintenance of summer camp opportunities, the proposed budget provides \$975,000 in additional funding for mowing of grass in recreation centers, landscaping, and athletic field maintenance. The proposed budget also includes \$350,127 to fund staff, supplies, and equipment needed to operate the Wilson Pool upon completion of the capital project. DPR's energy and water/sewer fixed costs will go up by \$23,859 in the proposed budget; this net increase

is due to the opening of the Wilson Pool and revised OPM estimates. An additional \$27,300 is also provided in the budget to fund the Recreation Volunteer Background Check & Screening Act of 2000 (B13-303).

**Gap-Closing Initiatives:** The proposed FY 2010 gap-closing budget reduces Local funds appropriations for DPR by \$878,000 and 9.5 FTEs accounting for the abolishment of positions, including new positions for Sports and Fitness, Environmental Activities, Program Development, and the CIP Program. The agency will achieve these savings with little to no impact to its frontline services. The agency will reduce \$4,046,000 in funding to eliminate an increase for Property Management over the FY 2009 actual. Information Technology is also reduced by \$314,000.

The budget provides a total of \$1,225,000 in Local funds, which includes \$875,000 of recurring and \$350,000 of one-time funding for the operating budget fiscal impact of Bill 18-338, the "Boys and Girls Club of Greater Washington Property Acquisition Emergency Act of 2009."

The sum of \$150,000 was reduced from the Intra-District funds due to a reduction in a dedicated grant.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table HA0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table HA0-5**  
(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>44,820</b>	<b>658.5</b>
<b>Initial and Baseline Adjustments</b>			
Reduction for nonrecurring costs - Renovate the Shoeshop Building, Grant to Boys and Girls Club, and Grant to UNIFEST	Agency Support	-700	0.0
Net effect of fixed cost adjustments - Funding adjustments for OPM and OCTO estimates	Multiple Programs	2,017	0.0
Net effect of salary and benefits changes - Salary steps and other personal services funding adjustments	Multiple Programs	19	-91.8
Intra-Agency Changes - Funding redirected across multiple programs	Multiple Programs	-1,937	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Funding adjustments for revised OPM estimates	Multiple Programs	159	0.0
<b>Policy Initiatives and Cost Savings</b>			
Eliminate - Align security budget with revised OPM estimates	Agency Management Program	-1,171	0.0
Reduce - Reduce discretionary purchases, including facility rentals, out-of-city travel, conference fees, membership dues, equipment rentals, and contractual services	Multiple	-676	0.0
Cost decrease - Align fleet budget with revised DPW estimates	Agency Management Program	-90	0.0
Cost decrease - Align occupancy budget with revised OPM estimates	Agency Management Program	0	0.0
Cost decrease - Align procurement assessment budget with revised OCP estimates	Agency Management Program	-42	0.0
Cost decrease - Align telecom budget with revised OCTO estimates	Agency Management Program	-388	0.0
Cost increase - Align energy and waste/water budget with revised OPM estimates	Agency Management Program	24	0.0
Enhance - Partner with community-based providers to target programming for at-risk youth	Recreational Programs	250	0.0
Cost Increase - Restore recreation center mowing and athletic field maintenance and landscaping	Park & Facility Management	975	0.0
Enhance - Fund staff, supplies, and equipment needed to operate the Wilson Pool upon completion of the capital project	Multiple	350	6.0
Enhance - Fund the Recreation Volunteer Background Check & Screening Act of 2000 - B13.303	Recreational Programs	27	0.0
<b>Gap-Closing Initiatives</b>			
Decrease - Abolish position personnel, new position for Sports and Fitness, Environmental Activities (Duplicative Effort DOE), Program Development, and CIP Program	Multiple	-878	-9.5
Reduce - Property Management increased over FY 2009 actual	Agency Management Program	-4,046	0.0

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**Table HA0-5 (continued)**  
(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Gap-Closing Initiatives (cont)</b>			
Reduce - Reduction of Information Technology	Agency Management Program	-314	0.0
Enhance - Fund the recurring operating budget fiscal impact of Bill 18-338, the "Boys and Girls Club of Greater Washington Property Acquisition Emergency Act of 2009"	Park & Facility Management	875	0.0
Enhance - Fund the one-time operating budget fiscal impact of Bill 18-338, the "Boys and Girls Club of Greater Washington Property Acquisition Emergency Act of 2009"	Park & Facility Management	350	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>39,625</b>	<b>563.3</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>2,492</b>	<b>9.9</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Funding adjustments for OPM estimates	Recreational Programs	-525	0.0
Net effect of salary and benefits changes - Salary step and other personal services funding adjustments	Park & Facility Management	275	2.6
Intra-Agency Changes - Adjustments in supplies, contractual services, equipment, and other services and charges	Multiple Programs	242	0.0
<b>Policy Initiatives and Cost Savings</b>			
Correct - Eliminate DPR as a direct provider of childcare; subsidized childcare services will continue through community-based providers under contract with OSSE Early Care and Education Administration		-471	-4.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>2,014</b>	<b>8.5</b>
<b>PRIVATE GRANT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>1,000</b>	<b>22.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Salary step and other personal services funding adjustments	Recreational Programs	-49	-3.4
<b>Policy Initiatives and Cost Savings</b>			
Eliminate - Eliminate DPR as a direct provider of childcare; subsidized childcare services will continue through community-based providers under contract with OSSE Early Care and Education Administration	Speciality & Targeted Programs	-951	-18.6
<b>PRIVATE GRANT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>9,326</b>	<b>121.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Funding adjustments for OPM estimate	Recreational Programs	-387	0.0
Net effect of salary and benefits changes - Salary step and other personal services funding adjustments	Recreational Programs	-1,165	-33.1
Intra-Agency Changes - Funding adjustments in contractual services, supplies, equipment, and other services and charges	Recreational Programs	3,499	0.0

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**Table HA0-5 (continued)**  
(dollars in thousands)

	Program	BUDGET	FTE
<b>Policy Initiatives and Cost Savings</b>			
Eliminate - Eliminate DPR as a direct provider of childcare; subsidized childcare services will continue through community-based providers under contract with OSSE Early Care and Education Administration	Recreational Programs	-5,100	-84.9
Enhance - With NIF funds transferred from DMPED, improve playground equipment and green space in Shepherd Park	Recreational Programs	600	0.0
Correct - Align budget with programmatic operations	Recreational Programs	-167	0.0
<b>Gap-Closing Initiatives</b>			
Reduce - Reduce dedicated grant	Park & Facility Management	-150	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>6,457</b>	<b>3.0</b>
<b>Gross for HA0 - Department of Parks and Recreation</b>		<b>48,095</b>	<b>574.8</b>

### Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Increase the number and variety of program offerings and increase the participation rates for all age groups.

**Objective 2:** Increase the number of offerings for the District's special needs and senior populations.

**Objective 3:** Preserve and enhance the District's natural resources including, urban forests, public open spaces, athletic fields, and landscaped parks.

**Objective 4:** Plan, build, and maintain cost-effective quality recreational facilities.

## Agency Performance Measures

Table HA0-6

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Percent of participants involved in on-going partner-led programs	N/A	1,000	1,700	2,000	2,200	2,400
Value of grant funding for after-school programs	\$0	\$500,000	\$750,000	\$750,000	\$1 mil.	\$1.25 mil.
Value of funding received from corporate sponsors	\$942,805	\$3 mil.	\$1,437,408	\$4 mil.	\$5 mil.	\$5.5 mil.
Percent of DPR youth sports & fitness enrollments female	36%	45%	46%	50%	50%	55%
Percent of DPR youth sports & fitness enrollments	6,189	12,000	8,394	16,000	20,000	21,500
Percent of adult sports & fitness enrollments	1,034	3,000	1,234	5,000	7,000	7,500
Percent of Cooperative Play programs	10	10	10	14	16	18
Percent of Little Explorer camps	13	25	25	28	31	31
Combined numbers of Masters and Challengers Programs	0	0	0	8	12	16
Percent of meals reimbursed	28%	50%	95%	95%	95%	95%
Percent of meals served	845,565	900,000	1,126,682	1,147,138	1,160,482	1,164,345
Percent of early/before- & after-care slots vacant	10%	0%	20%	0%	0%	0%
Percent of early/before- & after-care slots	786	774	774	800	825	850
<b>Objective 2</b>						
Percent of Dog Exercise areas designed and constructed	N/A	3	2	4	2	2
Percent of ball fields serviced each 3-week cycle	N/A	100%	100%	100%	100%	100%
Percent of ball fields maintained	N/A	78	80	82	83	83
Percent of new "adopt-a-park" agreements	N/A	15	1	15	15	15
<b>Objective 3</b>						
Number of DPR recreation centers rated Good or Excellent on DPR's Facility Condition Index (based on 62 recreation centers)	13	15	13	19	26	28
Percent of corrective maintenance work orders closed within 30 days	44%	50%	67%	60%	70%	72%
Number of corrective maintenance work orders	1,966	2,000	2,862	1,900	1,800	1,600
Percent of preventative maintenance tasks performed as scheduled	57%	60%	43%	60%	70%	75%
Number of preventive maintenance tasks scheduled	0	500	720	1,000	1,200	1000
<b>Objective 4:</b>						
Percent of reimbursable meals per month for the Child and Adult USDA Feeding Program	N/A	N/A	N/A	N/A	TBD	TBD
Percent of therapeutic recreation program participants who utilize facilities more than once a week.	N/A	N/A	N/A	N/A	TBD	TBD

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# D.C. Office on Aging

www.dcoa.dc.gov

Telephone: 202-724-5622

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$24,827,611	\$24,401,378	\$23,003,914	-5.7
FTEs	29.0	28.5	27.5	-3.5

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The mission of the District of Columbia Office on Aging (DCOA) is to promote longevity, independence, dignity and a choice for District of Columbia residents who are age 60 and older by offering wellness programs that promote healthy lifestyles.

### Summary of Services

DCOA is committed to the wellness of DC seniors and promotes healthy aging and self-care practices to support independent living. DCOA provides a broad range of supportive services and activities that prevents premature institutionalization, e.g., in-home services for the frail; daily nutrition program training and placement for those who are more than 55 years

old and seeking employment; assistance in finding housing; transportation; and other supportive programs and services that keep the seniors in a community setting for as long as possible.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table BY0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table BY0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	16,460	17,198	17,525	16,218	-1,307	-7.5
<b>Total for General Fund</b>	<b>16,460</b>	<b>17,198</b>	<b>17,525</b>	<b>16,218</b>	<b>-1,307</b>	<b>-7.5</b>
<b>Federal Resources</b>						
Federal Grant Funds	6,672	6,678	6,601	6,786	184	2.8
<b>Total for Federal Resources</b>	<b>6,672</b>	<b>6,678</b>	<b>6,601</b>	<b>6,786</b>	<b>184</b>	<b>2.8</b>
<b>Intra-District Funds</b>						
Intra-District Funds	300	951	275	0	-275	-100.0
<b>Total for Intra-District Funds</b>	<b>300</b>	<b>951</b>	<b>275</b>	<b>0</b>	<b>-275</b>	<b>-100.0</b>
<b>Gross Funds</b>	<b>23,432</b>	<b>24,828</b>	<b>24,401</b>	<b>23,004</b>	<b>-1,397</b>	<b>-5.7</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table BY0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table BY0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change
<b>General Fund</b>						
Local Funds	12.0	17.7	15.5	17.5	2.0	12.9
<b>Total for General Fund</b>	<b>12.0</b>	<b>17.7</b>	<b>15.5</b>	<b>17.5</b>	<b>2.0</b>	<b>12.9</b>
<b>Federal Resources</b>						
Federal Grant Funds	9.0	8.4	10.0	10.0	0.0	0.0
<b>Total for Federal Resources</b>	<b>9.0</b>	<b>8.4</b>	<b>10.0</b>	<b>10.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Intra-District Funds</b>						
Intra-District Funds	3.0	3.0	3.0	0.0	-3.0	-100.0
<b>Total for Intra-District Funds</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>0.0</b>	<b>-3.0</b>	<b>-100.0</b>
<b>Total Proposed FTEs</b>	<b>24.0</b>	<b>29.0</b>	<b>28.5</b>	<b>27.5</b>	<b>-1.0</b>	<b>-3.5</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table BY0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table BY0-3**

(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
11 Regular Pay - Cont Full Time	1,703	1,429	2,058	1,737	-321	-15.6
12 Regular Pay - Other	109	578	164	393	229	140.3
13 Additional Gross Pay	68	51	0	0	0	N/A
14 Fringe Benefits - Curr Personnel	307	365	427	419	-8	-1.9
15 Overtime Pay	9	0	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>2,195</b>	<b>2,424</b>	<b>2,648</b>	<b>2,549</b>	<b>-99</b>	<b>-3.8</b>
20 Supplies and Materials	76	166	113	178	66	58.2
30 Energy, Comm. and Bldg Rentals	45	49	47	124	77	165.6
31 Telephone, Telegraph, Telegram, Etc	17	28	21	41	20	98.0
32 Rentals - Land and Structures	0	-3	0	159	159	N/A
33 Janitorial Services	15	21	27	23	-4	-15.9
34 Security Services	26	23	25	20	-5	-18.8
35 Occupancy Fixed Costs	40	56	56	96	40	72.5
40 Other Services and Charges	96	358	281	299	18	6.4
41 Contractual Services - Other	4,683	5,660	5,720	5,215	-505	-8.8
50 Subsidies and Transfers	16,048	15,813	15,232	14,210	-1,021	-6.7
70 Equipment & Equipment Rental	193	134	233	90	-143	-61.3
91 Expense Not Budgeted Others	0	98	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>21,237</b>	<b>22,404</b>	<b>21,753</b>	<b>20,455</b>	<b>-1,298</b>	<b>-6.0</b>
<b>Gross Funds</b>	<b>23,432</b>	<b>24,828</b>	<b>24,401</b>	<b>23,004</b>	<b>-1,397</b>	<b>-5.7</b>

\*Percent Change is based on whole dollars.

### Program Description

The District of Columbia Office on Aging operates through the following 4 programs:

**In-Home and Continuing Care** – provides in-home and day care services and caregiver support to District residents 60 years and over and their caregivers so that seniors may remain in their homes. The In-Home and Continuing Care program provides day care, homemaker assistance, nutritional information, and case management to seniors while also providing education, respite, stipends, and transportation services to

eligible caregivers so that they can continue to provide care.

This program contains the following 2 activities:

- **In-Home & Daycare Services** – provides day care, homemaker assistance, nutrition, and case management to frail District residents 60 years of age and older so that they may remain in their homes; and
- **Caregivers Support** – provides caregiver education, respite, stipends, and transportation services to eligible caregivers so that they can continue to provide care.

**Consumer Information, Assistance & Outreach** - provides information to seniors, caregivers and the District's community about available assistance, special events, training, educational opportunities, and employment services specifically targeted for seniors so that they are informed about current aging issues and support senior independence.

This program contains the following 3 activities:

- **Employment Services** – provides employment assistance services to District residents who are at least 55 and are seeking to gain and maintain employment;
- **Special Events** – provides socialization, information and recognition services to District residents 60 and over that increase awareness of services provided, expand their social network, and project a positive image of aging; and
- **Training and Education** – provides training services to seniors, service providers, and the general public so that they can enhance their knowledge and increase their skills about elderly issues.

**Community-Based Support** - provides residential facilities, elder rights assistance, health promotion, congregate meals, transportation, and wellness and community services to senior District residents with the purpose of increasing independent living in the community and maintaining minimal institutionalization.

This program contains the following 4 activities:

- **Health Promotion and Wellness** – provides physical fitness, health screenings and wellness information services to District residents 60 and over so that they can increase their awareness of and adopt health behaviors;
- **Community Services** – provides nutrition, transportation, socialization, legal services and counseling support services to District residents 60 or older so that they can maintain an active and independent lifestyle;
- **Supportive Residential Facilities** – provides housing, advocacy, and supportive service to District residents 60 and older who cannot live independently and/or have limited housing options so that they can be safe and receive care that meets their needs; and

- **Advocacy/Elder Rights** – supports elder rights protection and adult protective service activities that concur with relevant state laws; also provides public education regarding elder abuse and assists in resolving complaints between residents/families and nursing homes and other community residential facilities for seniors.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

### **Program Structure Change**

The District of Columbia Office on Aging had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table BY0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table BY0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Services</b>								
(1010) AMP-Personnel Costs Activity	2,035	2,929	2,695	-234	29.0	28.5	27.5	-1.0
(1020) AMP-Contract & Procurement Activity	33	40	77	37	0.0	0.0	0.0	0.0
(1030) AMP-Property Management	190	189	530	342	0.0	0.0	0.0	0.0
(1040) AMP-Contract & Procurement Activity	435	836	820	-16	0.0	0.0	0.0	0.0
(1087) AMP-Language Access	5	10	10	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Agency Management Services</b>	<b>2,698</b>	<b>4,003</b>	<b>4,132</b>	<b>129</b>	<b>29.0</b>	<b>28.5</b>	<b>27.5</b>	<b>-1.0</b>
<b>(9200) Consumer Information, Assistance &amp; Outreach</b>								
(9205) Activity: Employment Services	528	340	315	-25	0.0	0.0	0.0	0.0
(9215) Activity: Special Events	263	263	223	-40	0.0	0.0	0.0	0.0
(9220) Activity: Training & Education	1,273	474	508	34	0.0	0.0	0.0	0.0
<b>Subtotal (9200) Consumer Info., Assistance &amp; Outreach</b>	<b>2,063</b>	<b>1,076</b>	<b>1,046</b>	<b>-31</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(9300) In-Home &amp; Continuing Care Program</b>								
(9325) Activity: In-Home & Daycare Services	7,143	7,117	5,984	-1,133	0.0	0.0	0.0	0.0
(9330) Activity: Caregivers Support	755	847	787	-60	0.0	0.0	0.0	0.0
<b>Subtotal (9300) In-Home &amp; Continuing Care Program</b>	<b>7,898</b>	<b>7,963</b>	<b>6,770</b>	<b>-1,193</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(9400) Community-Based Support Program</b>								
(9440) Activity: Health Prom. & Wellness	3,122	2,291	2,266	-25	0.0	0.0	0.0	0.0
(9450) Activity: Community Services	7,768	7,765	7,582	-182	0.0	0.0	0.0	0.0
(9470) Activity: Supportive Resid. facility	681	729	729	0	0.0	0.0	0.0	0.0
(9480) Activity: Advocacy/Elder Rights	598	574	478	-96	0.0	0.0	0.0	0.0
<b>Subtotal (9400) Community-Based Support Program</b>	<b>12,169</b>	<b>11,358</b>	<b>11,055</b>	<b>-303</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>24,828</b>	<b>24,401</b>	<b>23,004</b>	<b>-1,397</b>	<b>29.0</b>	<b>28.5</b>	<b>27.5</b>	<b>-1.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** DCOA faced an overall increase of 173.6 percent in fixed costs and had to adjust its sub-grantee agreements in order to support the increase.

**Cost Savings:** In FY 2010, DCOA will implement an initiative to provide transportation more efficiently that will result in cost savings. First, through obtaining Medicaid certification for eligible Washington Elderly Handicapped Transportation Service (WEHTS) trips, DCOA will save approximately \$50,000 through Federal Medicaid reimbursements. Second, DCOA will bring the remainder of its vehicles currently operated by grantees under the Department of Public Works fleet management, this change will reduce fuel, maintenance and insurance costs and save approximately \$85,000. Third, improved coordination of transportation services funded by DCOA and previously provided by the Department of Parks and Recreation (DPR) will also generate efficiencies, the cost for this service will be cut in half by using DCOA vehicles and contracting with DPR or private providers as necessary, saving \$50,000 annually.

By aligning the budgets for congregate and home-delivered meals for homebound seniors with current utilization, DCOA will achieve savings of \$530,000 annually. Neither program currently has a waiting list for participation and any additional recession-driven demand will be supported by federal stimulus funds. Similarly, the budget for senior day care services at the Washington Center for Aging Services (for seniors without other sources of insurance coverage) will be aligned with utilization. Matching funding with historic and projected spending on this service will save \$325,000 annually.

Further savings will be achieved as part of District-wide consolidation of public affairs staff duties within DCOA, saving \$68,213. Finally, aligning DCOA's electricity, telecom, occupancy, fleet and procurement assessment budgets with revised estimates will save \$47,993.

**Protected Programs:** The FY 2010 budget retains funding to support the essential and life-sustaining services for District seniors provided by DCOA and its grantees. This budget proposes constant funding levels for services including: transportation to medical treatments and other appointments; case manage-

ment; senior centers; operation and management of the Aging and Disability Resource Center; homemaker and health aides; monitoring and oversight of the two District-owned nursing homes; and wellness/health promotion programs.

This budget also supports the continuation of city-wide social events for seniors and advertising in the local newspaper publication that focuses on area seniors. The city-wide events have proven to be successful, positive and a valuable way for the District's seniors to interact; while the advertisements are a useful and effective method of disseminating information to the senior population. The majority of this funding was supported by a transfer in of \$700,000 from the Department of Public Works; these funds have been designated as one-time funding.

**Policy Initiatives:** A proposed Local Funds enhancement of \$142,000 will ensure continued operation of DCOA's senior employment services program, which provides job search assistance and vocational skills training to District seniors. This enhancement, along with reprogrammed DCOA funds, will retain three staff who serve more than 500 seniors annually.

In an effort to intensify outreach and encourage improved elder rights advocacy, a one-time increase of \$377,000, which is incorporated in the previously mentioned \$700,000 of one-time funding, has been focused in these areas. An additional \$25,000 is designated as one-time funding dedicated to the seniors of Ward 2. All grantees and amounts listed in this budget are subject to final approval in the Fiscal Year 2010 Budget Support Act of 2009, Bill Number 18-203, which supersedes this listing upon its effective date.

**Stimulus:** DCOA will use approximately \$250,000 in federal funds from the American Recovery and Reinvestment Act of 2009 for its congregate and home-delivered meal services to accommodate any increase in demand resulting from worsening economic conditions. Special outreach and in-home assessments will be conducted by DCOA grantees to identify new eligible homebound customers.

**Gap-Closing Initiatives:** The proposed FY 2010 gap-closing budget reduces Local funding for non-competitive grant appropriations to DCOA, saving \$25,000. Reductions in activities supporting senior day care, outreach events, and elder rights advocacy have been contracted, saving \$688,338. A reduction in the agency's supply budget will yield an additional savings of \$60,000.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table BY0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table BY0-5**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>17,525</b>	<b>15.5</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Changes in commodities for Energy, Telecom, Rentals, Janitorial, Security and Occupancy	Agency Management Services	573	0.0
Net effect of salary and benefits changes - Increases in Personal Services	Agency Management Services	26	0.0
Intra-Agency Changes - Changes in Supplies, Equipment, Subsidies and Transfers and Other Services and Charges	Multiple	-899	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Decrease in Energy, Janitorial, Security, and Occupancy Commodities	Agency Management Services	-235	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Increases in Subsidies and Transfers and Other Services and Charges	Multiple	235	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Align Electricity budget with revised OPM estimates	Agency Management Services	-2	0.0
Cost Decrease - Align Occupancy budget with revised OPM estimates	Agency Management Services	-9	0.0
Cost Decrease - Align procurement assessment with revised OCP estimates	Agency Management Services	-2	0.0
Cost Increase - Assign costs of senior employment program transitioning from DOES to DCOA	Agency Management Services	142	3.0
Reduce - Reduce communications support for DCOA, shift responsibilities to remaining staff	Agency Management Services	-68	-1.0
Cost Increase - Implement city-wide senior events (one-time)	Consumer Information, Assistance and Outreach	48	0.0
Cost Increase - Retain current level of local advertising	Consumer Information, Assistance and Outreach	14	0.0
Cost Decrease - Align home-delivered meal funding with utilization	In-Home & Continuing Care Program	-365	0.0
Cost Decrease - Consolidate DCOA-owned, grantee-operated vehicles under DPW fleet management	In-Home & Continuing Care Program	-60	0.0
Enhance - Supplement In-Home services provided to seniors (one-time)	In-Home & Continuing Care Program	175	0.0
Enhance - Intensify outreach and elder rights advocacy (one-time)	Community-Based Support Program	502	0.0
Cost Increase - Align Telecom budget with revised OCTO estimates	Agency Management Services	7	0.0
Cost Decrease - Align congregate meal funding with utilization	In-Home & Continuing Care Program	-165	0.0

(Continued on next page)

**Table BY0-5 (continued)**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings (continued)</b>			
Cost Decrease - Align senior day care service funding with utilization	In-Home & Continuing Care Program	-325	0.0
Cost Decrease - Align Fleet budget with revised DPW estimates	Community-Based Support Program	-25	0.0
Cost Decrease - Obtain federal Medicaid reimbursement for eligible WEHTS transportation services	Community-Based Support Program	-50	0.0
Cost Decrease - Reduce transportation costs by improved DCOA coordination of senior transportation services previously provided by DPR	Community-Based Support Program	-50	0.0
Correct - Assign costs of senior employment services to the correct program and activity	In-Home & Continuing Care Program	-174	0.0
Correct - Assign costs of senior employment services to the correct program and activity	Consumer Information, Assistance and Outreach	174	0.0
<b>Gap-Closing Initiatives</b>			
Reduce - Reduce Non-Competitive grants	Community-Based Support Program	-25	0.0
Reduce - Reduce funding for senior outreach and advertisements senior day care services	Consumer Info., Assistance & Outreach	-111	0.0
Reduce - Reduce one-time funding for activities related to senior day care	Inhome & Continuing Care Program	-100	0.0
Reduce - Reduce one-time funding for outreach events and elder rights advocacy	Community-Based Support Program	-477	0.0
Reduce - Reduce funding for agency supplies	Agency Management Services	-60	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>16,218</b>	<b>17.5</b>
<b>FEDERAL GRANT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>6,601</b>	<b>10.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Decrease in Personnel Services	Agency Management Services	-66	0.0
<b>Policy Initiatives and Cost Savings</b>			
Enhance - Add Recovery Act funds for congregate and home-delivered meals	In-Home & Continuing Care Program	250	0.0
<b>FEDERAL GRANT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>6,786</b>	<b>10.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>275</b>	<b>3.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Increase in Personal Services	Agency Management Services	9	0.0
<b>Policy Initiatives and Cost Savings</b>			
Transfer Out - Reduce 3 Intra-District-funded FTEs to reflect transfer of funding for senior employment services from DOES Intra-District to DCOA funding	Consumer Information, Assistance and Outreach	-284	-3.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Gross for BY0 - D. C. Office on Aging</b>		<b>23,004</b>	<b>27.5</b>

## **Agency Performance Plan**

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** To establish "Wellness", healthy aging and self-care practices as community-wide goals for elderly individuals, to help seniors stay well and help those who have become ill or disabled to keep physical and mental limitations from becoming insurmountable impediments to independent living.

**Objective 2:** Ensure that older adults, who want to work, or for economic reasons need to return to the workforce, are trained, placed, and employed.

**Objective 3:** Provide consumer information, assistance and outreach for older persons and persons with disabilities to improve access to, and make more informed decisions about their health, housing, transportation and long-term care services and needs.

**Objective 4:** Develop, implement, and evaluate new opportunities and initiatives to improve access to services; expand resources that are available for seniors; and develop alternatives to institutional care.

## Agency Performance Measures

Table BY0-6

Measure	FY 2007 Year-End Actual	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Number of seniors receiving health promotion, nutrition education and counseling programs at centers and network sites	4,137	4,500	11,512	12,000	13,000	14,000
Percentage of persons requesting and receiving nutritious meals	99%	90%	99%	98%	98%	98%
Percentage of wellness center participants who increase their awareness and adopt healthy behaviors as identified by improvements in their overall health (measure changed in FY 2008)	85%	40%	N/A	60%	62%	65%
<b>Objective 2:</b>						
Percentage of seniors seeking employment and received job placements	53%	40%	54%	55%	56%	60%
<b>Objective 3:</b>						
Number of elderly and disabled customers served for all services	NA	NA	100+	450	650	700
<b>Objective 4:</b>						
Number of customers tracked and entered in database for all services	49,664	TBA	21,695	25,000	30,000	31,000
Number of youths involved in inter-generational programs	N/A	N/A	3,187	3,300	3,600	4,000
Percentage of the elderly 60 & older who remain in their home and age in place as a result of supportive services & community-based care	N/A	95%	96%	95%	95%	96%
Percentage of site plan completed for elderly housing at WCAS	N/A	N/A	N/A	100%	N/A	N/A
Number of organized aging in place programs and senior villages funded and operational	N/A	N/A	N/A	5	10	15

# Unemployment Compensation Fund

www.does.dc.gov

Telephone: 202-724-7000

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$6,459,075	\$5,500,000	\$11,135,748	102.5

The mission of the Unemployment Compensation Fund (UCF) is to provide unemployment compensation benefits to former District government employees who have been separated from employment through no fault of their own.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table BH0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table BH0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	5,250	6,459	5,500	11,136	5,636	102.5
<b>Total for General Fund</b>	<b>5,250</b>	<b>6,459</b>	<b>5,500</b>	<b>11,136</b>	<b>5,636</b>	<b>102.5</b>
<b>Gross Funds</b>	<b>5,250</b>	<b>6,459</b>	<b>5,500</b>	<b>11,136</b>	<b>5,636</b>	<b>102.5</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table BH0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table BH0-2**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
50 Subsidies and Transfers	5,250	6,459	5,500	11,136	5,636	102.5
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>5,250</b>	<b>6,459</b>	<b>5,500</b>	<b>11,136</b>	<b>5,636</b>	<b>102.5</b>
<b>Gross Funds</b>	<b>5,250</b>	<b>6,459</b>	<b>5,500</b>	<b>11,136</b>	<b>5,636</b>	<b>102.5</b>

\*Percent Change is based on whole dollars.

### Program Description

The Unemployment Compensation Fund operates through the following program:

**Unemployment Compensation Fund** - provides unemployment compensation to qualified former District government employees during periods of unemployment.

### Program Structure Changes

The Unemployment Compensation Fund had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table BH0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides the FY 2008 actual data.

**Table BH0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Unemployment Compensation Fund</b>								
(1100) Unemployment Compensation Fund	6,459	5,500	11,136	5,636	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Unemployment Compensation Fund</b>	<b>6,459</b>	<b>5,500</b>	<b>11,136</b>	<b>5,636</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>6,459</b>	<b>5,500</b>	<b>11,136</b>	<b>5,636</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary By Activity in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The Office of Budget and Planning (OBP) approved a technical adjustment request as a baseline adjustment for \$1,635,748 to cover increased outlay of unemployment benefits to former District employees. OBP approved this based on current trends in payments and the expected needs of the UCF in FY 2010.

**Policy Initiatives:** As an employer, the District government makes reimbursements to the District of Columbia Unemployment Insurance Trust Fund for unemployment benefits paid to former District employees. As a result of the projected number of separations and an increase in the average duration of unemployment, the District is required to increase its reimbursements, which are made through the UCF. The proposed budget supports an estimated \$4,000,000 in additional contributions to the Fund.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table BH0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table BH0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>5,500</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Baseline Adjustments: Technical Adjustment - Increase to cover outlay of unemployment benefits to former District employees.	UCF	1,636	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Increase - Provide additional funding as necessary to cover projected increases in the District's contributions to the Unemployment Insurance Trust Fund	UCF	4,000	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>11,136</b>	<b>0.0</b>
<b>Gross for BH0 - Unemployment Compensation Fund</b>		<b>11,136</b>	<b>0.0</b>

# Disability Compensation Fund

<http://orm.dc.gov>  
202-724-2311

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$28,219,931	\$15,030,000	\$25,163,172	67.4

The mission of the Disability Compensation Fund is to provide fiscal resources to administer the Workers' Compensation program for public sector employees and pay the required claims costs of eligible claimants, according to applicable District laws.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table BGO-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table BGO-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	24,851	28,220	15,030	25,163	10,133	67.4
<b>Total for General Fund</b>	<b>24,851</b>	<b>28,220</b>	<b>15,030</b>	<b>25,163</b>	<b>10,133</b>	<b>67.4</b>
<b>Gross Funds</b>	<b>24,851</b>	<b>28,220</b>	<b>15,030</b>	<b>25,163</b>	<b>10,133</b>	<b>67.4</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table BG0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table BG0-2**  
(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
20 Supplies and Materials	196	890	500	890	390	78.0
40 Other Services and Charges	10,485	8,742	5,500	6,248	748	13.6
41 Contractual Services - Other	-27	0	0	0	0	N/A
50 Subsidies and Transfers	14,168	18,580	9,030	18,000	8,970	99.3
70 Equipment & Equipment Rental	29	7	0	25	25	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>24,851</b>	<b>28,220</b>	<b>15,030</b>	<b>25,163</b>	<b>10,133</b>	<b>67.4</b>
<b>Gross Funds</b>	<b>24,851</b>	<b>28,220</b>	<b>15,030</b>	<b>25,163</b>	<b>10,133</b>	<b>67.4</b>

\*Percent Change is based on whole dollars.

### Program Description

The Disability Compensation Fund operates through the following program:

**Employees' Disability Fund** - established by the District of Columbia Merit Personnel Act (D.C. Law 2-139, as amended). For District employees with eligible verified claims, payments are made from the fund for compensation for lost wages, medical services related to workplace injuries, and services such as vocational rehabilitation. In FY 2004, the administrative functions of the Employees' Disability Fund were transferred to the D.C. Office of Risk Management.

### Program Structure Change

The Disability Compensation Fund had no program structure changes in the FY 2010 Proposed Budget.

# FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table BG0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table BG0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(0010) Disability Compensation Fund</b>								
(1000) Disability Compensation Fund	28,493	15,030	25,163	10,133	0.0	0.0	0.0	0.0
No Activity Assigned	-273	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (0010) Disability Compensation Fund</b>	<b>28,220</b>	<b>15,030</b>	<b>25,163</b>	<b>10,133</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>28,220</b>	<b>15,030</b>	<b>25,163</b>	<b>10,133</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency’s programs, please see Schedule 30-PBB, Program Summary by Activity, in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer’s website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** An increase of \$8,970,000 in subsidies and transfers to restore the budget to its historic level. The FY 2009 Approved Budget was lower than its historic level because of the availability of one-time resources from the fund balance in FY 2009.

**Cost Savings:** The proposed budget reduces supplies and materials by \$135,000, to align with actual spending.

**Protected Programs:** The proposed budget fully funds projected benefit payments for eligible disability compensation claimants.

**Policy Initiatives:** The proposed budget increase of \$18,171 is attributed to a revised procurement assessment estimate.

## FY 2009 Approved Budget to FY 2010 Proposed Budget

Table BG0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table BG0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>15,030</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Changes - Increase Supplies	Disability Compensation Fund	525	0.0
Intra-Agency Changes - Increase Other services and charges	Disability Compensation Fund	730	0.0
Intra-Agency Changes - Increase Subsidies and Transfers	Disability Compensation Fund	8,970	0.0
Intra-Agency Changes - Increase Equipment	Disability Compensation Fund	25	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Increase - Align procurement assessment budget with revised OCP estimates	Disability Compensation Fund	18	0.0
Cost Decrease - Align supplies budget with FY 2008 actual spending	Disability Compensation Fund	-135	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>25,163</b>	<b>0.0</b>
<b>Gross for BGO - Disability Compensation Fund</b>		<b>25,163</b>	<b>0.0</b>

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# Office of Human Rights

[www.ohr.dc.gov](http://www.ohr.dc.gov)  
Telephone: 202-727-4559

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$3,246,556	\$3,211,386	\$2,934,813	-8.6
FTEs	23.8	30.0	28.0	-6.7

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The mission of the Office of Human Rights (OHR) is to eradicate discrimination, increase equal opportunity, and protect human rights in the city.

### Summary of Services

The Office of Human Rights (OHR) investigates and resolves complaints of discrimination in employment, housing, places of public accommodation, and educational institutions, according to the D.C. Human Rights Act of 1977 and other numerous local and federal laws. OHR also prevents discrimination by providing training and educating D.C. government employees, private employers, workers, and the community at-large of their rights and responsibilities under the law. OHR monitors compliance to the Language Access Act of 2004 and investigates allega-

tions of non-compliance with this Act by D.C. government agencies. The agency also investigates complaints and conditions causing community tension and conflict that can lead to breaches of the peace. The Commission on Human Rights is the adjudicatory body that decides private sector cases after OHR has found “probable cause” of discrimination.

The agency’s FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table HM0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table HM0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	2,359	2,605	2,757	2,617	-140	-5.1
<b>Total for General Fund</b>	<b>2,359</b>	<b>2,605</b>	<b>2,757</b>	<b>2,617</b>	<b>-140</b>	<b>-5.1</b>
<b>Federal Resources</b>						
Federal Grant Funds	372	641	455	318	-137	-30.0
<b>Total for Federal Resources</b>	<b>372</b>	<b>641</b>	<b>455</b>	<b>318</b>	<b>-137</b>	<b>-30.0</b>
<b>Gross Funds</b>	<b>2,731</b>	<b>3,247</b>	<b>3,211</b>	<b>2,935</b>	<b>-277</b>	<b>-8.6</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table HM0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table HM0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change
<b>General Fund</b>						
Local Funds	25.0	23.8	28.0	26.0	-2.0	-7.1
<b>Total for General Fund</b>	<b>25.0</b>	<b>23.8</b>	<b>28.0</b>	<b>26.0</b>	<b>-2.0</b>	<b>-7.1</b>
<b>Federal Resources</b>						
Federal Grant Funds	1.0	0.0	2.0	2.0	0.0	0.0
<b>Total for Federal Resources</b>	<b>1.0</b>	<b>0.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>26.0</b>	<b>23.8</b>	<b>30.0</b>	<b>28.0</b>	<b>-2.0</b>	<b>-6.7</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table HM0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table HM0-3**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change
<b>Comptroller Source Group</b>						
11 Regular Pay - Cont Full Time	1,132	1,335	1,515	1,307	-208	-13.7
12 Regular Pay - Other	583	531	439	746	307	70.0
13 Additional Gross Pay	44	6	10	0	-10	-100.0
14 Fringe Benefits - Curr Personnel	328	333	354	368	15	4.2
15 Overtime Pay	19	1	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>2,106</b>	<b>2,206</b>	<b>2,317</b>	<b>2,421</b>	<b>104</b>	<b>4.5</b>
20 Supplies and Materials	15	47	41	19	-22	-54.3
30 Energy, Comm. and Bldg Rentals	30	26	28	35	6	22.8
31 Telephone, Telegraph, Telegram, Etc	35	25	29	25	-4	-14.3
32 Rentals - Land and Structures	6	18	5	0	-5	-100.0
33 Janitorial Services	12	17	20	19	0	-0.8
34 Security Services	22	20	18	14	-4	-20.7
35 Occupancy Fixed Costs	20	13	40	24	-16	-40.6
40 Other Services and Charges	335	458	485	260	-224	-46.3
41 Contractual Services - Other	134	364	213	96	-117	-55.0
70 Equipment & Equipment Rental	17	53	17	22	5	32.2
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>625</b>	<b>1,041</b>	<b>894</b>	<b>514</b>	<b>-380</b>	<b>-42.5</b>
<b>Gross Funds</b>	<b>2,731</b>	<b>3,247</b>	<b>3,211</b>	<b>2,935</b>	<b>-277</b>	<b>-8.6</b>

\*Percent Change is based on whole dollars.

## Program Description

The Office of Human Rights operates through the following 3 programs:

**Equal Justice** - provides education and awareness, training, mediation, investigation, rulemaking, and compliance monitoring services to people who live, work, and/or conduct business in the District of Columbia. The Equal Justice program seeks to inform people and businesses of their civil rights and legal obligations and provide timely resolution of complaints filed with the Office.

This program contains the following 7 activities:

- **Intake** - provides scheduling, intake appointments, case analysis, data processing, administrative dismissals, and docketing of civil rights complaints filed at the Office;
- **Mediation** - provides impartial and confidential mediation sessions seeking to expeditiously resolve civil rights complaints before full investigation;
- **Investigations** – provides timely and thorough investigations of complaints of discrimination in employment, housing, public accommodations, and educational institutions, as well as investigation of Language Access complaints;
- **Fair Housing** - provides awareness, education, testing, training, and public information projects to ensure a housing environment free of discrimination in the District and to inform limited English residents of their language access rights under DC law;
- **Research and Compliance** - provides research, data compilation, and reports and publications for the Office's programs and activities. Additionally, provides compliance review and monitoring, technical assistance and reporting of EEO enforcement activity for agencies and departments under Mayoral jurisdiction;
- **Public Education** – provides awareness, education, training, and public information to ensure a workforce environment free of discrimination in the District of Columbia; and
- **Language Access Oversight** - provides review and approval of language access plans, training, technical assistance, compliance monitoring, testing, and reporting of language access programs for

agencies and departments covered by the Language Access Act.

**Commission on Human Rights** – provides rule-making and adjudication services through an administrative, trial-type hearing conducted before an Administrative Law Judge or a panel of commissioners. The Commission awards injunctive relief and damages if discrimination is found for individuals who live, work, or do business in the District of Columbia.

This program contains the following activity:

- **Human Rights Commission** - provides adjudication of discrimination complaints in employment, housing, public accommodations, and educational institutions that have been certified by the Office of Human Rights for a public hearing.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

## Program Structure Change

The Office of Human Rights had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table HMO-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table HMO-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Office of Human Rights</b>								
(1010) Personnel	174	41	29	-12	0.2	0.0	0.1	0.1
(1015) Training and Employee Development	9	15	14	-1	0.2	0.0	0.1	0.1
(1020) Contracting and Procurement	9	117	36	-81	0.2	1.0	0.1	-0.9
(1030) Property Management	171	181	139	-42	0.2	0.0	0.1	0.1
(1040) Information Technology	25	19	24	5	0.2	0.0	0.1	0.1
(1050) Financial Services	9	0	9	9	0.2	0.0	0.1	0.1
(1055) Risk Management	9	4	9	5	0.2	0.0	0.1	0.1
(1060) Legal Services	0	0	0	0	0.0	0.0	0.0	0.0
(1080) Communications	9	91	105	13	0.2	1.0	1.1	0.1
(1085) Customer Service	21	55	18	-37	0.2	1.0	0.2	-0.8
(1087) Language Access	262	17	77	60	0.0	0.0	1.0	1.0
(1090) Performance Management	0	65	169	104	0.0	1.0	1.0	0.0
<b>Subtotal (1000) Office of Human Rights</b>	<b>697</b>	<b>604</b>	<b>628</b>	<b>24</b>	<b>1.8</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>
<b>(2000) Equal Justice Program</b>								
(2010) Intake	90	238	98	-139	1.0	3.0	1.5	-1.5
(2020) Mediation	179	198	194	-4	2.0	2.0	2.0	0.0
(2030) Investigations	933	870	1,097	227	13.0	10.0	11.5	1.5
(2040) Adjudication	143	0	0	0	0.0	0.0	0.0	0.0
(2050) Fair Housing Program	674	547	226	-322	1.0	4.0	3.0	-1.0
(2060) Research and Compliance	232	141	132	-9	2.0	1.0	1.0	0.0
(2070) Public Education	10	14	107	93	0.0	0.0	1.0	1.0
(2080) Public Information	101	0	0	0	1.0	0.0	0.0	0.0
(2090) Language Access Oversight	00	305	149	-156	0.0	3.0	1.0	-2.0
<b>Subtotal (2000) Equal Justice Program</b>	<b>2,362</b>	<b>2,312</b>	<b>2,003</b>	<b>-309</b>	<b>20.0</b>	<b>23.0</b>	<b>21.0</b>	<b>-2.0</b>
<b>(3000) Commission on Human Rights</b>								
(3010) Human Rights Commission	188	295	304	9	2.0	3.0	3.0	0.0
<b>Subtotal (3000) Commission on Human Rights</b>	<b>188</b>	<b>295</b>	<b>304</b>	<b>9</b>	<b>2.0</b>	<b>3.0</b>	<b>3.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>3,247</b>	<b>3,211</b>	<b>2,935</b>	<b>-277</b>	<b>23.8</b>	<b>30.0</b>	<b>28.0</b>	<b>-2.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **Major Baseline Adjustments, Cost Savings and Policy Initiatives**

**Cost Savings:** In FY 2010, the OHR will use existing Federal funds and current staff to fulfill temporary administrative, court reporting and legal personnel needs, reducing reliance on external contracts and saving \$20,000. In addition, through eliminating non-essential administrative positions and consolidating public affairs staff as part of a District-wide initiative, OHR will save \$177,003.

The proposed budget also reduces expenditures on postage, conferences and travel, saving \$16,956. Further, OHR's transfer of funds to the Office of the Chief Technology Officer for technology-related services will be reduced to align with anticipated FY 2010 expenditures, saving \$10,000. Finally, OHR will save \$10,192 by aligning its electricity, telecom, occupancy, and procurement assessment budgets with revised estimates.

**Policy Initiatives:** To support a new telecom system that will provide better customer service and improve tracking of incoming public inquiries, this budget proposes a \$7,000 enhancement in Local funds for OHR.

In addition, OHR will receive \$75,960 for 1 FTE from the Office of Community Affairs for an Equal Opportunity Specialist and \$5,000 for one-time mandatory training.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, Revenue Type

Table HM0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table HM0-5**

(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>2,757</b>	<b>28.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Revised fixed cost estimates for Energy, Telecom, Rent, Janitorial, Security, and Occupancy	Office of Human Rights	-16	0.0
Net effect of salary and benefits changes - Increase in Personal Services	Multiple	161	0.0
Intra-Agency Changes - Reduction in Other Services and Charges	Multiple	-87	0.0
Intra-Agency Changes - Reduction in Supplies	Equal Justice Program	-20	0.0
Intra-Agency Changes - Reduction in Contractual Services	Multiple	-48	0.0
Intra-Agency Changes - Increase Equipment	Equal Justice Program	10	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Revised Fixed cost estimates for Security	Office of Human Rights	-4	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Revised fixed cost estimates for Telecom to restore the FY 2010 telecom rescission applied as a duplicate entry	Office of Human Rights	6	0.0
Baseline Adjustments: Intra-Agency Changes - Increase Equipment due to January revised fixed cost estimate	Equal Justice Program	4	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Align electricity budget with revised OPM estimates	Office of Human Rights	-1	0.0
Cost Decrease - Align occupancy budget with revised OPM estimates	Office of Human Rights	-2	0.0
Cost Decrease - Align procurement assessment budget with revised OCP estimates	Office of Human Rights	-2	0.0
Cost Decrease - Align telecom budget with revised OCTO estimates	Office of Human Rights	-5	0.0
Cost Decrease - Align OCTO MOU with FY 2009 and anticipated FY 2010 expenditures	Equal Justice Program	-10	0.0
Cost Decrease - Eliminate non-essential travel and conference expenditures	Equal Justice Program	-10	0.0
Cost Decrease - Use federal funding and existing staff to fill temporary staffing needs	Equal Justice Program	-10	0.0
Cost Decrease - Use federal funding to support court reporting and legal services	Equal Justice Program	-10	0.0
Cost Decrease - Align postage budget with projected costs, given reduced use of certified mail	Equal Justice Program	-7	0.0
Cost Decrease - Reduce communications and administrative support for OHR, shift responsibilities to remaining staff	Equal Justice Program	-177	-3.0
Enhance - Fund new phone system to enhance customer service and improve tracking of incoming public inquiries	Equal Justice Program	7	0.0
Net effect of salary and benefits changes - Transfer-in 1 FTE from the Office of Community Affairs	Equal Justice Program	76	1.0
Council Initiative for Training - Mandatory Training	Office of Human Rights	5	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>2,617</b>	<b>26.0</b>

(Continued on next page)

**Table HMO-5 (continued)**  
(dollars in thousands)

	Program	BUDGET	FTE
<b>FEDERAL GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>455</b>	<b>2.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Increase in Personal Services	Multiple	44	0.0
Intra-Agency Changes - Reduction in Other Services and Charges	Equal Justice Program	-113	0.0
Intra-Agency Changes - Reduction in Supplies	Equal Justice Program	-2	0.0
Intra-Agency Changes - Reduction in Equipment	Equal Justice Program	-9	0.0
Intra-Agency Changes - Reduction in Contractual Services	Equal Justice Program	-56	0.0
<b>FEDERAL GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>318</b>	<b>2.0</b>
<b>Gross for HMO - Office of Human Rights</b>		<b>2,935</b>	<b>28.0</b>

### Agency Performance Plan

The agency's Performance Plan has the following 3 objectives for FY 2010:

**Objective 1:** Improve the effectiveness of the agency's enforcement functions by shortening response times and strengthening quality controls.

**Objective 2:** Promote awareness of local and federal antidiscrimination laws by educating employers, workers and residents of the District of Columbia in order to prevent discrimination.

**Objective 3:** Effectively collaborate with D.C. Government agencies and the community to promote and enforce equal access to government services by Limited English Proficient/Non English (LEP/NEP) populations that live, work, and visit the District.

## Agency Performance Measures

Table HM0-6

Measure	FY 2007 Year-End Actual	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Percent of case reviews with "very good" or higher score	N/A	80%	82%	85%	85%	85%
Number of backlogged cases by the end of the year. (Employment, education and public accommodation: 210 days; housing: 90 days; language access: 6 months)	N/A	99	69	79	69	59
Percent of District agencies trained by OHR on EEO laws and policies	75%	90%	---	100%	100%	100%
Percent of newly filed cases processed within 5 business days	100%	100%	100%	100%	100%	100%
Percent of OHR complainants satisfied with the agency's intake process	N/A	75%	81.3%	80%	85%	90%
Percent of mediations that lead to settlement agreements	N/A	15%	42%	25%	30%	35%
Percent of new Commission cases adjudicated within 18 months of certification	N/A	70%	55%	75%	80%	85%
Percent of cases adjudicated that are less than 2 years old	N/A	N/A	N/A	80%	85%	90%
<b>Objective 2:</b>						
Number of D.C. government and private employers and workers trained on diversity and EEO policies	N/A	3,000	1,080	1,000	2,000	3,000
<b>Objective 3:</b>						
Percent of LEP/NEP constituents that indicate "gained knowledge" of language access rights through the Know Your Rights Campaign	N/A	70%	70%	75%	75%	75%
Percent of District agencies trained on the requirements of the Language Access Act, submit a Language Access Plan, and report on language access progress	N/A	95%	93%	100%	100%	100%
Percent of "covered" agencies under the LAA that receive an overall rating of 3 or more during testing	N/A	50%	54.6%	60%	70%	70%

LEP/NEP: Limited English Proficient/Non-English Proficient

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# Office on Latino Affairs

[www.ola.dc.gov](http://www.ola.dc.gov)

Telephone: 202-671-2825

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$5,701,808	\$4,587,042	\$4,020,649	-12.3
FTEs	12.0	12.0	10.0	-16.7

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The mission of the Office on Latino Affairs (OLA) is to facilitate access to health, education and other social services for the District's Latino population.

### Summary of Services

OLA provides community-based grants, advocacy, community relations, and outreach services to DC Latinos, so that they can have access to a full range of human services, health, education, housing, economic development, and employment opportunities.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table BZ0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table BZ0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	4,130	4,120	4,587	3,821	-766	-16.7
<b>Total for General Fund</b>	<b>4,130</b>	<b>4,120</b>	<b>4,587</b>	<b>3,821</b>	<b>-766</b>	<b>-16.7</b>
<b>Intra-District Funds</b>						
Intra-District Funds	1,590	1,582	0	200	200	N/A
<b>Total for Intra-District Funds</b>	<b>1,590</b>	<b>1,582</b>	<b>0</b>	<b>200</b>	<b>200</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>5,720</b>	<b>5,702</b>	<b>4,587</b>	<b>4,021</b>	<b>-566</b>	<b>-12.3</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table BZ0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table BZ0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change
<b>General Fund</b>						
Local Funds	12.0	12.0	12.0	10.0	-2.0	-16.7
<b>Total for General Fund</b>	<b>12.0</b>	<b>12.0</b>	<b>12.0</b>	<b>10.0</b>	<b>-2.0</b>	<b>-16.7</b>
<b>Total Proposed FTEs</b>	<b>12.0</b>	<b>12.0</b>	<b>12.0</b>	<b>10.0</b>	<b>-2.0</b>	<b>-16.7</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table BZ0-3 contains the proposed FY 2010 budget at the Comptroller Source group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table BZ0-3**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
11 Regular Pay - Cont Full Time	363	323	292	360	68	23.3
12 Regular Pay - Other	340	375	412	270	-142	-34.5
13 Additional Gross Pay	7	3	0	0	0	N/A
14 Fringe Benefits - Curr Personnel	133	132	140	129	-10	-7.3
<b>Subtotal Personal Services (PS)</b>	<b>843</b>	<b>833</b>	<b>844</b>	<b>760</b>	<b>-84</b>	<b>-10.0</b>
20 Supplies and Materials	1	15	15	5	-10	-65.4
30 Energy, Comm. and Bldg Rentals	25	27	24	33	8	34.4
31 Telephone, Telegraph, Telegram, Etc	9	8	8	9	1	9.8
32 Rentals - Land and Structures	0	0	1	0	-1	-100.0
33 Janitorial Services	9	10	14	27	14	100.4
34 Security Services	18	16	18	13	-5	-28.3
35 Occupancy Fixed Costs	23	26	26	42	16	63.9
40 Other Services and Charges	110	121	159	124	-35	-22.0
41 Contractual Services - Other	30	0	0	0	0	N/A
50 Subsidies and Transfers	4,636	4,634	3,462	2,997	-465	-13.4
70 Equipment & Equipment Rental	17	12	16	11	-5	-30.4
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>4,877</b>	<b>4,869</b>	<b>3,743</b>	<b>3,261</b>	<b>-482</b>	<b>-12.9</b>
<b>Gross Funds</b>	<b>5,720</b>	<b>5,702</b>	<b>4,587</b>	<b>4,021</b>	<b>-566</b>	<b>-12.3</b>

\*Percent Change is based on whole dollars.

### Program Description

The Office on Latino Affairs operates through the following 4 programs:

**Community-Based Grants** - provides technical assistance and grants management services to DC Latino-serving non-profit organizations so that they can provide linguistically and culturally appropriate services to the District's Latino population and complement existing services offered by the District government.

This program contains the following 2 activities:

- **Technical Assistance** – provides funding for development and capacity building support services to nonprofit organizations; and

- **Grants Management** – provides grant selection, awarded funds, and monitoring services to non-profit organizations.

**Advocacy and Language Access** - provides consultation, collaboration, and problem-solving services to the Mayor, District government agencies, community groups, and other entities so that Latino residents are better informed, represented, and served.

This program contains the following 2 activities:

- **Language Access** – provides consultation, technical assistance, and translation services to District government agencies so they can provide

culturally and linguistically competent programs and services to District Latino residents; and

- **Intergovernmental/Private Sector Relations** – provides liaison and collaborative services to Latino residents/groups and the Mayor, government agencies and the private sector so that Latino residents can be better informed, represented and served.

**Community Relations and Outreach** - provides partnership and outreach services to District Latino residents so that they can increase their knowledge and access to vital programs and services available to them.

This program contains the following 3 activities:

- **Community Information Exchange** – provides information dissemination and educational services to District Latino residents so that they can better access District government and other vital services available to them;

- **Community Partnerships** – provides information gathering services to District Latino residents so that OLA and District government agencies can better design and support systems to serve the Latino community; and

- **OLA and City sponsored events** – provides preparation, assistance, facilitation, and follow-up services to District government and Latino groups so that they can conduct effective events leading to better access to programs/services by Latino residents.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

### Program Structure Change

The Office on Latino Affairs had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table BZ0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides the FY 2008 actual data.

**Table BZ0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Personnel	15	286	2	-284	0.0	3.0	0.0	-3.0
(1015) Training and Development	5	0	0	0	0.0	0.0	0.0	0.0
(1020) Contracting and Procurement	0	9	5	-4	0.0	0.0	0.0	0.0
(1050) Financial Management	19	45	15	-30	0.0	0.0	0.0	0.0
(1080) Communication	5	0	0	0	0.0	0.0	0.0	0.0
(1085) Customer Service	5	0	0	0	0.0	0.0	0.0	0.0
(1090) Performance Mgmt	5	0	236	236	0.0	0.0	2.0	2.0
<b>Subtotal (1000) Agency Mgmt Program</b>	<b>56</b>	<b>340</b>	<b>258</b>	<b>-83</b>	<b>0.0</b>	<b>3.0</b>	<b>2.0</b>	<b>-1.0</b>
<b>(1001) Comm. Based Programs</b>								
(1011) Tech. Assistance Activity	157	91	7	-84	1.0	1.0	0.0	-1.0
(1012) Grants Mgmt. Activity	4,609	3,471	3,006	-465	0.0	0.0	0.0	0.0
<b>Subtotal (1001) Comm. Based Programs</b>	<b>4,766</b>	<b>3,562</b>	<b>3,013</b>	<b>-549</b>	<b>1.0</b>	<b>1.0</b>	<b>0.0</b>	<b>-1.0</b>

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**Table BZ0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(2001) Advocacy Program</b>								
(2011) Language Access Activity	114	75	80	5	2.0	1.0	1.0	0.0
(2012) Inter./Private Sector Rel. Activity	4	4	3	-1	0.0	0.0	0.0	0.0
<b>Subtotal (2001) Advocacy Program</b>	<b>118</b>	<b>79</b>	<b>83</b>	<b>4</b>	<b>2.0</b>	<b>1.0</b>	<b>1.0</b>	<b>0.0</b>
<b>(3001) Community Relations &amp; Outreach</b>								
(3011) Comm. Info. Exchange Activity	731	574	640	65	9.0	7.0	7.0	0.0
(3012) Community Partner. Activity	7	7	5	-2	0.0	0.0	0.0	0.0
(3013) Ola & City Spons. Events Activity	24	24	22	-2	0.0	0.0	0.0	0.0
<b>Subtotal (3001) Community Relations &amp; Outreach</b>	<b>762</b>	<b>605</b>	<b>667</b>	<b>61</b>	<b>9.0</b>	<b>7.0</b>	<b>7.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>5,702</b>	<b>4,587</b>	<b>4,021</b>	<b>-566</b>	<b>12.0</b>	<b>12.0</b>	<b>10.0</b>	<b>-2.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see to **Schedule 30-PBB, Program Summary by Activity**, in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The Office on Latino Affairs increased \$154,878 in Local funds and 2 FTEs for personal services in the Community Relations and Outreach program; increased \$40,054 in Local funds for fixed costs in the Community Relations and Outreach program; reduced \$196,318 in Local funds for subsidies and transfers in the Community Based programs; and increased \$1,280,000 in Intra-District funds for subsidies and transfers in the Community Based programs to support services and outreach to the Latino population.

**Baseline Adjustments:** The Office on Latino Affairs reduced \$75,286 in Local funds and 1 FTE for personal services in Community Based programs; increased \$70,222 in Local funds for subsidies and transfers in Community Based programs; and decreased \$1,080,000 in Intra-District funds in Community Based programs.

**Transfer Out:** The budget transfers a support services technician out of the Office on Latino Affairs, \$67,715, into the Office of the Mayor.

**Cost Savings:** The budget proposal will reduce equipment and equipment rental, supplies and materials, and other services and charges by a total net amount of \$55,000, to align with average actual spending. Additionally, the supplies and materials budget will be reduced by \$10,000. The budget proposal will also reduce electrical, occupancy, and procurement assessment costs while increasing telecommunications expenditures.

**Policy Initiatives:** The proposed budget includes one-time grants of \$125,000, which will provide \$50,000 to the District of Columbia Latino Federation and \$75,000 to the Educational Organization for United Latin Americans for Operational Support.

All grantees and amounts listed in this budget are subject to final approval in the Fiscal Year 2010 Budget Support Act of 2009, Bill Number 18-203, which supersedes this listing upon its effective date.

**Gap-Closing Initiatives:** The proposed FY 2010 gap-closing budget further reduces the Local funds budget by \$664,000, through reductions in funding for one-time noncompetitive grants.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table BZ0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**TableBZ0-5**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>4,587</b>	<b>12.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Revised fixed cost estimates for energy, comm, and bldg. rentals, telephone, rentals - land and structures, janitorial services, security services, and occupancy fixed costs	Community Relations & Outreach	40	0.0
Net effect of salary and benefits changes - Reduction in personal services	Agency Mgmt Program	-40	-1.0
Net effect of salary and benefits changes - Reduction in personal services	Comm. Based Programs	-6	0.0
Net effect of salary and benefits changes - Increase in personal services	Advocacy Program	11	0.0
Net effect of salary and benefits changes - Increase in personal services	Community Relations & Outreach	155	2.0
Intra-Agency Changes - Reduction in subsidies and transfers	Comm. Based Programs	-196	0.0
Intra-Agency Changes - Reduction in other services and charges	Community Relations & Outreach	-1	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Revised telecom to restore FY 2010 telecom rescission applied as a duplicate entry	Community Relations & Outreach	3	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Reduction in security services	Community Relations & Outreach	-5	0.0
Baseline Adjustments: Net effect of salary and benefits changes - Reduction in personal services	Comm. Based Programs	-75	-1.0
Baseline Adjustments: Intra-Agency Changes - Increase in other services and charges	Community Relations & Outreach	10	0.0
Baseline Adjustments: Intra-Agency Changes - Increase in subsidies and transfers	Comm. Based Programs	70	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Align electricity budget with revised OPM estimates	Agency Mgmt Program	-1	0.0
Cost Decrease - Align procurement assessment budget with revised OCP estimates	Agency Mgmt Program	-4	0.0
Cost Increase - Align telecom budget with revised OCTO estimates.	Agency Mgmt Program	1	0.0
Cost Decrease - Reduction in equipment and equipment rental to align with actuals	Multiple	-5	0.0
Cost Decrease - Reduction of other services and charges to align with actual spending	Multiple	-40	0.0
Cost Decrease - Align occupancy budget with revised OPM estimates	Agency Mgmt Program	-4	0.0
Cost increase in Grants and Gratuities - One-time grant to DC Latino Federation	Comm. Based Programs	50	0.0
Eliminate - Reduction of one community outreach specialist	Community Relations & Outreach	-61	-1.0
Transfer Out - Transfer out a support services specialist position to the Office of the Mayor from the Latino Affairs budget	Community Relations & Outreach	-68	-1.0
Cost Decrease - Align supplies budget with historical spending	Multiple	-10	0.0
Cost increase in Grants and Gratuities - One-time grant to the Educational Organization for United Latin Americans for Operational support	Comm. Based Programs	75	0.0

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**Table BZ0-5 (Continued)**  
(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>Gap-Closing Initiatives</b>			
Reduce - Reduce non-competitive grants	Comm. Based Grants	-664	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>3,821</b>	<b>10.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Changes - Increase in subsidies and transfers	Comm. Based Programs	1,280	0.0
Baseline Adjustments: Intra-Agency Changes - Reduction in subsidies and transfers	Comm. Based Programs	-1,080	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>200</b>	<b>0.0</b>
<b>Gross for BZ0 - Office on Latino Affairs</b>		<b>4,021</b>	<b>10.0</b>

### Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Improve institutional knowledge and skills, as well as the quality of programs and/or services offered to DC Latinos by Latino-serving non-profit organizations.

**Objective 2:** Provide consultation, collaboration, and problem-solving services to the Mayor, District government agencies, community-based groups, and other entities, so that DC Latinos are better informed, represented, and served.

**Objective 3:** Provide community outreach services and generate non-profit/public/private sector partnerships, in order to augment DC Latinos' knowledge of, and access to, vital programs, services, and information.

## Agency Performance Measures

Table BZ0-6

Measure	FY 2007 Year-End Actual	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Percent of clients at non-profits funded by OLA that report satisfactory experiences with programs and personnel <sup>1</sup>	N/A	N/A	N/A	70%	75%	80%
Number served by organizations receiving funding from OLA	N/A	5,000	6,273	5,500	6,000	6,500
<b>Objective 2:</b>						
Number of Language Access Act covered agencies receiving technical assistance <sup>1</sup>	N/A	N/A	N/A	10	13	16
<b>Objective 3:</b>						
Number of partnerships formed with Latino-serving organizations and government agencies (community-based/public/private) to increase knowledge and access to services for the Latino community	24	35	55	40	45	50

<sup>1</sup> New performance measure for FY 2009.

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# Children and Youth Investment Collaborative

**www.cyitc.org**  
**Telephone: 202-347-4441**

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<b>Description</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Approved</b>	<b>FY 2010 Proposed</b>	<b>% Change from FY 2009</b>
Operating Budget	\$20,811,000	\$18,460,000	\$10,602,000	-42.6

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The mission of the Children and Youth Investment Collaborative is to provide funds to the D.C. Children and Youth Investment Trust Corporation, a not-for-profit organization that disburses grants to community-based providers, with the purpose of creating a seamless approach to the development of policy, planning, and services for children, youth, and their families.

The fund, administered by the D.C. Children and Youth Investment Trust Corporation, was established in 1999 as part of the FY 2000 budget. The corporation was created to receive funding designated under the Children and Youth Initiative Establishment Act of 1999. The Board of Directors, made up of seven members appointed by the Mayor and District Council and four advisory members from District government, govern the corporation. The corporation does not provide direct services to families; however, it grants funds to nonprofit organizations that provide direct services to families and thereby increases the quality and availability of services in areas of greatest need.

The Corporation plans to fulfill its mission by achieving the following strategic result goals:

- Increase the efforts of children and youth programs; and
- Ensure high quality programs and services for every child in the District.

These goals are funded through the following agency programs. Note that the corporation has two funding cycles: Year-round and Summer.

### Year Round Programs

- **Parent Centers** - provides support services to parents of young children and ensures that they are prepared to embark on their education.
- **Out-of-School Time** - provides services to school-age children during after-school hours, on weekends, and during the summer to promote academic achievement and to reduce negative behavior that correlates with unsupervised, unstructured time outside of school.
- **Older Youth Program** - supports youth between the ages of 14 and 24, both those enrolled in school and those no longer connected to school.

### Summer Programs

- **Summer Program** - provides enriching opportunities to ensure that children and youth ages 5-24 are safe and have opportunities to enhance their learning over the summer months. These funds include providing alternative services during the late night hours.

The agency's FY 2010 proposed budget is presented in the following tables:

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## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table JY0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table JY0-1**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	13,092	20,811	18,460	10,602	-7,858	-42.6
<b>Total for General Fund</b>	<b>13,092</b>	<b>20,811</b>	<b>18,460</b>	<b>10,602</b>	<b>-7,858</b>	<b>-42.6</b>
<b>Gross Funds</b>	<b>13,092</b>	<b>20,811</b>	<b>18,460</b>	<b>10,602</b>	<b>-7,858</b>	<b>-42.6</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table JY0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table JY0-2**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
50 Subsidies and Transfers	13,092	20,811	18,460	10,602	-7,858	-42.6
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>13,092</b>	<b>20,811</b>	<b>18,460</b>	<b>10,602</b>	<b>-7,858</b>	<b>-42.6</b>
<b>Gross Funds</b>	<b>13,092</b>	<b>20,811</b>	<b>18,460</b>	<b>10,602</b>	<b>-7,858</b>	<b>-42.6</b>

\*Percent Change is based on whole dollars.

### Program Structure Change

The Children and Youth Investment Collaborative had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table JY0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table JY0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Children Investment Trust</b>								
(1100) Children Investment Trust	20,811	18,460	10,602	-7,858	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Children Investment Trust</b>	<b>20,811</b>	<b>18,460</b>	<b>10,602</b>	<b>-7,858</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>20,811</b>	<b>18,460</b>	<b>10,602</b>	<b>-7,858</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **Major Baseline Adjustments, Cost Savings and Policy Initiatives**

**Initial Adjustment:** One-time FY 2009 Local funding in the amount of \$14,060,000 for grants to community-based providers was reduced.

**Cost Savings:** A \$480,000 reduction represents a 50 percent decrease in support for administrative expenses.

**Protected Programs:** Community-based programs that engage youth in meaningful activities are essential to positive youth development. The FY 2010 proposed budget restores \$5,200,000 in program funds. As a result, the budget maintains the 2009 level of funding for competitive grants to out-of-school time programs.

All grantees and amounts listed in this budget are subject to final approval in the Fiscal Year 2010 Budget Support Act of 2009, Bill Number 18-203, which supersedes this listing upon its effective date.

**Policy Initiatives:** The proposed budget allocates an additional \$4,495,000 to specific youth-serving programs.

For the purposes of the District's multi-year financial plan, the FY 2010 budget recognizes the entire Children and Youth Investment Collaborative Subsidy of \$13,615,000 as a "one-time" expenditure.

**Gap-Closing Initiatives:** A \$456,000 reduction represents capping the rate for indirect costs allocation at 5 percent in sub-grantee budgets from the competitive grant pool. Competitive grant funds to support direct services are maintained. Additionally, a \$342,138 reduction in the Local budget subsidy accounts for a shift of tax check-off funds from the Department of Parks and Recreation to the Children Youth Investment Fund. Finally, \$3,534,862 cost savings reflects a reduction in designated grants to specific youth-serving programs.

The budget provides \$1,320,000 of designated grants, which includes \$1,000,000 for competitive grants to support community-based targeted gang street intervention and outreach and \$320,000 for the Children and Youth Investment Trust Corp for Ward 5 anti-crime youth violence initiative.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table JY0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table JY0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>18,460</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Reduction for nonrecurring costs - Reduction of one-time grants to community-based providers	Children Investment Trust	-14,060	0.0
<b>Policy Initiatives and Cost Savings</b>			
Enhance - Restore subsidy to FY 2009 approved funding level allocated for competitive grants (one-time)	Children Investment Trust	5,200	0.0
Cost Decrease - Reduce support for administrative expenses	Children Investment Trust	-480	0.0
Enhance - Add one-time funds for a grant to Earth Conservation Corps to empower youth to reclaim the environmental, social, and economic health of their communities	Children Investment Trust	250	0.0
Enhance - Add funds for a grant to Positive Choices provide educational, athletic, emotional and socially enriched choices for youth (one-time)	Children Investment Trust	150	0.0
Cost Decrease - Recognize CYIC subsidy payment as one-time funding	Children Investment Trust	0	0.0
Designated Grant - To be subgranted to Mentoring Works with Columbia Heights/Shaw Family Strengthening Collaborative serving as a fiscal agent (one-time costs)	Children Investment Trust	75	0.0
Designated Grant - To be subgranted to Keely's Boxing Gym with Columbia Heights/Shaw Family Strengthening Collaborative serving as a fiscal agent (one-time costs)	Children Investment Trust	70	0.0
Designated Grant - To be subgranted to the Columbia Heights Youth Club with Columbia Heights/Shaw Family Strengthening Collaborative serving as a fiscal agent (one-time costs).	Children Investment Trust	50	0.0
Designated Grant - To be subgranted to the Ward 4 Georgia Avenue Collaborative with Columbia Heights/Shaw Family Strengthening Collaborative serving as a fiscal agent (one-time costs)	Children Investment Trust	250	0.0
Designated Grant - To be subgranted to Mt. Pleasant Neighborhood Alliance PSA 301 Operation Live-Link pilot program with Columbia Heights/Shaw Family Strengthening Collaborative serving as a fiscal agent (one-time costs)	Children Investment Trust	25	0.0
Designated Grant - To be subgranted to NW Columbia Heights Community Association for PSA 302 Operation Live-Link pilot program with Columbia Heights/Shaw Family Strengthening Collaborative serving as a fiscal agent (one-time costs)	Children Investment Trust	25	0.0
Designated Grant - For competitive RFP for youth programs in Ward 6 to be distributed evenly between the Southwest/Waterfront neighborhood and the Near Southeast /Hill East neighborhood (one-time costs)	Children Investment Trust	700	0.0

(Continued on the next page)

**Table JY0-4 (continued)**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings (cont.)</b>			
Designated Grant - To be subgranted to In-Da-Streets with Columbia Heights/Shaw Family Strengthening Collaborative serving as a fiscal agent (one-time costs)	Children Investment Trust	50	0.0
Designated Grant - For Wilderness Leadership and Learning Organization (one-time costs)	Children Investment Trust	50	0.0
Designated Grant - For Barbara Chambers Childcare (one-time costs)	Children Investment Trust	75	0.0
Designated Grant - For New Futures to support scholarship fund for young people living in poverty to attend vocational training (one-time costs)	Children Investment Trust	50	0.0
Designated Grant - To be subgranted in collaboration with the Coordinating Council (one-time costs)	Children Investment Trust	675	0.0
Designated Grant - For Ward 5 anti-crime youth violence initiative (one-time costs)	Children Investment Trust	1,700	0.0
Designated Grant - For a Court Appointed Special Advocate (one-time costs)	Children Investment Trust	100	0.0
Designated Grant - For Fields of Dreams (one-time costs)	Children Investment Trust	50	0.0
Designated Grant - For Language Education and Technology Center (one-time costs)	Children Investment Trust	150	0.0
<b>Gap-Closing Initiatives</b>			
Designated Grant - For competitive grants for community-based targeted gang street intervention and outreach, as recommended in "A Blueprint for Action: Responding to Gang, Crew, and Youth Violence in the District of Columbia".	Children Investment Trust	1,000	0.0
Cost Decrease - Cap rate at 5 percent for indirect costs allocation in grant awards	Children Investment Trust	-456	0.0
Cost Decrease - Reduce Local funds to account for offset by tax check-off to prevention program for at-risk youth	Children Investment Trust	-342	0.0
Cost Decrease - Eliminate designated grants	Children Investment Trust	-2,457	0.0
Designated Grant - NPS to the Children and Youth Investment Trust Corp for Ward 5 anti-crime youth violence initiative. (One-Time)	Children Investment Trust	320	0.0
Decrease - Reduce one-time funding for Keely Boxing	Children Investment Trust	-70	0.0
Decrease - Designated Grant: \$250,000 to Earth Conservation Corps	Children Investment Trust	-250	0.0
Decrease - Designated Grant: \$150,000 to Positive Choices	Children Investment Trust	-150	0.0
Decrease - One-time NPS to be granted to CYITC to be subgranted to Mentoring Works	Children Investment Trust	-30	0.0
Decrease - One-time NPS to be granted to CYITC to be subgranted to the Columbia Heights Youth Club	Children Investment Trust	-20	0.0

(Continued on the next page)

**Table JY0-4 (continued)**  
(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Gap-Closing Initiatives (cont.)</b>			
Decrease - One-time NPS to be granted to CYITC to be subgranted to the Ward 4 Georgia Avenue Collaborative )	Children Investment Trust	-100	0.0
Decrease - One-time NPS to be granted to CYITC to be subgranted to Mt. Pleasant Neighborhood Alliance PSA 301 Operation Live-Link pilot	Children Investment Trust	-10	0.0
Decrease - One-time NPS to be granted to CYITC to be subgranted to NW Columbia Heights Community Association for PSA 302 Operation Live-Link pilot program )	Children Investment Trust	-10	0.0
Decrease - One-time NPS to be granted to CYITC to be subgranted to In-Da-Streets )	Children Investment Trust	-20	0.0
Decrease - One-time NPS to be granted to CYITC to be subgranted in collaboration with the Coordinating Council	Children Investment Trust	-228	0.0
Decrease - One-time NPS to be granted to CYITC for Wilderness Leadership and Learning organization)	Children Investment Trust	-20	0.0
Decrease - One-time grant increase in NPS to CYITC for a Court Appointed Special Advocate	Children Investment Trust	-40	0.0
Decrease - One-time grant increase in NPS to CYITC for Language Education and Technology Center	Children Investment Trust	-60	0.0
Decrease - One-time NPS to be granted to CYITC for Barbara Chambers Childcare	Children Investment Trust	-30	0.0
Decrease - One-time grant increase in NPS to CYITC for Fields of Dreams	Children Investment Trust	-20	0.0
Decrease - One-time grant increase in NPS for New Futures to support scholarship fund for young people living in poverty to attend vocational training	Children Investment Trust	-20	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>10,602</b>	<b>0.0</b>
<b>Gross for JY0 - Children and Youth Investment Collaborative</b>		<b>10,602</b>	<b>0.0</b>

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# Office on Asian and Pacific Islander Affairs

[www.apia.dc.gov](http://www.apia.dc.gov)

Telephone: 202-727-3120

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$949,076	\$964,841	\$964,841	0.0
FTEs	6.0	7.0	7.0	0.0

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The mission of the Office on Asian & Pacific Islander Affairs (OAPIA) is to ensure delivery of a full range of health, education, employment, business, and social services opportunities to the Asian and Pacific Islander (API) community in the District of Columbia.

### Summary of Services

OAPIA provides three core services: (1) assist DC APIs in accessing equitable services from the District agencies as well as advocate on behalf of DC APIs on issues affecting their quality of life; (2) assist District agencies to build their capacity to provide culturally and linguistically competent services to DC APIs; and

(3) provide API community-focused grants and support API community organizations' capacity building efforts.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table AP0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table AP0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	814	930	965	965	0	0.0
<b>Total for General Fund</b>	<b>814</b>	<b>930</b>	<b>965</b>	<b>965</b>	<b>0</b>	<b>0.0</b>
<b>Private Funds</b>						
Private Donations	1	10	0	0	0	N/A
<b>Total for Private Funds</b>	<b>1</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Intra-District Funds</b>						
Intra-District Funds	72	10	0	0	0	N/A
<b>Total for Intra-District Funds</b>	<b>72</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>888</b>	<b>949</b>	<b>965</b>	<b>965</b>	<b>0</b>	<b>0.0</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table AP0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table AP0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change
<b>General Fund</b>						
Local Funds	5.0	6.0	7.0	7.0	0.0	0.0
<b>Total for General Fund</b>	<b>5.0</b>	<b>6.0</b>	<b>7.0</b>	<b>7.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>5.0</b>	<b>6.0</b>	<b>7.0</b>	<b>7.0</b>	<b>0.0</b>	<b>0.0</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table AP0-3 contains the proposed FY 2010 budget at the Comptroller Source group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table AP0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
11 Regular Pay - Cont Full Time	107	113	175	163	-12	-7.0
12 Regular Pay - Other	287	299	313	326	13	4.2
13 Additional Gross Pay	20	0	0	0	0	N/A
14 Fringe Benefits - Curr Personnel	80	96	91	101	11	11.8
<b>Subtotal Personal Services (PS)</b>	<b>494</b>	<b>508</b>	<b>578</b>	<b>590</b>	<b>12</b>	<b>2.0</b>
20 Supplies and Materials	7	15	6	5	-1	-9.1
30 Energy, Comm. and Bldg Rentals	11	10	6	13	7	118.5
31 Telephone, Telegraph, Telegram, Etc	4	-1	6	8	2	38.9
32 Rentals - Land and Structures	0	0	0	0	0	-100.0
33 Janitorial Services	2	4	4	7	3	63.0
34 Security Services	6	6	4	3	-1	-20.6
35 Occupancy Fixed Costs	10	14	8	5	-3	-40.6
40 Other Services and Charges	31	89	66	49	-17	-25.7
41 Contractual Services - Other	16	15	4	4	0	0.0
50 Subsidies and Transfers	297	255	276	276	0	0.0
70 Equipment & Equipment Rental	8	35	7	5	-2	-28.6
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>393</b>	<b>441</b>	<b>386</b>	<b>375</b>	<b>-12</b>	<b>-3.0</b>
<b>Gross Funds</b>	<b>888</b>	<b>949</b>	<b>965</b>	<b>965</b>	<b>0</b>	<b>0.0</b>

\*Percent Change is based on whole dollars.

### Program Description

The Office on Asian and Pacific Islander Affairs operates through the following 2 programs:

**APIA Program** – provides outreach, education, and funding to Asian and Pacific Islander (API) community members and guidance to District agencies to help ensure equitable access to government services and programs for API community members.

The program contains the following 3 activities:

- **Advocacy** - provides capacity and funding support to community-based organizations (CBOs) providing grassroots services to the API commu-

nity;

- **Outreach/Education** - conducts outreach, case assistance and educational workshops and cultural events to API residents and merchants; and
- **Interagency Coordination** - provides technical assistance and guidance to District agencies on providing appropriate services to Asian limited- and non-English proficient constituents and monitors the performance of these agencies in providing language access.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard

for all agencies using performance-based budgeting.

**Program Structure Change**

The Office on Asian and Pacific Islander Affairs had no program structure changes in the FY 2010 Proposed Budget.

**FY 2010 Proposed Operating Budget and FTEs, by Program and Activity**

Table AP0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides the FY 2008 actual data.

**Table AP0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Personnel	217	12	54	42	2.1	0.1	1.0	0.9
(1015) Training and Employee Development	1	12	0	-12	0.1	0.1	0.0	-0.1
(1017) Labor Relations	0	12	0	-12	0.0	0.1	0.0	-0.1
(1020) Contracting and Procurement	0	24	12	-12	0.1	0.1	0.0	-0.1
(1030) Property Management	35	40	35	-5	0.1	0.1	0.0	-0.1
(1040) Information Technology	0	12	0	-12	0.1	0.1	0.0	-0.1
(1050) Financial Management	0	12	0	-12	0.1	0.1	0.0	-0.1
(1055) Risk Management	-2	12	0	-12	0.1	0.1	0.0	-0.1
(1060) Legal	2	12	0	-12	0.1	0.1	0.0	-0.1
(1080) Communications	61	0	0	0	0.1	0.0	0.0	0.0
(1085) Customer Service	2	0	0	0	0.1	0.0	0.0	0.0
(1090) Performance Management	2	12	143	131	0.1	0.1	1.0	0.9
<b>Subtotal (1000) Agency Management Program</b>	<b>318</b>	<b>162</b>	<b>244</b>	<b>82</b>	<b>3.0</b>	<b>1.0</b>	<b>2.0</b>	<b>1.0</b>
<b>(2000) APIA Programs</b>								
(2100) Advocacy	148	94	99	5	1.0	1.0	1.0	0.0
(2200) Outreach/Education	413	633	510	-123	2.0	4.0	3.0	-1.0
(2300) Interagency Coordination	71	76	112	37	0.0	1.0	1.0	0.0
<b>Subtotal (2000) APIA Programs</b>	<b>632</b>	<b>803</b>	<b>721</b>	<b>-82</b>	<b>3.0</b>	<b>6.0</b>	<b>5.0</b>	<b>-1.0</b>
<b>Total Proposed Operating Budget</b>	<b>949</b>	<b>965</b>	<b>965</b>	<b>0</b>	<b>6.0</b>	<b>7.0</b>	<b>7.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

**Major Baseline Adjustments, Cost Savings and Policy Initiatives**

**Initial Adjustments:** The Office on Asian and Pacific Islander Affairs transferred \$74,435 and 1.0 FTE from the APIA program to the Agency Management program to reallocate personal services cost; and \$15,870 from the APIA program to the Agency Management program to cover adjustments to fixed costs.

**Policy Initiatives:** The proposed budget includes \$100,159 to increase outreach and related services to enhance the agency’s ability to reach targeted communities.

**Gap Closing Initiative:** Eliminate the \$100,159 increase to outreach and related services.

**FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type**

Table AP0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table AP0-5**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>965</b>	<b>7.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Reduction in Personal Services	APIA Programs	-74	-1.0
Net effect of salary and benefits changes - Increase in Personal Services	Agency Management Program	74	1.0
Intra-Agency Changes - Reduction in Other Services and Charges	APIA Programs	-16	0.0
Intra-Agency Changes - Increase in fixed costs	Agency Management Program	16	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Revised fixed cost estimates for security services	Agency Management Program	-3	0.0
Baseline Adjustments: Intra-Agency Changes - Increase in Other Services and Charges	APIA Programs	3	0.0
<b>Policy Initiatives and Cost Savings</b>			
Net effect of fixed cost adjustments - Revised fixed cost estimates for energy, comm and bldg rent, occupancy fixed, and telecom	Agency Management Program	-5	0.0
Intra-Agency Changes - Increase in Other Services and Charges	APIA Programs	5	0.0
Transfer In - Enhancement to increase Outreach and Education efforts	APIA Programs	100	0.0
<b>Gap-Closing Initiatives</b>			
Decrease - Eliminate enhancements to outreach and related services	APIA Programs	-100	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>965</b>	<b>7.0</b>
<b>Gross for AP0 - Office on Asian and Pacific Islander Affairs</b>		<b>965</b>	<b>7.0</b>

## Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Increase community understanding and utilization of OAPIA through expanded outreach efforts.

**Objective 2:** Increase capacity of District agencies to provide culturally and linguistically competent services to the API community through useful technical assistance.

**Objective 3:** Support community organizations/entities to provide supplemental services to the District's API community.

## Agency Performance Measures

Table AP0-6

Metric	FY 2007 Year-End Actual	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1</b>						
Number of DC API residents, business owners and organizations in OAPIA Community Database <sup>1</sup> .	N/A	N/A	500 (baseline)	800	1100	1400
<b>Objective 2</b>						
Percentage of DC agencies giving a satisfactory or above rating on OAPIA's technical assistance efforts <sup>2</sup> .	N/A	N/A	N/A	85%	90%	95%
<b>Objective 3</b>						
Number of capacity building efforts provided to API community organizations and individuals <sup>3</sup> .	N/A	100	100	110 10% increase	121 10% increase	135 10% increase

<sup>1</sup> As of FY 2009, OAPIA will create a DC only database to build its contact of DC API residents, merchants, and organizations.

<sup>2</sup> Technical assistance includes: Providing information on API community from U.S. Census and assisting in data collection design; providing information on API community through reports; articles and other informational sources; providing information on resources to receive cultural competency training; providing guidance and/or support from OAPIA in recruitment of bilingual personnel; and reviewing of BLAP/Baseline Assessments/Reports.

<sup>3</sup> Capacity building efforts include: training sessions, consultation sessions, information dissemination, resource sharing, and CBO visit.

# Office of Veterans Affairs

<http://ova.dc.gov>

Telephone: 202-724-5454

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$294,723	\$462,254	\$462,746	0.1
FTEs	2.3	4.0	4.0	0.0

The mission of the District of Columbia Office of Veterans Affairs (OVA) is to assist, recognize and effectively advocate on behalf of District of Columbia veterans and their families.

## Summary of Services

The District of Columbia Office of Veterans Affairs assists District veterans and their dependents and survivors in applying for and using Federal Department of Veterans Affairs benefits and in service record acquisition and correction. OVA also supports veterans recently released from active duty with transition assistance from military life to civilian life. Finally,

OVA connects veterans with wrap-around District and Federal services that address homelessness, employment, ex-offender reentry and quality of life.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table VA0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table VA0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	306	295	462	463	0	0.1
<b>Total for General Fund</b>	<b>306</b>	<b>295</b>	<b>462</b>	<b>463</b>	<b>0</b>	<b>0.1</b>
<b>Gross Funds</b>	<b>306</b>	<b>295</b>	<b>462</b>	<b>463</b>	<b>0</b>	<b>0.1</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table VA0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table VA0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change
<b>General Fund</b>						
Local Funds	2.0	2.3	4.0	4.0	0.0	0.0
<b>Total for General Fund</b>	<b>2.0</b>	<b>2.3</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>2.0</b>	<b>2.3</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>	<b>0.0</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table VA0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table VA0-3**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
11 Regular Pay - Cont Full Time	113	104	115	165	51	44.0
12 Regular Pay - Other	94	103	171	105	-65	-38.3
13 Additional Gross Pay	5	0	0	0	0	N/A
14 Fringe Benefits - Curr Personnel	34	34	47	44	-3	-6.0
<b>Subtotal Personal Services (PS)</b>	<b>246</b>	<b>241</b>	<b>333</b>	<b>315</b>	<b>-18</b>	<b>-5.3</b>
20 Supplies and Materials	9	7	7	7	0	0.0
30 Energy, Comm. and Bldg Rentals	8	7	3	5	2	78.6
31 Telephone, Telegraph, Telegram, Etc	7	7	6	6	0	-7.8
32 Rentals - Land and Structures	0	0	0	0	0	N/A
33 Janitorial Services	1	2	2	2	1	47.0
34 Security Services	4	1	2	2	0	5.8
35 Occupancy Fixed Costs	3	0	4	3	-1	-20.5
40 Other Services and Charges	25	24	97	123	26	27.4
70 Equipment & Equipment Rental	4	4	10	0	-10	-100.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>61</b>	<b>54</b>	<b>130</b>	<b>148</b>	<b>18</b>	<b>14.0</b>
<b>Gross Funds</b>	<b>306</b>	<b>295</b>	<b>462</b>	<b>463</b>	<b>0</b>	<b>0.1</b>

\*Percent Change is based on whole dollars.

## **Program Description**

The Office of Veterans Affairs operates through the following 2 programs:

**Veterans** - provides efficient veteran benefits and claims assistance, effective advocacy and outreach, recognition assistance, and services to D.C. veterans and their families so that they may receive timely veterans benefit assistance and services from the Department of Veterans Affairs and other governmental agencies.

The program contains the following 2 activities:

- **Recognition** – ensures District veterans are recognized by the Mayor’s office during recognition events. To ensure involvement in recognition programs, the agency actively participates and supports recognition efforts of veteran and military organizations, and non-affiliated organizations. All efforts are targeted to ensure District veterans receive proper respect and recognition for their service to this country; and
- **Outreach** – ensures agency contact with District veterans, for purposes of recognition, connection to the Federal Department of Veterans Affairs for benefit claims and health services, connection to District services and connection to community services. All efforts are targeted to ensure District veterans are provided the opportunity to improve their quality of life.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

## **Program Structure Change**

The Office of Veterans Affairs had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table VA0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table VA0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Personnel	15	14	0	-14	0.1	0.1	0.0	-0.1
(1015) Training and Employee Development	12	44	5	-40	0.1	0.1	0.0	-0.1
(1020) Contracting and Procurement	12	22	9	-13	0.1	0.1	0.0	-0.1
(1030) Property Management	30	29	17	-12	0.1	0.1	0.0	-0.1
(1040) Information Technology	15	23	4	-19	0.1	0.1	0.0	-0.1
(1050) Financial Management	76	87	61	-26	1.2	1.4	1.1	-0.3
(1060) Legal	12	13	0	-13	0.1	0.1	0.0	-0.1
(1080) Communications	17	21	16	-6	0.1	0.1	0.0	-0.1
(1085) Customer Service	12	13	4	-9	0.1	0.1	0.0	-0.1
(1090) Performance Management	12	13	120	106	0.1	0.1	1.0	0.9
<b>Subtotal (1000) Agency Management Program</b>	<b>212</b>	<b>281</b>	<b>235</b>	<b>-46</b>	<b>2.1</b>	<b>2.3</b>	<b>2.1</b>	<b>-0.2</b>
<b>(2000) Veterans Programs</b>								
(2100) Recognition	42	84	121	37	0.1	1.0	1.1	0.1
(2200) Outreach	41	97	106	9	0.1	0.7	0.8	0.1
<b>Subtotal (2000) Veterans Programs</b>	<b>83</b>	<b>181</b>	<b>227</b>	<b>46</b>	<b>0.2</b>	<b>1.7</b>	<b>1.9</b>	<b>0.2</b>
<b>Total Proposed Operating Budget</b>	<b>295</b>	<b>462</b>	<b>463</b>	<b>0</b>	<b>2.3</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The Office of Veterans Affairs transferred \$8,506 and 0.2 FTE from the Agency Management program to the Veterans program to reallocate personal services costs; and \$28,681 from the Agency Management program to the Veterans program to cover adjustments to other services and charges.

**Policy Initiatives:** To enhance the agency's ability to serve District veterans, the proposed budget includes \$492 to provide certification training for the Veterans Benefits Claim Manager to assist the agency in becoming recognized as a certified state Office of Veterans Affairs.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table VA0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table VA0-5**  
(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>462</b>	<b>4.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Reduction in Personal Services	Agency Management Program	-9	-0.2
Net effect of salary and benefits changes - Increase in Personal Services	Veterans Programs	9	0.2
Intra-Agency Changes - Reduction in Other Services and Charges	Agency Management Program	-29	0.0
Intra-Agency Changes - Increase in Other Services and Charges	Veterans Programs	29	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Revised fixed cost estimates for energy comm. and bldg rent., janitorial services, security services, and occupancy fixed costs	Agency Management Program	-7	0.0
Baseline Adjustments: Intra-Agency Changes - Increase in Other Services and Charges	Veterans Programs	7	0.0
<b>Policy Initiatives and Cost Savings</b>			
Transfer In - Enhancement to fund certification of Veteran's Benefit Specialist	Veterans Programs	0	0.0
Net effect of fixed cost adjustments - Revised fixed cost estimates for energy, comm, and bldg rentals, telecom, and occupancy fixed cost	Agency Management Program	-2	0.0
Intra-Agency Changes - Increase in Other Services and Charges	Veterans Programs	2	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>463</b>	<b>4.0</b>
<b>Gross for VA0 - Office of Veterans Affairs</b>		<b>463</b>	<b>4.0</b>

### Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Expand recognition of the military service of District of Columbia veterans.

**Objective 2:** Connect more District of Columbia veterans to the full benefits and support made available by local and Federal government.

**Objective 3:** Create the first network of service directed toward District veteran welfare.

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## Agency Performance Measures

Table VA0-6

<b>Measure</b>	<b>FY 2007 Year-End Actual</b>	<b>FY 2008 Original Target</b>	<b>FY 2008 Year-End Actual</b>	<b>FY 2009 Projection</b>	<b>FY 2010 Projection</b>	<b>FY 2011 Projection</b>
Percent of veterans who rate OVA services as satisfactory or better	100	96	99.5	96	96	96
Number of DC veterans contacted	629	650	650	675	700	725
Number of veteran events and programs coordinated in partnership with other organizations	16	9	27	22	25	30
Number of veteran events produced by OVA as the lead organization	N/A	N/A	N/A	1	2	3

# Department of Youth Rehabilitation Services

[www.dyrs.dc.gov](http://www.dyrs.dc.gov)

Telephone: 202-576-8175

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$86,399,088	\$81,565,582	\$90,355,865	10.8
FTEs	522.7	656.0	602.5	-8.2

The mission of the Department of Youth Rehabilitation Services (DYRS) is to improve public safety and give court-involved youth the opportunity to become more productive citizens by building on the strengths of youth and their families in the least restrictive, most home-like environment consistent with public safety.

## Summary of Services

DYRS is the local juvenile justice agency responsible for providing safe and stable secure residential and community-based programs to youth who have been committed to its care. Programming targeting committed youth is designed to expand opportunities to youth so that they can become more productive citizens and to reduce delinquent behavior. In addition, DYRS provides secure detention and effective detention alternative programs to detained youth who are

placed under custody of the D.C. Superior Court's Division of Social Services. The program goal for youth in the detention alternatives is to ensure that youth appear for scheduled court hearings without being re-arrested.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table JZ0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table JZ0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	73,936	84,463	81,143	85,016	3,873	4.8
<b>Total for General Fund</b>	<b>73,936</b>	<b>84,463</b>	<b>81,143</b>	<b>85,016</b>	<b>3,873</b>	<b>4.8</b>
<b>Federal Resources</b>						
Federal Payments	0	0	0	5,000	5,000	N/A
<b>Total for Federal Resources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>N/A</b>
<b>Intra-District Funds</b>						
Intra-District Funds	3,694	1,936	423	339	-83	-19.7
<b>Total for Intra-District Funds</b>	<b>3,694</b>	<b>1,936</b>	<b>423</b>	<b>339</b>	<b>-83</b>	<b>-19.7</b>
<b>Gross Funds</b>	<b>77,630</b>	<b>86,399</b>	<b>81,566</b>	<b>90,356</b>	<b>8,790</b>	<b>10.8</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table JZ0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table JZ0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change
<b>General Fund</b>						
Local Funds	558.3	522.7	656.0	602.5	-53.5	-8.2
<b>Total for General Fund</b>	<b>558.3</b>	<b>522.7</b>	<b>656.0</b>	<b>602.5</b>	<b>-53.5</b>	<b>-8.2</b>
<b>Total Proposed FTEs</b>	<b>558.3</b>	<b>522.7</b>	<b>656.0</b>	<b>602.5</b>	<b>-53.5</b>	<b>-8.2</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table JZ0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table JZ0-3**

(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
11 Regular Pay - Cont Full Time	24,405	26,970	28,373	28,101	-271	-1.0
12 Regular Pay - Other	2,814	3,448	3,077	3,956	879	28.6
13 Additional Gross Pay	1,871	2,072	1,917	1,917	0	0.0
14 Fringe Benefits - Curr Personnel	6,278	6,822	6,133	6,408	275	4.5
15 Overtime Pay	3,312	3,557	2,099	2,099	0	0.0
<b>Subtotal Personal Services (PS)</b>	<b>38,681</b>	<b>42,869</b>	<b>41,598</b>	<b>42,481</b>	<b>883</b>	<b>2.1</b>
20 Supplies and Materials	1,499	1,637	1,763	1,534	-229	-13.0
30 Energy, Comm. and Bldg Rentals	1,347	1,308	2,038	1,176	-863	-42.3
31 Telephone, Telegraph, Telegram, Etc	638	575	500	404	-97	-19.3
32 Rentals - Land and Structures	1,204	1,192	1,262	1,339	77	6.1
33 Janitorial Services	0	0	296	28	-268	-90.5
34 Security Services	143	155	165	0	-165	-100.0
35 Occupancy Fixed Costs	381	483	487	384	-103	-21.2
40 Other Services and Charges	1,084	1,091	1,934	1,727	-208	-10.7
41 Contractual Services - Other	9,579	8,911	9,619	7,431	-2,188	-22.7
50 Subsidies and Transfers	22,601	27,752	21,404	33,189	11,785	55.1
70 Equipment & Equipment Rental	473	424	497	663	167	33.6
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>38,949</b>	<b>43,530</b>	<b>39,967</b>	<b>47,875</b>	<b>7,908</b>	<b>19.8</b>
<b>Gross Funds</b>	<b>77,630</b>	<b>86,399</b>	<b>81,566</b>	<b>90,356</b>	<b>8,790</b>	<b>10.8</b>

\*Percent Change is based on whole dollars.

### Program Description

The Department of Youth Rehabilitation Services operates through the following 5 programs:

**Committed Youth Services Administration** - provides custodial care, supervision, services, supports, and opportunities to youth committed to the care and custody of DYRS. The array of placement options ranges from secure confinement, to residential and community placements, to home-based care. The Administration assures that there is a case manager assigned to each committed young person. The

administration also manages the operation of a secure facility for committed youth and non-secure, community-based facilities and programs.

This program contains the following 6 activities:

- **Community-Based Programs** - provides the youth with safe and secure services support and opportunities in their home and/or home-like community residences that offers them expanded opportunities for growth and rehabilitation while assuring public safety;

- **Secure Programs Services** - provides a safe and secure environment that provides for timely, effective programs for committed youth and effective planning with family, service providers and legal representatives so that youth can make appropriate use of available opportunities. The Secure Programs Services hold youth accountable for their behavior, provides for the public safety, and offers rehabilitative services for youth committed to DYRS;
- **Food Services** – ensures that youth and staff at the secure facility in Laurel, Maryland are provided meals that are nutritionally adequate, palatable, attractive, properly prepared, and served in a pleasant surrounding. Meals are prepared and served daily and may include special diets. Culinary staff is responsible for menu planning, food and related supply inventory, maintaining a clean and sanitary work environment, and complying with the Federal Child Nutrition Breakfast/Lunch Reimbursement Program;
- **Committed Services – Community Residential** – manages and operates small, community-based, residential facilities for committed youth in the District. These programs include the Renaissance House, a non-secure community-based transitional living program serving up to six committed youth. The Renaissance House prepares committed youth for reintegration into the community and their transition to independent living. Other residences being planned include a home for newly committed boys awaiting placement in non-secure settings;
- **Care Management** – provides individualized case and care planning, management and monitoring for DYRS youth and families so that they can make appropriate use of available opportunities and avoid destructive behavior and re-arrest; and
- **Program Management** – provides appropriate management, supervision and administrative support to assure DYRS goals are met as related to committed population.

**Detained Youth Services Administration** - provides for the care and custody of youth awaiting court processing who are placed in the secure detention facility (Youth Services Center) or shelter care by the D.C. Superior Court. The Administration also advocates

for alternatives to secure confinement for youth who can be supervised in a non-residential setting. The Administration also contracts for Intensive Third Party Monitoring Services and an Evening Reporting Center as alternatives to detention.

This program contains the following 4 activities:

- **Community-Based Programs** - provides the youth with safe and secure programming in their home and/or home-like community residence while they are waiting court processing. The Detention Review unit, within the Community - Based programs, (1) advocates before the Superior Court and Court Social Services a less restrictive community alternative for mid-range (court risk scores of 10-15) youth awaiting adjudication or disposition in a DYRS secure facility or shelter care (2) “diverts” low risk (court risk scores of youth on the front-end of the juvenile justice system, and (3) provides after hours “emergency intervention” for the U.S. Marshals Service and Youth Shelter Homes;
- **Secure Detention Division** - provides temporary secure custody for juveniles awaiting adjudication, disposition, or awaiting transfer to another facility. The Division provides 24-hour custody, care and supervision; prevents the abridgement of juvenile’s legal rights while in detention; and provides for the basic physical, emotional, religious, educational, and social needs of juveniles while in secure custody. The Division also conducts diagnostic assessments to inform court processing and dispositional planning, coordinates Youth/Family Team Meetings for detained juveniles, and maintains a safe and humane environment, ensuring the level of security necessary to prevent escape, assault and intimidation;
- **Food Services** - ensures that youth and staff at Youth Services Center are provided meals that are nutritionally adequate, palatable, attractive, properly prepared, and served in a pleasant surrounding. Meals are prepared and served daily and may include special diets. Culinary staff is responsible for menu planning, food and related supply inventory, maintaining a clean and sanitary work environment and complying with the Federal Child Nutrition Breakfast/Lunch Reimbursement Program; and

- **Program Management** - provides appropriate management, supervision and administrative support to assure DYRS goals are met as related to detained population.

**Health Services Administration** - provides for the design, development, coordination, delivery, and evaluation of a 24-hour comprehensive continuum of quality adolescent medical and behavioral health care services and supports to DYRS in the two secure facilities and in the community-based shelters, group homes, and transition centers. Upon release from secure care facilities, DYRS Health Services—both medical and behavioral health—work to ensure appropriate community-based linkages for continuing care are established.

This program contains the following 4 activities:

- **Medical Care** - provides acute care services, immunizations, and health education, preventive and comprehensive medical services to all DYRS youth;
- **Community Services** - provides acute care services, health education, and preventive health and comprehensive medical services to DYRS youth in community placements to support a quality continuum of care;
- **Program Management** - provides appropriate management, supervision, and administrative support to assure DYRS medical service; and
- **Behavioral Health** - oversees both mental health and substance abuse services and supports (i.e., co-occurring disorders). The behavioral health services program provides initial screening, comprehensive assessments, and evaluations (including both clinical interviews and standardized instruments). While individual, group and family counseling are mainstays of the program, the program is heavily focused on a trauma-informed agenda.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** - provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

### **Program Structure Change**

The Department of Youth Rehabilitation Services had no program structure changes in the FY 2010 budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table JZ0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table JZ0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Agency Management/personnel	659	1,410	1,187	-223	9.1	11.0	11.0	0.0
(1015) Agency Management/training	492	541	575	35	4.0	4.0	5.0	1.0
(1020) Contracts & Procurement	834	1,452	834	-618	7.0	9.0	8.0	-1.0
(1030) Property Management	6,837	8,032	5,974	-2,057	23.4	22.0	13.5	-8.5
(1040) Information Technology	1,042	1,438	2,154	717	3.0	3.0	4.0	1.0
(1055) Risk Management	189	199	202	3	2.0	3.0	2.0	-1.0
(1070) Fleet Management	474	515	754	239	5.0	5.0	5.0	0.0
(1080) Communications	168	700	93	-608	2.0	2.0	2.0	0.0
(1085) Customer Service	24	35	46	12	1.0	1.0	1.0	0.0
(1090) Performance Management	2,723	2,903	3,177	273	21.2	32.0	35.0	3.0
(1095) Licensing & Certificatin	115	84	0	-84	2.0	1.0	0.0	-1.0
(1099) Court Supervision	0	0	553	553	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Agency Management Program</b>	<b>13,557</b>	<b>17,309</b>	<b>15,550</b>	<b>-1,760</b>	<b>79.6</b>	<b>93.0</b>	<b>86.5</b>	<b>-6.5</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	451	526	313	-212	5.0	6.0	3.0	-3.0
(120F) AFO Accounting Operations	0	0	209	209	0.0	0.0	3.0	3.0
(130F) ACFO Operations	0	0	5	5	0.0	0.0	0.0	0.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>451</b>	<b>526</b>	<b>528</b>	<b>2</b>	<b>5.0</b>	<b>6.0</b>	<b>6.0</b>	<b>0.0</b>
<b>(2000) Committed Youth Services</b>								
(2010) Community Services	20,380	12,288	16,230	3,942	21.0	32.0	14.0	-18.0
(2020) Committed Services-Secured	17,757	16,957	16,115	-842	176.1	215.5	185.5	-30.0
(2030) Food Services	1,203	912	1,133	220	14.2	14.0	12.0	-2.0
(2040) Committed Services - Pre-release	1,689	1,818	1,474	-344	11.3	16.0	12.0	-4.0
(2050) Care Management	2,098	2,095	9,379	7,284	26.1	28.0	26.0	-2.0
(2060) Program Management	212	150	2,307	2,157	0.0	0.0	27.0	27.0
<b>Subtotal (2000) Committed Youth Services</b>	<b>43,340</b>	<b>34,219</b>	<b>46,638</b>	<b>12,418</b>	<b>248.7</b>	<b>305.5</b>	<b>276.5</b>	<b>-29.0</b>

(Continued on next page)

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table JZ0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table JZ0-4 (continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008 (Unaudited)	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(3000) Detained Youth Services</b>								
(3010) Community Services	2,001	2,419	9,941	7,522	24.5	34.0	40.0	6.0
(3020) Detained Services - Secured	8,888	9,295	11,782	2,487	113.6	146.5	139.5	-7.0
(3030) Food Services	876	757	827	71	6.0	8.0	7.0	-1.0
(3050) Care Management	11,560	10,815	0	-10,815	22.5	30.0	0.0	-30.0
(3060) Program Management	255	247	762	516	2.0	3.0	9.0	6.0
<b>Subtotal (3000) Detained Youth Services</b>	<b>23,580</b>	<b>23,532</b>	<b>23,313</b>	<b>-219</b>	<b>168.6</b>	<b>221.5</b>	<b>195.5</b>	<b>-26.0</b>
<b>(4000) Medical Services</b>								
(4010) Medical Services	2,064	1,578	0	-1,578	4.0	13.0	0.0	-13.0
(4020) Primary Care	1,463	3,028	2,407	-621	2.0	4.0	19.0	15.0
(4030) Community Services	0	1,374	5	-1,369	0.0	13.0	0.0	-13.0
(4040) Program Management	724	0	528	528	5.9	0.0	5.0	5.0
(4050) Behavioral Health	0	0	1,388	1,388	0.0	0.0	14.0	14.0
<b>Subtotal (4000) Medical Services</b>	<b>4,251</b>	<b>5,980</b>	<b>4,328</b>	<b>-1,652</b>	<b>11.9</b>	<b>30.0</b>	<b>38.0</b>	<b>8.0</b>
<b>(5000) Behavioral Health</b>								
(5010) Behavioral Health	1,220	0	0	0	8.9	0.0	0.0	0.0
<b>Subtotal (5000) Behavioral Health</b>	<b>1,220</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8.9</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>86,399</b>	<b>81,566</b>	<b>90,356</b>	<b>8,790</b>	<b>522.7</b>	<b>656.0</b>	<b>602.5</b>	<b>-53.5</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary By Activity in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The following adjustments were made in Local funds: a net reduction of \$836,744 in fixed cost in energy, telephones, rent, security janitorial and occupancy; a net increase of \$4,655,492 in multiple programs for salary and benefits; and a reduction of \$3,818,748 in multiple programs for

supplies and materials, other services and charges, and equipment and equipment rental.

**Baseline Adjustments:** The Department of Youth Rehabilitation Services had the following adjustments made in Local funds: technical adjustments of \$9,300,000 for Committed Youth Services and \$700,000 for Detained Youth Services to support increases in subsidies and transfers.

**Transfers Out:** District youth with special education needs are eligible for private school instruction when their needs cannot be met in public school settings. For the first time, non-public tuition expenses will not be a cost in the Local budget. An amount of \$400,000 in Local funds will transfer from the DYRS budget to the Non-Public Tuition agency.

**Cost Savings:** The cost savings projected for DYRS in FY 2010 represent efficiencies in the agency's operations. These decreases will not have an adverse impact on services to youth under the supervision of the agency.

First, the elimination (in November 2008) of 13 positions in the Detained Youth Services program results in a cost savings of \$806,902 from the baseline budget. The personal services budget also decreases by \$213,028 from the elimination of 3 vacant positions in the Agency Management program. Next, a net savings of \$135,201 results from the transition of facility maintenance from 13.5 FTEs to a contracted provider. For the Committed Services program, 10 vacant positions and 3 filled positions will be eliminated resulting in a \$795,681 cost reduction. This realignment of staffing reflects the operation of the new secure treatment facility. There is a personal services cost decrease of \$510,853 in the Medical Services program from the realignment of 3 vacant positions and 2 filled positions. The same level of medical care will be provided to the youth. Under a new payment rate structure for Psychiatric Residential Treatment Facilities, there will be a \$993,713 Local budget cost savings from projected federal reimbursement for DYRS placements.

To align the FY 2010 budget with past expenditures and projected utilization, DYRS will reduce out-of-town travel by \$20,000; reduce purchases in supplies by \$30,000; reduce local travel by \$13,700; reduce out-of-town conference fees by \$20,000; reduce payment for membership dues by \$5,500; reduce IT contractual services by \$30,000; and reduce new furniture purchases by \$90,000. Also, revised fixed costs estimates from OPM, DPW, and OCTO result in savings of \$152,490 for occupancy, fleet management, and telecommunications.

The budget includes an offset of \$21,600 for OCP procurement assessments to align with revised estimates. There is also an offset of \$200,000 to cover the cost of medication for both the detained and

committed youth populations. These costs were previously incurred by the Department of Mental Health.

**Protected Programs:** This budget fully supports DYRS's commitment to quality supervision of the approximately 740 youth in its care. Foremost, the staffing of case managers will support manageable caseloads and improved performance. Agency staff will continue to be trained in positive youth development approaches that build on the assets of each youth. In addition, youth placed at home will receive a range of services through community-based programs: (1) intensive third-party monitoring; (2) multi-systemic therapy; (3) transformative mentoring for groups and individual; (4) outpatient drug treatment; (5) education and employment services; and (6) mental health counseling and cognitive behavioral therapy as well as other necessary interventions. Local residential settings such as group homes, therapeutic foster homes, and independent living programs will prepare youth for a full transition into the community. In addition, Residential Treatment Centers will provide youth with behavior modification, psychiatric treatment, and substance abuse treatment in a secure therapeutic setting.

A long-term secure treatment center will provide rehabilitation services to the most in need of rehabilitation. The Oak Hill Youth Center is being replaced with a state-of-the-art secured juvenile rehabilitation facility. The new facility has a 60-bed capacity and will support secure placements for youth charged with the most serious offenses for longer average periods of stay. Through a Positive Youth Development approach, the center's curriculum provides academic and vocational classes, recreational activities, social skills development, and group and individual counseling. Eventually, all youth end their confinement in secure facilities; prior to release from any confinement, DYRS will engage the youth's family and community-based providers to make certain the necessary services are in place to ensure a successful transition back to their community.

A continued reduction in recidivism is the measure of success for DYRS programs. DYRS will increasingly work in partnership with the Metropolitan Police Department and community-based providers to improve case planning and assure the safety of the youth and their communities. More

importantly, two Lead Entities of Service Coalitions will actively engage and serve youth in the community. The Service Coalition concept reforms the service delivery approach to committed youth with moderate and low levels of restrictiveness.

**Policy Initiatives:** To enhance its continuum of community-based care for youth under its supervision, DYRS will increase services for youth transitioning from secure confinement back into the community. The additional \$980,000 in one-time funds will provide pre-release mentoring and life skills services to youth and upon their release additional supervision through daily in-home contacts. The funding for these services must be competitively awarded through the District's Request For Proposal (RFP) process.

A \$5,000,000 Federal Payment increase will support reconnecting disconnected committed youth back into the community. The funds will provide educational and life skills components that will assist youth in the assimilation into mainstream society.

**Gap-Closing Initiatives:** DYRS will manage agency operations through additional cost savings and efficiencies. While operating within a reduced budget, the agency will continue to hasten reform efforts that ensure that youth receive the quality services, supports and opportunities to achieve their full potential.

In FY 2009, the Oak Hill Youth Center was replaced with a new long-term secure rehabilitation facility. The Oak Hill Youth Center in Laurel, MD is no longer in operation resulting in a substantial decrease in fixed costs. Reduced fixed costs related to the Laurel campus will result in \$700,000 in cost savings.

DYRS continues to focus on more thoughtful and thorough case planning to ensure a seamless transition for youth from post-adjudication to post-disposition placement. Detention review unit staff will be realigned and redeployed to optimize agency case planning operations through the elimination of 2 positions and costs savings of \$127,943. Ultimately, by reducing lengths of stay awaiting placement youth will be connected to the services necessary for rehabilitation.

Moreover, DYRS will eliminate the superintendent of Youth Services Center (YSC) position and 2 unit manager positions by assigning those duties to the Chief of Detained Services. This realignment of 3

staff will lead to \$280,867 in cost savings and ultimately result in increased management and supervision of detained services staff. Separately, 1 position will be eliminated due to employee early retirement yielding a cost savings of \$102,453.

DYRS continues to re-evaluate prices charged for contracted services. The evaluation process includes an assessment of the range of prices charged for comparable contracted services and staffing. DYRS will make adjustments to rates for Therapeutic Family Home services to align with actual utilization of services. Standardizing rates will result in \$798,255 in cost savings.

There is a dedicated unit of medical professionals at the Youth Services Center to attend to youth whose placement is temporary. Beginning in the third quarter of FY 2010, DYRS will begin making claims to Medicaid for medical services provided at YSC. These claims will lead to a \$195,133 Local budget costs savings from projected federal reimbursement.

DYRS will reduce telecommunication cost by eliminating non-essential desk phones for staff assigned cell phones and/or personal digital assistants. The agency has identified positions whose primary duties require staff to be in the community to fulfill the agency's mission. This reduction in the Agency Management Program budget will result in a \$28,800 cost savings. An additional \$50,000 in cost savings will be realized from an additional reduction in costs for employee registration and tuition for conferences. The amount budgeted for court supervision will be reduced by 15 percent leading to a cost savings of \$97,500.

Finally, DYRS will eliminate \$980,000 in one-time costs associated with the pre-release monitoring and life skills program.

## FY 2009 Approved Budget to FY 2010 Proposed Budget

Table JZ0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table JZ0-5**

(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>81,143</b>	<b>656.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Decrease in energy, telephones rent, security, janitorial and occupancy	Agency Management Program	-837	0.0
Net effect of salary and benefits changes - Increase in salary	AFO	11	0.0
Net effect of salary and benefits changes - Increase in salary	Agency Management Program	757	0.0
Net effect of salary and benefits changes - Increase in salary	Committed Youth Svcs	2,821	0.0
Net effect of salary and benefits changes - Increase in salary	Detained Youth Svcs	791	0.0
Net effect of salary and benefits changes - Increase in salary	Medical Services	274	0.0
Intra-Agency Changes - Decrease in other services and charges, equipment & equipment rental and contractual services	Agency Management Program	-331	0.0
Intra-Agency Changes - Decrease in equipment and equipment rental	AFO	-9	0.0
Intra-Agency Changes - Decrease in supplies and materials, contractual services, subsidies and transfers, and equipment and equipment rental	Committed Youth Svcs	-1,490	0.0
Intra-Agency Changes - Decrease in supplies and materials, other services and charges, contractual services, subsidies and transfers; and equipment & equipment rental	Detained Youth Svcs	-714	0.0
Intra-Agency Changes - Decrease in supplies and materials; other services and charges, contractual services, subsidies and transfers, and equipment & equipment rental	Medical Services	-1,275	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Decrease in security services	Agency Management Program	-205	0.0
Baseline Adjustments: Intra-Agency Changes - Offset of fixed cost increase to restore telecom rescission applied as duplicate entry	Agency Management Program	249	0.0
Baseline Adjustments: Intra-Agency Changes - Net effect of fixed cost adjustment	Agency Management Program	-26	0.0
Baseline Adjustments: Technical Adjustments - Increase in subsidies and transfers	Committed Youth Svcs	9,300	0.0
Baseline Adjustments: Technical Adjustments - Increase in subsidies and transfers	Detained Youth Svcs	700	0.0
Baseline Adjustments: - Net effect of fixed cost adjustment	Agency Management Program	26	0.0
Baseline Adjustments: - Increase in subsidies and transfers to offset the January fixed cost revised estimates	Committed Youth Svcs	205	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Reduction in out-of-town travel	All Programs	-20	0.0
Enhance - Expand services for youth re-entering the community (one-time)	Committed Youth Services	980	0.0
Cost Decrease - Reduction in out-of-town conference fees	All Programs	-20	0.0
Cost Decrease - Reduction in office supplies	All Programs	-30	0.0
Cost Increase - Fund cost of medication for youth due to cost previously not incurred by agency	Multiple Programs	200	0.0
Cost Increase - Align procurement assessment with revised OCP estimates	Agency Management Program	22	0.0
Cost Decrease - Reduction in local travel	All Programs	-14	0.0
Optimize - Cost savings from utilization of Medicaid Psychiatric Residential Treatment Facilities under new rate structure	Committed Youth Services	-994	0.0

Continued on next page)

**Table JZ0-5 (continued)**  
(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings (cont)</b>			
Transfer Out - Transfer education cost for youth to non-public tuition agency	Committed Youth Services	-400	0.0
Cost Decrease - Align electricity budget with revised OPM estimates	All Programs	-32	0.0
Cost Decrease - Align fleet budget with revised DPW estimates	All Programs	-32	0.0
Cost Decrease - Align occupancy budget with revised OPM estimates	Agency Management Program	-37	0.0
Cost Decrease - Align telecom budget with revised OCTO estimates	All Programs	-51	0.0
Cost Decrease - Reduction in payment of membership dues	Agency Management Program	-6	0.0
Cost Decrease - Reduction in IT contractual services	Agency Management Program	-30	0.0
Cost Decrease - Reduction in new furniture purchases	Committed Youth Services	-90	0.0
Optimize - Transition facility maintenance from agency to contracted provider	Agency Management Program	-135	-13.5
Cost Decrease - Cost savings from vacant position eliminations	Agency Management Program	-213	-3.0
Cost Decrease - Cost savings from vacant position eliminations and realignment of staffing as a result of new facility	Committed Youth Services	-796	-13.0
Cost Decrease - Cost savings from vacant position eliminations	Detained Youth Services	-807	-13.0
Cost Decrease - Cost savings from vacant position eliminations and realignment of staffing due to changes in program structure	Medical Services	-511	-5.0
<b>Gap-Closing Initiatives</b>			
Cost decrease - Reduce budget for Court Supervision	Agency Management Program	-98	0.0
Cost decrease - Reduce fixed cost for Laurel Campus due to closure of old detention facility	Agency Management Program	-450	0.0
Cost decrease - Reduce telecommunication cost by eliminating non-essential desk phones for cell phone users	Agency Management Program	-29	0.0
Reduction for nonrecurring costs - Reduce scope of work to maintain smaller facility	Agency Management Program	-250	0.0
Cost decrease - Eliminate expanded services for youth re-entering the community (one-time)	Committed Youth Services	-980	0.0
Optimize - Align duties of superintendent YSC with chief of detained services	Committed Youth Services	-281	-3.0
Reduction for nonrecurring costs - Standardize Therapeutic Family Home rates to align with actual	Committed Youth Services	-798	0.0
Optimize - Realign and redeploy detention review unit staff to hasten connections to services for youth.	Detained Youth Services	-128	-2.0
Transfer out - Cost savings from Medicaid claims for Medical services at Youth Services Center beginning in 3rd quarter FY 2010	Medical Services	-195	0.0
Cost decrease - Eliminate position for employee eligible for early retirement	Multiple	-102	-1.0
Cost decrease - Reduce cost of employee registration and tuition for conferences	Multiple	-50	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>85,016</b>	<b>602.5</b>
<b>FEDERAL PAYMENT: FY 2009 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Policy Initiatives and Cost Savings</b>			
Cost Increase - Increase due to Federal Payment	Committed Youth Services	5,000	<b>0.0</b>
<b>FEDERAL PAYMENT: FY 2010 Proposed Budget and FTE</b>		<b>5,000</b>	<b>0.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>423</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Changes - Decrease in supplies and materials; and contractual services	Committed Youth Services	-40	0.0
Intra-Agency Changes - Decrease in supplies and materials	Detained Youth Services	-43	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>339</b>	<b>0.0</b>
<b>Gross for JZ0 - Department of Youth Rehabilitation Services</b>		<b>90,356</b>	<b>602.5</b>

## Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Provide proven community-based programs, services, supports and opportunities that help young people to turn their lives around, achieve and flourish.

**Objective 2:** Operate secure facilities that are safe, humane and address youths' needs by building on their strengths.

**Objective 3:** Develop a performance-driven culture and infrastructure focusing on improved outcomes for youth in our care and supported by a qualified and well-trained professional staff.

**Objective 4:** Provide services, supports and opportunities to young people that will reduce their delinquent behavior and promote public safety.

## Agency Performance Measures

Table JZ0-6

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Percent of committed youth in out-of-state residential placements	14%	12.5%	9%	12.5%	10	TBD
Percent of committed youth connected to school, work and positive adult at six-month intervals from the date of their release from the DC Model program	New Measure	Baseline	33%	90%	92%	TBD
Average length of stay in secure detention awaiting placement in shelter home	11 days	7 days	4 days	6 days	5 days	TBD
Average length of stay in secure detention	26 days	25 days	21 days	25 days	23 days	TBD
<b>Objective 2:</b>						
Average daily population at Youth Services Center (YSC)	89	80	86	75	75	TBD
Rate of injuries to youth as a result of assaults at YSC and Oak Hill Youth Center (OHYC)	New measure	Baseline	133	0	0	TBD
Rate of youth on youth assaults at YSC and OHYC	New measure	Baseline	---	0	0	TBD
<b>Objective 3:</b>						
Average caseload - case manager to committed youth ratio	30	25	28	25	23	TBD
Percent of newly committed youth that undergo a complete case planning process and are in placements and receiving services consistent with their YFTM action plan	New Measure	35%	56%	50%	85%	TBD
<b>Objective 4:</b>						
Recidivism rate for all committed youth at six month intervals from the date of their commitment or release to community (Measured as a finding of involvement in a new offense)	Data Analysis Pending	Baseline	24%	16%	14%	TBD
Percent of youth completing detention alternatives without re-arrest and failure to appear in court	93%	92%	92%	94%	95%	TBD

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# Department on Disability Services

[www.dds.dc.gov](http://www.dds.dc.gov)

Telephone: 202-730-1700

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$108,343,762	\$120,954,826	\$95,129,832	-21.4
FTEs	451.8	466.6	409.8	-12.2

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The mission of the Department on Disability Services (DDS) is to provide innovative high-quality services that enable people with disabilities to lead meaningful and productive lives as vital members of their families, schools, workplaces, and communities in every neighborhood in the District of Columbia.

## Summary of Services

The Department on Disability Services (DDS) is composed of two Administrations that oversee and coordinate services for residents with disabilities through a network of private and non-profit providers. The Developmental Disabilities Administration (DDA) ensures that residents with developmental disabilities receive the services and supports they need to lead self-determined and valued lives in the community. These services include needs assessment and evaluation, care coordination, transportation planning, community living services, quality assurance reviews, medical consultation and training, health monitoring and employment assistance.

The Rehabilitation Services Administration (RSA) focuses on employment, ensuring that persons with disabilities achieve a greater quality of life by obtaining and sustaining employment, economic self-sufficiency and independence. RSA achieves this through employment marketing and placement services, Social Security Disability Insurance determinations, vocational rehabilitation, inclusive business enterprises, and support for the D.C. Center for Independent Living.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table JM0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table JM0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	0	81,911	89,071	62,007	-27,064	-30.4
Special Purpose Revenue Funds	0	4,099	5,800	6,200	400	6.9
<b>Total for General Fund</b>	<b>0</b>	<b>86,010</b>	<b>94,871</b>	<b>68,207</b>	<b>-26,664</b>	<b>-28.1</b>
<b>Federal Resources</b>						
Federal Grant Funds	0	19,256	23,211	24,158	947	4.1
Federal Medicaid Payments	0	2,678	2,873	2,765	-108	-3.7
<b>Total for Federal Resources</b>	<b>0</b>	<b>21,934</b>	<b>26,083</b>	<b>26,923</b>	<b>839</b>	<b>3.2</b>
<b>Intra-District Funds</b>						
Intra-District Funds	0	400	0	0	0	N/A
<b>Total for Intra-District Funds</b>	<b>0</b>	<b>400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>0</b>	<b>108,344</b>	<b>120,955</b>	<b>95,130</b>	<b>-25,825</b>	<b>-21.4</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table JM0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table JM0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change
<b>General Fund</b>						
Local Funds	0.0	304.2	257.2	206.2	-51.0	-19.8
<b>Total for General Fund</b>	<b>0.0</b>	<b>304.2</b>	<b>257.2</b>	<b>206.2</b>	<b>-51.0</b>	<b>-19.8</b>
<b>Federal Resources</b>						
Federal Grant Funds	0.0	124.8	182.4	176.6	-5.8	-3.2
Federal Medicaid Payments	0.0	22.8	27.0	27.0	0.0	0.0
<b>Total for Federal Resources</b>	<b>0.0</b>	<b>147.6</b>	<b>209.4</b>	<b>203.6</b>	<b>-5.8</b>	<b>-2.8</b>
<b>Total Proposed FTEs</b>	<b>0.0</b>	<b>451.8</b>	<b>466.6</b>	<b>409.8</b>	<b>-56.8</b>	<b>-12.2</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table JM0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table JM0-3**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
11 Regular Pay - Cont Full Time	0	23,354	27,414	25,625	-1,789	-6.5
12 Regular Pay - Other	0	1,128	1,097	1,056	-40	-3.7
13 Additional Gross Pay	0	1,407	0	0	0	N/A
14 Fringe Benefits - Curr Personnel	0	4,590	5,373	4,801	-572	-10.6
15 Overtime Pay	0	140	177	63	-114	-64.4
<b>Subtotal Personal Services (PS)</b>	<b>0</b>	<b>30,619</b>	<b>34,061</b>	<b>31,545</b>	<b>-2,515</b>	<b>-7.4</b>
20 Supplies and Materials	0	253	440	291	-149	-33.9
30 Energy, Comm. and Bldg Rentals	0	11	23	5	-17	-76.6
31 Telephone, Telegraph, Telegram, Etc	0	207	236	206	-30	-12.6
32 Rentals - Land and Structures	0	6,448	8,434	5,334	-3,099	-36.8
34 Security Services	0	636	293	25	-269	-91.6
35 Occupancy Fixed Costs	0	0	0	29	29	N/A
40 Other Services and Charges	0	2,065	2,397	2,345	-52	-2.2
41 Contractual Services - Other	0	4,956	4,981	4,565	-416	-8.4
50 Subsidies and Transfers	0	62,432	69,521	50,321	-19,201	-27.6
70 Equipment & Equipment Rental	0	717	569	464	-105	-18.4
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>77,725</b>	<b>86,894</b>	<b>63,585</b>	<b>-23,310</b>	<b>-26.8</b>
<b>Gross Funds</b>	<b>0</b>	<b>108,344</b>	<b>120,955</b>	<b>95,130</b>	<b>-25,825</b>	<b>-21.4</b>

\*Percent Change is based on whole dollars.

## Program Description

The Department on Disability Services operates through the following 4 programs:

### Developmental Disabilities Administration (DDA)

- provides individualized services, supports, and life planning to eligible persons so that they can fully participate in the community.

This program contains the following 4 activities:

- **DDA Service Planning & Coordination Division** - assists individuals qualified for DDA services and their families through person-centered planning, self determination and informed choice, to find, utilize, and coordinate available resources and opportunities in the community on the basis of individual needs and preferences. It assists the individual to develop an Individualized Service Plan (ISP) that identifies the supports needed to maximize capabilities and achieve goals. This activity also plays an active role in advocating for quality services and promotes healthy lifestyles and wellness for each individual;
- **Quality Management Division** - plays a pivotal role in carrying out the department's mission, through examining and improving internal and external service delivery systems. It develops an understanding of the system's strengths and weaknesses and its impact on the people receiving services. The activity's purpose is to foster and support a dynamic service delivery system that is constantly being examined and improved. To achieve this goal, it is functionally divided into 2 units:
  - **Quality Enhancement & Improvement Unit.** The unit conducts methodical inquiries into the service delivery system to assess its strengths and weaknesses at the external service provider level. It is responsible for the annual provider review process, which establishes minimum performance standards for service delivery. The unit is also responsible for: (1) assuring that providers are qualified, (2) facilitating remediation, technical assistance, and follow-up activities, and (3) presenting data analysis and follow-up on improvement initiatives.
  - **Health & Wellness Unit.** The unit provides clinical technical assistance and follow-up for DDA internal divisions, works directly with the provider community to improve health

care delivery and coordination, collaborates with the DCHRP for systemic improvements, and advocates for people to have the best possible health in the least restrictive setting;

- **DDA Operations Division** - This activity is functionally divided into 3 units:
  - **Intake Unit.** The unit conducts outreach, makes eligibility determinations for admission to DDA, and provides case management activities to new applicants and those who are not eligible for DDA services to ensure each applicant is referred to other District and/or generic social service agencies and benefits he or she may be eligible for.
  - **Provider and Resource Management Unit.** The unit is primarily responsible for the overall management and support for providers deemed qualified by DDA. It is committed to ensuring health and safety of individuals supported by the DDA provider community, advancing the overall quality of services provided, and that individuals and families have the opportunity to choose their own providers from an array of qualified providers. The unit works collaboratively with providers to ensure they meet the standards set forth by the department, and is the primary point of contact for provider agencies to DDA for technical assistance, invoicing, prior approvals for establishing or changing residential or vocational services supported by local funding, and coordination of referrals to funded vacancies in such services.
  - **Waiver and Benefits Unit.** The unit manages enrollment, prior authorization, utilization review and audit functions for the DD Home and Community Based Services (HCBS) waiver; provides technical assistance to DDA staff and provider agencies regarding HCBS waiver requirements, service authorization and billing matters; coordinates benefits and/or provides technical assistance to individuals, DDA staff and provider agencies regarding individual consumer benefits such as SSI, SSDI, Medicare and Medicaid; and conducts audits of provider agencies in the management of consumer benefits and funds; and

- **Incident Management and Enforcement** - is responsible for planning and administering a variety of investigative and compliance activities to assure that people are kept safe from abuse and neglect. It conducts quality assurance activities and collaborates with providers and other protective authorities to institute best practices into the investigation process.

**Rehabilitation Services Administration (RSA)**- assists disabled persons with employment and independent living in the home and the community. The program provides an array of vocational preparation services for entry into the labor market, including counseling and guidance, assessment services, physical restoration, vocational training, job search and placements, as well as job retention services.

This program contains the following 4 activities:

- **Vocational Rehabilitation Services** - is designed to assess, plan, develop and provide vocational rehabilitation services to eligible individuals that are consistent with their strengths, resources, priorities, concerns, abilities, capabilities, interests and informed choice to enable individuals with disabilities to prepare for and engage in gainful and competitive employment;
- **Blind & Visual Impairment Services** - works in partnership with blind and visually impaired DC residents by assisting them in obtaining the information they need to make informed choices and by providing them with access to services that increase their opportunities to live as they choose. Within the constraints of state and federal laws and based on available funds, the DC RSA-OBVI fulfills its mission by providing specialized services in the areas of Vocational rehabilitation and independent living services to blind consumers across the lifespan;
- **Disability Determination Services** - administers 2 services that provide benefits based on disability:
  - Social Security Disability Insurance - provides for payment of disability benefits to individuals who are insured under the Act by virtue of their contributions to the Social Security trust fund through the Social Security tax on their earnings, as well as to certain dependents (with disabilities) of the insured individuals.

- Supplemental Security Income - provides for payment to individuals (including children under the age of 18) with disabilities who have limited income and resources; and

- **Quality Assurance & Federal Compliance** - provides monitoring, compliance reviews and evaluation of local and Federal agencies ensuring that RSA customers receive quality services.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** - provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

### **Program Structure Change**

The Department on Disability Services had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table JM0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table JM0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Personnel	531	564	690	125	5.0	6.0	7.0	1.0
(1015) Training and Employee Development	555	1,019	439	-580	7.0	7.0	3.0	-4.0
(1020) Contracts and Procurement	736	1,042	784	-258	10.0	13.0	8.0	-5.0
(1030) Property Management	6,343	10,114	5,626	-4,488	8.0	11.0	8.0	-3.0
(1040) Information Technology	872	1,713	1,518	-195	6.9	9.8	9.0	-0.8
(1055) Risk Management	31	0	0	0	0.0	0.0	0.0	0.0
(1060) Legal Services	820	659	890	231	2.0	2.0	2.0	0.0
(1080) Communications	427	352	42	-310	4.0	4.0	0.0	-4.0
(1090) Performance Management	2,270	1,316	867	-449	10.8	13.0	9.0	-4.0
(1099) Court Supervision	0	0	3,348	3,348	0.0	0.0	0.0	0.0
(1110) Consumer Affairs	67	0	0	0	1.0	0.0	0.0	0.0
(1120) Consumer Rights and Protection	325	227	132	-95	2.9	4.0	2.0	-2.0
<b>Subtotal (1000) Agency Management Program</b>	<b>12,976</b>	<b>17,006</b>	<b>14,337</b>	<b>-2,669</b>	<b>57.6</b>	<b>69.8</b>	<b>48.0</b>	<b>-21.8</b>
<b>(100F) Agency Financial Operations Program</b>								
(110F) Budget Operations	199	296	290	-6	2.0	3.0	3.0	0.0
(120F) Accounting Operations	317	379	558	178	0.0	6.8	5.8	-1.0
(130F) Associate Chief Financial Officer	306	174	143	-30	0.0	2.0	2.0	0.0
(140F) Agency Fiscal Officer	274	539	415	-125	0.0	2.0	2.0	0.0
<b>Subtotal (100F) Agency Financial Operations Program</b>	<b>1,096</b>	<b>1,388</b>	<b>1,406</b>	<b>17</b>	<b>2.0</b>	<b>13.8</b>	<b>12.8</b>	<b>-1.0</b>
<b>(6000) Developmental Disabilities Administration</b>								
(6010) Health, Medical and Habilitation	2,476	0	0	0	4.0	0.0	0.0	0.0
(6020) Disability Services	3,367	0	0	0	15.0	0.0	0.0	0.0
(6030) Case Management	7,326	0	0	0	115.7	0.0	0.0	0.0
(6035) DDA Service Planning & Coordination	0	67,446	39,946	-27,500	0.0	112.0	101.0	-11.0
(6040) Residential Services	49,321	0	0	0	2.0	0.0	0.0	0.0
(6050) Eligibility Services	609	0	0	0	9.8	0.0	0.0	0.0
(6060) Quality Assurance	6,717	4,564	6,694	2,130	35.0	33.0	33.0	0.0
(6070) Service Management	679	0	0	0	9.0	0.0	0.0	0.0
(6080) DDA Consumer Resource Opns	0	3,055	3,197	142	0.0	42.0	42.0	0.0
(6090) DDA Incident Management & Enforcement	0	1,227	849	-378	0.0	18.0	11.0	-7.0
<b>Subtotal (6000) Developmental Disabilities Admin</b>	<b>70,496</b>	<b>76,292</b>	<b>50,685</b>	<b>-25,607</b>	<b>190.4</b>	<b>205.0</b>	<b>187.0</b>	<b>-18.0</b>
<b>(7000) Rehabilitation Services</b>								
(7010) Health Medical & Rehabilitation Services	591	0	0	0	6.6	0.0	0.0	0.0
(7020) Disability Services	12,338	0	0	0	82.5	0.0	0.0	0.0
(7025) RSA Client Services	0	10,518	16,330	5,812	0.0	64.3	94.0	29.7
(7030) Employment Readiness & Placement Svcs	3,208	6,878	5,485	-1,394	25.6	31.8	16.0	-15.8
(7035) RSA Transition & Supported Employment	0	1,401	0	-1,401	0.0	16.6	0.0	-16.6
(7040) Case Management	2,326	0	0	0	48.7	0.0	0.0	0.0

(Continued on next page)

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table JM0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table JM0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
(7050) Eligibility Determination Services	4,875	0	0	0	28.8	0.0	0.0	0.0
(7055) RSA Disability Determination Services	0	5,860	6,400	540	0.0	44.5	46.0	1.5
(7060) Quality Assurance	439	1,611	487	-1,124	9.6	20.8	6.0	-14.8
<b>Subtotal (7000) Rehabilitation Services</b>	<b>23,776</b>	<b>26,269</b>	<b>28,702</b>	<b>2,433</b>	<b>201.8</b>	<b>178.0</b>	<b>162.0</b>	<b>-16.0</b>
<b>Total Proposed Operating Budget</b>	<b>108,344</b>	<b>120,955</b>	<b>95,130</b>	<b>-25,825</b>	<b>451.8</b>	<b>466.6</b>	<b>409.8</b>	<b>-56.8</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB, Program Summary by Activity**, in the **FY 2010 Operating Appendices** volume located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** An increase of \$146,585 in Local funds for personal services in the Agency Management program; a reduction of \$10,085 in Local funds for personal services in the Agency Financial Operations program; increase of \$393,999 in Local funds for personal services in the Developmental Disability program; a reduction \$116,425 in Local funds for personal services in the Rehabilitation Services program; and increase of \$3,443,636 in Local funds for Intra-Agency changes in the Agency Management program; an increase of \$78,749 in Local funds for Intra-Agency changes in the Agency Financial Operations program; a reduction \$4,052,750 in Local funds for Intra-Agency changes in the Developmental Disability program; and an increase of \$116,290 in Local funds for the Intra-Agency changes in the Rehabilitation Services program.

**Baseline Adjustments:** A reduction of \$3,531,918 in Local funds for fixed costs, which includes a decrease in rentals, security services and occupancy for the Agency Management program; an increase of \$576,891 in Local funds for Intra-Agency changes resulting in an increased in subsidies and transfers to offset a reduction in fixed costs in the Developmental Disabilities Administration (DDA); an increase of \$2,957,780 in Local funds for Intra-Agency changes to support an increase in subsidies and transfers to offset a reduction in fixed costs in the Rehabilitation Services Administration (RSA); and an increase of \$2,500,000 in Local funds for technical adjustments to support the contractual rate increase in Human Care Agreements in the Developmental Disabilities Administration.

**Transfers In/Out:** Beginning in FY 2010, the local portion of the federally matched Medicaid Home and Community-Based Waiver, \$19,967,585, will transfer from DDS to the Department of Health Care Finance (DHCF). This transition ensures that all funds used to support the waiver program reside in the same department, allowing improved oversight and expenditure tracking.

**Cost Savings:** DDS will realize cost savings by operating a lean and focused organization that reduces non-essential administrative and fixed costs. While few administrative positions will be realigned, client facing and direct care positions will be protected. DDS savings in nonpersonal costs reflect a reduction of non-essential activities and a focus on client service. To realize Local savings, multiple positions and non-personal services have shifted between Local and Federal funds, resulting in a net Local savings to the District.

Administrative charges such as furniture and equipment, maintenance and repair of machinery, agency supplies, and brochure production will be right-sized for a total savings of \$211,996. Travel costs, out of town travel, and garage parking will be reduced for a savings of \$282,932. Support activities including consulting, office temp assistants, and fairs will be downsized by \$157,114. Additionally, the budgets for conference and membership fees will be right-sized by \$54,053, and \$56,979 will be reduced from the provider training budget.

Revised estimates in electricity, telecom, fleet and occupancy charges reduced fixed costs by \$36,739. At the same time the procurement assessment will be increased by \$60,061 to align with revised estimates by the Office of Contracting and Procurement.

DDS will realize \$1,850,325 in rent savings from relocating the Rehabilitation Services Administration RSA from 810 1st Street to 1125 15th Street – allowing co-location and increased collaboration throughout the agency. In previous years, the rent payment for the 810 1st Street property came from Local funds and thus counted towards RSA's Maintenance of Effort (MOE) requirements. To maintain the MOE requirements, the initial adjustments to DDS' budget placed these funds back into RSA and DDA programs. The budget reflects calculations that meet a portion of RSA's MOE obligations with its revised rent, saving the District \$1,850,325.

DDS will become a more lean organization, through realignments in non-direct service staff and vacancy eliminations. Agency management and agency fiscal management positions, including administrative, staff supports, policy, communications, and training roles will be reduced by 8 filled and 7 vacant FTEs, for a total savings of \$1,322,101. A realignment within RSA will eliminate 8 vacant sup-

port and medical staff positions and 1 filled position, for a total of \$641,096 in savings. DDA will reduce 6 vacant positions (which will not impact best-practice client-case manager ratios) and 3 filled positions, which will allow maximum management efficiency, for a savings of \$811,361. Finally, 11 unfunded vacant positions will be eliminated.

**Protected Programs:** DDS is committed to maximizing all available resources towards exceptional client service. As they remain eligible, all individuals served by DDS in FY 2009 will continue to be served in FY 2010.

On the DDA side, the budget protects and annualizes the cost of individuals served in FY 2009 – including transitioning 83 individuals from Intermediate Care Facilities (ICF/MR's) into the Home and Community-Based Waiver, serving 25 new clients from the Child and Family Services Agency (CFSA), adding 13 new clients from St. Elizabeths Hospital, bringing in 10 new individuals, and adding another 30 individuals as a result of natural changes in client status. Within RSA, all direct client services will remain protected. RSA will move aggressively to serve, place and retain more individuals within appropriate jobs. It will significantly increase the creation of employment plans to smoothly transition graduating students with disabilities from schools into work/education settings and provide additional supported employment services.

**Policy Initiatives:** DDS will judiciously use Local funds, maximize Federal funding, and extend services to the most vulnerable District residents. In FY 2010, the District will save \$633,356 in Local funds as a result of a DHCF reprogramming affecting 34 individuals in ICF/MR's, whose day program costs will now be funded through Medicaid. DDS will continue to work with Medicaid-eligible clients to ensure that they transition onto Medicaid, thereby allowing a portion of their services to be covered by the Home and Community-Based Waiver and saving \$612,637 in Local funds. Further, DDS will increase its momentum in moving individuals, paid for with 100 percent Local funds, from out-of-state placements into enrolled Medicaid providers. Savings from these moves will amount to \$731,443, which is on top of \$1,100,000 in savings accounted for in the baseline budget.

In addition to cost saving measures, DDS' FY 2010 budget will ensure that it serves vulnerable residents. An enhancement of \$1,977,436 will allow DDS to serve 25 new CFSA clients in FY 2010 and account for client cost increases. An increase of \$300,000 in Local funding will support the housing costs of 10 individuals transitioning into the Medicaid Home and Community-Based Waiver from St. Elizabeths Hospital in FY 2010. This increase is offset by an equivalent decrease in Local funds at the Department of Mental Health (DMH) for the same purpose.

DDS will receive a transfer of \$100,000 from the Child and Family Services Agency for the Developmental Disabilities Administration, to develop and implement Facilitated Family Team Meetings (FFTM) for youth transitioning from CFSA and District of Columbia Public Schools. These funds shall be used to support one (1) additional FTE who shall be a person qualified in the practice of FFTM.

**Stimulus:** The American Recovery and Reinvestment Act (ARRP) will benefit the DDS clients in three primary ways: (1) the Vocational Rehabilitation State Grant will go to enhance rehabilitation programs; (2) an Independent Living State Grant will improve independent living services, and (3) there will be a small enhancement to services for older individuals who are blind. Through the Vocational Rehabilitation State Grants, Title 1 of the Rehab Act, RSA will receive \$1,879,421 between FY 2009 and FY 2010. Approximately \$939,711 in FY 2010 funding will go towards further improving supported employment and school transition programs. The Independent Living State Grants, totaling \$242,913 – approximately \$121,457 in FY 2010 – will go directly into expansion and enhancement of independent living services to eligible District residents. Finally, \$3,170 will go towards services for older individuals who are blind.

**Gap-Closing Initiatives:** To realize cost savings, DDS will continue to operate a lean organization that vigilantly manages costs while improving the quality of services provided. Additional savings will come from re-evaluating prices prior to exercising options to extend contracts, assessing cost of services and staffing to adjust for projected utilization rates, and increased competitive negotiations.

DDA will realize \$1,830,000 in savings from significant cost management efforts in the Human Care Agreements for Residential Services. Cost-saving initiatives focus on bringing room and board costs more in line with D.C. Housing Authority and HUD standards, while allowing DDA to reduce local expenditures in this area by an average of \$1,960 annually per consumer for the 933 consumers covered by Human Care Agreements. Further cost management of transportation costs and the ability to bring transport costs into the DDA Waiver through increasing enrollment will lead to a savings of \$60,000. Similar management of consumer medical bill costs, such as ensuring that providers only bill for costs over those allocated in the Human Care Agreements and continuing to assist individuals to acquire Medicaid or other health insurance, will save \$60,033.

Moreover, increasing contract management will generate significant savings. DDA will institute a 3 percent decrease in administrative fees in the Human Care Agreements, to bring general and administrative expenses down. Administrative fees need to be adjusted to reflect the appropriate level and proper allocation of administrative costs, and will save \$700,000 in Local funds. Similar contract and spending management will allow DDA to reduce both service coordination and death investigation contractual costs, for a savings of \$100,000 and \$150,000 respectively. DDA will competitively solicit proposals for death investigations and align the contract budget with demand. Further, contracted service coordination will not be required as DDA will not exceed maximum case size ratios of 30 or less consumers per service coordinator. Similarly as DDS incurs budget reductions, it will reduce by 10 percent the amount budgeted for the Special Master and Court Monitor in the Evans case, leading to a savings of \$25,000 and \$88,000 respectively.

Continuing its vigorous efforts, DDA will aggressively relocate consumers from out-of-state residential placements to local placements, or assist providers to convert out-of-state placements to the D.C. Medicaid Waiver. These efforts, together with higher than expected conversions to date to the Medicaid Waiver, will generate \$1,100,000 in additional local savings.

Finally, DDS will reduce personnel across the agency. An additional FY 2010 Local savings of \$520,148 will come from the elimination of 13 staff composed of 12 filled and one vacant position. Eleven of the eliminated positions are non-direct services and the duties of the remaining two positions are able to be absorbed with existing staff. The 13 positions represent 7.4 Local funds FTEs and 5.6 Federal funds FTEs.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table JM0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall

**Table JM0-5**  
(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>89,071</b>	<b>257.2</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Increase in salary	Agency Management Program	147	0.0
Net effect of salary and benefits changes - Decrease in salary	Agency Financial Operations Program	-10	0.0
Net effect of salary and benefits changes - Changes in net salary	Developmental Disabilities Admin	394	0.0
Net effect of salary and benefits changes - Decrease in salary	Rehabilitation Services	-116	0.0
Intra-Agency Changes - Increase in Supplies and Materials; Other Services and Charges; and Contractual services	Agency Management Program	3,444	0.0
Intra-Agency Changes - Increase in Contractual Services	Agency Financial Operations Program	79	0.0
Intra-Agency Changes - Decreases in Supplies and Materials; Other Services and Charges, Contractual Services; and Subsidies and Transfers	Developmental Disabilities Admin	-4,053	0.0
Intra-Agency Changes - Increase in Supplies and Materials; Other Services and Charges, Subsidies and Transfers; and Equipment and Equipment Rental	Rehabilitation Services	116	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Decrease in Rentals, Security services and Occupancy	Agency Management Program	-3,532	0.0
Baseline Adjustments: Intra-Agency Changes - Changes in Contractual Services	Agency Management Program	-2	0.0
Baseline Adjustments: Intra-Agency Changes - An increase in Subsidies and Transfers, to offset a reduction in fixed costs	Developmental Disabilities Admin	577	0.0
Baseline Adjustments: Intra-Agency Changes - Increase in Subsidies and Transfers to offset a reduction in fixed costs	Rehabilitation Services	2,958	0.0
Baseline Adjustments: Technical Adjustment - Contractual rate increase for human care agreements	Developmental Disabilities Admin	2,500	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Increase - Align procurement assessment with revised OCP estimates	Agency Management Program	60	0.0
Reduce - Net local savings from realigning staff	Agency Management Program	-435	-5.0
Cost Decrease - Eliminate vacant positions	Agency Management Program	-558	-6.0
Cost Decrease - Reduce expenditures on brochure production	Agency Management Program	-10	0.0
Reduce - Realign training and employee development staff	Agency Management Program	-278	-3.0
Cost Decrease - Eliminate vacant position	Agency Financial Operations Program	-51	-1.0
Cost Decrease - Eliminate vacant positions	Developmental Disabilities Admin	-495	-6.0
Cost Decrease - Savings from assisting 16 current DDA clients transitioning into Medicaid eligibility	Developmental Disabilities Admin	-613	0.0
Cost Decrease - Savings in ICFMR day program costs due to expanded coverage under new rate methodology	Developmental Disabilities Admin	-633	0.0

(Continued on next page)

**Table JMO-5**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings (cont)</b>			
Enhance - Serve 25 new clients transitioning from CFSA to DDS in FY 2010 and annualize cost of new clients served in FY 2009	Developmental Disabilities Admin	1,977	0.0
Enhance - Support housing costs for 10 individuals transitioning from St Elizabeths Hospital in the Medicaid Home and Community-Based Waiver in FY 2010	Developmental Disabilities Admin	300	0.0
Optimize - Generate savings from moving 28 DDA clients from out-of-state into the District or into facilities that provide Medicaid-reimbursable services	Developmental Disabilities Admin	-731	0.0
Reduce - Realign staff to achieve management efficiency	Developmental Disabilities Admin	-316	-3.0
Transfer Out - Permanently transfer the local portion of the federally matched Medicaid Home and Community-Based Waiver Program to DHCF	Developmental Disabilities Admin	-19,968	0.0
Cost Decrease - Eliminate vacant positions within RSA	Rehabilitation Services	-451	-7.0
Cost Decrease - Realign staffing within RSA	Rehabilitation Services	-190	-2.0
Cost Decrease - Reduce budget for maintenance and machinery repairs	Rehabilitation Services	-8	0.0
Cost Decrease - Rent savings from consolidation of RSA staff with DDS at 1125 15th St. NW	Rehabilitation Services	-1,850	0.0
Correct - Remove unfunded local positions	Multiple Programs	0	-11.6
Cost Decrease - Align fleet budget with revised DPW estimates	Multiple Programs	-4	0.0
Cost Decrease - Align occupancy budget with revised DRES estimates	Multiple Programs	-3	0.0
Cost Decrease - Align telecom budget with revised OCTO estimates	Multiple Programs	-30	0.0
Cost Decrease - Elimination of garage parking for employees	Multiple Programs	-246	0.0
Cost Decrease - Reduce expenditures on conferences and membership fees	Multiple Programs	-54	0.0
Cost Decrease - Reduce expenditures on consulting and support services	Multiple Programs	-78	0.0
Cost Decrease - Reduce expenditures on provider training	Multiple Programs	-57	0.0
Cost Decrease - Reduce travel cards and out of town travel	Multiple Programs	-37	0.0
Cost Decrease - Right-size agency supply budget	Multiple Programs	-159	0.0
Cost Decrease - Right-size budget for external office support and temporary assistant services	Multiple Programs	-80	0.0
Cost Decrease - Right-sizing furniture and equipment budget	Multiple Programs	-35	0.0
Transfer In - Transfer from CFSA for the implementation of the Facilitated Family Group Decision Making	Developmental Disabilities Admin	100	1.0
<b>Gap-Closing Initiatives</b>			
Cost decrease - Human Care Agreement	Developmental Disabilities Admin	-700	0.0
Cost decrease - Out of State residential costs	Developmental Disabilities Admin	-1,100	0.0
Cost decrease - Transportation	Developmental Disabilities Admin	-60	0.0
Cost decrease - Medical bills	Developmental Disabilities Admin	-60	0.0
Reduce - Personal Services	Multiple	-520	-7.4
Cost decrease - Case management contractual costs	Developmental Disabilities Admin	-150	0.0
Reduce - Special Master fees	Developmental Disabilities Admin	-25	0.0

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**Table JMO-5 (continued)**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Gap-Closing Initiatives (cont)</b>			
Reduction - Court Monitor fees	Developmental Disabilities Admin	-88	0.0
Cost decrease - Death investigation contract	Developmental Disabilities Admin	-100	0.0
Cost decrease - Human Care Agreement	Developmental Disabilities Admin	-1,830	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>62,007</b>	<b>206.2</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>5,800</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Changes - Changes in Equipment and Equipment Rental	Agency Management Program	-30	0.0
Intra-Agency Changes - Changes in Subsidies and Transfers	Developmental Disabilities Admin	400	0.0
Intra-Agency Changes - Increase in Equipment and Equipment Rental	Rehabilitation Services	30	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>6,200</b>	<b>0.0</b>
<b>FEDERAL GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>23,211</b>	<b>182.4</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Changes in fixed cost	Agency Management Program	-613	0.0
Net effect of fixed cost adjustments - Increase in energy, rentals, and occupancy. Decrease in security service	Rehabilitation Services	605	0.0
Net effect of salary and benefits changes - Decrease in salary	Agency Management Program	-217	0.0
Net effect of salary and benefits changes - Increase in salary	Agency Financial Operations Program	103	0.0
Net effect of salary and benefits changes - Increase in salary	Rehabilitation Services	563	0.0
Intra-Agency Changes - Changes in supplies; Other Services and Charges; Contractual Services; Subsidies and Transfers; and Equipment & Equipment Rental	Agency Management Program	342	0.0
Intra-Agency Changes - Increase in Supplies and Materials; Contractual Services. Decrease in Equipment and Equipment Rental	Agency Financial Operations Program	3	0.0
Intra-Agency Changes - Decrease in Other Services and Charges; Subsidies and Transfers; and Equipment and Equipment Rental	Rehabilitation Services	-643	0.0
Intra-Agency Changes - Changes in Subsidies and Transfers	Developmental Disabilities Admin	-255	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Decrease of energy and security services,	Rehabilitation Services	-1	0.0
<b>Policy Initiatives and Cost Savings</b>			
Enhance - Increase in the Independent Living State Grant from the American Recovery and Reinvestment Act.	Rehabilitation Services	121	0.0
Enhance - Increase in RSA Part B Title I funding for vocational rehabilitation from the American Recovery and Reinvestment Act.	Rehabilitation Services	939	-0.2
<b>Gap-Closing Initiatives</b>			
Reduce - Personal Services	Rehabilitation Services	-284	-5.6
Enhance - RSA Services	Rehabilitation Services	284	0.0
<b>FEDERAL GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>24,158</b>	<b>176.6</b>

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**Table JMO-5 (continued)**  
(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>FEDERAL MEDICAID PAYMENTS: FY 2009 Approved Budget and FTE</b>		<b>2,873</b>	<b>27.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Decrease in salary	Agency Management Program	-181	0.0
Net effect of salary and benefits changes - Decrease in salary	Agency Financial Operations Program	-35	0.0
Net effect of salary and benefits changes - Increase in salary	Developmental Disabilities Admin	316	0.0
Intra-Agency changes - Decrease in Contractual Services and Equipment and Equipment Rentals	Agency Financial Operations Program	-70	0.0
Intra-Agency Changes - Decrease in Subsidies and Transfers	Developmental Disabilities Admin	-138	0.0
<b>FEDERAL MEDICAID PAYMENTS: FY 2010 Proposed Budget and FTE</b>		<b>2,765</b>	<b>27.0</b>
<b>Gross for JMO - Department on Disabilities Services</b>		<b>95,130</b>	<b>409.8</b>

### Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Enable individuals with developmental disabilities to maximize their independence and exercise meaningful choice and control over their own lives.

**Objective 2:** Promote health and wellness of people with developmental disabilities.

**Objective 3:** Increase the employment and economic independence of individuals with disabilities.

## Agency Performance Measures

Table JM0-6

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Number of persons eligible for DDA services who receive services in the Medicaid Home and Community Based Program (Residential / Non-Residential)	1,044	1,455	1,232	1,450	1,600	1,750
Percent of providers passing the new Service Quality Review certification (formerly BASA) on the first review.	30%	70%	25%	60%	80%	90%
Number of new and quality providers recruited to the District.	9	10	11	10	10	10
Number of eligible HCBS waiver individuals who receive in home supports (percent of total)	N/A	N/A	363 (29%)	383 (26%)	403 (25%)	423 (25%)
<b>Objective 2:</b>						
Percent of people who report that providers and service coordinators help them get what they need.	N/A	75%	79%	85%	90%	95%
Percent of persons served who have annual medical exams.	96%	100%	98%	100%	100%	100%
Number of days between date the service coordinator is notified of need for a guardian and the date request package is submitted to the OAG.*	105	N/A	142	90	75	60
<b>Objective 3:</b>						
Number of persons served by RSA in supported employment	150	175	225	425	500	550
Number of qualified RSA individuals employed for 90 days (percent of total)	575 (39%)	576 (41%)	576 (40%)	625 (42%)	675 (44%)	725 (45%)
Number of children referred from DCPS and charter schools to DCRSA to establish eligibility	561	700	897	1,000	1,200	1400
Number of vocational rehabilitation eligibility determinations	1493	1,395	1,453	1,500	1,550	1600

\* Permanent, emergency and urgent guardian requests are tracked

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# Department of Health Care Finance

<http://dhcf.dc.gov>

Telephone: 202-442-5988

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$0	\$1,834,134,462	\$2,075,214,343	13.1
FTEs	0.0	166.3	155.3	-6.6

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The mission of the Department of Health Care Finance is to improve health outcomes by providing access to comprehensive, cost-effective and quality healthcare services for residents of the District of Columbia.

### Summary of Services

The Department of Health Care Finance (DHCF), a newly created agency in FY 2009, provides health care services to low-income children, adults, the elderly and persons with disabilities. Over 200,000 District of Columbia residents (nearly one third of all residents) receive healthcare services through DHCF's

Medicaid and Alliance programs. DHCF strives to provide these services in the most appropriate and cost-effective settings possible.

The agency's FY 2010 proposed budget is presented in the following tables:

# FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table HT0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table HT0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	0	0	588,308	486,691	-101,617	-17.3
Dedicated Taxes	0	0	16,449	25,764	9,315	56.6
Special Purpose Revenue Funds	0	0	1,977	1,823	-154	-7.8
<b>Total for General Fund</b>	<b>0</b>	<b>0</b>	<b>606,734</b>	<b>514,278</b>	<b>-92,456</b>	<b>-15.2</b>
<b>Federal Resources</b>						
Federal Grant Funds	0	0	6,549	1,028	-5,521	-84.3
Federal Medicaid Payments	0	0	1,209,336	1,533,208	323,872	26.8
<b>Total for Federal Resources</b>	<b>0</b>	<b>0</b>	<b>1,215,885</b>	<b>1,534,236</b>	<b>318,351</b>	<b>26.2</b>
<b>Intra-District Funds</b>						
Intra-District Funds	0	0	11,515	26,700	15,185	131.9
<b>Total for Intra-District Funds</b>	<b>0</b>	<b>0</b>	<b>11,515</b>	<b>26,700</b>	<b>15,185</b>	<b>131.9</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>1,834,134</b>	<b>2,075,214</b>	<b>241,080</b>	<b>13.1</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table HT0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table HT0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b>General Fund</b>						
Local Funds	0.0	0.0	74.1	68.6	-5.5	-7.4
Special Purpose Revenue Funds	0.0	0.0	3.0	4.0	1.0	33.3
<b>Total for General Fund</b>	<b>0.0</b>	<b>0.0</b>	<b>77.1</b>	<b>72.6</b>	<b>-4.5</b>	<b>-5.8</b>
<b>Federal Resources</b>						
Federal Grant Funds	0.0	0.0	19.0	10.0	-9.0	-47.4
Federal Medicaid Payments	0.0	0.0	70.3	72.8	2.5	3.5
<b>Total for Federal Resources</b>	<b>0.0</b>	<b>0.0</b>	<b>89.3</b>	<b>82.8</b>	<b>-6.5</b>	<b>-7.3</b>
<b>Total Proposed FTEs</b>	<b>0.0</b>	<b>0.0</b>	<b>166.3</b>	<b>155.3</b>	<b>-11.0</b>	<b>-6.6</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table HT0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table HT0-3**  
(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
11 Regular Pay - Cont Full Time	0	0	11,955	12,545	589	4.9
12 Regular Pay - Other	0	0	456	0	-456	-100.0
14 Fringe Benefits - Curr Personnel	0	0	2,081	2,274	193	9.3
<b>Subtotal Personal Services (PS)</b>	<b>0</b>	<b>0</b>	<b>14,492</b>	<b>14,819</b>	<b>327</b>	<b>2.3</b>
20 Supplies and Materials	0	0	186	151	-35	-18.8
30 Energy, Comm. and Bldg Rentals	0	0	0	192	192	N/A
31 Telephone, Telegraph, Telegram, Etc	0	0	3	0	-3	-100.0
32 Rentals - Land and Structures	0	0	1,834	1,060	-774	-42.2
34 Security Services	0	0	324	204	-120	-36.9
35 Occupancy Fixed Costs	0	0	0	200	200	N/A
40 Other Services and Charges	0	0	254	257	3	1.2
41 Contractual Services - Other	0	0	41,892	36,075	-5,817	-13.9
50 Subsidies and Transfers	0	0	1,774,615	2,022,175	247,561	14.0
70 Equipment & Equipment Rental	0	0	535	81	-454	-84.8
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>0</b>	<b>1,819,643</b>	<b>2,060,395</b>	<b>240,753</b>	<b>13.2</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>1,834,134</b>	<b>2,075,214</b>	<b>241,080</b>	<b>13.1</b>

\*Percent Change is based on whole dollars.

## Program Description

The Department of Health Care Finance operates through the following 7 programs:

**Health Care Delivery Management Administration** – is responsible for chronic and long-term care, and home and community-based services to adults enrolled in the Medicaid program and 1115 Waiver for Childless Adults ages 50-64; the Managed Care Contracts; the Ombudsman and the Health Care Bill of Rights Office; and oversight of preventive and acute care, including the SCHIP program, Health Check (formerly Early and Periodic, Screening, Diagnosis and Treatment (EPSDT)) and the Immigrant Children's program, as well as all institutional and ambulatory services.

This program contains the following 6 activities:

- **Office of Chronic and Long Term Care** – ensures that beneficiaries who are receiving long-term care or home and community-based services are provided with adequate and appropriate services of the highest quality;
- **Office of Managed Care Management** – directs the Managed Care Contracts, including but not limited to planning, managing and evaluating the District's Managed Care Program;
- **Office of Preventive and Acute Care** – oversees the State Children's Health Insurance Program (SCHIP), Waiver for Childless Adults ages 50-64, Health Check (formerly EPSDT), Immigrant Children's program, and the Medicaid program's acute and preventive care services;
- **Office of the Ombudsman and Health Care Bill of Rights** – counsels and assists uninsured District residents and individuals insured by health benefits plans in the District regarding matters pertaining to their health care coverage;
- **Healthy DC Management** – oversees the newly established health insurance program which provides health insurance coverage to previously uninsured District residents living between 200 and 400 percent of the Federal poverty level; and
- **Health Care Delivery Management Support Services** – provides administrative support functions to the Health Care Delivery Management program.

**Health Care Policy and Planning Administration** – provides for maintenance of the Medicaid and SCHIP state plans, which govern eligibility, scope of benefits, and reimbursement policies for the District's Medicaid and SCHIP Programs; develops policy for the administration of the Alliance and other health care programs for publicly funded enrollees that are administered or monitored by DHCF based on sound analysis of local and national healthcare and reimbursement policies and strategies; and ensures coordination and consistency among healthcare and reimbursement policies developed by the various Administrations within DHCF.

This program contains the following 5 activities:

- **Office of Policy Management** – maintains the Medicaid State Plan, which governs eligibility, scope of benefits, and reimbursement policies of the Medicaid and SCHIP program, and manages Federal waivers; develops policy for the administration of Medical assistance programs administered or monitored by DHCF; and ensures coordination and consistency among health care and reimbursement policies developed by various Administrations within DHCF;
- **Office of Public Provider Liaison Management** – maintains positive ongoing coordination and continuity with all public provider agencies of the District of Columbia Government to enhance each agency's understanding of Medicaid reimbursement policies; ensures accountability within DHCF for policy that directly impacts other District agencies; identifies opportunities to improve the reimbursement procedures of each agency; and works closely with these agencies to review Federal policy to ensure that Federal reimbursement is being maximized and compliance assured through claims processing and program development;
- **Office of Data Analysis** – gathers information, analyzes data, and evaluates all activities relative to multiple District-wide components of Medicaid, SCHIP, the Alliance, and future locally funded healthcare delivery systems, including data collection systems;
- **Office of Member Management** – monitors eligibility and member management policies for the District's publicly-funded health care enrollees to ensure eligibility and that member management

requirements are correctly established and followed, as well as serving as a liaison with the Income Maintenance Administration (IMA) to ensure collaboration and coordination in eligibility and member management policy implementation; and

- **Health Care Policy and Planning Support Services** – provides administrative support functions to the Health Care Policy and Planning program.

**Health Care Accountability Administration** - develops, in collaboration with the Federal and District governments and the healthcare provider community, a health care accountability program that ensures the delivery of quality and clinically appropriate health care.

This program contains the following 6 activities:

- **Office of Quality Management** – ensures that quality and performance improvement principles and practices pervade all the components and activities that impact on the delivery and outcomes of healthcare services to patients served by the District's Medicaid, SCHIP and Alliance programs;
- **Office of Utilization Management** – monitors utilization, including appropriateness of medical services, to ensure that the highest quality medical care is provided to publicly funded beneficiaries; and identifies the utilization of third-party resources available for the cost of medical care rendered publicly funded beneficiaries to ensure that the publicly funded programs are the payers of last resort;
- **Office of Program Integrity** – monitors the prevention, detection and elimination of fraud, abuse and waste by persons who provide and receive services financed by DHCF;
- **Office of Grievance and Appeals** – reviews beneficiary grievance and appeals and risk management concerns;
- **Office of Pharmacy Management** – administers the pharmaceutical and durable medical equipment programs under the D.C. Medicaid program and provides consultation and guidance in all pharmaceutical and durable medical equipment services; and

- **Health Care Accountability Support Services** – provides administrative support functions to the Health Care Accountability program.

**Health Care Finance** - provides provider payments for the following provider types: Medicaid provider payments, public provider payments, and Health Care Alliance provider payments.

**Health Care Operations Administration** - administers programs that pertain to the payment of claims; manages fiscal agent and administrative contracts; manages the systems; and maintains provider enrollment and requirements.

This program contains the following 5 activities:

- **Office of Medicaid Information Systems** – oversees the fiscal agent contract, including the Medicaid Management Information System and Drug Rebate program, as well as handling provider relations and education;
- **Office of Technical Systems Management** – provides technical expertise regarding Medicaid and other publicly-funded health care program system development, administration and management;
- **Office of Systems Operations** – manages payment of claims, provider enrollment and recruitment, and the pricing/reference files;
- **Office of Administrative Contract Management** – provides contract management of the Administrative Services Organization contract, the Non-Emergency Transportation contract, as well as additional administrative contracts; and
- **Health Care Operations Support Services** – provides administrative support functions to the Health Care Operations program.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** - provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

### Program Structure Change

The agency's FY 2009 five-program structure is being realigned into six programs in FY 2010 as DHCF is adding a new program, Health Care Operations. The existing programs are being identified with new titles with the exception of the Health Care Finance program.

The service codes in the Medicaid Provider Payment activity of the Health Care Finance program are being changed to reflect a more intuitive programmatic reporting of financial data in FY 2010.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table HT0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table HT0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Personnel	0	142	0	-142	0.0	1.0	0.0	-1.0
(1020) Contracting & Procurement	0	2,071	266	-1,805	0.0	2.0	3.3	1.3
(1030) Property Management	0	2,217	1,475	-742	0.0	1.0	0.0	-1.0
(1040) Information Technology	0	320	232	-88	0.0	2.0	1.0	-1.0
(1055) Risk Management	0	99	181	82	0.0	1.0	0.0	-1.0
(1060) Legal	0	709	612	-97	0.0	3.0	1.0	-2.0
(1070) Fleet Management	0	7	60	53	0.0	0.0	1.0	1.0
(1080) Communications	0	99	0	-99	0.0	1.0	0.0	-1.0
(1085) Customer Service	0	0	60	60	0.0	0.0	0.0	0.0
(1087) Language Access	0	30	59	29	0.0	0.0	0.0	0.0
(1090) Performance Management	0	1,493	2,939	1,445	0.0	12.0	18.0	6.0
(1099) Alliance Program - AMP	0	58	0	-58	0.0	1.0	0.0	-1.0
<b>Subtotal (1000) Agency Management Program</b>	<b>0</b>	<b>7,246</b>	<b>5,884</b>	<b>-1,361</b>	<b>0.0</b>	<b>24.0</b>	<b>24.3</b>	<b>0.3</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budgeting Operations	0	179	249	70	0.0	2.0	2.5	0.5
(120F) Accounting Operations	0	1,110	1,005	-105	0.0	11.0	9.0	-2.0
(140F) Agency Fiscal Officer	0	170	268	97	0.0	1.0	2.0	1.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>0</b>	<b>1,459</b>	<b>1,521</b>	<b>62</b>	<b>0.0</b>	<b>14.0</b>	<b>13.5</b>	<b>-0.5</b>

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**Table HT0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(2000) Healthcare Delivery Management</b>								
(2001) Chronic & Long Term Care	0	5,263	2,341	-2,922	0.0	21.5	17.0	-4.5
(2002) Managed Care Mgt	0	5,893	7,753	1,860	0.0	9.5	7.0	-2.5
(2003) Preventive and Acute Care	0	4,894	1,860	-3,035	0.0	11.0	8.0	-3.0
(2004) Healthcare Alliance	0	2,113	0	-2,113	0.0	3.3	0.0	-3.3
(2005) Health Care Bill of Rights Ombudsman	0	0	525	525	0.0	0.0	5.0	5.0
(2010) Health Care Delivery Mgt Support Svcs	0	0	1,666	1,666	0.0	0.0	2.8	2.8
<b>Subtotal (2000) Healthcare Delivery Management</b>	<b>0</b>	<b>18,164</b>	<b>14,145</b>	<b>-4,019</b>	<b>0.0</b>	<b>45.3</b>	<b>39.8</b>	<b>-5.6</b>
<b>(3000) Healthcare Policy/LEG</b>								
(3001) Policy Unit Management	0	4,605	1,384	-3,221	0.0	13.0	9.0	-4.0
(3002) Public Provider Liaison Mgmt	0	518	573	55	0.0	7.0	6.0	-1.0
(3003) Data Analysis	0	0	294	294	0.0	0.0	3.0	3.0
(3004) Member Management	0	0	252	252	0.0	0.0	3.0	3.0
(3010) Health Care Policy & Planning Support	0	0	1,441	1,441	0.0	0.0	3.0	3.0
<b>Subtotal (3000) Healthcare Policy And Planning</b>	<b>0</b>	<b>5,123</b>	<b>3,945</b>	<b>-1,178</b>	<b>0.0</b>	<b>20.0</b>	<b>24.0</b>	<b>4.0</b>
<b>(4000) Healthcare Accountability</b>								
(4001) Program Operations	0	13,475	0	-13,475	0.0	22.0	1.0	-21.0
(4002) Quality Management	0	13,827	5,612	-8,215	0.0	41.0	7.0	-34.0
(4003) Utilization Management	0	0	1,083	1,083	0.0	0.0	12.0	12.0
(4004) Program Integrity	0	0	1,003	1,003	0.0	0.0	12.0	12.0
(4006) Pharmacy Management	0	0	185	185	0.0	0.0	1.5	1.5
(4010) Health Care Accountability Support Svcs	0	0	1,529	1,529	0.0	0.0	3.0	3.0
<b>Subtotal (4000) Healthcare Accountability</b>	<b>0</b>	<b>27,303</b>	<b>9,411</b>	<b>-17,892</b>	<b>0.0</b>	<b>63.0</b>	<b>36.5</b>	<b>-26.5</b>
<b>(4500) Office Of Children &amp; Families Services</b>								
(4520) SCHIP Administration	0	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (4500) Office of Children &amp; Families Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(5000) Health Care Finance</b>								
(5001) Medicaid Provider Payment	0	1,550,634	1,775,932	225,298	0.0	0.0	0.0	0.0
(5002) Medicaid Public Provider Payments	0	108,955	143,993	35,038	0.0	0.0	0.0	0.0
(5003) Alliance Provider Payments	0	115,251	102,251	-13,001	0.0	0.0	0.0	0.0
<b>Subtotal (5000) Health Care Finance</b>	<b>0</b>	<b>1,774,840</b>	<b>2,022,175</b>	<b>247,335</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

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**Table HT0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(6000) Health Care Operations</b>								
(6001) Medicaid Information Systems	0	0	15,129	15,129	0.0	0.0	5.0	5.0
(6002) Technical Systems Management	0	0	544	544	0.0	0.0	0.0	0.0
(6003) Systems Operations	0	0	846	846	0.0	0.0	6.0	6.0
(6004) Administrative Contract Management	0	0	109	109	0.0	0.0	1.0	1.0
(6010) Health Care Operations Support	0	0	1,505	1,505	0.0	0.0	5.3	5.3
<b>Subtotal (6000) Health Care Operations</b>	<b>0</b>	<b>0</b>	<b>18,133</b>	<b>18,133</b>	<b>0.0</b>	<b>0.0</b>	<b>17.3</b>	<b>17.3</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>1,834,134</b>	<b>2,075,214</b>	<b>241,080</b>	<b>0.0</b>	<b>166.3</b>	<b>155.3</b>	<b>-11.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The following adjustments were made in Local funds: an increase of \$510,000 and 0.3 FTEs, which accounts for salary step and other personal services adjustments impacting multiple programs within the agency, and an increase of \$5,219,000 in the Health Care Finance Program. In the Dedicated Taxes funds, an increase of \$12,315,000 is for the Nursing Homes Quality of Care Fund and the Healthy D.C. Fund. In Federal Grant funds, a reduction of \$555,000 and 9 FTEs accounts for salary step and other across multiple programs within the agency; and a decrease of \$4,966,000 in intra-agency personal services adjustments impacting multiple programs within the agency. An increase of \$1,197,000 and 8.7 FTEs in the Federal Medicaid Payments accounts for salary step and other personal services adjustments in multiple programs within the agency; and an increase of \$93,343,000 is due to projected Federal match for Medicaid related services in the Health Care Finance program. In Intra-District Funds, an increase of \$15,185,000 is due to MOUs with the Department on Disability Services and Department of Mental Health.

**Baseline Adjustments:** The following baseline adjustment was made in Local funds: an increase of \$9,886,000 to fund projected increases in MCO payments for the D.C. Healthcare Alliance membership enrollment.

**Transfers In/Out:** In FY 2010, DHCF will continue to work with public provider agencies to maximize Federal funds and to provide services for individuals in the most appropriate setting. Beginning in FY 2010, the local portion of the Federally matched Medicaid Home and Community-Based Waiver, \$19,967,585, will transfer from the Department on Disability Services to DHCF. This transition ensures that all Local funds and Federal funds used to support the waiver program reside in the same department for improved oversight and tracking of expenditures.

The proposed budget also includes additional Local funds and Medicaid Federal funds under a new payment rate structure for Psychiatric Residential Treatment Facilities. An addition of \$715,946 in Local funds and \$1,670,540 in Federal funds is offset by reductions in Local funds at CFSA (\$793,875) and DYRS (\$993,713). Federal funds of \$491,589 are also added to match Local funds (remaining at CFSA) for medical screenings to be covered under Medicaid personal services contracts, rather than the

current hospital-based contract funded with 100 percent Local dollars.

A transfer of \$600,000 in Local funds into DHCF's budget is offset by a \$200,000 decrease in funding at the Department of Mental Health to help support the transition of 10 individuals from Saint Elizabeths Hospital to the Medicaid Home and Community-Based Waiver. Federal Medicaid matching funds of \$1,400,000 will support this transition.

**Cost Savings:** In FY 2010, the department will ensure the District maximizes its opportunities for sustainable federal funding. First, DHCF will assist eligible Medicaid beneficiaries to apply for the Medicare program. Second, DHCF will secure SCHIP funding for legal immigrant children and pregnant women currently in the waiting period for eligibility as allowed by SCHIP reauthorization. Third, the costs of prenatal care services for certain immigrants will be transitioned from the locally-funded Alliance program to Medicaid. These three changes will generate more than \$1.6 million in Local fund savings.

Sustainable federal resources will be maximized to ensure all eligible and potentially eligible District residents are covered by Medicaid and other federally funded programs. This includes leveraging Disproportionate Share Hospital (DSH) funding to expand the District's Medicaid waiver for childless adults. Approximately \$28 million in current and new DSH funds will be used to transition current Alliance beneficiaries to Medicaid, saving the District \$14,818,724 in Local health insurance costs.

Several initiatives will preserve the Alliance program's long-term fiscal sustainability. Limiting the Alliance program to District residents without other sources of health insurance will save \$2,026,564. In addition, DHCF will generate \$13,562,965 in savings by enforcing residency requirements to ensure the Alliance program is only available to District residents. Finally, aligning the Alliance budget with new MCO contract rates will generate further savings of \$2,842,853.

The department has also identified key programmatic areas that are experiencing significant growth and will launch initiatives to increase utilization management and program integrity in these areas. Implementing closer review of personal care aide service utilization will save \$1,287,400. DHCF will also improve management of its prescription drug benefit

and align its pharmaceutical payment policy with national trends, saving \$1,709,600 through these two efforts. Greater focus on recoupment of funds improperly paid to Medicaid providers will generate \$4,833,588 in Local savings through both changing the methodology for recovering payments and improving DHCF's utilization management function.

As DHCF finalizes its personnel restructuring, greater internal capacity will allow the department to take on additional analytic, operational and monitoring tasks, enabling significant savings by reducing reliance on external contracts. In FY 2010, DHCF will save \$2,348,291 in Local funds by reducing or eliminating six current contracts. On a smaller scale, DHCF's travel, supplies and equipment budgets are reduced to align with projected utilization, saving \$52,292. In fixed costs, DHCF's assessment for rent is adjusted for a reduction of \$196,000 in the Agency Management program (AMP) to account for the transfer of two properties to the Department of Health. Furthermore, electricity, telecom, and occupancy, as well as DHCF's procurement assessment, are also adjusted to align with revised estimates for savings of \$14,785.

Personnel realignment will result in the elimination of seven administrative and non-essential programmatic positions that are duplicative across DHCF or can be eliminated with technology and process improvements. In addition, five vacant positions have been determined unnecessary, as responsibilities can be shifted to current staff. This reduction in FTEs will save \$458,033 in Local funds and \$524,984 in Federal funds.

**Protected Programs:** Despite a challenging economic climate, this budget protects residents' access to health care services by maintaining Medicaid eligibility levels, supporting the Alliance program for residents without access to other insurance options, and preserving beneficiaries' access to care. The DHCF budget fully funds the anticipated enrollment increases in the Medicaid and Alliance programs as a result of the deteriorating national economy. These enrollment assumptions are modeled in part using national studies that project the impact of unemployment increases on individuals' health care coverage options. In addition, there are no proposals to increase cost sharing for beneficiaries. The Healthy DC initiative

to expand coverage for uninsured residents with incomes too high to qualify for Medicaid or the Alliance remains funded. This budget also preserves the Nursing Home Quality of Care Fund to continue funding projects that will improve quality and maintain appropriate reimbursement rates. Finally, this budget maintains access to care by retaining planned rate increases for physicians, residential treatment facilities, and other providers.

**Policy Initiatives:** This budget proposes an enhancement of \$46,826,087 for the Medicaid program, matched by \$109,260,870 in Federal funds. This enhancement ensures the Medicaid program is fully funded to meet enrollment growth, planned rate increases and medical cost inflation. This enhancement is funded with savings generated from increased operational and programmatic efficiencies within DHCF. An additional \$11,600,506 in Local funds will support anticipated recession-driven Alliance growth, balanced by savings initiatives to enhance the integrity of the enrollment process and preserve the program's long-term viability.

**Stimulus:** The District will receive a projected \$147,680,865 in additional Federal Medicaid funds under a revised Federal Medical Assistance Percentage (FMAP) generated by the American Recovery and Reinvestment Act of 2009. The District will also receive an estimated \$1,478,873 in additional Disproportionate Share Hospital (DSH) funds in FY 2010 as a result of the Recovery Act. These funds, matched by \$633,588 in enhanced Local funds and combined with additional DSH funds, will assist in transitioning Alliance members to Medicaid. Through Stimulus support for health information technology, savings of \$2,700,000 will be achieved through accelerated adoption of health IT by providers, resulting in reductions in duplication of services, medical errors and inappropriate utilization. These additional Federal funds to DHCF will be partially offset by a comparable reduction in Local Funds.

**Intra-Agency Changes:** The proposed budget ensures that the District's Medicaid DSH funds are not mingled with the D.C. Healthcare Alliance funds. To this end, \$5,000,000 of DSH funds is reallocated from the Healthcare Alliance to Medicaid. This budget

also provides an additional \$143,000 to DHCF's Health Care Policy and Planning Administration to support improved federal reimbursement procedures District-wide. This action is achieved by redirection of funds through adjustment of fixed costs in the AMP for a reduction of \$143,000 in security services.

**Gap-Closing Initiatives:** In FY 2010, the Department of Health Care Finance will save \$3 million by reallocating unobligated Healthy DC Funds to the Local funds, to support a portion of the cost of projected Alliance enrollment growth. This transfer ensures the Alliance program is able to serve its projected FY 2010 enrollment levels and that an enhancement of \$11,600,506 to support recession-driven enrollment growth in the program remains intact. This transfer will not impact the timing or scope of the planned Healthy DC coverage expansion in FY 2010.

DHCF will postpone until FY 2011 implementation of proposed incentive payments for ICF/MR providers, resulting in savings of \$1,035,500 in Local Funds and \$3,964,500 in Federal Medicaid payments. A new payment methodology for ICF/MR providers will be implemented, pending federal approval.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table HT0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table HT0-5**

(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>588,308</b>	<b>74.1</b>
<b>Initial and Baseline Adjustments</b>			
Reduction for nonrecurring costs - Reduction due to the upgrade of Medicaid data system to accommodate Alliance enrollees	Health Care Operations	-100	0.0
Net effect of fixed cost adjustments - Funding adjustments for OPM estimates	Agency Management Program	-296	0.0
Net effect of salary and benefits changes - Salary step and other personal services funding adjustments	Multiple Programs	510	0.3
Intra-Agency Changes - Funding is associated with FY 2009 one-time rescission items	Health Care Finance	5,219	0.0
Baseline Adjustments: Technical Adjustment - Additional funding for MCO payments for the DC Healthcare Alliance membership enrollment	Health Care Finance	9,886	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Reduction in subsidies and transfers to offset additional fixed costs estimate	Health Care Finance	-43	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Adjustment for additional fixed costs estimate	Agency Management Program	43	0.0
<b>Policy Initiatives and Cost Savings</b>			
Enhance - Match additional Federal Recovery Act funds for temporary increase in Disproportionate Share Hospital (DSH) Payments	Health Care Finance	634	0.0
Cost Increase - Fund projected Medicaid enrollment growth, utilization and rate increases (matched by Federal funds)	Health Care Finance	46,826	0.0
Cost Increase - Partially fund projected Alliance enrollment growth	Health Care Finance	11,601	0.0
Cost Decrease - Align Alliance budget with new MCO contract	Health Care Finance	-2,843	0.0
Cost Decrease - Ensure Alliance program limited to District residents by enforcing residency requirements and program controls	Health Care Finance	-13,563	0.0
Cost Decrease - Limit Alliance coverage to District residents not eligible for other health insurance (Medicare, private insurance)	Health Care Finance	-2,027	0.0
Optimize - Reallocate \$25 million in DSH funds to transition coverage of Alliance members to Medicaid	Health Care Finance	-13,694	0.0
Optimize - Use \$3 million in additional DSH funds, in part due to Recovery Act funds, to transition coverage of Alliance members to Medicaid	Health Care Finance	-1,125	0.0
Optimize - Assist eligible Medicaid beneficiaries as they apply for and transition to Medicare	Health Care Finance	-900	0.0
Optimize - Obtain SCHIP funding for immigrant children and pregnant women in 0 to 5 year waiting period for eligibility, as allowed by SCHIP reauthorization (matched by Federal funds)	Health Care Finance	-354	0.0

(Continued on next page)

**Table HTO-5 (continued)**  
(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings (cont)</b>			
Optimize - Transition coverage for unborn children of undocumented immigrants from the Alliance to Medicaid	Health Care Finance	-358	0.0
Cost Decrease - Implement approved methodology for reviewing personal care aide service utilization	Health Care Finance	-1,287	0.0
Cost Decrease - Enhance prescription drug utilization and review activities	Health Care Finance	-1,110	0.0
Cost Decrease - Change methodology for recovering improper payments	Health Care Finance	-2,250	0.0
Cost Decrease - Improve utilization management function resulting in better recovery of improper payments	Health Care Finance	-2,584	0.0
Cost Decrease - Reduce reimbursement rate for prescription drugs to align pharmaceutical spending with national payment trends	Health Care Finance	-600	0.0
Shift - Accelerate adoption of health IT for physicians, clinics and other providers to reduce duplication of services, medical errors and inappropriate utilization	Health Care Finance	-2,700	0.0
Cost Decrease - Reduce contract for operational, analytic, legal and strategic planning support, given DHCF internal personnel capacity growth	Multiple	-1,700	0.0
Cost Decrease - Roll EPSDT functions into Medicaid Transformation Grant, eliminate external contract	Healthcare Delivery Management	-297	0.0
Cost Decrease - Bring responsibility for Child and Adolescent Health Management Initiative into DHCF, eliminate external contract	Healthcare Delivery Management	-170	0.0
Cost Decrease - Enhance internal monitoring and oversight of SCHIP outreach contract, resulting in contract savings	Healthcare Delivery Management	-75	0.0
Cost Decrease - Eliminate external health IT contract by absorbing functions under new Chief Information Officer and Federally-funded health IT projects	Health Care Operations	-31	0.0
Cost Decrease - Align MOU with the Office of the Attorney General with revised staffing cost projections	Agency Management Program	-75	0.0
Cost Decrease - Realign administrative and programmatic functions as part of DHCF agency-wide restructuring, resulting in position eliminations	Multiple	-262	-3.4
Cost Decrease - Eliminate non-essential vacancies, shift responsibilities to current staff	Multiple	-196	-2.4
Cost Decrease - Align travel, supplies and equipment budgets with projected utilization	Multiple	-52	0.0
Cost Decrease - Align electricity budget with revised OPM estimates	Agency Management Program	-2	0.0
Cost Decrease - Align telecom budget with revised OCTO estimates	Agency Management Program	-3	0.0
Cost Increase - Align procurement assessment with revised OCP estimates	Agency Management Program	10	0.0
Cost Decrease - Align occupancy budget with revised OPM estimates	Agency Management Program	-19	0.0
Transfer-Out - Transfer two properties to the Department of Health to correct error in DHCF's assessment in fixed costs for rent	Agency Management Program	-196	0.0
Transfer In - Transfer local portion of federally-matched Medicaid DD Waiver from DDS to DHCF	Health Care Finance	19,968	0.0
Transfer In - Transfer local funding from DMH to DHCF to help support transition of 10 individuals from St. Elizabeths Hospital to the Medicaid Home and Community-Based Waiver (matched by Federal funds)	Health Care Finance	600	0.0
Optimize - Adjust fixed costs in AMP for a reduction in security services and redirect funds to the Health Policy and Planning Program	Agency Management Program	-143	0.0

(Continued on next page)

**Table HT0-5 (continued)**

(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings (cont)</b>			
Transfer In - Transfer DYRS and CFSA budgets for utilization of Medicaid Psychiatric Residential Treatment Facilities to DHCF under new rate structure	Health Care Finance	716	0.0
Shift - Transfer to reflect additional Federal Medicaid payments generated by the Recovery Act	Health Care Finance	-147,681	0.0
Optimize - Transfer funds from AMP fixed costs to support improved federal reimbursement procedures District-wide	Healthcare Policy and Planning	143	0.0
<b>Gap-Closing Initiatives</b>			
Reduce - Delay implementation of incentive payments to ICF/MR providers until FY 2011	Health Care Finance	-1,036	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>486,691</b>	<b>68.6</b>
<b>DEDICATED TAXES: FY 2009 Approved Budget and FTE</b>		<b>16,449</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-agency Changes - Funding for the Nursing Home Quality of Care Fund and the Healthy DC Fund		12,315	0.0
<b>Gap-Closing Initiatives</b>			
Shift - Reallocate unobligated Healthy DC Funds to support Alliance enrollment growth	Health Care Finance	-3,000	0.0
<b>DEDICATED TAXES: FY 2010 Proposed Budget and FTE</b>		<b>25,764</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>1,977</b>	<b>3.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Funding adjustments for OPM estimates	Agency Management Program	-31	0.0
Net effect of salary and benefits changes - Salary step and other personal services funding adjustments	Multiple Programs	60	1.0
Intra-Agency Changes - Adjustment in contractual services	Multiple Programs	-183	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>1,823</b>	<b>4.0</b>
<b>FEDERAL GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>6,549</b>	<b>19.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Salary step and other personal services funding adjustments	Multiple Programs	-555	-9.0
Intra-agency Changes - Projected changes in various grants awards	Multiple Programs	-4,966	0.0
<b>FEDERAL GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>1,028</b>	<b>10.0</b>
<b>FEDERAL MEDICAID PAYMENTS: FY 2009 Approved Budget and FTE</b>		<b>1,209,336</b>	<b>70.3</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Salary step and other personal services funding adjustments	Multiple Programs	1,197	8.7
Intra-Agency Changes - Projected changes in various grants awards	Multiple Programs	93,343	0.0

(Continued on next page)

**Table HT0-5 (continued)**  
(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Align travel, supplies and equipment budgets with utilization	Multiple	-52	0.0
Cost Increase - Fund projected Medicaid enrollment growth, utilization and rate increases	Health Care Finance	109,261	0.0
Enhance - Add Recovery Act funds for temporary increase in Disproportionate Share Hospital (DSH) payments	Health Care Finance	1,478	0.0
Optimize - Assist eligible Medicaid beneficiaries as they apply for and transition to Medicare	Health Care Finance	-2,100	0.0
Optimize - Obtain SCHIP funding for immigrant children and pregnant women in 0 to 5 year waiting period for eligibility, as allowed by SCHIP reauthorization	Health Care Finance	354	0.0
Optimize - Transition coverage for unborn children of undocumented immigrants from the Alliance to Medicaid	Health Care Finance	1,005	0.0
Cost Decrease - Implement approved methodology for reviewing personal care aide service utilization	Health Care Finance	-3,004	0.0
Cost Decrease - Enhance prescription drug utilization and review activities	Health Care Finance	-2,589	0.0
Cost Decrease - Change methodology for recovering improper payments	Health Care Finance	-5,250	0.0
Cost Decrease - Improve utilization management function resulting in better recovery of improper payments	Health Care Finance	-6,028	0.0
Cost Decrease - Reduce reimbursement rate for prescription drugs to align pharmaceutical spending with national payment trends	Health Care Finance	-1,400	0.0
Shift - Accelerate adoption of health IT for physicians, clinics and other providers to reduce duplication of services, medical errors and inappropriate utilization	Health Care Finance	-6,300	0.0
Cost Decrease - Reduce contract for operational, analytic, legal and strategic planning support, given DHCF internal personnel capacity growth	Multiple	-1,700	0.0
Cost Decrease - Roll EPSDT functions into Medicaid Transformation Grant, eliminate external contract	Healthcare Delivery Management	-297	0.0
Cost Decrease - Bring responsibility for Child and Adolescent Health Management Initiative into DHCF, eliminate external contract	Healthcare Delivery Management	-170	0.0
Cost Decrease - Enhance internal monitoring and oversight of SCHIP outreach contract, resulting in contract savings	Healthcare Delivery Management	-282	0.0
Cost Decrease - Eliminate external health IT contract by absorbing functions under new Chief Information Officer and Federally-funded health IT projects	Health Care Operations	-271	0.0
Cost Decrease - Align MOU with the Office of the Attorney General with revised staffing cost projections	Agency Management Program	-75	0.0
Cost Decrease - Realign administrative and programmatic functions as part of DHCF agency-wide restructuring, resulting in position eliminations	Multiple	-305	-3.6
Cost Decrease - Eliminate non-essential vacancies, shift responsibilities to current staff	Multiple	-220	-2.7
Enhance - Align federal Medicaid funding to match additional local funds transferred from DMH to DHCF to help support transition of 10 individuals from St. Elizabeths Hospital to the Medicaid Home and Community-Based Waiver	Health Care Finance	1,400	0.0
Enhance - Align Federal Medicaid funding to match additional local funds transferred from DYRS and CFSA to DHCF for utilization of Medicaid Psychiatric Residential Treatment Facilities under new rate structure	Health Care Finance	1,671	0.0

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**Table HT0-5 (continued)**  
(dollars in thousands)

	Program	BUDGET	FTE
<b>Policy Initiatives and Cost Savings (cont)</b>			
Shift - Add Recovery Act funds generated by additional federal Medicaid payments	Health Care Finance	147,681	0.0
Enhance - Add federal funds to match local funds (remaining at CFSA) for medical screenings to be covered under Medicaid personal services contracts, rather than hospital-based contract	Health Care Finance	492	0.0
<b>Gap-Closing Initiatives</b>			
Reduce - Delay implementation of incentive payments to ICF/MR providers until FY 2011	Health Care Finance	-3,965	0.0
<b>FEDERAL MEDICAID PAYMENTS: FY 2010 Proposed Budget and FTE</b>		<b>1,533,208</b>	<b>72.8</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>11,515</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Changes - MOUs with the Department on Disability Services for the Developmental Disability Waiver and the Department of Mental Health for the Mental Health Rehabilitation	Health Care Finance	15,185	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>26,700</b>	<b>0.0</b>
<b>Gross for HT0 - Department of Health Care Finance</b>		<b>2,075,214</b>	<b>155.3</b>

### Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Provide access to a broad range of high-quality healthcare services through a network of providers to meet the needs of eligible beneficiaries.

**Objective 2:** Maximize healthcare coverage to reduce the number of uninsured and underinsured in the District of Columbia.

**Objective 3:** Provide care more efficiently, through ensuring program and fiscal integrity, while maximizing Federal resources.

**Objective 4:** Strengthen the partnership between DHCF and a broad network of quality providers, as well as with other government agencies, to expand healthcare services.

## Agency Performance Measures

Table HT0-6

Measure	FY 2007 Year-End Actual	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Number of participants in the Elderly and Physically (EFD) Home and Community Based services waiver	1,603	1,700	1,953	2,050	2,150	2,250
Average wait time between receipt of complete EPD waiver application and approval/denial of application	N/A	N/A	Greater than 60 days	45 days	30 days	30 days
Reported complaints (including missed/late trips) on transportation broker services, per 1,000 trips	N/A	N/A	4.5 trips per 1,000	3 trips per 1,000	2.5 trips per 1,000	2.5 trips per 1,000
Number of dental visits for children in Medicaid (unduplicated count)	TBD	TBD	TBD	TBD	TBD	TBD
Number of dental visits for adults in Medicaid (unduplicated count)	TBD	TBD	TBD	TBD	TBD	TBD
Immunization rates for two-year old children	78%	N/A	TBD	80%	83%	85%
Timeliness of prenatal care	70%	N/A	TBD	75%	78%	80%
Adults' use of preventive/ambulatory care services (ages 20-44)	76%	N/A	TBD	80%	83%	85%
<b>Objective 2:</b>						
Percent of Medicaid applications processed within 45 days (average of monthly data)	N/A	N/A	90% (August 2008)	91%	93%	95%
Percent of Alliance applications processed within 45 days (average of monthly data)	TBD	TBD	TBD	TBD	TBD	TBD
Percent of DC residents uninsured	N/A	N/A	6% (estimate)	6%	5%	4%
Percent of DC residents insured through Medicaid & Alliance	TBD	TBD	TBD	TBD	TBD	TBD
Number of grievances and appeals filed	TBD	TBD	TBD	TBD	TBD	TBD
<b>Objective 3:</b>						
Total recovered from provider audits	N/A	N/A	\$1.1 million	\$1.5 million	\$1.75 million	\$2 million
Percent of generic drug utilization in Medicaid (FFS only)	N/A	N/A	56%	58%	60%	62%
Number of providers trained annually in Fraud and Abuse training program	N/A	N/A	N/A	75	100	100
<b>Objective 4:</b>						
Quality Improvement Initiative 1: Adverse Perinatal Outcomes	N/A	N/A	N/A	TBD	TBD	TBD
Quality Improvement Initiative 2: Adverse Chronic Disease Outcomes	N/A	N/A	N/A	TBD	TBD	TBD

# F

## Public Works

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# Department of Public Works

[www.dpw.dc.gov](http://www.dpw.dc.gov)

Telephone: 202-673-6833

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$162,640,823	\$165,569,286	\$160,797,126	-2.9
FTEs	2,558.2	1,498.7	1,490.8	-0.5

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The mission of the Department of Public Works (DPW) is to provide the highest quality sanitation, parking enforcement and fleet management services that are both ecologically sound and cost-effective.

## Summary of Services

The Department of Public Works (DPW) provides municipal services to District residents and businesses in two distinct program areas: solid waste management and parking enforcement. Behind the scenes, DPW's Fleet Management operation supports all city services by procuring, fueling and maintaining thousand of District government vehicles from sedans to heavy equipment.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table KT0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KT0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	106,156	119,618	123,734	116,021	-7,713	-6.2
Special Purpose Revenue Funds	7,503	9,675	13,395	9,101	-4,294	-32.1
<b>Total for General Fund</b>	<b>113,659</b>	<b>129,293</b>	<b>137,128</b>	<b>125,121</b>	<b>-12,007</b>	<b>-8.8</b>
<b>Intra-District Funds</b>						
Intra-District Funds	25,590	33,348	28,441	35,676	7,235	25.4
<b>Total for Intra-District Funds</b>	<b>25,590</b>	<b>33,348</b>	<b>28,441</b>	<b>35,676</b>	<b>7,235</b>	<b>25.4</b>
<b>Gross Funds</b>	<b>139,248</b>	<b>162,641</b>	<b>165,569</b>	<b>160,797</b>	<b>-4,772</b>	<b>-2.9</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table KT0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table KT0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	1,247.4	2,359.1	1,315.7	1,307.8	-7.9	-0.6
Special Purpose Revenue Funds	1.0	2.0	21.0	21.0	0.0	0.0
<b>Total for General Fund</b>	<b>1,248.4</b>	<b>2,361.1</b>	<b>1,336.7</b>	<b>1,328.8</b>	<b>-7.9</b>	<b>-0.6</b>
<b>Intra-District Funds</b>						
Intra-District Funds	117.0	197.1	162.0	162.0	0.0	0.0
<b>Total for Intra-District Funds</b>	<b>117.0</b>	<b>197.1</b>	<b>162.0</b>	<b>162.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>1,365.3</b>	<b>2,558.2</b>	<b>1,498.7</b>	<b>1,490.8</b>	<b>-7.9</b>	<b>-0.5</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table KT0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KT0-3**

(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
11 Regular Pay - Cont Full Time	52,744	57,535	62,224	65,729	3,504	5.6
12 Regular Pay - Other	7,294	10,127	7,295	9,992	2,698	37.0
13 Additional Gross Pay	1,606	1,837	1,713	732	-982	-57.3
14 Fringe Benefits - Curr Personnel	13,456	14,587	14,432	15,521	1,089	7.5
15 Overtime Pay	5,185	5,435	5,376	3,708	-1,668	-31.0
<b>Subtotal Personal Services (PS)</b>	<b>80,286</b>	<b>89,521</b>	<b>91,041</b>	<b>95,682</b>	<b>4,641</b>	<b>5.1</b>
20 Supplies and Materials	3,586	2,489	5,164	5,739	575	11.1
30 Energy, Comm. and Bldg Rentals	12,355	18,361	12,406	18,911	6,505	52.4
31 Telephone, Telegraph, Telegram, Etc	1,342	1,202	1,415	1,132	-283	-20.0
32 Rentals - Land and Structures	322	354	556	1,532	975	175.3
33 Janitorial Services	211	239	408	796	388	95.3
34 Security Services	2,915	3,945	3,812	1,963	-1,849	-48.5
35 Occupancy Fixed Costs	277	200	276	765	489	177.1
40 Other Services and Charges	16,231	20,057	18,355	15,108	-3,247	-17.7
41 Contractual Services - Other	18,774	22,919	26,441	13,543	-12,898	-48.8
50 Subsidies and Transfers	0	93	600	1,700	1,100	183.3
70 Equipment & Equipment Rental	2,947	3,260	5,095	3,926	-1,169	-22.9
91 Expense Not Budgeted Others	0	1	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>58,962</b>	<b>73,120</b>	<b>74,528</b>	<b>65,115</b>	<b>-9,413</b>	<b>-12.6</b>
<b>Gross Funds</b>	<b>139,248</b>	<b>162,641</b>	<b>165,569</b>	<b>160,797</b>	<b>-4,772</b>	<b>-2.9</b>

\*Percent Change is based on whole dollars.

### Program Description

The Department of Public Works operates through the following 5 programs:

**Sanitation Services** - performs a number of daily operations associated with waste management and a clean, healthy environment in the District.

This program contains the following 4 activities:

- **Enforcement of Sanitation Regulations** - inspects properties for sanitation violations, enforces sanitation regulations, including commercial recycling, educates residents and businesses about sanitation regulations, collects household hazardous waste and electronic materials, and shreds residents' personal documents;
- **Public Space Cleaning** - provides comprehensive street and alley cleaning services to residents, visitors and businesses so that they can live, work and

play in clean neighborhoods. Specific services include mechanical street sweeping, litter can collections, rights-of-way mowing, nuisance and graffiti abatement, seasonal leaf collection and snow and ice removal;

- **Sanitation Collection and Removals** - provides solid waste (trash, recycling and bulk) collection services to residents of single-family homes so they can have their trash, recyclables and bulk items removed conveniently and regularly; and
- **Sanitation Disposal** - provides municipal waste disposal services to DPW, other DC agencies, private haulers and residents so that they can unload collected waste safely, conveniently and legally.

**Parking Services** - program provides for enforcing the District's on-street parking laws.

This program contains the following 3 activities:

- **Parking Regulations Enforcement** - provides parking enforcement of District parking regulations to promote vehicular safety, provide smooth traffic flow and increased access to short-term parking at meters and long-term parking on residential streets. Approximately 200 parking officers monitor 16,000 meters and 4,100 blocks of residential zoned parking through routine deployment strategies;
- **Towing** - provides reduced parking congestion in the District by facilitating the timely relocation and/or impoundment of illegally parked vehicles from public space; and
- **Abandoned and Junk Vehicles** - provides the oversight of safe streets through the efficient removal of abandoned and dangerous vehicles from public space and nuisance properties within the District.

**Fleet Management Program** – provides support to municipal operations by procuring, fueling, and maintaining thousands of District government vehicles, from sedans to heavy equipment.

This program contains the following 4 activities:

- **Fleet Consumables** - provides most District agencies with operational fueling stations; procures fuel, oil, and other lubricants; and installs fuel rings;

- **Scheduled Fleet Maintenance** - performs preventive maintenance actions, including changing oil and filters; checks tires, engines, batteries, and transmissions; and prepares vehicles for their seasonal and year-round duties (alley cleaning, snow removal, leaf collection, pothole repair, etc);
- **Unscheduled Vehicle and Equipment Repairs** - tows inoperable vehicles, diagnoses why vehicles are not operating properly, and makes the necessary repairs or transfers vehicles to vendor for return to service; and
- **Vehicle and Equipment Acquisitions** - consults with District government agencies about vehicle needs, ensures these agencies have sufficient budget authority to meet their needs, procure vehicles, and reduces unnecessary vehicles from the fleet.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** - provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

### **Program Structure Changes**

The Department of Public Works had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table KT0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table KT0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management</b>								
(1010) Personnel	738	1,886	1,215	-670	8.1	9.5	5.4	-4.2
(1015) Training and Employee Development	547	611	553	-57	3.4	3.5	3.5	0.0
(1017) Labor Management Partnerships	55	48	157	109	0.4	0.5	1.5	1.0
(1020) Contracting and Procurement	919	932	1,040	108	9.4	8.5	9.5	1.0
(1030) Property Management	11,250	12,351	13,728	1,377	5.4	6.5	6.5	0.0
(1040) Information Technology	3,473	3,306	2,669	-637	12.4	13.5	13.5	0.0
(1055) Risk Management	470	519	386	-133	4.4	4.5	3.5	-1.0
(1060) Legal	46	48	50	2	0.4	0.5	0.5	0.0
(1070) Fleet Management	14	15	15	0	0.0	0.0	0.0	0.0
(1080) Communications	349	370	440	71	3.9	3.9	4.9	1.0
(1085) Customer Service	75	82	84	2	1.0	1.0	1.0	0.0
(1090) Performance Management	241	520	319	-201	4.4	4.5	2.5	-2.0
(1095) Clean City Mgt	230	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Agency Management</b>	<b>18,407</b>	<b>20,687</b>	<b>20,657</b>	<b>-31</b>	<b>53.4</b>	<b>56.0</b>	<b>51.9</b>	<b>-4.2</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	487	416	2,248	1,833	4.0	4.0	5.0	1.0
(120F) Accounting Operations	3,856	2,121	1,900	-221	23.0	25.0	21.0	-4.0
(130F) ACFO	1,391	1,565	1,378	-187	8.6	9.0	11.0	2.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>5,734</b>	<b>4,102</b>	<b>5,527</b>	<b>1,425</b>	<b>35.6</b>	<b>38.0</b>	<b>37.0</b>	<b>-1.0</b>
<b>(4000) Fleet Management</b>								
(4010) Fleet Consumables	18,011	12,495	16,810	4,315	26.4	18.0	21.0	3.0
(4020) Scheduled Fleet Maintenance	7,465	7,837	7,689	-148	108.6	76.0	77.0	1.0
(4030) Unscheduled Vehicle & Equipment Repairs	609	4,726	5,123	396	53.9	37.0	37.0	0.0
(4040) Vehicle & Equipment Acquisitions	2,020	2,079	1,848	-230	8.2	11.0	7.0	-4.0
<b>Subtotal (4000) Fleet Management</b>	<b>28,105</b>	<b>27,137</b>	<b>31,470</b>	<b>4,332</b>	<b>197.1</b>	<b>142.0</b>	<b>142.0</b>	<b>0.0</b>
<b>(5000) Parking Services</b>								
(5010) Parking Regulations Enforcement	18,001	21,831	20,262	-1,569	297.4	324.0	323.0	-1.0
(5020) Towing	3,958	4,424	3,798	-626	81.5	64.0	52.0	-12.0
(5030) Abandoned & Junk Vehicles	2,606	2,419	1,879	-540	26.2	30.0	25.2	-4.8
<b>Subtotal (5000) Parking Services</b>	<b>24,566</b>	<b>28,674</b>	<b>25,939</b>	<b>-2,735</b>	<b>405.2</b>	<b>418.0</b>	<b>400.2</b>	<b>-17.8</b>

(Continued on next page)

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table KT0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table KT0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(6000) Sanitation Services</b>								
(6010) Enforcement of Sanitation Regulations	5,861	6,412	7,292	880	69.4	79.0	85.0	6.0
(6020) Public Space Cleaning	30,954	32,330	32,076	-255	1,093.2	416.2	419.3	3.1
(6030) Sanitation Collections & Removals	24,846	21,752	21,559	-193	584.2	292.5	289.4	-3.1
(6040) Sanitation Disposal	24,168	24,475	16,278	-8,197	119.2	57.0	66.0	9.0
<b>Subtotal (6000) Sanitation Services</b>	<b>85,829</b>	<b>84,969</b>	<b>77,204</b>	<b>-7,764</b>	<b>1,865.9</b>	<b>844.7</b>	<b>859.7</b>	<b>15.0</b>
<b>(9980) Payroll Default Program</b>								
No Activity Assigned	0	0	0	0	1.0	0.0	0.0	N/A
<b>Subtotal (9980) Payroll Default Program</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1.0</b>	<b>0.0</b>	<b>0.0</b>	<b>N/A</b>
<b>Total Proposed Operating Budget</b>	<b>162,641</b>	<b>165,569</b>	<b>160,797</b>	<b>-4,772</b>	<b>2,558.2</b>	<b>1,498.7</b>	<b>1,490.8</b>	<b>-7.9</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The following adjustments were made in the Local funds: a reduction of \$2,911,545 and 101 FTEs in multiple programs for personal services; an increase of \$1,816,556 in multiple programs for supplies; a net increase of \$4,254,913 in multiple programs for fixed costs; a reduction of \$3,031,808 in multiple programs for other services and charges; and an increase of \$1,128,174 in multiple programs for contractual services. In Special Purpose Revenue funds, a reduction of \$814,725 in supplies. In Intra-District funds, an increase of \$1,895,613 in multiple programs for personal services and an increase of \$1,646,944 in supplies.

**Baseline Adjustments:** The following adjustments were made in the Local funds: an increase of \$1,500,000 in overtime to reflect historical actual

expenditures; a reduction of \$3,662,298 in the Agency Management program for fixed costs; a reduction of \$954,451 in multiple programs for supplies; and an increase of \$3,277,064 in multiple programs for other services and charges.

**Cost Savings:** DPW reduced 61 parking enforcement officers and 40 solid waste management staff in the FY 2010 Local funds baseline. While the budget proposes an elimination of 61 parking enforcement officers, DPW will substantially increase parking enforcement coverage per person through the use of License Plate Recognition System (LPRS) camera technology. Preliminary results from implementing the cameras in the enforcement of the Registered Out-of-State Automobiles program show a significant increase in the area covered and tickets issued. Similar productivity gains are anticipated with the use of LPRS in Timed Enforcement and the Sweepcam programs. The 40 Solid Waste Management employ-

ees, added in FY 2009, currently perform additional work in street and alley cleaning. This reduction will return the District to the street and alley cleaning service level provided in September 2008.

Upon further evaluation, DPW found an additional 37 positions could be eliminated through better distribution of staff assignments and a strategic reduction to bulk collection services. DPW anticipates bulk collections will be collected within 14 days of a request, as opposed to 10 days. Other eliminated positions are primarily administrative and management positions which do not directly affect field work. Savings from this realignment total \$2,151,000, and DPW believes most will be achieved through attrition and vacancy savings.

A reassessment of overtime needs in the Fleet Administration resulted in a \$515,687 reduction in its intra-District funds. In addition, total fuel costs are reduced by about \$7,000,000 District-wide by basing estimates on the per-gallon cost. These reductions are reflected across each fleet-using agency's Local fund budget as a cost decrease. DPW's fleet budget for its own vehicles was reduced by \$1,847,000 in FY 2010.

The Household Hazardous Waste and Shred-It program will decrease from two sites to one each Saturday for a savings of \$668,000. Past demand indicates the number of weekly customers will not overwhelm one location. Also, a close examination of DPW's essential nonpersonal services needs resulted in reduced supply, material, printing, and outside contract expenses (\$2,133,000), tightened spending on machinery and building repairs (\$262,000), delayed replacement of IT hardware (\$460,000), and elimination of the travel and out-of-city conference fees budget (\$347,000). Other assessments for telecom, occupancy, electricity, holiday pay, and the disposal contract fee have been reduced in accordance with their revised estimates.

**Protected Programs:** A clean city with a superior public works program is one of the District's highest priorities, and the proposed cost savings will not affect DPW's ability to perform its core services. The trash and recycling collection, nuisance abatement, street sweeping, and leaf removal programs will remain at the same exceptional level as FY 2009. Focused litter control programs in Adams Morgan, the U Street Neighborhood, and the H Street Corridor will con-

tinue, and the graffiti removal program remains strong.

The efficiencies gained from the License Plate Recognition cameras will offset the reduction in parking enforcement officers. Parking services will not be disrupted, and the District will see an increase in enforcement coverage per officer in FY 2010.

Fleet Administration will continue to operate at full capacity, providing preventative and unscheduled maintenance, fuel management, and vehicle acquisition. The fleet share program, which allows District agencies to share vehicles for work activities, will expand in FY 2010.

**Policy Initiatives:** The Department of Public Works will implement the following policy initiatives, by program, during FY 2010:

- **Parking Services** - An increase of \$3,384,371 and 65.0 FTEs in personal services and \$740,000 for nonpersonal services for an enhancement of neighborhood parking enforcement activities.
- **Solid Waste Management** - The Solid Waste Management program will implement the following 3 policy initiatives:
  - (1) An increase of \$2,500,000 and 50.0 FTEs for the employment of ex-offenders in maintaining public spaces;
  - (2) An increase of \$1,286,522 and 21.0 FTEs and \$135,200 for nonpersonal services for inspectors to monitor the cleanliness of sidewalks, streets and alleys; and
  - (3) an increase of \$100,000 for the DC Murals program that creates art on District public spaces.

**Gap-Closing Initiatives:** DPW will realign 6 administrative positions in multiple programs, for a total savings of \$433,070. DPW will also reduce discretionary purchases across the agency, including supplies, other services and charges and equipment, yielding \$4,923,908 in Local Fund savings. Additionally, the budget includes \$1,000,000 in one-time funding in the Sanitation Services program for the green team initiative in Ward 1.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

This table KT0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table KT0-5**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2009 Approved Budget and FTE</b>		<b>123,734</b>	<b>1,315.7</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Revise Fixed Cost estimated for Energy, Telecom, Rent, Janitorial, Security and Occupancy	Agency Management	4,255	0.0
Net effect of salary and benefits changes - A net decrease of \$2,911,545	Multiple	-2,912	-101.0
Intra-Agency Changes - Revise Supplies	Multiple	1,817	0.0
Intra-Agency Changes - Reduction in Other Services & Charges	Multiple	-3,032	0.0
Intra-Agency Changes - Revise Contractual Services	Multiple	1,128	0.0
Intra-Agency Changes - Reduction in Equipment	Multiple	-1,256	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Revise Fixed Cost estimates for Telecom, Janitorial, Security and Occupancy	Multiple	-3,662	0.0
Baseline Adjustments: Net effect of salary and benefits changes - Revise Personal Services	Multiple	1,500	0.0
Baseline Adjustments: Intra-Agency Changes - Revise Other Services & Charges	Multiple	3,277	0.0
Baseline Adjustments: Intra-Agency Changes - Reduction in Supplies	Multiple	-954	0.0
Baseline Adjustments: Intra-Agency Changes - Reduction in Contractual Services	Multiple	-160	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Increase - Align procurement assessment budget with revised OCP estimates.	Agency Management	104	0.0
Nonpersonal services - Support costs for the enhanced parking enforcement efforts	Parking Services	740	0.0
Salary and Benefits - Enhance parking enforcement efforts	Parking Services	3,384	65.0
Holiday Pay - Emancipation Day	Sanitation Services	33	0.0
Nonpersonal services - DC mural program	Sanitation Services	100	0.0
Nonpersonal services - Support costs for the SWEEP	Sanitation Services	135	0.0
Other services and charges - Sweeper camera maintenance expense	Sanitation Services	300	0.0
Salary and Benefits - Salary and benefits for ex-offender activity	Sanitation Services	2,500	50.0
Salary and benefits - SWEEP inspectors	Sanitation Services	1,287	21.0
Reduce - Realign staffing in administration, solid waste management, and parking enforcement programs for greater efficiency	Multiple	-2,151	-37.0
Reduce - Reduce spending on supplies, materials, printing, and contracts for outside professional services	All Programs	-2,133	0.0
Eliminate - Eliminate travel and out-of-city conference fees	Multiple	-347	0.0
Reduce - Reduce Household Hazardous Waste and Shred-It program to 52 collections a year	Sanitation Services	-668	0.0
Reduce - Reduce IT hardware purchases by extending the life of current hardware	Multiple	-460	0.0
Reduce - Reduce machinery and building repair funds	Sanitation Services	-262	0.0

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**Table KTO-5 (continued)**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>LOCAL FUNDS - Policy Initiatives and Cost Savings (cont)</b>			
Cost Decrease - Align disposal contract fee for service with revised agency estimate	Sanitation Services	-3,500	0.0
Cost Decrease - Align telecom budget with revised OPM estimates	All	-412	0.0
Cost Decrease - Align occupancy budget with revised OPM estimates	All	-73	0.0
Cost Decrease - Align fleet budget with revised DPW estimates	All	-1,847	0.0
Cost Decrease - Align electricity budget with revised OPM estimates	All	-54	0.0
Cost Decrease - Reduce projected holiday premium payouts	Multiple	-33	0.0
<b>Gap-Closing Initiatives</b>			
Nonpersonal Services - Ward 1 Green Team initiative (one-time)	Sanitation Services	1,000	0.0
Cost Reduction - Realign administrative positions	Multiple	-433	-6.0
Cost Reduction - Reduce discretionary purchases, including supplies, other services and charges, and equipment	Multiple	-4,924	0.0
<b>LOCAL FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>116,021</b>	<b>1,307.8</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>13,395</b>	<b>21.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Reduction in Personal Services	Multiple	-67	0.0
Intra-Agency Changes - Reduction in Supplies	Multiple	-815	0.0
Intra-Agency Changes - Revise Other Services & Charges	Multiple	525	0.0
Intra-Agency Changes - Reduction in Subsidies & Transfers	Multiple	-1,823	0.0
Intra-Agency Changes - Revise Equipment	Multiple	617	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Align District Recycle Program, Solid Waste Disposal Fund, and Clean City Fund with revised revenue estimates	Sanitation Services	-2,731	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>9,101</b>	<b>21.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>28,441</b>	<b>162.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Revise Personal Services	Multiple	1,896	0.0
Intra-Agency Changes - Revise Supplies	Multiple	1,647	0.0
Intra-Agency Changes - Reduction in Other Services & Charges	Multiple	-26	0.0
Intra-Agency Changes - Revise Contractual Services	Multiple	109	0.0
Intra-Agency Changes - Reduction in Equipment	Multiple	-371	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Reduce overtime based on revised estimate	Multiple	-434	0.0
Net effect of fixed cost adjustments - Increase in Intra-District Budget authority for fleet services	Fleet Management	4,415	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>35,676</b>	<b>162.0</b>
<b>Gross for KTO - Department of Public Works</b>		<b>160,797</b>	<b>1,490.8</b>

### Agency Performance Plan

The agency's performance plan has the following objectives for FY 2010:

**Objective 1:** Increase the cleanliness of the District's residential neighborhoods, high-visibility commercial areas, gateway corridors and industrial zones;

**Objective 2:** Ensure parking opportunities for District residents, businesses and visitors by enforcing parking regulations; and

**Objective 3:** Ensure that at least 95 percent of mission critical equipment will be available to all agencies, while reducing the environmental impact of the District's fleet.

## Agency Performance Measures

Table KT0-6

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Percent of the District's Gateways, commercial and residential areas rated "clean" or "moderately clean"	N/A	90.0	90.7	90.0	95.0	95.0
Percent of trash collection routes completed on the scheduled day	99.6	99.8	99.5	99.8	99.8	99.8
Complaint rate for missed trash and yard waste collections per 10,000 collections (standard is 6) <sup>1 2</sup>	13	6	14	15	10	6
Cost per ton to collect trash and yard waste <sup>3</sup>	N/A	N/A	N/A	Baseline Year	TBD	TBD
Percent of recycling collection routes completed on the scheduled day	99.5	99.8	99.9	99.8	99.8	99.8
Complaint rate for missed recycling collections per 10,000 collections	6	6	5	6	6	6
Cost per ton to collect recyclables <sup>3</sup>	N/A	N/A	N/A	Baseline Year	TBD	TBD
Pounds of household and bulk trash generated per residence served	2,208	2,000	N/A	1,960	1,921	1,921
Residential recycling diversion rate	17.6%	20.0	20.1	22.0	25.0	30.0
Number of graffiti abatements	2,500	3,000	1,444	2,000	2,000	2,000
<b>Objective 2:</b>						
Number of parking tickets issued	1,382,725	1,400,000	1,102,648	1,500,000	1,500,000	1,500,000
Cost per ticket issued (measured by PS/# of tickets)	N/A	Baseline Year	N/A	TBD	TBD	TBD
Number of vehicles immobilized	18,229	19,000	13,344	19,000	20,000	20,000
Percent of RPP blocks covered by daily enforcement	21.8	30.0	24.6	35.0	60.0	75.0
Percent of service requests for abandoned vehicles on public space resolved within 5 business days	78.5	85.0	91.3	90.0	92.0	94.0

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## Agency Performance Measures (cont)

Table KT0-6

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 3:</b>						
Percent of mission critical fleet maintained by DPW available for daily operations	100.0	95.0	100.0	95.0	95.0	95.0
Percent compliance with preventive maintenance appointments	76.6	90.0	77.1	85.0	90.0	95.0
Percent of mechanics with at least one ASE certification	28.0	80.0	15.1	20.0	20.0	20.0
Percent mechanics with at least one professional certification	N/A	N/A	N/A	70.0	80.0	90.0
Percent light vehicle maintenance (excluding engine, transmission and body work) completed within 24 hours	36.6	95.0	81.3	85.0	90.0	95.0

<sup>1</sup> Standard set by Municipal Waste Management Association

<sup>2</sup> DPW will be rerouting its trucks in FY 2009. DPW expects to see an increase in complaints during this transition as residents and workers become accustomed to the new schedule.

<sup>3</sup> New Performance Measure in FY 2009. Will establish a baseline in FY 2009.

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# Department of Transportation

[www.ddot.dc.gov](http://www.ddot.dc.gov)

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$144,083,778	\$127,837,577	\$107,679,561	-15.8
FTEs	160.8	365.6	319.2	-12.7

\*The FY 2009 Special Purpose Revenue funded FTE total is understated by 2.0 and the total FY 2009 FTEs are 367.6.

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The mission of the District Department of Transportation (DDOT) is to enhance the quality of life for District residents and visitors by ensuring that people and goods move safely with minimal adverse impact on residents and the environment.

## Summary of Services

DDOT executes its mission through the work of five Administrations:

- Infrastructure Project Management Administration - designs and builds roads and bridges, trails, and other transportation projects;
- Mass Transit Administration - provides public transportation service through Metro and the Circulator bus system;
- Traffic Operations Administration - ensures a safe and user-friendly transportation environment;
- Transportation Policy and Planning Administration - develops strategic goals for the agency; and

- Urban Forestry Administration - maintains the District's street trees, providing our community with improved air quality, increased ground water retention that minimizes runoff and flooding, temperature moderation, and aesthetics.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table KA0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KA0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	-6	18,450	3,386	43	-3,343	-98.7
Dedicated Taxes	0	0	11,420	13,000	1,580	13.8
Special Purpose Revenue Funds	46,824	117,842	109,261	89,889	-19,372	-17.7
<b>Total for General Fund</b>	<b>46,818</b>	<b>136,292</b>	<b>124,067</b>	<b>102,932</b>	<b>-21,135</b>	<b>-17.0</b>
<b>Federal Resources</b>						
Federal Payments	10,703	572	0	0	0	N/A
Federal Grant Funds	2,574	3,394	3,200	4,200	1,000	31.3
<b>Total for Federal Resources</b>	<b>13,277</b>	<b>3,966</b>	<b>3,200</b>	<b>4,200</b>	<b>1,000</b>	<b>31.3</b>
<b>Private Funds</b>						
Private Grant Funds	0	758	0	0	0	N/A
<b>Total for Private Funds</b>	<b>0</b>	<b>758</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Intra-District Funds</b>						
Intra-District Funds	381	3,068	571	548	-23	-4.1
<b>Total for Intra-District Funds</b>	<b>381</b>	<b>3,068</b>	<b>571</b>	<b>548</b>	<b>-23</b>	<b>-4.1</b>
<b>Gross Funds</b>	<b>60,475</b>	<b>144,084</b>	<b>127,838</b>	<b>107,680</b>	<b>-20,158</b>	<b>-15.8</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table KA0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table KA0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b>General Fund</b>						
Local Funds	0.0	79.4	66.4	0.0	-66.4	-100.0
Special Purpose Revenue Funds	73.9	776	296.2	316.2	20.0	6.7
<b>Total for General Fund</b>	<b>73.9</b>	<b>1570</b>	<b>362.6</b>	<b>316.2</b>	<b>-46.4</b>	<b>-12.8</b>
<b>Intra-District Funds</b>						
Intra-District Funds	4.0	3.9	3.0	3.0	0.0	0.0
<b>Total for Intra-District Funds</b>	<b>4.0</b>	<b>3.9</b>	<b>3.0</b>	<b>3.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>77.9</b>	<b>160.8</b>	<b>365.6</b>	<b>319.2</b>	<b>-46.4</b>	<b>-12.7</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table KA0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KA0-3**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
11 Regular Pay - Cont Full Time	5,647	7,805	15,660	12,356	-3,303	-21.1
12 Regular Pay - Other	147	2,360	928	2,632	1,704	183.6
13 Additional Gross Pay	179	320	166	186	20	11.8
14 Fringe Benefits - Curr Personnel	1,270	2,182	2,937	2,713	-224	-7.6
15 Overtime Pay	3,510	609	1,577	1,035	-542	-34.4
<b>Subtotal Personal Services (PS)</b>	<b>10,753</b>	<b>13,276</b>	<b>21,268</b>	<b>18,922</b>	<b>-2,345</b>	<b>-11.0</b>
20 Supplies and Materials	861	1,043	1,652	1,588	-63	-3.8
30 Energy, Comm. and Bldg Rentals	6,987	10,982	10,085	14,157	4,073	40.4
31 Telephone, Telegraph, Telegram, Etc	1,404	1,702	1,506	1,635	129	8.6
32 Rentals - Land and Structures	2,705	2,674	3,677	1,840	-1,837	-50.0
33 Janitorial Services	232	233	307	574	267	87.0
34 Security Services	1,172	1,287	1,390	781	-609	-43.8
35 Occupancy Fixed Costs	421	425	528	755	227	43.0
40 Other Services and Charges	837	1,798	6,048	6,217	170	2.8
41 Contractual Services - Other	25,150	24,153	16,520	15,787	-733	-4.4
50 Subsidies and Transfers	9,135	85,094	63,441	44,527	-18,914	-29.8
70 Equipment & Equipment Rental	817	1,416	1,417	895	-522	-36.8
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>49,722</b>	<b>130,807</b>	<b>106,570</b>	<b>88,757</b>	<b>-17,813</b>	<b>-16.7</b>
<b>Gross Funds</b>	<b>60,475</b>	<b>144,084</b>	<b>127,838</b>	<b>107,680</b>	<b>-20,158</b>	<b>-15.8</b>

\*Percent Change is based on whole dollars.

## Program Description

The Department of Transportation operates through the following 7 programs:

**Alternative Transportation** - coordinates with the Washington Metropolitan Area Transit Authority (WMATA) in providing transportation services to the traveling public and manages the transportation services provided to the public by the District (i.e., D.C. Circulator).

This program contains the following activity:

- **Alternative Transportation** - plans, designs, builds, coordinates, funds and/or operates transit policy and services in collaboration with the Washington Metropolitan Area Transit Authority (WMATA) and/or within DDOT; it provides educational services to the traveling public, which will further increase the use of the many efficient, affordable, and diverse means of transportation services in the District of Columbia.

**Greenspace Management** - provides mowing and tree management services in the public rights-of-way and also for the District's Department of Parks and Recreation.

This program contains the following 2 activities:

- **Mowing** – ensure that the transportation right-of-way is maintained; and
- **Tree Management** – provides tree care services to District residents and businesses so that they can enjoy the environmental benefits of trees with minimal unsafe conditions.

**Infrastructure Development and Management** - provides a high-quality transportation infrastructure for District residents, businesses, and commuters so that they can travel safely within the District of Columbia.

This program contains the following 2 activities:

- **Preventive and Routine Roadway Maintenance** – evaluates DDOT's infrastructure assets, including roads, alleys, and sidewalks, and programs them for repair and reconstruction; and is responsible for implementing solutions that improve the quality of stormwater that flows to area waterways; and

- **Project Development and Management** – provides project development, construction design, and roadway/bridge construction management services to design and implement projects aligned with the needs and preferences of the public.

**Planning and Research** - provides public space review and project development services to DDOT Project Management Teams, citizens, and visitors to the District so that DDOT Project Management Teams can design and implement projects that are aligned with the needs and preferences of the public, in conjunction with District public policy.

This program contains the following 3 activities:

- **Planning** – develops vehicular and non-vehicular transportation projects and activities, including planning and designing bicycle and pedestrian transportation facilities, and explores new transportation projects and initiatives;
- **Policy Development** – formulates transportation policies and policy initiatives for consideration and adoption by the Director, the Mayor, and the Council; and
- **Public Space Management** – is responsible for managing the use of public space, ensuring that work in public space is regulated through an approved permit, and managing the acquisition and disposition of property related to transportation projects.

**Transportation Operations** - maintains and operates an efficient and diverse transportation system for District residents, commuters and businesses so that they can travel efficiently within the District of Columbia.

This program contains the following 3 activities:

- **Traffic Flow** – provides traffic flow, curbside and rights-of-way management services to District residents, businesses, visitors, and users of the right-of-way so that they can move efficiently on the District's transportation network and access homes, workplaces, and desired destinations;

- **Transportation Safety** – provides traffic regulation and safety services to pedestrians, cyclists and motorists in the District of Columbia so that they can move about safely in the city and avoid personal injury and property damage; also manages street and alley lighting and bike and pedestrian safety regulations; and
- **Snow Operations** – provides passable streets and designated public space for District residents, commuters, visitors and businesses so that they can safely use roadways and bridges during and after a snow event.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** - provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

### **Program Structure Change**

The Department of Transportation had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table KA0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table KA0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management</b>								
(1010) Personnel	1,205	1,066	1,005	-61	2.4	10.0	8.0	-2.0
(1015) Training & Employment Development	10	13	13	0	0.0	0.0	0.0	0.0
(1020) Contracting and Procurement	0	589	866	277	0.0	0.0	0.0	0.0
(1030) Property Management	8,613	10,062	7,973	-2,089	3.9	1.0	0.0	-1.0
(1040) Information Technology	1,629	1,919	1,037	-882	0.0	1.0	1.0	0.0
(1050) Financial Management	606	636	850	214	0.0	0.0	0.0	0.0
(1055) Risk Management	399	962	812	-150	4.0	7.0	3.0	-4.0
(1060) Legal	2,015	665	84	-581	1.0	0.0	0.0	0.0
(1070) Fleet Management	85	2,818	3,862	1,044	0.0	0.0	0.0	0.0
(1080) Communications	142	124	127	3	1.4	1.0	1.0	0.0
(1085) Customer Service	149	179	10	-169	1.3	2.0	0.0	-2.0
(1090) Performance Management	859	1,673	795	-877	12.1	14.0	7.0	-7.0
<b>Subtotal (1000) Agency Management</b>	<b>15,711</b>	<b>20,706</b>	<b>17,434</b>	<b>-3,272</b>	<b>26.1</b>	<b>36.0</b>	<b>20.0</b>	<b>-16.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	992	1,083	855	-228	7.2	9.0	6.0	-3.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>992</b>	<b>1,083</b>	<b>855</b>	<b>-228</b>	<b>7.2</b>	<b>9.0</b>	<b>6.0</b>	<b>-3.0</b>
<b>(9960) Yr End Close</b>								
No Activity Assigned	-2	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (9960) Yr End Close</b>	<b>-2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(AT00) Alternative Transportation</b>								
(ALTP) Alternative Transportation	0	3,287	2,769	-517	0.0	8.0	5.0	-3.0
<b>Subtotal (AT00) Alternative Transportation</b>	<b>0</b>	<b>3,287</b>	<b>2,769</b>	<b>-517</b>	<b>0.0</b>	<b>8.0</b>	<b>5.0</b>	<b>-3.0</b>
<b>(GM00) Greenspace Management</b>								
(TMOW) Mowing	0	1,400	1,400	0	0.0	0.0	0.0	0.0
(TRMT) Tree Management	751	1,066	1,066	0	0.0	0.0	0.0	0.0
<b>Subtotal (GM00) Greenspace Management</b>	<b>751</b>	<b>2,466</b>	<b>2,466</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(IN00) Infra-Development and Maint</b>								
(PROJ) Project Development & Management	1,945	1,979	1,163	-816	3.2	27.0	16.0	-11.0
(PRRM) Preventive & Routine Roadway Maintenance	87,637	62,265	42,531	-19,734	0.0	0.0	5.0	5.0
(SNOW) Snow	5,203	0	0	0	3.2	0.0	0.0	0.0
(TREE) Trees	874	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (IN00) Infra-Development and Maint</b>	<b>95,659</b>	<b>64,244</b>	<b>43,693</b>	<b>-20,551</b>	<b>6.4</b>	<b>27.0</b>	<b>21.0</b>	<b>-6.0</b>

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**Table KAO-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(PR00) Planning and Research</b>								
(PLNN) Planning	15	60	60	0	0.0	0.0	0.0	0.0
(PODV) Policy Development	0	1,064	787	-277	0.0	6.0	4.0	-2.0
(PUSM) Public Space Management	0	4,804	4,606	-198	0.0	80.0	64.0	-16.0
<b>Subtotal (PR00) Planning and Research</b>	<b>15</b>	<b>5,929</b>	<b>5,453</b>	<b>-475</b>	<b>0.0</b>	<b>86.0</b>	<b>68.0</b>	<b>-18.0</b>
<b>(TR00) Transportation Operations</b>								
(ALTT) Alternative Transportation	4,920	5	5	0	6.8	0.0	0.0	0.0
(TFLM) Traffic Flow	-13	0	0	0	0.8	0.0	0.0	0.0
(TFLO) Traffic Flow	12,949	15,707	14,297	-1,410	110.0	189.6	197.2	7.6
(TSFY) Transportation Safety	13,101	8,229	14,524	6,295	3.6	10.0	2.0	-8.0
(TSNW) Snow	0	6,184	6,184	0	0.0	0.0	0.0	0.0
<b>Subtotal (TR00) Transportation Operations</b>	<b>30,957</b>	<b>30,124</b>	<b>35,009</b>	<b>4,885</b>	<b>121.2</b>	<b>199.6</b>	<b>199.2</b>	<b>-0.4</b>
<b>Total Proposed Operating Budget</b>	<b>144,084</b>	<b>127,838</b>	<b>107,680</b>	<b>-20,158</b>	<b>160.8</b>	<b>365.6</b>	<b>319.2</b>	<b>-46.4</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The following adjustments were made to the Dedicated Taxes: a requested increase of \$12,700,000 to restore funding reduced during the FY 2009 rescission.

The following adjustments were made in the Special Purpose Revenue funds: an increase of \$3,229,536 and a reduction of 3.8 FTEs in multiple programs for the net effect of salary and benefits; an increase of \$4,136,120 in multiple programs to support the agency fixed costs; a net increase of \$108,861 in multiple programs for supplies; an increase of \$1,914,800 in multiple programs in other services and charges; a net increase of \$148,222 in multiple programs contracts; an increase of \$7,631,548 in Infra-Development and Maintenance program in subsidies and transfers for the additional revenue to be generated; and a net reduction of \$467,091 in multiple programs for equipment.

In Federal Grant funds, the following adjustment was made: an increase of \$1,000,000 in the transportation operations program for a grant from the National Highway Transportation Safety.

**Baseline Adjustments:** A reduction of \$1,531,000 in Dedicated Taxes to correctly reflect the planned transfer of parking tax revenue to DDOT. This is the net of a \$12.2 million reduction approved in FY 2009 for FY 2010, a \$9.6 million increase to provide budget authority to transfer excess parking tax revenue to the Highway Trust Fund, and a \$1.1 million increase for other purposes. In Special Purpose Revenue funds: an increase of \$1,709,765 was made in the Infra-Development and Maintenance program due to a reduction in fixed costs. This was offset with a net decrease of \$1,709,756 in multiple programs.

**Cost Savings:** The District Department of Transportation (DDOT) received revised Special Purpose Revenue estimates since its FY 2010 baseline was established. These estimates resulted in a reduction in its Local Rights-of-Way funding which was not tied to existing projects. No planned capital projects in the Local Rights-of-Way are affected by this reduction. The revision adjusts DDOT's Special Purpose Revenue budget to its correct baseline. The \$2,975,000 budget for Traffic Control Officers and

School Crossing Guards will be moved from Local funds to the Unified Fund, and no traffic control officers or school crossing guards will be eliminated.

In preparation for the FY 2010 budget submission, DDOT carefully evaluated its current expenditures and strategically restructured its operations. As a result, DDOT will eliminate 33.4 FTEs in the Unified Fund, many of which are currently vacant. Additional savings in salary and fringe benefits will also be realized in the Unified Fund. Because these positions are billed to the Local Rights-of-Way projects, the FTEs associated with these savings do not appear in the operating budget. DDOT will decrease supplies, materials, and contract expenses, while procurement and telecom assessments each increased in FY 2010.

Finally, DDOT will shift \$9,589,000 in Dedicated Parking Taxes to the Highway Trust Fund to fund its federal capital projects as required by District law (see agency KZ0 in this budget volume).

**Policy Initiatives:** The FY 2010 budget restores dollars collected from the new parking meter rate increase to the DDOT Unified Fund and lifts the moratorium on Saturday enforcement that will generate additional revenue for DDOT.

**Stimulus:** The American Recovery and Reinvestment Act (ARRA) of 2009 will provide infrastructure investment funding to DDOT through the U.S. Department of Transportation's Federal Highway Administration (FHWA). These funds require no local match and were distributed to states based upon a formula determined in the ARRA. The District's total allocation is \$123,507,842.

The ARRA mandates that the District obligate \$43,227,745 by July 1, 2009 (120 days from the date of allocation by FHWA). If the funds are not obligated by this deadline, they are subject to redistribution among other states that have obligated their mandated amount. The remaining funds must be obligated by February 17, 2010, one year from the date the ARRA became law.

Further, the ARRA mandates that 3 percent of the funds must be used for Transportation Enhancement activities. These projects must help expand transportation choices and enhance the transportation experience through eligible activities related to surface transportation, including pedestrian and bicycle infra-

structure and safety programs, scenic and historic highway programs, landscaping and scenic beautification, historic preservation, and environmental mitigation.

The following projects were selected by the Mayor after a thorough consideration of their ability to comply with the numerous restrictions outlined in the ARRA and in consultation with FHWA to ensure eligibility:

- **Great Streets Pennsylvania Avenue, SE** - Funds will be used to construct streetscape improvements from 27th Street, SE to Southern Avenue, SE. Streetscape improvements include sidewalk, lighting, roadway, materials, street furniture and finishes.
- **Downtown Business District Streetscape** - ARRA funds will be put toward upgrading 25 block faces within the Downtown Business Improvement District area to comply with the Downtown Streetscape regulations.
- **17th Street, NW from New Hampshire to Massachusetts, NW Streetscape** - Funds will be used for pedestrian enhancements in this mixed use corridor.
- **Construction of Missing Sidewalks** - ARRA funding will help complete missing connections in the District's pedestrian network along federally eligible streets. The project will enhance safety, connectivity, and multi-modal mobility.
- **Western Ave NW, from Chestnut Street, NW to Oregon Avenue, NW** - Funds will be used for work to include the removal and reconstruction of existing pavement, curbs, gutters, sidewalks and improve compliance with the Americans with Disability Act (ADA).
- **18th Street NW, from Florida Avenue, NW to Massachusetts Avenue, NW** - ARRA funds will be leveraged in this corridor to maximize circulation and efficiency, and to improve safety and attractiveness by reconstructing and resurfacing the roadway, sidewalk, curb, gutter and wheelchair ramps. Additionally, the project includes the upgrade of streetlight and traffic signals, and the replacement of water mains, trees, and street fixtures.
- **Uninterruptible Power Supply for Critical Intersections** - Funds will be used to create a pilot project to deploy uninterruptible power supply

for critical intersections. This system would automatically transfer from electrical power to battery back-up power in the event of power loss. This system would eliminate the need and costs for mobilization of generators and personnel to manage intersections during power outages.

- **Replacement of the New York Avenue Bridge, NE** - This project, supported by ARRA funding, includes the demolition and reconstruction of the existing New York Avenue Bridge over the railroad. The existing bridge is on a fractured critical list. A new bridge deck with wider sidewalk, lighting, and new piers will be installed.
- **SmartBikeDC Expansion** - ARRA funds will expand the ground-breaking shared bike program by adding 40 more stations and hundreds of additional bicycles to the system. The project would enhance mobility options across the city and promote cycling as a viable mode of transport for local errands and other trips with zero emissions.
- **Reconstruction of the Eastern Avenue Bridge over Kenilworth Avenue** - Due to the current clearance of the bridge (14 feet), numerous accidents occur every year. The reconstruction of the bridge will increase the clearance to 16 feet, significantly reducing the number of clearance accidents. The construction of this bridge will involve innovative construction measures such as precasting several large elements of the bridge to decrease the overall schedule as well as decreasing the duration of lane closures during the construction.
- **Mount Vernon Triangle Streetscape Improvements along 4th St NW from L St to New Jersey Avenue NW** - The Mount Vernon Triangle area is experiencing significant development with proposed projects at several sites. The large number of new residences and businesses will affect pedestrian, bicycle, and vehicle conditions. This project will implement transportation and streetscape improvements along 4th Street, NW and will be consistent with future improvements planned for this area.
- **Safe Routes to School Enhancement** - ARRA funds will assist in the implementation of safety improvements designed in Safe Routes to Schools plans. Improvements include signals, signage, crosswalks, sidewalks, and other enhancements to allow safe access for students, parents and residents.

- **Citywide Streetlight Construction** - This ARRA project will remove and replace archaic and energy inefficient streetlight infrastructure to meet 21st century standards.
- **Federal Aid Pavement Restoration** -The project involves citywide pavement restoration and resurfacing work for all federal roadways (major arteries) including repair and replacement work for sidewalks, curbs and gutters, catch-basins, and wheelchair-ramps throughout the District.
- **Sherman Avenue Streetscape** - This project consists of the redesign and reconstruction of Sherman Avenue including the installation of a tree-lined median and other streetscape improvements.
- **Bike Sharing** - This project will greatly increase the number and location of bikes available throughout the District

and reductions in association fees and dues, travel, training, and parking meter studies. Savings from these efficiencies total \$1,188,000. In addition, DDOT will consolidate offices into the Reeves Center in May 2010 saving \$364,000.

After careful analysis, the school crossing guard hours have been optimized from four-hour to three-hour days to better align with school start and end times. Crossing guards will now work from 8:00-9:30AM and 3:00-4:30PM, saving the District \$800,000. The DC public school day starts at 8:45AM and ends at 3:15PM. DDOT will also eliminate 13 FTEs for a savings of \$1,490,000. These positions will come from programs which have been determined to be noncritical to the operations of the agency.

DDOT will reduce current expenditures by \$16,670,749 in FY 2010 to align the expenses with reduced revenue estimates.

**Gap-Closing Initiatives:** The District Department of Transportation (DDOT) will find cost savings through efficiencies in contract services, a correction in the budget for streetlight repair to reflect true costs,

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table KA0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table KA0-5**

(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>3,386</b>	<b>66.4</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Effect of FTE shift	Multiple Programs	-1	6.0
Intra-Agency Changes - Reduction in contract	Trans Operations	-78	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Increase - Shifted from Special Purpose Revenue funds for certain PS costs	Infra-Development	15	0.0
Increase - For "Taxation Without Representation" sign	Infra-Development and Maintenance	28	0.0
Eliminate - Eliminate Local funds that duplicate funds already provided by the WMATA subsidy	Alternative Transportation	-332	0.0
Shift - Shift costs of Traffic Control Officers and School Crossing Guards from Local funds to DDOT Unified Fund	Transportation Operations	-2,975	-72.4
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>43</b>	<b>0.0</b>

(Continued on the next page)

**Table KAO-5 (continued)**

(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>DEDICATED TAXES: FY 2009 Approved Budget and FTE</b>		<b>11,420</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra Agency Changes - Increase to restore funding reduced in the FY 2009 rescission	Infra Development and Maint	12,700	0.0
Baseline Adjustments: Intra-Agency changes - A net reduction in subsidies from the agency request to correctly reflect the planned transfer of parking tax revenue to DDOT	Infra Development and Maint	-1,531	0.0
<b>Policy Initiatives and Cost Savings</b>			
Transfer Out - As required by District law, transfer a portion of parking tax revenues to the Highway Trust Fund Subsidy to fully fund Federal Highway projects	Infra Development and Maint	-9,589	0.0
<b>DEDICATED TAXES: FY 2010 Proposed Budget and FTE</b>		<b>13,000</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>109,261</b>	<b>296.2</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Personal services changes	Multiple Programs	3,230	-3.8
Net effect of fixed cost adjustments - Fixed costs increase	Multiple Programs	4,136	0.0
Intra-Agency changes - Decrease in supplies	Agency Management	-6	0.0
Intra-Agency changes - Decrease in Supplies	Infra-Development and Maintenance	-55	0.0
Intra-agency changes - Increase in supplies	Transportation Operations	169	0.0
Intra-Agency changes - Increase in other services	Agency Management	1,915	0.0
Intra-Agency changes - Increase in contracts	Agency Management	653	0.0
Intra-Agency Changes - Decrease in contracts	Infra-Development and Maintenance	-505	0.0
Intra-Agency Changes - Increase in subsidies and transfers for additional revenues the agency anticipates collecting in FY 2010	Infra-Development and Maintenance	7,632	0.0
Intra-Agency Changes - Decrease in equipment	Agency Management	-198	0.0
Intra-Agency changes - Decrease in equipment	Planning and Research	-270	0.0
Baseline Adjustments: Increase in contracts	Infra-Development and Maintenance	431	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - to reflect the most current fixed costs projections	Agency Management	-1,710	0.0
<b>Policy Initiatives and Cost Savings</b>			
Reduction - To reflect a technical correction to Unified Fund	Multiple	-5,762	0.0
Increase - PS increase for school crossing guards	Transportation Operations	664	21.6

(Continued on the next page)

**Table KA0-5 (continued)**  
(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
Increase - Increase in contractual agreements for ROWS	Infra-Development and Maintenance	88	0.0
Reduce - Reduce funding for rights-of-way projects (local roads paving) as necessary to remain within certified OCFO revenue estimates	Infra-Development and Maintenance	-17,500	0.0
Enhance - Partially restore reductions to rights-of-way program by allocating revenues from parking meter rate adjustments and restoring metered parking on Saturdays	Multiple	15,500	0.0
Transfer Out - Transfer a portion of Unified Fund from DDOT to WMATA Subsidy	Infra-Development and Maintenance	-12,000	0.0
Reduce - Realign staffing for non-capital programs	Multiple Programs	-4,617	-57.0
Shift - Transfer FTE authority for crossing guards and traffic control officers from Local Funds to DDOT Unified Fund	Transportation Operations	2,975	72.4
Reduce - Realignment of Local Rights-of-Way positions	Infra-Development and Maintenance	-1,453	0.0
Reduce - Reduce material, supply, and contract expenses	All Programs	-1,482	0.0
Cost Decrease - Shift certain PS costs to Local funds	Multiple	-15	0.0
Cost Increase - Align procurement assessment with revised OCP estimates	Multiple	277	0.0
Cost Increase - Align telecom budget with revised OCTO estimates	Multiple	121	0.0
Enhance - Purchase and install multi-space meters	Infra-Development and Maintenance	5,948	0.0
Enhance - Provide additional funds for paving in all eight wards	Infra-Development and Maintenance	2,483	0.0
Enhance - Provide additional funds for alley work in the local rights-of-way fund	Infra-Development and Maintenance	500	0.0
<b>Gap-Closing Initiatives</b>			
Cost Decrease - Achieve fixed cost savings from lease expiration	Agency Management	-364	0.0
Cost Decrease - Reduce travel & training by 85 percent	Agency Management	-500	0.0
Cost Decrease - Reduce contractual services	Infra-Development and Maintenance	-88	0.0
Reduce - Realign personnel in Various Activities	Multiple	-1,490	-13.0
Reduce - Reduce noncompetitive grants	Multiple	-10	0.0
Cost Decrease - Reduce association fees and dues	Planning and Research	-100	0.0
Correct - Align funds for streetlight contract to reduce repair response closer to actual costs	Transportation Operations	-400	0.0
Cost Decrease - Reduce studies on parking meters	Transportation Operations	-100	0.0
Optimize - Reduce school crossing guard hours from 4 to 3 hours to align with school schedule	Transportation Operations	-800	0.0
Reduce - To realign with revenues	Infra-Development and Maintenance	-16,671	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>89,889</b>	<b>316.4</b>

(Continued on next page)

**Table KA0-5 (continued)**  
(dollars in thousands)

	Program	BUDGET	FTE
<b>FEDERAL GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>3,200</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-agency Changes - Increase based on the National Highway Transportation Safety grant.	Transportation Operations	1,000	0.0
<b>FEDERAL GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>4,200</b>	<b>0.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>571</b>	<b>3.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Decrease in regular pay and fringe	Multiple Programs	-8	0.0
Net effect of salary and benefits changes - Increase in additional gross pay		8	0.0
<b>Policy Initiatives and Cost Savings</b>			
Reduce - Eliminate use of School Transit Subsidy funds for supplies and miscellaneous contracts.	Alternative Transportation	-23	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>548</b>	<b>3.0</b>
<b>Gross for KA0 - Department of Transportation</b>		<b>107,680</b>	<b>319.4</b>

### Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Ensure that the District's current transportation infrastructure and streetscape (roads, bridges, transit system, signage and sidewalks) are in good condition and utilized at their optimal capacity.

**Objective 2:** Increase non-vehicular transportation modes to meet the mobility and economic development needs of the District.

**Objective 3:** Increase the safety of pedestrians, cyclists and vehicles throughout the District.

## Agency Performance Measures

Table KA0-6

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1:</b>						
Percent of parking meters working	N/A	95%	95%	97%	97%	97%
Percent of public space permits issued within 45 days	90.5%	90%	95.9%	93%	95%	95%
Percent of potholes filled within 48 hours	99%	95%	97.83%	95%	95%	95%
Number of public space violation citations per inspector labor hour	.025	.025	.027	.028	.031	.034
Percent of current year projects completed within 10% budget (except for those with scope of change)	91.7%	90%	95.83%	92%	94%	94%
Percent of current year projects completed within 60 days of planned end date (except for those with scope change)	91.7%	90%	95.83%	92%	94%	94%
Percent of blocks in paving plan completed	20%	100%	TBD	100%	100%	100%
Cost per mile of street repaving (contract)	N/A	N/A	TBD	TBD	TBD	TBD
Percent of streets in "Good" or "Excellent" condition*	63%	64%	64%	64%	63%	63%
Number of Structurally Deficient Bridges	N/A	20	20	19	18	17
Percent of sidewalks in "Good" or "Excellent" condition*	N/A	46%	48%	47%	46%	46%
Percent of tree population tended per year	26.4%	24.5%	30.1%	24.5%	24.5%	24.5%
<b>Objective 2:</b>						
Percent change in DC transit ridership (WMATA and Circulator)	1%	1.5%	5.65%	3.5%	2.5%	2.5%
Miles of dedicated bike lanes	5	N/A	39	47	50	53
Miles of dedicated bike trails	1.5	N/A	55	56	59	62

(Continued on next page)

## Agency Performance Measures (cont)

Table KA0-6

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 3:**</b>						
Percent of snow events where cleaning standards are met***	N/A	94%	75%	85%	90%	90%
Number of traffic crashes a year	15,100	16,000	16,000	16,000	15,200	15,200
Number of injuries and fatalities at high hazard intersections	TBD	TBD	TBD	TBD	TBD	TBD
Number of traffic fatalities a year	54	50	TBD	50	49	48
Number of pedestrian fatalities and injuries	25	20	TBD	20	19	18
Number of bicyclist fatalities and injuries	2	2	TBD	2	2	2

\*Streets and sidewalks are evaluated on a 100 point rating scale and then converted to six classifications: failed, very poor, poor, fair, good or excellent – using imaging technology.

\*\*Due to reporting time lags, traffic safety data is changing. Data is reported on a calendar year.

\*\*\*The snow removal performance targets set a maximum number of hours allowed to clean streets based on the amount of snowfall. The time begins at the end of the snow storm.

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# Department of Motor Vehicles

<http://dmv.dc.gov>

Telephone: 202-737-4404

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$41,238,747	\$45,792,202	\$42,953,448	-6.2
FTEs	296.3	294.5	252.0	-14.4

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The mission of the Department of Motor Vehicles (DMV) is to provide excellent customer service and to promote public safety by ensuring the safe operation of motor vehicles.

### Summary of Services

The DMV provides service to approximately 440,000 licensed drivers and identification card holders (out of a population of 590,000) and 257,000 registered vehicles at four service centers. DMV conducts adjudication services and collects ticket pay-

ments for more than 2.4 million tickets each year and also conducts over 219,000 annual vehicle inspections.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table KV0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table KV0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	31,528	28,427	29,628	26,524	-3,104	-10.5
Special Purpose Revenue Funds	6,022	10,241	13,324	13,762	438	3.3
<b>Total for General Fund</b>	<b>37,550</b>	<b>38,668</b>	<b>42,952</b>	<b>40,286</b>	<b>-2,666</b>	<b>-6.2</b>
<b>Federal Resources</b>						
Federal Grant Funds	465	0	0	0	0	N/A
<b>Total for Federal Resources</b>	<b>465</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Intra-District Funds</b>						
Intra-District Funds	1,378	2,571	2,840	2,668	-172	-6.1
<b>Total for Intra-District Funds</b>	<b>1,378</b>	<b>2,571</b>	<b>2,840</b>	<b>2,668</b>	<b>-172</b>	<b>-6.1</b>
<b>Gross Funds</b>	<b>39,393</b>	<b>41,239</b>	<b>45,792</b>	<b>42,953</b>	<b>-2,839</b>	<b>-6.2</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table KV0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table KV0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change
<b>General Fund</b>						
Local Funds	2073	224.8	226.0	201.0	-25.0	-11.1
Special Purpose Revenue Funds	73.0	71.5	68.5	51.0	-17.5	-25.5
<b>Total for General Fund</b>	<b>280.3</b>	<b>296.3</b>	<b>294.5</b>	<b>252.0</b>	<b>-42.5</b>	<b>-14.4</b>
<b>Total Proposed FTEs</b>	<b>280.3</b>	<b>296.3</b>	<b>294.5</b>	<b>252.0</b>	<b>-42.5</b>	<b>-14.4</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table KV0-3 contains the proposed FY 2010 budget at the Comptroller Source group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KV0-3**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
11 Regular Pay - Cont Full Time	12,566	13,223	14,050	12,668	-1,383	-9.8
12 Regular Pay - Other	477	878	857	868	11	1.3
13 Additional Gross Pay	54	385	58	395	337	586.4
14 Fringe Benefits - Curr Personnel	2,800	2,914	2,925	2,689	-236	-8.1
15 Overtime Pay	576	751	400	500	100	25.0
99 Unknown Payroll Postings	0	1	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>16,474</b>	<b>18,152</b>	<b>18,290</b>	<b>17,119</b>	<b>-1,170</b>	<b>-6.4</b>
20 Supplies and Materials	577	608	670	468	-202	-30.2
30 Energy, Comm. and Bldg Rentals	573	586	555	760	205	37.0
31 Telephone, Telegraph, Telegram, Etc	803	470	701	676	-24	-3.5
32 Rentals - Land and Structures	513	591	636	438	-198	-31.2
33 Janitorial Services	158	169	275	198	-76	-27.8
34 Security Services	1,946	1,960	1,713	1,577	-136	-7.9
35 Occupancy Fixed Costs	285	462	462	98	-364	-78.7
40 Other Services and Charges	2,434	2,786	3,693	3,575	-118	-3.2
41 Contractual Services - Other	15,476	15,080	18,157	17,450	-707	-3.9
70 Equipment & Equipment Rental	153	375	641	594	-47	-7.4
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>22,919</b>	<b>23,086</b>	<b>27,502</b>	<b>25,834</b>	<b>-1,668</b>	<b>-6.1</b>
<b>Gross Funds</b>	<b>39,393</b>	<b>41,239</b>	<b>45,792</b>	<b>42,953</b>	<b>-2,839</b>	<b>-6.2</b>

\*Percent Change is based on whole dollars.

### Program Description

The Department of Motor Vehicles operates through the following 8 programs:

**Adjudication Services** - provides ticket processing, noticing, hearing and hearing support services to residents and non-residents, in order to render legally sound decisions on parking and moving violations, and to ensure proper processing of violation and penalty payments for those infractions.

This program contains the following 3 activities:

- **Hearings** – provides fair and equitable reviews of ticket and permit violations for respondents to resolve outstanding issues of liability;
- **Hearing Support** – provides intake, data review, records management, and administrative support functions to ensure accurate records and information to support adjudication hearings; and
- **Ticket Processing** – provides and maintains processed ticket information in DMV's database, provides scheduled notification and information

to residents and non-residents of the District of Columbia, and processes and tracks fines, penalties, and payments for tickets.

**Vehicle Services** - provides certification and inspection services to residents, businesses, and government entities so that they may legally park, drive, and sell their vehicles in the District of Columbia.

This program contains the following 4 activities:

- **Inspections** – provides emission testing services for residents and for taxis to facilitate reduced auto emissions and safer vehicles, and to meet the requirements of the District’s Air Quality Attainment State Implementation Plan;
- **Registrations** – provides legal certification services and documentation of vehicle ownership and authority to operate;
- **Out-of-State Vehicles** – provides registration and support services for out-of-state for-hire vehicle operators (taxis and limousines) to do business in the District of Columbia; and
- **International Registration Program** – provides for administration of the District of Columbia’s participation in the U.S. based plan, which allows for the distribution of registration fees for commercial motor vehicles traveling inter-jurisdictionally through member states and provinces. Registered fleets include vehicles greater than 26,000 pounds, traveling in more than one jurisdiction.

**Driver Services** - provides driver certification and identification services to residents to ensure that they have proper credentials to reflect identity, residence, and driving qualifications so that they may legally operate their vehicles.

This program contains the following 4 activities:

- **Licensing** – provides driver certification and identification services to residents to ensure that they have the proper credentials to reflect identity, residence, and driving qualifications;
- **Driver Support Services** – ensures documentation and processing of the various special qualifications for driver privileges, including medical review, insurance compliance, and traffic citation enforcement;

- **Driver’s Education** – provides information and outreach to ensure citizens are aware of District of Columbia requirements for the operation of motor vehicles, and supports programs that enhance operator skills and public safety; and
- **Commercial Driver’s License** - provides eligibility testing and driver certification and licensing services to commercial drivers to ensure that they have driving qualifications to legally operate commercial vehicles.

**Customer Contact Services** - provides advocacy for customers, promptly responding to their requests for information and services in a knowledgeable, accessible and friendly manner.

This program contains the following 2 activities:

- **Communications** - provides information about DMV programs and services so that internal and external customers can be informed and properly prepared to interact with DMV staff; and
- **Customer Contact Services** – provides support for customer concerns by providing mail access and responses to inquiries, requests, and complaints from citizens.

**Service Integrity** - ensures the security and integrity of all DMV transactions, employees, and products.

This program contains the following 2 activities:

- **Risk Management** – provides reviews and audits procedures and controls to minimize the risk of financial loss related to the execution of departmental functions; and
- **Integrity** – provides reviews and audits procedures and controls to minimize fraud, abuse, or corruption and the loss of public trust related to the execution of departmental operations.

**Technology Services** -provides integrated and reliable information systems for all DMV services and complies with District-wide technology standards and requirements.

This program contains the following 3 activities:

- **Information Technology** – provides for the operation and maintenance of the automated systems specific to DMV operations support, including wait-queuing, digital photos, and hearing recordings;

- **Driver and Vehicle Systems** - provides for the operation and maintenance of the automated systems providing support for driver and vehicle databases and service functions; and
- **Ticket Information Systems** – provides for the operation and maintenance of the automated systems providing support for ticket and adjudication related databases and service functions.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to and on behalf of District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

**Program Structure Change**

The Department of Motor Vehicles eliminated its Business Services program for operational efficacy and distributed its activities to both Driver and Vehicle Services.

**FY 2010 Proposed Operating Budget and FTEs, by Program and Activity**

Table KV0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides the FY 2008 actual data.

**Table KV0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management</b>								
(1010) Personnel	150	382	233	-149	2.0	2.0	3.0	1.0
(1015) Training	212	245	229	-15	2.0	4.0	2.0	-2.0
(1020) Contracting and Procurement	0	91	0	-91	0.0	0.0	0.0	0.0
(1030) Property Management	4,225	4,341	2,393	-1,949	0.0	0.0	0.0	0.0
(1060) Legal Services	0	0	0	0	1.0	0.0	0.0	0.0
(1070) Fleet Management	57	79	47	-33	0.0	0.0	0.0	0.0
(1087) Language Access Act	53	0	80	80	0.0	0.0	0.0	0.0
(1090) Performance Management	2,373	2,381	2,231	-150	9.0	13.0	12.0	-1.0
<b>Subtotal (1000) Agency Management</b>	<b>7,070</b>	<b>7,519</b>	<b>5,213</b>	<b>-2,306</b>	<b>14.0</b>	<b>19.0</b>	<b>17.0</b>	<b>-2.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	218	278	227	-51	4.8	3.0	2.0	-1.0
(120F) Accounting Operations	168	200	224	25	0.0	4.0	4.0	0.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>386</b>	<b>477</b>	<b>451</b>	<b>-26</b>	<b>4.8</b>	<b>7.0</b>	<b>6.0</b>	<b>-1.0</b>
<b>(2000) Adjudication Services Program</b>								
(2010) Hearings	2,070	2,085	2,181	96	9.8	26.0	20.5	-5.5
(2020) Hearing Support	2,015	2,107	1,847	-260	29.4	35.0	32.5	-2.5
(2030) Ticket Processing	8,444	10,854	10,815	-39	1.0	1.0	1.0	0.0
<b>Subtotal (2000) Adjudication Services Program</b>	<b>12,528</b>	<b>15,045</b>	<b>14,843</b>	<b>-202</b>	<b>40.1</b>	<b>62.0</b>	<b>54.0</b>	<b>-8.0</b>

(Continued on next page)

**Table KV0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(3000) Vehicle Services Program</b>								
(3010) Inspections	4,071	5,614	8,283	2,669	69.5	66.0	49.0	-17.0
(3020) Registrations	2,356	1,525	2,261	735	16.7	29.0	35.0	6.0
(3030) Registrations - Out Of State Vehicle	157	379	379	0	0.0	0.0	0.0	0.0
(3040) International Registration Plan	0	0	1,292	1,292	0.0	0.0	2.0	2.0
<b>Subtotal (3000) Vehicle Services Program</b>	<b>6,583</b>	<b>7,518</b>	<b>12,215</b>	<b>4,697</b>	<b>86.2</b>	<b>95.0</b>	<b>86.0</b>	<b>-9.0</b>
<b>(4000) Driver Services Program</b>								
(4010) Licensing	2,316	1,878	3,722	1,844	72.8	36.0	68.0	32.0
(4020) Driver Support Services	1,584	1,558	-32	-1,589	27.0	30.0	-1.0	-31.0
(4030) Drivers Education	21	600	1,877	1,277	0.0	0.0	0.0	0.0
(4040) Commercial Driver's License (CDL)	0	0	118	118	0.0	0.0	0.0	0.0
<b>Subtotal (4000) Driver Services Program</b>	<b>3,922</b>	<b>4,036</b>	<b>5,686</b>	<b>1,650</b>	<b>99.8</b>	<b>66.0</b>	<b>67.0</b>	<b>1.0</b>
<b>(5000) Business Services Program</b>								
(5010) International Registration Program	2,553	3,340	0	-3,340	1.0	2.5	0.0	-2.5
(5020) Commercial Driver's License	142	118	0	-118	1.0	0.0	0.0	0.0
(5030) Business Services	1,081	861	0	-861	18.5	15.0	0.0	-15.0
<b>Subtotal (5000) Business Services Program</b>	<b>3,776</b>	<b>4,318</b>	<b>0</b>	<b>-4,318</b>	<b>20.5</b>	<b>17.5</b>	<b>0.0</b>	<b>-17.5</b>
<b>(6000) Customer Contact Services Program</b>								
(1080) Communications	297	376	266	-110	2.0	3.0	2.0	-1.0
(1085) Customer Service	-28	0	0	0	0.9	0.0	0.0	0.0
(6010) Customer Contact Services Program	990	0	0	0	14.5	0.0	0.0	0.0
<b>Subtotal (6000) Customer Contact Services Program</b>	<b>1,258</b>	<b>376</b>	<b>266</b>	<b>-110</b>	<b>17.4</b>	<b>3.0</b>	<b>2.0</b>	<b>-1.0</b>
<b>(7000) Service Integrity Program</b>								
(1055) Risk Management	20	10	20	10	0.0	0.0	0.0	0.0
(7010) Integrity	296	301	285	-17	2.0	2.0	5.0	3.0
<b>Subtotal (7000) Service Integrity Program</b>	<b>316</b>	<b>311</b>	<b>305</b>	<b>-7</b>	<b>2.0</b>	<b>2.0</b>	<b>5.0</b>	<b>3.0</b>
<b>(8000) Technology Services Program</b>								
(1040) Information Technology	4,394	4,906	3,563	-1,343	10.0	22.0	14.0	-8.0
(8010) Driver and Vehicle Systems	983	1,259	383	-876	1.0	1.0	1.0	0.0
(8020) Ticket Information Systems	22	27	30	3	0.4	0.0	0.0	0.0
<b>Subtotal (8000) Technology Services Program</b>	<b>5,399</b>	<b>6,192</b>	<b>3,976</b>	<b>-2,216</b>	<b>11.4</b>	<b>23.0</b>	<b>15.0</b>	<b>-8.0</b>
<b>Total Proposed Operating Budget</b>	<b>41,239</b>	<b>45,792</b>	<b>42,953</b>	<b>-2,839</b>	<b>296.3</b>	<b>294.5</b>	<b>252.0</b>	<b>-42.5</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** In Local Funds there was a net increase of \$979,000 in personal services across multiple programs, due to increase in regular pay and overtime. In special purpose revenue, there was a decrease of \$1,034,000 in supplies and other services and charges due to reduction in available fund balance.

**Cost Savings:** By FY 2010, DMV will transition to an online and mail-in only system for vehicle registration renewals, similar to the system currently used in Rhode Island. This transition, along with increasing customer use of DMV's online and mail-in services, eliminates the need for the Brentwood Service Center, the smallest of DMV's four service centers. Closing the Brentwood Service Center saves \$1,648,000 and eliminates 12 FTE positions. DMV projects that it will be able to serve customers at other service stations, without an increase in customer wait-time.

Similarly, DMV inspection station operations are optimized by the elimination of unnecessary inspection testing. The FY 2010 Budget Support Act proposes the exemption of safety inspections for passenger vehicles, motorcycles, motorized bicycles, historic vehicles, and Washington Metropolitan Area Transit Authority (WMATA) buses. (WMATA buses have their own preventative maintenance program, which addresses safety.) Only 14 states mandate safety inspections for all vehicles, and there is a lack of evidence that mandated safety inspections for these types of vehicles has a positive effect on traffic safety. This exemption will reduce the number of trips residents must take to DMV locations, and it will shorten wait-times for all customers, because the inspection process will be faster. As a result, DMV can downsize its inspection operation by 8 FTEs and save \$400,000.

DMV will realign its staffing in its other programs, including the reduction of temporary staffing, for a savings of \$634,000. Further savings come from a reduction in the travel budget of \$65,000 and the elimination of an audit contract of \$25,000, which will now be performed in-house. In accordance with a subtitle of the proposed Budget Support Act, DMV will shift \$1,464,000 in expenses from Local Funds to the Driver Education Program Fund. This action maximizes the use of existing resources. Other assessments for telecom, fleet, and occupancy have been

reduced in accordance with their revised estimates. The Office of Contracting and Procurement assessment has increased in FY 2010. A reduction of \$626,961 was made to Special Purpose Revenue to align the proposed budget with expected revenue in the Driver's Education Fund.

**Protected Programs:** Customer service is a high priority. Careful consideration was given to customer wait-time when evaluating DMV's budget, and the customer experience will not be adversely affected by the proposed reductions—rather, it is likely to improve.

**Policy Initiatives:** Funds have been added to DMV's budget to support the Destiny system operations, staff, and mainframe server costs. Through an Intra-District agreement, DMV will send funds to OCTO to cover these operations. However, the costs are budgeted in DMV to accurately reflect the costs of DMV functions. Funding for these operations was omitted from the approved FY 2009 budget; this omission is not sustainable in the long run. In addition, \$43,000 and 0.5 FTE was added to DMV's budget to fund a second traffic adjudication appeals board member.

**Gap-Closing Initiatives:** In accordance with a subtitle of the proposed Budget Support Act, the Department of Motor Vehicles (DMV) will shift \$600,000 in local fund expenditures to the Driver's Education Fund. In additional \$825,000 in local fund expenditures will also be shifted to special purpose funds due to a reductions in costs in the special a purpose revenue fund budget.

Part of these reductions comes from increasing the efficiency of the DMV's Inspection Station operations. DMV's shift schedule overlaps, which was necessary to accommodate a 12-hour-a-day schedule. In FY 2010, DMV will operate 5 days a week for a total of 40 hours weekly, including Saturdays. DMV will eliminate hours in which the stations are historically not used to full capacity. Residents may schedule an appointment for vehicle inspection on DMV's website. Savings total \$581,000 and 10 FTEs.

In addition to the 10 FTEs eliminated through the reduction in inspection station operating hours, DMV will eliminate 2 additional FTEs and freeze 5 vacant positions for a total savings of \$393,000.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table KV0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table KV0-5**

(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>29,628</b>	<b>226.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Changes in energy, telephone, security and occupancy	Agency Management	-424	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Change in telephones	Agency Management	197	0.0
Net effect of salary and benefits changes - Changes in personal services	Agency Management	531	-1.0
Net effect of salary and benefits changes - Changes in personal services	Adjudication Services Program	79	-4.5
Net effect of salary and benefits changes - Changes in personal services	Vehicle Services Program	986	10.0
Net effect of salary and benefits changes - Changes in personal services	Driver Services Program	913	9.0
Net effect of salary and benefits changes - Changes in personal services	Business Services Program	-778	-15.0
Net effect of salary and benefits changes - Changes in personal services	Customer Contact Services Program	10	0.0
Net effect of salary and benefits changes - Changes in personal services	Service Integrity Program	196	3.0
Net effect of salary and benefits changes - Changes in personal services	Technology Services Program	-958	-7.0
Intra-Agency Changes - Changes in supplies, other services and charges, contractual services, and equipment	Agency Management	192	0.0
Intra-Agency Changes - Changes in other services and charges and contractual services	Adjudication Services Program	-66	0.0
Intra-Agency Changes - Changes in other services and charges	Vehicle Services Program	293	0.0
Intra-Agency Changes - Changes in other services and charges and contractual services	Driver Services Program	73	0.0
Intra-Agency Changes - Changes in other services and charges	Business Services Program	-83	0.0
Intra-Agency Changes - Changes in other services and charges and contractual services	Customer Contact Services Program	-5	0.0
Intra-Agency Changes - Changes in supplies, other services and charges and contractual services	Service Integrity Program	-48	0.0
Intra-Agency Changes - Changes in personal services	Agency Financial Operations	51	0.0
Intra-Agency Changes - Decrease in supplies, other services and charges, contractual services, and equipment	Technology Services Program	-963	0.0
<b>Policy Initiatives and Cost Savings</b>			
Enhancement - To fund 0.5 FTE for a second traffic adjudication appeals board	Adjudication Services Program	43	0.5
Shift - Shift Local Fund expenses to Vehicle Inspection Special Purpose Fund	Agency Management	-400	0.0
Cost Increase - Fund costs of mainframe computer supporting DMV IT systems	Technology Services Program	1,157	0.0
Cost Increase - Provide funds to manage Apex technology	Technology Services Program	1,600	0.0
Shift - Shift camera system and DCHR assessment expenses from Local Funds to O-Type (Drivers Education Fund)	Multiple	-939	0.0
Shift - Shift license tag expenses from Local Funds to O-Type (Driver's Education Fund)	Vehicle Services Program	-525	0.0
Reduce - Realign administrative and adjudication positions	Multiple	-484	-6.0
Reduce - Close Brentwood Service Center and provide services at three existing locations and internet	Multiple	-1,648	-12.0
Reduce - Reduce temporary contract staff	Agency Management	-150	0.0

(Continued on next page)

**Table KVO-5 (Continued)**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Policy Initiatives and Cost Savings</b>			
Reduce - Reduce out-of-city travel	Agency Management	-65	0.0
Cost Decrease - Eliminate audit service contract and bring function in-house	Service Integrity Program	-25	0.0
Cost Decrease - Align fleet budget with revised DPW estimates	Agency Management	-8	0.0
Cost Decrease - Align telecom budget with revised OCTO estimates	Agency Management	-31	0.0
Cost Decrease - Align occupancy budget with revised OPM estimates	Agency Management	-9	0.0
<b>Gap-Closing Initiatives</b>			
Shift Cost - Transfer Destiny Operations expenditures to special purpose revenue fund	Technology Services Program	-1,425	0.0
Cost Reduction - Eliminate 2 positions	Multiple	-63	-2.0
Cost Reduction - Freeze 5 vacant positions	Multiple	-330	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>26,524</b>	<b>201.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>13,324</b>	<b>68.5</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Changes in energy, telephone, rent, janitorial services and security	Agency Management	130	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Change in security	Vehicle Services Program	1,470	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Change in security	Agency Management	-1,325	0.0
Net effect of salary and benefits changes - Changes in personal services	Vehicle Services Program	789	3.0
Net effect of salary and benefits changes - Change in Special Purpose Revenue Certification affecting personal services	Business Services Program	-689	-2.5
Intra-Agency Changes - Change in Special Purpose Revenue Certification affecting contractual services	Driver Services Program	43	0.0
Intra-Agency Changes - Reallocation to fund increase in fixed costs	Agency Management	-91	0.0
Intra-Agency Changes - Change in Special Purpose Revenue Certification affecting supplies, other services and charges, contractual services and equipment	Vehicle Services Program	1,735	0.0
Intra-Agency Changes - Change in Special Purpose Revenue Certification affecting supplies, other services and charges, and contractual services	Business Services Program	-2,769	0.0
Baseline Adjustments: Intra-Agency Changes - Changes in other services and charges and contractual services	Vehicle Services Program	-144	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Reduction - Reduced cost to match expected revenue	Driver Services Program	-627	0.0
Shift - Shift Local Fund Expenses to Vehicle Inspection Special Purpose Revenue Fund	Agency Management	400	0.0
Shift - Shift camera system and DCHR assessment expenses from Local Funds to O-Type (Driver's Education Fund)	Multiple	939	0.0
Shift - Shift license tag expenses from Local Funds to O-Type (Driver's Education Fund)	Vehicle Services Program	525	0.0
Reduce - Reduce inspection station staff through elimination in safety inspections. Shift local fund expenses over to inspection station special purpose revenue fund	Multiple	-400	-8.0
Cost Increase - Align procurement assessment budget with revised OCP estimates	Vehicle Services Program	22	0.0
<b>Gap-Closing Initiatives</b>			
Optimize Cost - Reduce fixed costs by converting to 8 hr/5 day a week Inspection Station operation	Agency Management	-117	0.0

(Continued on next page)

**Table KVO-5 (Continued)**  
(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>13,324</b>	<b>68.5</b>
<b>Gap-Closing Initiatives</b>			
Cost Reduction - Reduce registration sticker cost through renegotiated price	Vehicle Services Program	-100	0.0
Cost reduction - Reduce inspection station parts purchase	Vehicle Services Program	-170	0.0
Optimize Cost - Consolidate cashier functions with DMV employees and eliminate OCFO cashier functions at Adjudication Services	Vehicle Services Program	-144	0.0
Optimize Cost - Enhance efficiency in shift schedules at inspection stations by converting to an 8 hr/ 5 day a week operation	Vehicle Services Program	-464	-10.0
Cost Shift - Shift Destiny Operation expenditures from local fund	Technology Services Program	1,425	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>13,762</b>	<b>51.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>2,840</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Changes - Reduction in contractual services	Adjudication Services Program	-26	0.0
Baseline Adjustments: - Decrease due to Intra-District between Board of Elections and Ethics and DMV is under negotiation	Vehicle Services Program	-146	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>2,668</b>	<b>0.0</b>
<b>Gross for KVO - Department of Motor Vehicles</b>		<b>42,953</b>	<b>252.0</b>

## Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Making it easier, faster, and friendlier to do business with the DMV.

**Objective 2:** Ensuring a skilled and diverse workforce for quality customer service.

**Objective 3:** Ensuring the integrity, security and safety of DMV's registration, licensing, and adjudication services and facilities.

## Agency Performance Measures

Table KV0-6

Measure	FY 2007 Year-End Actual*	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1<sup>1</sup>:</b>						
Percent of mail adjudication hearings completed within 150 days of request <sup>2</sup>	N/A	80%	74%	82%	84%	86%
Median number of days from mail adjudication request to hearing completion <sup>3</sup>	N/A	N/A	168	150	130	110
Percent of service center customers whose wait times are 40 minutes or less <sup>4</sup>	N/A	80%	83%	85%	87%	89%
Average service center customer wait time in minutes <sup>3&amp;5</sup>	N/A	N/A	25	20	25	30
Percent increase in online services use <sup>3</sup>	N/A	N/A	N/A	5%	5%	5%
Number of vehicle inspections per staff hour <sup>3</sup>	N/A	N/A	3.43	3.40	3.20	3.0
<b>Objective 2:</b>						
Percent of customers rating DMV service, as performed by the workforce, as satisfactory or better	N/A	80%	86%	88%	90%	92%
Percent of employees completing customer service training <sup>3</sup>	N/A	N/A	N/A	98%	99%	99%

<sup>1</sup> FY 2008 performance indicators related to DMV Call Center no longer applicable since Call Center transferred to Office of Unified Communication on Jan 2, 2008.

<sup>2</sup> FY 2007 data not available.

<sup>3</sup> New performance indicator in FY 2009.

<sup>4</sup> FY 2007 data not available; Wait time based on Q-matic ticket issued at information desk.

<sup>5</sup> Wait time based on Q-matic ticket issued at information desk. FY 2010 and FY 2011 projections based on additional requirements for secure credentials.

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# District Department of the Environment

[www.ddoe.dc.gov](http://www.ddoe.dc.gov)  
Telephone: 202-535-2600

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$59,912,118	\$78,146,705	\$111,804,389	43.1
FTEs	209.3	301.0	315.5	4.8

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The mission of the District Department of the Environment (DDOE) is to protect and enhance human health and the environment through preservation, conservation, restoration, education, enforcement, and energy efficient practices to improve the quality of life in the District of Columbia and build a world-class green city.

### Summary of Services

The District Department of the Environment is the lead agency for creating, promulgating and enforcing District of Columbia environmental standards. The Department also provides certification, review and technical analysis services to both the District govern-

ment and District residents through inspections, training programs, and permitting processes.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table KG0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KG0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	11,421	20,716	22,863	17,343	-5,520	-24.1
Special Purpose Revenue Funds	15,571	16,750	34,869	40,205	5,335	15.3
<b>Total for General Fund</b>	<b>26,993</b>	<b>37,466</b>	<b>57,732</b>	<b>57,548</b>	<b>-184</b>	<b>-0.3</b>
<b>Federal Resources</b>						
Federal Payments	0	670	0	0	0	N/A
Federal Grant Fund	13,911	16,805	19,732	51,762	32,030	162.3
<b>Total for Federal Resources</b>	<b>13,911</b>	<b>17,475</b>	<b>19,732</b>	<b>51,762</b>	<b>32,030</b>	<b>162.3</b>
<b>Private Funds</b>						
Private Grant Fund	0	454	300	130	-170	-56.7
<b>Total for Private Funds</b>	<b>0</b>	<b>454</b>	<b>300</b>	<b>130</b>	<b>-170</b>	<b>-56.7</b>
<b>Intra-District Funds</b>						
Intra-District Funds	3,271	4,517	382	2,364	1,982	518.6
<b>Total for Intra-District Funds</b>	<b>3,271</b>	<b>4,517</b>	<b>382</b>	<b>2,364</b>	<b>1,982</b>	<b>518.6</b>
<b>Gross Funds</b>	<b>44,175</b>	<b>59,912</b>	<b>78,147</b>	<b>111,804</b>	<b>33,658</b>	<b>43.1</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table KG0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table KG0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b>General Fund</b>						
Local Funds	114.9	83.4	118.5	85.5	-33.0	-27.9
Special Purpose Revenue Funds	17.5	30.8	66.6	100.9	34.4	51.6
<b>Total for General Fund</b>	<b>132.4</b>	<b>114.1</b>	<b>185.1</b>	<b>186.4</b>	<b>1.4</b>	<b>0.7</b>
<b>Federal Resources</b>						
Federal Grant Fund	54.0	92.8	111.9	126.1	14.2	12.7
<b>Total for Federal Resources</b>	<b>54.0</b>	<b>92.8</b>	<b>111.9</b>	<b>126.1</b>	<b>14.2</b>	<b>12.7</b>
<b>Intra-District Funds</b>						
Intra-District Funds	5.8	2.4	4.0	3.0	-1.0	-25.0
<b>Total for Intra-District Funds</b>	<b>5.8</b>	<b>2.4</b>	<b>4.0</b>	<b>3.0</b>	<b>-1.0</b>	<b>-25.0</b>
<b>Total Proposed FTEs</b>	<b>192.2</b>	<b>209.3</b>	<b>301.0</b>	<b>315.5</b>	<b>14.5</b>	<b>4.8</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table KG0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KG0-3**

(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
11 Regular Pay - Cont Full Time	7,642	7,257	3,759	3,073	-686	-18.2
12 Regular Pay - Other	5,264	6,544	14,612	17,569	2,957	20.2
13 Additional Gross Pay	217	525	61	90	29	47.4
14 Fringe Benefits - Curr Personnel	2,179	2,056	3,500	3,862	362	10.3
15 Overtime Pay	41	7	38	29	-10	-25.0
99 Unknown Payroll Postings	0	2	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>15,344</b>	<b>16,390</b>	<b>21,971</b>	<b>24,624</b>	<b>2,653</b>	<b>12.1</b>
20 Supplies and Materials	290	433	703	719	16	2.3
30 Energy, Comm. and Bldg Rentals	40	67	116	136	20	17.5
31 Telephone, Telegraph, Telegram, Etc	104	195	264	243	-21	-7.8
32 Rentals - Land and Structures	1,090	0	1,805	1,215	-590	-32.7
33 Janitorial Services	8	17	22	68	47	213.1
34 Security Services	194	60	55	32	-23	-41.8
35 Occupancy Fixed Costs	0	39	65	100	36	55.5
40 Other Services and Charges	1,721	2,182	9,304	15,021	5,717	61.4
41 Contractual Services - Other	4,635	5,543	4,911	10,986	6,075	123.7
50 Subsidies and Transfers	19,714	33,826	37,919	57,615	19,696	51.9
70 Equipment & Equipment Rental	1,033	1,160	1,013	1,045	32	3.2
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>28,830</b>	<b>43,522</b>	<b>56,176</b>	<b>87,180</b>	<b>31,005</b>	<b>55.2</b>
<b>Gross Funds</b>	<b>44,175</b>	<b>59,912</b>	<b>78,147</b>	<b>111,804</b>	<b>33,658</b>	<b>43.1</b>

\*Percent Change is based on whole dollars.

## Program Description

The Department of Environment operates through the following 7 programs:

**Natural Resources** - provides services to conserve, protect, and improve the soil, water, and living resources of the District of Columbia, and to protect its aquatic resources from pollution and degradation.

This program contains the following 4 activities:

- **Fisheries and Wildlife** - supports and implements programs for urban fish and wildlife conservation, protection, recreation, and sustainability;
- **Water Quality** - restores and protects the surface and ground waters of the District by setting and enforcing water quality standards and monitoring, assessing, protecting and restoring water quality and aquatic resources;
- **Watershed Protection** - conserves the soil and water resources of the District and protects its watersheds from nonpoint source pollution; and
- **Storm Water Administration** - reduces storm water runoff pollution through the implementation of activities that go beyond the activities required in the District's National Pollution Discharge Elimination System (NPDES) Permit. Administers the Municipal Separate Storm Sewer System (MS4) NPDES permit issued to the District by the United States Environmental Protection Agency.

**Environmental Protection** - provides for the protection of public health and the environment by regulating and ensuring compliance with applicable laws related to air quality, hazardous waste, underground storage of petroleum products, lead, and pesticides.

This program contains the following 3 activities:

- **Toxic Substances** - protects human health and the environment from the potential hazards associated with toxic substances (pesticides), hazardous waste, underground storage of petroleum products, and the redevelopment of environmentally contaminated properties;
- **Air Quality** - protects human health from the effects of air pollution in the District, and ensures the implementation of, and compliance with, the District's air quality program; and

- **Lead Management** - ensures that the District's housing does not pose a health threat to its occupants by identifying existing environmental and safety hazards and arranging for their mitigation.

**Policy and Planning** - develops environmental policies and coordinates environmental policy implementation in conjunction with other programs and District agencies.

This program contains the following 4 activities:

- **Regulatory and Legislative Affairs** - administers and reports on energy efficiency and conservation programs, and monitors and participates in hearings and cases before the D.C. Public Service Commission;
- **Environmental Coordination** - coordinates unique environmental programs within the agency and with other District agencies whose activities directly or indirectly affect the quality of the environment;
- **Planning and Emergency Response** - prepares for emergency response situations and maintains routine screening requirements for emergency response staff; and
- **Sustainability and Green Buildings** - plans agency and District-wide sustainability efforts; facilitates program implementation for green building, climate change, and other urban sustainability initiatives; develops policy for new and emerging environmental sites and conducts press outreach on behalf of the agency.

**Education and Enforcement** - informs the public about DDOE's work and ensures that residents and businesses in the District follow all local environmental laws and regulations.

This program contains the following 2 activities:

- **Education** - coordinates educational outreach activities, including promotional events, educational workshops, and seminars, to engage the regulated community, businesses, and residents of the District on DDOE programs and services. Develops printed materials and the green.dc.gov website and conducts press outreach on behalf of the agency; and
- **Enforcement and Environmental Justice** -

ensures that the DDOE maintains a highly trained inspection and enforcement staff among all programs to implement various environmental mandates. Ensures the fair treatment and meaningful involvement of people of all races, cultures and incomes in environmental laws, regulations and policies.

**Energy** - provides energy-related policy, planning and direct services to residents, businesses, institutions, government and visitors; and coordinates and facilitates the overall effort of the District Government to achieve energy efficiency and the use of renewable energy.

This program contains the following 3 activities:

- **Energy Conservation** - provides conservation and energy efficiency services to residential, commercial, institutional, governmental, and transportation sectors;
- **Energy Assistance** - assists low-income residents with their energy and utility bills, including emergency and non-emergency financial assistance, utility discounts, and bill forgiveness; and
- **Energy Assistance Benefit Payments** - identifies funding available for Low-Income Home Energy Assistance Program (LIHEAP) payments.

**Agency Management** - provides administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** - provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

### **Program Structure Change**

The Department of Environment created a new activity in the Energy program called Energy Assistance benefit payments.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table KG0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table KG0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Personnel	75	631	550	-80	4.0	4.0	4.0	0.0
(1015) Training & Employment Development	0	93	18	-75	0.0	1.0	0.0	-1.0
(1020) Contracting And Procurement	0	357	254	-103	0.0	1.0	1.0	0.0
(1030) Property Management	368	2,553	2,041	-512	3.0	3.0	3.0	0.0
(1040) Information Technology	521	719	656	-62	3.0	4.0	4.0	0.0
(1055) Risk Management	108	139	160	21	0.0	1.0	1.0	0.0
(1060) Legal	174	751	1,236	486	0.0	0.0	0.0	0.0
(1070) Fleet Management	325	89	97	8	0.0	0.0	0.0	0.0
(1080) Communications	468	0	0	0	3.0	0.0	0.0	0.0
(1085) Customer Service	0	133	100	-33	0.0	2.0	1.0	-1.0
(1090) Performance Management	2,142	957	984	27	11.3	7.0	8.0	1.0
<b>Subtotal (1000) Agency Management Program</b>	<b>4,182</b>	<b>6,422</b>	<b>6,097</b>	<b>-325</b>	<b>24.3</b>	<b>23.0</b>	<b>22.0</b>	<b>-1.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	136	368	657	289	4.0	4.0	6.0	2.0
(120F) Accounting Operations	59	361	504	143	3.0	5.0	4.0	-1.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>195</b>	<b>729</b>	<b>1,161</b>	<b>432</b>	<b>7.0</b>	<b>9.0</b>	<b>10.0</b>	<b>1.0</b>
<b>(2000) Natural Resources</b>								
(2010) Air Quality	2,967	0	0	0	24.2	0.0	0.0	0.0
(2020) Water Resources	12,576	0	0	0	55.3	0.0	0.0	0.0
(2030) Fisheries And Wildlife	1,527	1,929	2,189	260	15.5	21.3	20.8	-0.5
(2040) Trees	1	0	0	0	0.0	0.0	0.0	0.0
(2050) Conservation	6,357	0	0	0	10.0	0.0	0.0	0.0
(2060) Energy Assistance	21,074	0	0	0	22.5	0.0	0.0	0.0
(2070) Water Quality	0	2,879	3,954	1,074	0.0	28.8	33.8	5.0
(2080) Watershed Protection	0	9,646	10,436	790	0.0	42.3	45.3	3.0
(2090) Storm Water Administration	0	6,728	6,055	-673	0.0	9.8	10.8	1.0
<b>Subtotal (2000) Natural Resources</b>	<b>44,502</b>	<b>21,181</b>	<b>22,633</b>	<b>1,452</b>	<b>127.5</b>	<b>102.0</b>	<b>110.5</b>	<b>8.5</b>

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**Table KG0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(3000) Environmental Protection</b>								
(3010) Hazardous Materials	2,896	0	0	0	24.0	0.0	0.0	0.0
(3020) Land Development And Remediation	1,390	0	0	0	10.0	0.0	0.0	0.0
(3030) Recycling and Waste Management	13	0	0	0	0.0	0.0	0.0	0.0
(3040) Sustainable Solutions	317	0	0	0	1.5	0.0	0.0	0.0
(3050) Toxic Substances	0	4,623	5,035	412	0.0	42.0	36.0	-6.0
(3080) Air Quality	0	2,606	4,420	1,814	0.0	31.0	32.0	1.0
(3090) Lead Management	0	1,928	2,495	567	0.0	22.0	22.0	0.0
<b>Subtotal (3000) Environmental Protection</b>	<b>4,615</b>	<b>9,156</b>	<b>11,950</b>	<b>2,793</b>	<b>35.5</b>	<b>95.0</b>	<b>90.0</b>	<b>-5.0</b>
<b>(4000) Policy and Planning</b>								
(4010) Regulatory and Legislative Affairs	5,314	1,486	13,440	11,954	5.7	8.0	13.0	5.0
(4020) Environmental Coordination	48	192	305	113	0.0	2.0	4.0	2.0
(4030) Planning and Emergency Response	166	207	272	65	3.8	1.0	1.0	0.0
(4040) Sustainability and Green Buildings	0	507	562	55	0.0	4.0	4.0	0.0
<b>Subtotal (4000) Policy and Planning</b>	<b>5,528</b>	<b>2,392</b>	<b>14,579</b>	<b>12,187</b>	<b>9.5</b>	<b>15.0</b>	<b>22.0</b>	<b>7.0</b>
<b>(5000) Education and Enforcement</b>								
(5010) Education	459	3,268	12,530	9,261	3.5	10.0	14.0	4.0
(5020) Enforcement & Environmental Justice	430	540	559	19	2.0	4.0	5.0	1.0
<b>Subtotal (5000) Education And Enforcement</b>	<b>889</b>	<b>3,808</b>	<b>13,089</b>	<b>9,281</b>	<b>5.5</b>	<b>14.0</b>	<b>19.0</b>	<b>5.0</b>
<b>(6000) Energy Program</b>								
(6010) Energy Conservation								
(6010) Energy Conservation	0	15,400	21,394	5,994	0.0	18.0	13.0	-5.0
(6020) Energy Assistance	0	19,058	4,190	-14,868	0.0	25.0	29.0	4.0
(6030) Energy Assistance Benefit Payments	0	0	16,712	16,712	0.0	0.0	0.0	0.0
<b>Subtotal (6000) Energy Program</b>	<b>0</b>	<b>34,458</b>	<b>42,296</b>	<b>7,838</b>	<b>0.0</b>	<b>43.0</b>	<b>42.0</b>	<b>-1.0</b>
<b>(9000) Payroll Clearing</b>								
(9999) Payroll Clearing -Pgm Lvl 2	0	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (9000) Payroll Clearing</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>59,912</b>	<b>78,147</b>	<b>111,804</b>	<b>33,658</b>	<b>209.3</b>	<b>301.0</b>	<b>315.5</b>	<b>14.5</b>

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary By Activity in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The following adjustment was made in Local funds: a net reduction of \$1,804,691 in the Agency Management program for fixed costs rent due to the proposed relocation of the agency. In Special Purpose Revenue funds, the agency increased \$1,764,000 in salaries and benefits due to an increase of 21.3 FTEs; reduced \$2,874,588 in other services and charges and increased \$7,928,005 in subsidies and transfers, all in multiple programs. In Federal Grant funds, the agency increased \$10,132,465 in multiple programs for subsidies and transfers due to increased energy assistance payments for FY 2010.

**Cost Savings:** The proposed FY 2010 budget for DDOE includes the reduction of ten positions in various programs from the Local Budget, for a total savings of \$820,846. DDOE will continue to fund these positions in FY 2010 by shifting the funding to EPA Federal Grants and to the following Special Purpose Funds: Pesticide Product Registration Fund; Storm Water Permit Review Fund; Energy Assistance Trust Fund; Soil Erosion/Sediment Control Fund; Fishing License Fund; and Lead Based Certification Fees Fund. The proposed budget reduces discretionary purchases for DDOE by \$1,042,378, including reductions to supplies, equipment, advertising, training, IT acquisitions, contractual services, and out-of-city travel. The proposed budget also reduces Federal Grant Funds for the Low Income Home Energy Assistance Program (LIHEAP) by \$6,248,702, to align with a reduction in funding in pending federal appropriations. Additionally, \$2,984,000 for a project to reduce stormwater runoff in the Right of Way will shift from the Storm Water Permit Review Fund to PAYGO capital. The agency's electricity, fleet, occupancy, telecom, and janitorial budget and procurement assessment also were reduced in accordance with revised estimates.

**Protected Programs:** The District is committed to protecting and restoring the environment and improving the quality of life for its residents. This proposed budget provides DDOE with the resources needed to carry out the agency's environmental services and programs. In FY 2010, DDOE will be well-equipped to help the District become the model

of environmental protection and sustainable environmental practices.

**Policy Initiatives:** The proposed budget shifts \$2,000,000 in funding for LIHEAP from Local Funds to intra-district funding from the District Department of Human Services, in the form of TANF (Temporary Assistance to Needy Families) funds. This initiative allocates resources to help low-income District residents pay their utility bills, while reducing the projected budget gap. For the purposes of the multiyear financial plan, the proposed budget designates \$7,106,617 for LIHEAP subsidies as "one-time" Local funding. The proposed budget also enhances the agency's budget by \$1,214,840 to pay for the revised rent estimate; \$200,000 of the rent cost will be charged to the EPA Federal Grant as Indirect Cost Recovery.

**Stimulus:** The American Recovery and Reinvestment Act of 2009 (ARRA) provides federal funding for a variety of energy and natural resource programs. DDOE will manage the District's proposal process for the ARRA stimulus programs outlined below, in collaboration with other District agencies.

- **Weatherization Assistance Program:** \$4,150,000 has been added to DDOE's federal grants budget in FY 2010 to install energy efficiency improvements in the homes of low-income families. The total estimated District grant allocation is \$8,300,000 split between FY 2009 and FY 2010;
- **State Energy Program:** \$9,950,000 has been added to DDOE's federal grants budget in FY 2010. The purpose of these funds is to promote energy conservation and reduce the rate of energy demand. The total estimated District grant allocation is \$22,022,000 split between FY 2009 and FY 2010;
- **Diesel Emissions Reduction Act:** \$1,100,000 has been added to DDOE's federal grants budget in FY 2010 for diesel emissions reduction projects. The total estimated District funding for FY 2009 and FY 2010 is \$1,700,000; and
- **Energy Efficiency and Conservation Block Grants - Competitive:** \$9,593,500 has been added to DDOE's federal grant budget in FY 2010 for projects to reduce fossil fuel emissions and total energy use and improve energy efficiency.

DDOE also anticipates receiving funding from the following ARRA programs, although they are in the proposed budget because in many cases the exact amounts are still to be determined.

- **Leaking Underground Storage Tanks:** Funding in the amount of \$600,000,000 will be allocated for cleanup activities of abandoned, leaking underground petroleum storage tanks and sites;
- **Clean Water State Revolving Fund:** The District grant allocation is \$19,500,000 split between FY 2009 and FY 2010. District projects will be drawn from the project priority lists for the District's Construction Grants Program including at least 20% for green infrastructure projects; and
- **Drinking Water State Revolving Fund:** The District grant allocation is \$19,700,000 split between FY 2009 and FY 2010. District projects will be drawn from the project priority lists for the District's Construction Grants Program.

**Gap-Closing Initiatives:** DDOE will realign 7.9 positions, utilizing EPA, CDC and ARRA stimulus grant funds along with Special Purpose Revenue funds; this multi-programmatic realignment will generate a savings of \$493,686 in Local funds. With the increased support of the Department of Employment Services, additional efficiencies will be attained in the Green Summer Program, yielding a savings of \$173,397.

By transferring \$600,000 of Local funds from the Low Income Home Energy program to the Energy Assistance Trust fund, DDOE can achieve service levels comparable to that of previous years. Additionally by shifting discretionary spending in supplies, contractual services, other services and charges and equipment to the Storm Water fees fund and the Energy Assistance Trust fund, a Local funds savings of \$659,935 can be realized.

## FY 2009 Approved Budget to FY 2010 Proposed Budget

Table KG0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table KG0-5**  
(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>22,863</b>	<b>118.5</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Reduction in PS costs	Multiple Programs	-460	-13.8
Intra-Agency Changes - Reduction in supplies	Multiple Programs	-22	0.0
Net effect of fixed cost adjustments - Increase in energy cost	AMP	223	0.0
Net effect of fixed cost adjustments - Decrease in telecom cost	AMP	-46	0.0
Net effect of fixed cost adjustments - Decrease in rentals cost	AMP	-1,805	0.0
Net effect of fixed cost adjustments - Increase in janitorial services cost	AMP	243	0.0
Net effect of fixed cost adjustments - Increase in security services cost	AMP	443	0.0
Net effect of fixed cost adjustments - Increase in occupancy cost	AMP	221	0.0
Intra-Agency Changes - Increase in other services and charges cost	Multiple Programs	486	0.0
Intra-Agency Changes - Increase in contractual services cost	Multiple Programs	165	0.0
Intra-Agency Changes - Increase in subsidies and transfers	Multiple Programs	622	0.0
Intra-Agency Changes - Decrease in equipment and equipment rentals	Multiple Programs	-72	0.0
Baseline Adjustments: Net effect of salary and benefits changes - Reduction in FTEs	Multiple Programs	0	-1.3
Baseline Adjustments: Net effect of fixed cost adjustments - Increase in telecom services cost	AMP	28	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Decrease in security services cost	AMP	-498	0.0
Baseline Adjustments: Intra-Agency Changes - increase in other services and charges	Multiple Programs	346	0.0
Baseline Adjustments: Intra-Agency Changes - decrease in contractual services	Multiple Programs	-150	0.0
Baseline Adjustments: Increase in equipment and equipment rentals to offset fixed cost reduction	Multiple Programs	2	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Increase - Align rental budget with revised OPM estimates	AMP	1,015	0.0
Cost Decrease - Align electricity budget with revised OPM estimates	AMP	-250	0.0
Cost Decrease - Align fleet budget with revised DPW estimates	AMP	-26	0.0
Cost Decrease - Align janitorial budget with revised OPM estimates	AMP	-234	0.0
Cost Decrease - Align occupancy budget with revised OPM estimates	AMP	-179	0.0
Cost Decrease - Align procurement assessment budget with revised OCP estimates	AMP	-52	0.0
Cost Decrease - Align telecom budget with revised OCTO estimates	AMP	-30	0.0
Shift - a portion of the Low Income Home Energy Assistance Program from Local Funds to TANF Funds	Energy Program	-2,000	0.0
Reduce - discretionary purchases, including supplies, travel, equipment, advertising, training, IT acquisitions, contractual services,	Multiple	-1,042	0.0
Shift - positions in various programs from Local Funds to various special purpose revenues and Federal grants	Multiple	-821	-10.0

(Continued on the next page)

**Table KG0-5 (continued)**

(dollars in thousands)

	Program	BUDGET	FTE
<b>Gap-Closing Initiatives</b>			
Reduce Cost - Identify efficiencies within Green Summer Program	Policy And Planning	-173	0.0
Cost Decrease - Transfer a portion of the Low Income Home Energy Assistance Program from Local Funds to the Energy Assistance Trust	Energy Program	-600	0.0
Cost Decrease - Reduce discretionary purchases, including supplies, contractual services, other services and charges, and equipment	Multiple Programs	-660	0.0
Shift Cost - Transfer positions from Local funds to special purpose revenues and federal grants	Multiple Programs	-494	-7.9
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>17,343</b>	<b>85.5</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>34,869</b>	<b>66.6</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Salaries and Benefits	Multiple	1,764	21.3
Intra-Agency Change - Decrease in Other Services and Charges	Multiple	-2,875	0.0
Intra-Agency Change - Increase in Contractual Services	Multiple Programs	7,928	0.0
Intra-Agency Change - Decrease in Subsidies and Transfers	Multiple Programs	-487	0.0
Intra-Agency Change - Increase in Equipment	Multiple Programs	79	0.0
Baseline Adjustments: Net effect of salary and benefits changes - Increase in Salaries and Benefits	Multiple Programs	296	1.3
Intra-Agency Change - Increase in Supplies and Materials	Multiple Programs	37	0.0
<b>Policy Initiatives and Cost Savings</b>			
Shift - position from Local Fund to Fishing License Fund	Natural Resources	27	0.5
Shift - positions from Local Fund to Soil Erosion/Sediment Control	Natural Resources	125	1.3
Shift - positions from Local Fund to Storm Water Permit Review fund	Natural Resources	241	2.2
Transfer Out - Transfer Stormwater project funding (supported with Storm Water Permit Review Fund) from DDOE to PAYGO capital	Natural Resources	-2,984	0.0
Shift - position from Local Fund to Lead Based Certification Fees	Environmental Protection	56	1.0
Shift - positions from Local Fund to Pesticide Product Registration Fund	Environmental Protection	169	2.0
Shift - position from Local Fund to Energy Assistance Trust Fund	Energy Program	22	0.2
<b>Gap-Closing Initiatives</b>			
Shift Cost - Shift other services and charges to the Storm Water Fees	Natural Resources	18	0.0
Shift Cost - Transfer positions from Local funds to special purpose revenue funds	Environmental Protection	252	4.6
Shift Cost - Shift discretionary purchases and a portion of the Low Income Home Energy Assistance Program from Local Funds to the Energy Assistance Trust Fund	Energy Program	667	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>40,205</b>	<b>100.9</b>
<b>FEDERAL GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>19,732</b>	<b>111.9</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Increase in energy	Multiple Programs	48	0.0
Net effect of fixed cost adjustments - Increase in telecom	Multiple Programs	27	0.0
Net effect of fixed cost adjustments - Increase in janitorial services	Multiple Programs	37	0.0
Net effect of fixed cost adjustments - Increase in occupancy cost	Multiple Programs	55	0.0
Net effect of salary and benefits changes - Increase in personnel	Multiple Programs	1,099	8.0
Intra-Agency Changes - Increase in supplies	Multiple Programs	84	0.0
Intra-Agency changes - Increase in other services and charges	Multiple Programs	675	0.0

(Continued on the next page)

**Table KGO-5 (continued)**  
(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>Initial and Baseline Adjustments (continued)</b>			
Intra-Agency Changes - Increase in contractual services	Multiple Programs	487	0.0
Intra-Agency Changes - Increase in subsidies and transfers	Multiple Programs	10,132	0.0
Intra-Agency Changes - Increase in equipment and equipment rentals	Multiple Programs	198	0.0
Baseline Adjustments: Net effect of salary and benefits changes - Salaries and Fringe	Environmental Protection	20	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Security	Environmental Protection	-23	0.0
Baseline Adjustments: - Equipment offset of revised fixed cost estimates	Policy And Planning	23	0.0
<b>Policy Initiatives and Cost Savings</b>			
Shift - a portion of rent expenses from Local Fund to Indirect Cost Recovery funds	AMP	200	0.0
Enhance - Add Recovery Act funds for Diesel Emissions Reductions	Environmental Protection	1,100	0.0
Enhance - Add Recovery Act funds for the State Energy Program	Education and Enforcement	9,950	0.0
Enhance - Add Recovery Act funds for Weatherization Assistance	Energy Program	4,150	0.0
Enhancement - Add Recovery Act funds for Energy Efficiency - Enhancement - Add Recovery Act funds for Energy Efficiency Block Grant	Energy Program	9,594	0.0
Reduce - Align Federal Low Income Home Energy Assistance Program grant with revised estimate of available Federal grant funding	Energy Program	-6,249	0.0
Shift - Shift positions from Local Fund to EPA Federal Grants	Multiple	181	2.8
<b>Gap-Closing Initiatives</b>			
Shift Cost - Shift positions from Local Fund to EPA Federal Grants	Agency Management Program	109	1.2
Shift Cost - Shift position from Local Fund to Centers for Disease Control and Prevention Grant	Environmental Protection	70	1.0
Shift Cost - Shift positions from Local Fund to ARRA Stimulus Grants	Environmental Protection	62	1.2
<b>FEDERAL GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>51,762</b>	<b>126.2</b>
<b>PRIVATE GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>300</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Change - Contractual Services	Natural Resources	-150	0.0
Intra-Agency Change - subsidies and Transfers	Natural Resources	-20	0.0
<b>PRIVATE GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>130</b>	<b>0.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>			
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Salaries and Benefits	Multiple Programs	-75	-1.0
Intra-Agency Change - Supplies and Materials	Multiple Programs	-1	0.0
Intra-Agency Change - Other Services and Charges	Multiple Programs	2	0.0
Intra-Agency Change - Contractual Services	Multiple Programs	46	0.0
Intra-Agency Change - Equipment	Multiple Programs	10	0.0
<b>Policy Initiatives and Cost Savings</b>			
Shift - Shift a portion of the Low Income Home Energy Assistance Program from Local Funds to TANF Funds from DHS	Energy Program	2,000	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>2,364</b>	<b>3.0</b>
<b>Gross for KGO - District Department of the Environment</b>		<b>111,804</b>	<b>315.6</b>

### Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Establish and continuously maintain regulations that protect and improve the environment for District residents.

**Objective 2:** Educate District residents and businesses about environmentally friendly and energy efficient practices and requirements and encourage District-wide environmental and sustainability goals.

**Objective 3:** Enrich, Restore and Protect the Environmental Quality of the District's Natural Resources.

**Objective 4:** Enforce the District's environmental regulations by increasing the use of enforcement mechanisms and creating incentives for compliance.

## Agency Performance Measures

Table KG0-6

Measure	FY 2007 Year-End Actual	FY 2008 Original Target	FY 2008 Year-End Actual	FY 2009 Projection	FY 2010 Projection	FY 2011 Projection
Percent of needed regulatory revisions completed	N/A	N/A	N/A	Baseline	TBD	TBD
Number of applicable development projects conducting pre-plan meetings with DDOE		Baseline	142	140	145	150
Number of students receiving a "Meaningful Watershed Education Experience"	5,865	5,000	3,006	5,000	6,000	7,500
Percent of construction plans approved that contain low impact designs	25% (est.)	50%	15%	20%	30%	40%
Service Awards for Innovative LID Demonstration Program (Public & Private Properties)	N/A	N/A	0	3 sites	3 sites	5 sites
Percent of District residents reached by DDOE Outreach and Education Programs	N/A	N/A	NA	Baseline Year Target 50%	TBD	TBD
Participants in the RiverSmart Homes program	N/A	8 homes (pilot phase)	8	80 homes (pilot phase)	120 homes (pilot phase)	200
Number of trash reducing technologies installed in the Anacostia River Watershed	N/A	N/A	N/A	40	60*	60*
Linear feet of improved stream habitat or restored stream	N/A	0	N/A	14,784	3,960	TBD
<b>Additional Measures for FY 2010</b>						
Percent of adjudicated fines and penalties collected	N/A	N/A	N/A	Baseline	TBD	TBD
Percent of EBL-case and other properties with identified hazards that receive an Order to Abate within 15 days of being assessed	N/A	N/A	N/A	Baseline	TBD	TBD

\*Dependent upon grant funding

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# DC Taxicab Commission

[www.dctaxi.dc.gov](http://www.dctaxi.dc.gov)

Telephone: 202-645-6018

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$1,776,814	\$1,927,161	\$2,152,670	11.7
FTEs	14.9	19.0	24.0	26.3

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The mission of the District of Columbia Taxicab Commission (DCTC) is to provide the citizens and visitors of the District of Columbia a safe, comfortable, efficient, and affordable taxicab experience in well-equipped vehicles operated by highly qualified individuals who have knowledge of the District's streets, boundaries, and tourist destinations.

### Summary of Services

The DCTC provides services to approximately 6,700 independent taxicab drivers and 116 taxicab companies, 1,056 independent limousine drivers, and 269 limousine companies. DCTC also attends and/or conducts adjudication services and collects fees from complaints that are filed against taxicab drivers. DCTC Hack Inspectors conduct daily random taxi-

cab inspections. Additionally, DCTC provides services to 1,150 customers at its counter, answers 1,000 customer service calls, and receives 125 pieces of correspondence every month.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table TC0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table TC0-1**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	805	1,335	1,304	1,213	-91	-7.0
Special Purpose Revenue Funds	461	285	623	656	33	5.4
<b>Total for General Fund</b>	<b>1,266</b>	<b>1,620</b>	<b>1,927</b>	<b>1,869</b>	<b>-58</b>	<b>-3.0</b>
<b>Intra-District Funds</b>						
Intra-District Funds	0	157	0	284	284	N/A
<b>Total for Intra-District Funds</b>	<b>0</b>	<b>157</b>	<b>0</b>	<b>284</b>	<b>284</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>1,266</b>	<b>1,777</b>	<b>1,927</b>	<b>2,153</b>	<b>226</b>	<b>11.7</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table TC0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table TC0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b>General Fund</b>						
Local Funds	9.0	11.1	16.0	19.0	3.0	18.8
Special Purpose Revenue Funds	3.0	3.8	3.0	4.0	1.0	33.3
<b>Total for General Fund</b>	<b>12.0</b>	<b>14.9</b>	<b>19.0</b>	<b>23.0</b>	<b>4.0</b>	<b>21.1</b>
<b>Intra-District Funds</b>						
Intra-D istrict Funds	0.0	0.0	0.0	1.0	1.0	N/A
<b>Total for Intra-District Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1.0</b>	<b>1.0</b>	<b>N/A</b>
<b>Total Proposed FTEs</b>	<b>12.0</b>	<b>14.9</b>	<b>19.0</b>	<b>24.0</b>	<b>5.0</b>	<b>26.3</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table TC0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table TC0-3**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
11 Regular Pay - Cont Full Time	761	845	1,039	1,245	206	19.8
12 Regular Pay - Other	0	68	0	64	64	N/A
13 Additional Gross Pay	36	18	15	15	0	0.0
14 Fringe Benefits - Curr Personnel	152	142	220	264	44	19.9
15 Overtime Pay	0	6	0	5	5	N/A
<b>Subtotal Personal Services (PS)</b>	<b>950</b>	<b>1,079</b>	<b>1,274</b>	<b>1,593</b>	<b>319</b>	<b>25.0</b>
20 Supplies And Materials	6	7	12	9	-3	-26.8
30 Energy, Comm. And Bldg Rentals	8	8	20	46	26	128.6
31 Telephone, Telegraph, Telegram, Etc	32	30	26	21	-5	-18.2
32 Rentals - Land And Structures	127	143	169	0	-169	-100.0
35 Occupancy Fixed Costs	0	0	0	1	1	N/A
40 Other Services And Charges	143	427	350	240	-111	-31.6
41 Contractual Services - Other	8	8	0	62	62	N/A
70 Equipment & Equipment Rental	-7	75	75	181	106	141.1
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>316</b>	<b>698</b>	<b>653</b>	<b>560</b>	<b>-93</b>	<b>-14.3</b>
<b>Gross Funds</b>	<b>1,266</b>	<b>1,777</b>	<b>1,927</b>	<b>2,153</b>	<b>226</b>	<b>11.7</b>

\*Percent Change is based on whole dollars.

### Program Description

D.C. Taxicab Commission operates through the following 3 programs:

**Licensing and Dispute Resolution** - provides licensing and complaint resolution regarding public vehicle-for-hire owners and operators so that passengers are ensured ubiquitous, safe, and non-discriminatory transportation services.

**Passenger and Driver Protection** – provides enforcement, compliance and legal oversight to ensure that public vehicle-for-hire owners and operators are in compliance with District law and the regulations of the District of Columbia.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all performance-based budgeting agencies.

### Program Structure Change

The D.C. Taxicab Commission had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table TC0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table TC0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Personnel	10	15	18	3	0.4	0.2	0.2	0.0
(1015) Training and Education	18	41	41	0	0.2	0.1	0.1	0.0
(1020) Contracting and Procurement	10	24	36	11	0.4	0.2	0.2	0.0
(1030) Property Management	149	189	49	-141	0.2	0.1	0.1	0.0
(1040) Information Technology	144	143	43	-101	1.0	1.0	0.0	-1.0
(1050) Financial Management	10	15	18	3	0.4	0.2	0.2	0.0
(1055) Risk Management	0	0	0	0	0.0	0.0	0.0	0.0
(1060) Legal	2	0	0	0	0.0	0.0	0.0	0.0
(1070) Fleet Management	46	38	52	14	0.5	0.1	0.1	0.0
(1080) Communications	44	151	66	-85	0.2	0.1	0.1	0.0
(1085) Customer Service	18	29	30	1	0.2	0.2	0.2	0.0
(1090) Performance Management	10	15	18	3	0.4	0.2	0.2	0.0
<b>Subtotal (1000) Agency Management Program</b>	<b>460</b>	<b>662</b>	<b>371</b>	<b>-291</b>	<b>3.9</b>	<b>2.0</b>	<b>1.0</b>	<b>-1.0</b>
<b>(2000) Licensing and Dispute Resolution</b>								
(2010) Business and Operator Licensing	401	312	563	251	2.9	3.9	4.9	1.0
(2020) Taxicab Dispute Resolution	32	166	136	-30	0.4	2.3	1.3	-1.0
<b>Subtotal (2000) Licensing and Dispute Resolution</b>	<b>433</b>	<b>478</b>	<b>700</b>	<b>221</b>	<b>3.3</b>	<b>6.2</b>	<b>6.2</b>	<b>0.0</b>
<b>(3000) Passenger and Driver Protection</b>								
(3010) Enforcement and Compliance	882	787	1,081	295	7.8	10.9	16.9	6.0
(3020) Legal Counsel	2	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (3000) Passenger and Driver Protection</b>	<b>884</b>	<b>787</b>	<b>1,081</b>	<b>295</b>	<b>7.8</b>	<b>10.9</b>	<b>16.9</b>	<b>6.0</b>
<b>Total Proposed Operating Budget</b>	<b>1,777</b>	<b>1,927</b>	<b>2,153</b>	<b>226</b>	<b>14.9</b>	<b>19.0</b>	<b>24.0</b>	<b>5.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB, Program Summary by Activity**, in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **Major Baseline Adjustments, Cost Savings and Policy Initiatives**

**Baseline Adjustments:** A decrease of \$61,000 related to one-time costs in the FY 2009 budget, and an increase of \$22,000 in the Agency Management program as the net effect of fixed cost adjustments.

**Cost Savings:** A projected revenue increase in the Licensing and Dispute Resolution Intra-District Fund and savings in the Assessment Special Purpose Fund allow the DC Taxicab Commission (DCTC) to save Local fund dollars without reducing services. DCTC will shift supply and contract costs from the Local to Intra-District fund, saving the District \$64,000. In addition, one position, paid out of the Assessment Special Purpose Fund, will be eliminated due to a redundancy in services, allowing \$107,000 in fuel, electricity, auto maintenance and IT consultant expenses to shift from the Local fund to the Assessment Fund. This shift is made possible through an amendment to the Assessment Fund legislation, which expands the use of these funds to include all operation and administration costs in DCTC's programs.

Additional reductions were made for fleet, occupancy, and electricity in accordance with their revised estimates. The Office of Contracting and Procurement assessment increased in FY 2010.

**Policy Initiatives:** The FY 2010 budget includes \$253,597 in recurring funding and 5.0 FTEs, to add a third hack inspector shift, plus \$5,000 for non-recurring nonpersonal services.

The proposed budget also includes additional projected revenues from increases in certain license fees, including those for taxi business, hacker, limousine business, limousine driver fees, independent limousine business license, inter-jurisdictional limousine company, inter-jurisdictional limousine independent, and not-for-hire licenses. These fees have not been increased since 1988, with the exception of hacker license which was last adjusted in 1999. The fee adjustments will bring a projected \$382,000 to Local funds.

**Gap-Closing Initiatives:** The Taxicab Commission (DCTC) will shift two positions from Local funds to the assessment fund for a Local fund savings of \$140,000. No positions are eliminated in this transfer. To accommodate the transfer of positions to the assessment fund, DCTC will reduce its expenditures on professional services in its assessment fund. These reductions will have no impact on core services.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table TC0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table TC0-5**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>1,304</b>	<b>16.0</b>
<b>Initial and Baseline Adjustments</b>			
Reduction for nonrecurring costs - The effect of one-time cost in FY 2009 budget	PDP	-61	0.0
Baseline Adjustments: Net effect of fixed cost adjustments -	AMP	22	0.0
<b>Policy Initiatives and Cost Savings</b>			
Net effect of salary and benefits changes - A one-time cost of \$5,000 for uniforms and supplies is needed to support 5 new hack inspectors	Passenger and Driver Protection	5	0.0
Net effect of salary and benefits changes - Increase in Local of \$259,000 to support 5 additional hack inspectors and a third shift	Passenger and Driver Protection	254	5.0
Shift - Shift fuel, electricity, auto maintenance, and IT consultant expenses from the Local fund to the Assessment Special Purpose fund	Agency Management Program	-107	0.0
Shift - Shift supplies and contractual services expenses to intra-District	Multiple	-64	0.0
Cost Decrease - Align electricity budget with revised OPM estimates	Agency Management Program	-2	0.0
Cost Decrease - Align fleet budget with revised DPW estimates	Agency Management Program	-5	0.0
Cost Decrease - Align occupancy budget with revised OPM estimates	Agency Management Program	0	0.0
Cost Decrease - Align telecom budget with revised OCTO estimates	Agency Management Program	-2	0.0
Cost Increase - Align procurement assessment budget with revised OCP estimates	Agency Management Program	8	0.0
<b>Gap-Closing Initiatives</b>			
Shift two FTEs to Assessment Fund -	Licensing and Dispute Resolution	-140	-2.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>1,213</b>	<b>19.0</b>

(Continued on next page)

**Table TC0-5 (continued)**  
(dollars in thousands)

	Program	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>623</b>	<b>3.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Net effect of salary and step increase	Multiple Programs	44	0.0
Intra-Agency changes - Reduction in equipment	Passenger and Driver Protection	-4	0.0
<b>Policy Initiatives and Cost Savings</b>			
Shift - Shift fuel, electricity, auto maintenance, and IT consultant costs from Local fund to the Assessment Special Purpose fund	Agency Management Program	107	0.0
Reduce - Realign one position in the Assessment fund	Agency Management Program	-114	-1.0
<b>Gap-Closing Initiatives</b>			
Shift - Shift from Local funds	Licensing and Dispute Resolution	0	2.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>656</b>	<b>4.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - To fund 1 FTE	Multiple Programs	77	1.0
Intra-Agency Changes - Increase in other services and charges	Licensing and Dispute Resolution	16	0.0
Intra-Agency Changes - Increase in Contracts	Licensing and Dispute Resolution	40	0.0
Intra-Agency Changes - Increase in equipment	Passenger and Driver Protection	150	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>284</b>	<b>1.0</b>
<b>Gross for TC0 - D.C. Taxicab Commission</b>		<b>2,153</b>	<b>24.0</b>

### Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010.

**Objective 1:** Improve customer and taxicab service provided to the citizens and visitors of the District of Columbia.

**Objective 2:** Improve the efficiency and quality of services that support and regulate taxicabs in the District of Columbia.

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## Agency Performance Measures

Table TC0-6

<b>Measure</b>	<b>FY 2007 Year-End Actual</b>	<b>FY 2008 Original Target</b>	<b>FY 2008 Year-End Actual</b>	<b>FY 2009 Projection</b>	<b>FY 2010 Projection</b>	<b>FY 2011 Projection</b>
Percent of complaints which are acknowledged within 2 days of receipt of the complaint	95%	85%	89%	91%	92%	93%
Percent of lost items returned to customers	85%	88%	89%	90%	90%	91%
Percent of public vehicles-for-hire licenses proposed within 1 business day of criminal background check	N/A	90%	90%	91%	91%	92%
Percent of taxicabs and limousines inspected that have valid licenses, insurance and safety	90%	80%	92%	88%	91%	91%

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# Washington Metropolitan Area Transit Commission

[www.wmatc.gov](http://www.wmatc.gov)

Telephone: 301-588-5260

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$113,000	\$113,000	\$123,000	8.8

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The mission of the Washington Metropolitan Area Transit Commission (WMATC) is to help assure that the public is provided passenger transportation services by licensing fit and responsible, privately-owned, for-hire carriers to service the metropolitan region.

The WMATC assumed jurisdiction in March 1961. The commission administers the delegated powers of the Washington Metropolitan Area Transit Regulation Compact (Public Law 87-767, 76 Stat. 764; and amended in 1991 by Public Law 101-505, 104 Stat. 1300). The latest amended compact is codified at D.C. Official Code § 9-1103.01.

A Board of Commissioners directs the WMATC. One commissioner is appointed from the District of Columbia Public Service Commission by the Mayor of the District of Columbia; one commissioner is appointed from the Maryland Public Service Commission by the Governor of Maryland; and one commissioner is appointed from the Virginia State Corporation Commission by the Governor of Virginia. Daily operations are directed by the Executive Director and carried out by WMATC staff.

The Washington Metropolitan Area Transit District (Metropolitan District) consists of the District of Columbia; Alexandria, Falls Church, Arlington County and Fairfax County, Virginia, and the political subdivisions located therein; Montgomery County and Prince George's County, Maryland, and the political subdivisions located therein; and the Washington Dulles International Airport, located in Loudoun County, Virginia.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table KC0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KC0-1**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	110	113	113	123	10	8.8
<b>Total for General Fund</b>	<b>110</b>	<b>113</b>	<b>113</b>	<b>123</b>	<b>10</b>	<b>8.8</b>
<b>Gross Funds</b>	<b>110</b>	<b>113</b>	<b>113</b>	<b>123</b>	<b>10</b>	<b>8.8</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table KC0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KC0-2**

(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
50 Subsidies and Transfers	110	113	113	123	10	8.8
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>110</b>	<b>113</b>	<b>113</b>	<b>123</b>	<b>10</b>	<b>8.8</b>
<b>Gross Funds</b>	<b>110</b>	<b>113</b>	<b>113</b>	<b>123</b>	<b>10</b>	<b>8.8</b>

\*Percent Change is based on whole dollars.

### Program Description

The Washington Metropolitan Area Transit Commission (WMATC) budget represents the District's subsidy payment to the multi-jurisdictional agency. The subsidy budget is shown in this program format for comparison purposes only. The WMATC operates through the following program:

**Regulatory** - WMATC's Regulatory program governs the operating authority, rates, and insurance of privately-owned, for-hire passenger carriers in the metropolitan region. Specifically, the program grants operating authority to private carriers such as airport shuttles, charter group buses, tour buses, handicapped transport vehicles, those businesses with private and government contract shuttles, carriers for conventions, and other privately-owned vehicles.

As part of its regulatory program, WMATC also establishes interstate taxicab rates. These rates are used when taxicabs cross from one signatory jurisdiction to another. The commission staff is a source for determination of fares for taxicab trips between the District of Columbia and area airports or other points in Maryland or Virginia that are in the metropolitan region. Staff is also available to mediate taxicab over-charge complaints that are interstate in nature.

### Program Structure Change

The Washington Metropolitan Area Transit Commission had no program structure changes in the FY 2010 Proposed Budget.

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## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table KC0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table KC0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Washington Metro Transit Commission (CC)</b>								
(1100) Washington Metro Transit Commission (CC)	113	113	123	10	0.0	0.0	0.0	0.0
<b>Subtotal (1000) WMATC (CC)</b>	<b>113</b>	<b>113</b>	<b>123</b>	<b>10</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>113</b>	<b>113</b>	<b>123</b>	<b>10</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

**Major Baseline Adjustments, Cost Savings and Policy Initiatives**

**Baseline Adjustment** - a technical adjustment for \$10,000 to fund shortfalls in the pension plan was approved. The additional \$10,000 from the District will be matched by Maryland and Virginia.

**FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type**

Table KC0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table KC0-4**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>113</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Baseline Adjustments: Technical Adjustment - increase in subsidies and transfers to fund shortfalls in the pension plan	WMTC (CC)	10	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>123</b>	<b>0.0</b>
<b>Gross for KC0 - Washington Metropolitan Area Transit Commission</b>		<b>123</b>	<b>0.0</b>

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# Washington Metropolitan Area Transit Authority

**www.wmata.com**  
**Telephone: 202-962-1488**

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<b>Description</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Approved</b>	<b>FY 2010 Proposed</b>	<b>% Change from FY 2009</b>
Operating Budget	\$214,904,931	\$230,499,034	\$243,718,034	5.7

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The mission of the Washington Metropolitan Area Transit Authority (WMATA) is to provide the public with an efficient, affordable and diverse means of travel, under the direction of the District's Department of Transportation (Mass Transit Administration), which provides funding, policy recommendations, and coordination services to the agency.

WMATA was created February 20, 1967. It is an interstate compact agency and, by the terms of its enabling legislation, an agency and instrumentality of the District of Columbia, State of Maryland, and Commonwealth of Virginia. This compact agency was created by the aforementioned states and the District of Columbia to plan, finance, construct, and operate a comprehensive public transit system for the Washington Metropolitan Area. A Board of Directors, with representatives from each of the three jurisdictions, governs WMATA. The District has two voting members and two non-voting members on WMATA's nine-person Board.

The Mass Transit Administration of the District's Department of Transportation (DDOT) oversees the District's funding of WMATA and recommends policy direction, develops service initiatives, and monitors service quality. DDOT's role is inclusive of all transit modes including Metrobus, Metrorail, and Metro-Access Paratransit service.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table KE0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KE0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	198,484	214,905	230,499	231,668	1,169	0.5
Special Purpose Revenue Funds	0	0	0	12,000	12,000	N/A
<b>Total for General Fund</b>	<b>198,484</b>	<b>214,905</b>	<b>230,499</b>	<b>243,668</b>	<b>13,169</b>	<b>5.7</b>
<b>Intra-District Funds</b>						
Intra-District Funds	0	0	0	50	50	N/A
<b>Total for Intra-District Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>50</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>198,484</b>	<b>214,905</b>	<b>230,499</b>	<b>243,718</b>	<b>13,219</b>	<b>5.7</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table KE0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KE0-2**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
50 Subsidies and Transfers	198,484	214,905	230,499	243,718	13,219	5.7
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>198,484</b>	<b>214,905</b>	<b>230,499</b>	<b>243,718</b>	<b>13,219</b>	<b>5.7</b>
<b>Gross Funds</b>	<b>198,484</b>	<b>214,905</b>	<b>230,499</b>	<b>243,718</b>	<b>13,219</b>	<b>5.7</b>

\*Percent Change is based on whole dollars.

## **Program Description**

Although the District's payment to WMATA is shown as a single program in the District's financial system, WMATA operates through the following 5 programs:

**Metrorail Operations** - WMATA manages approximately 38 miles of the Metrorail system and 40 stations in the District. It provides approximately 210 million trips per year. WMATA manages a total of 106 miles of track in the metropolitan area with 86 stations.

**Metrobus Operations** - WMATA provides service 24 hours a day, 7 days a week on many of its approximately 350 bus routes on 182 lines throughout the metropolitan area, serving an average yearly ridership of 132.8 million. The District has the largest Metrobus ridership in the region, at 53.95 percent.

**MetroAccess** - Metro Access provides curb-to-curb wheelchair lift-equipped van service for persons unable to use accessible conventional bus or rail services. In the District, the service has 4,300 certified riders, who make 23,500 trips per month. WMATA contracts with private carriers for the Paratransit service.

**DC Specific (Reimbursable to WMATA) Projects** - DC Specific projects are not part of the regular jurisdictional share of the WMATA subsidy. Examples of DC Specific projects include:

- Bus Rapid Transit along several corridors;
- Electro-Mechanical Technology Training Program at Cardozo Senior High School; and
- Streetcar services in Anacostia.

**Debt Service** - The debt service payment covers the District's annual share of financing costs for bonds sold by WMATA for the construction of the originally planned 103-mile Metrorail system. This payment is consistent with the Ancillary Bond Repayment Participation Agreement entered between the District of Columbia, the State of Maryland, the Commonwealth of Virginia, and the United States Secretary of Transportation. The FY 2009 debt service payment remains unchanged from FY 2008.

## **Program Structure Change**

Washington Metropolitan Area Transit Authority (WMATA) had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table KE0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table KE0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Washington Metropolitan Area Transit Authority</b>								
(1100) Washington Metropolitan Area Transit Authority	214,905	230,499	243,718	13,219	0.0	0.0	0.0	0.0
<b>Subtotal (1000) WMATA</b>	<b>214,905</b>	<b>230,499</b>	<b>243,718</b>	<b>13,219</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>214,905</b>	<b>230,499</b>	<b>243,718</b>	<b>13,219</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** Increases of \$14,460,000 in annual proportionate contribution of the District of Columbia to WMATA's operating expenses and \$15,000,000 for Metro Matters.

**Cost Savings:** The District of Columbia provides an operating subsidy to the Washington Metropolitan Area Transit Authority (WMATA) annually. After the FY 2010 baseline was published, WMATA revised its subsidy and debt service request from the District, resulting in \$20,854,000 in savings to the Local fund. A portion of these savings, \$2,171,000, was added back to align the District's budget with the difference in WMATA's fiscal year period.

**Policy Initiatives:** An additional \$3,177,000 will also be added to the budget to pay for District-specific services, including the operating costs of the new Circulator routes. To reduce Local fund spending in WMATA, \$12,000,000 from the District Department of Transportation's Unified Fund (Special Purpose Revenue) will replace Local funds in the WMATA subsidy account.

An additional \$300,000 was set aside in the budget to fund real-time signs for 60 bus stops. Also, \$100,000 was added to the budget, \$50,000 in Local funds and \$50,000 in Intra-District, to fund the Safety and Ambassador program.

**Gap-Closing Initiatives:** In FY 2010, the District will eliminate the Circulator's National Mall Loop weekend service during the months of October through March. Average daily ridership during those months is 50 passengers. The Circulator will continue to provide its April through September weekend National Mall Loop services. Savings for the Loop reduction total \$155,000.

Finally, this budget modification provides savings of \$680,000 through the reduction of extended hours of operation for the Navy Yard Circulator route on non-Nationals game days. This reduction does not affect current services.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table KE0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table KE0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>230,499</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Changes - Increase in subsidies and transfers to support WMATA's operating expenses	Washington Metropolitan Area Transit Authority	14,460	0.0
Baseline Adjustments: Intra-Agency Changes - Increase in subsidies and transfers to fund Metro Matters	Washington Metropolitan Area Transit Authority	15,000	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Align Metro Matters debt service to revised WMATA estimate	Washington Metropolitan Area Transit Authority	-2,219	0.0
Cost Decrease - Align subsidy cost with revised WMATA estimate	Washington Metropolitan Area Transit Authority	-18,635	0.0
Cost Increase - Align subsidy with fiscal year difference between WMATA and the District	Washington Metropolitan Area Transit Authority	2,171	0.0
Enhance - Additional funding for District-specific services. WMATA and the District	Washington Metropolitan Area Transit Authority	3,177	0.0
Cost Increase - Increase in NPS funds for the Safety Ambassador program	Washington Metropolitan Area Transit Authority	50	0.0
Shift - Replace Local funds with Unified Fund revenue transferred from the Department of Transportation (DDOT)	Washington Metropolitan Area Transit Authority	-12,000	0.0
<b>Gap-Closing Initiatives</b>			
Cost Decrease - Eliminate Circulator National Mall loop service between October and March	Washington Metropolitan Area Transit Authority	-155	0.0
Cost Decrease - Achieve savings by canceling proposed extended operating hours for Navy Yard Circulator	Washington Metropolitan Area Transit Authority	-680	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>231,668</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Policy Initiatives and Cost Savings</b>			
Shift - Replace Local funds with Unified Fund revenue transferred from DDOT	Washington Metropolitan Area Transit Authority	12,000	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>12,000</b>	<b>0.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Policy Initiatives and Cost Savings</b>			
Cost Increase - Increase in NPS in recurring Intra-District DDOT funds to WMATA for the Safety and Ambassador program	Washington Metropolitan Area Transit Authority	50	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>50</b>	<b>0.0</b>
<b>Gross for KE0 - Washington Metropolitan Area Transit Authority</b>		<b>243,718</b>	<b>0.0</b>

# School Transit Subsidy

www.ddot.dc.gov

Telephone: 202-673-6813

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$5,420,000	\$7,865,974	\$7,667,846	-2.5

The mission of the School Transit Subsidy is to provide funds to support the District of Columbia's student population with an efficient, affordable, and reliable means of travel.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table KD0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KD0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	5,092	5,420	7,866	7,668	-198	-2.5
<b>Total for General Fund</b>	<b>5,092</b>	<b>5,420</b>	<b>7,866</b>	<b>7,668</b>	<b>-198</b>	<b>-2.5</b>
<b>Gross Funds</b>	<b>5,092</b>	<b>5,420</b>	<b>7,866</b>	<b>7,668</b>	<b>-198</b>	<b>-2.5</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table KD0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KD0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
20 Supplies and Materials	5	80	95	0	-95	-100.0
40 Other Services and Charges	0	20	36	0	-36	-100.0
41 Contractual Services - Other	83	191	2,593	2,658	66	2.5
50 Subsidies and Transfers	4,954	4,954	5,142	5,009	-133	-2.6
70 Equipment & Equipment Rental	50	175	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>5,092</b>	<b>5,420</b>	<b>7,866</b>	<b>7,668</b>	<b>-198</b>	<b>-2.5</b>
<b>Gross Funds</b>	<b>5,092</b>	<b>5,420</b>	<b>7,866</b>	<b>7,668</b>	<b>-198</b>	<b>-2.5</b>

\*Percent Change is based on whole dollars.

### Program Description

The School Transit Subsidy operates through the following program:

**School Transit Subsidy** – provides the District of Columbia's student population with efficient, affordable and reliable means of travel. The Mass Transit Administration, within the District's Department of

Transportation (DDOT), manages the program in conjunction with WMATA and the D.C. Public Schools.

### Program Structure Change

The School Transit Subsidy had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table KD0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table KD0-3**  
(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) School Transit</b>								
(1100) School Transit	5,420	7,866	7,668	-198	0.0	0.0	0.0	0.0
<b>Subtotal (1000) School Transit</b>	<b>5,420</b>	<b>7,866</b>	<b>7,668</b>	<b>-198</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>5,420</b>	<b>7,866</b>	<b>7,668</b>	<b>-198</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Cost Savings:** The proposed budget eliminates the use of School Transit Subsidies to pay for DDOT supplies and miscellaneous contracts, saving \$23,128 with no anticipated effect on service provision.

**Protected Programs:** The proposed budget preserves the provision of transit subsidies for students of public schools and public charter schools. The budget also

preserves funding for “swing space” transportation for students attending public schools that are closed for renovation.

**Gap-Closing Initiatives:** Based on historic expenditures and projected school enrollment, the school transit subsidy can be reduced by \$175,000 without an impact on current services.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table KD0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table KD0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>7,866</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Changes - Reallocated from supplies to contractual services and subsidies and transfers	School Transit	-95	0.0
Intra-Agency Changes - Reallocated from other services to contractual services and subsidies and transfers	School Transit	-36	0.0
Intra-Agency Changes - Reallocated to contractual services	School Transit	66	0.0
Intra-Agency Changes - Reallocated to subsidies and transfers	School Transit	66	0.0
<b>Policy Initiatives and Cost Savings</b>			
Reduce - Eliminate use of School Transit Subsidies for DDOT supplies and miscellaneous contracts	School Transit	-23	0.0
<b>Gap-Closing Initiatives</b>			
Cost Decrease - Align school transit subsidy with historic expenditures and anticipated enrollment	School Transit	-175	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>7,668</b>	<b>0.0</b>
<b>Gross for KD0 - School Transit Subsidy</b>		<b>7,668</b>	<b>0.0</b>

# G

## Financing and Other

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# Debt Service

Repayment of Loans and Interest (DS0)

Short-Term Borrowings (ZA0)

Certificates of Participation (CP0)

Debt Service - Issuance Costs (ZB0)

Schools Modernization Fund (SM0)

Repayment of Revenue Bonds (DT0)

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Repayment of Loans and Interest (DS)	\$420,827,388	\$459,726,789	\$472,061,471	2.7
Short-Term Borrowings (ZA)	\$7,848,886	\$9,000,000	\$9,000,000	N/A
Certificates of Participation (CP)	\$30,664,137	\$32,790,850	\$32,284,610	-1.5
Debt Service - Issuance Costs (ZB)	\$16,216,317	\$15,000,000	\$15,000,000	N/A
Schools Modernization Fund (SM)	\$4,715,957	\$8,613,163	\$8,611,763	N/A
Repayment of Revenue Bonds (DT)	\$2,512,402	\$6,000,000	\$4,861,200	-19.0
<b>Total Operating Budget</b>	<b>\$482,785,087</b>	<b>\$531,130,802</b>	<b>\$541,819,044</b>	<b>2.0</b>

The mission of the Debt Service administration is to finance the District's capital and cash flow needs as well as minimize costs associated with such financing, exercise fiscally responsible debt management practices, and make timely payment of all principal and interest.

Timely debt service payments are necessary to satisfy the District's commitments to its investors (bondholders and financial institutions) and maintain a good credit standing in the financial markets. Under the District of Columbia Home Rule Act, the District may issue debt to finance capital projects or seasonal cash needs, subject to certain limitations. Specifically, no long-term (general obligation) debt may be issued that would cause the highest future year debt service cost to exceed 17 percent of the projected general fund revenue of the fiscal year in which the debt is issued, and recent legislation has restricted total debt service expenditures to 12 percent of total general fund expenditures annually. No short-term (general

obligation) debt may be issued in an amount that would cause total outstanding short-term debt to exceed 20 percent of the projected revenue of the fiscal year in which the debt is issued. Short-term debt must be repaid by the end of the fiscal year in which it is issued. The District's total outstanding long-term debt for General Obligation bonds and other tax-supported debt as of September 30, 2008, was approximately \$6.2 billion. The District issued \$400 million of short-term debt in FY 2009, which will be repaid by September 30, 2009. Appropriations are budgeted in amounts sufficient to meet the required payments for the various types of debt service.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table DS0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table DS0-1**  
(dollars in thousands)

### Repayment of Loans and Interest

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	386,245	420,827	453,050	463,796	10,747	2.4
Dedicated Taxes	0	0	3,580	4,800	1,220	34.1
Special Purpose Revenue Funds	0	0	3,097	3,465	368	11.9
<b>Total for General Fund</b>	<b>386,245</b>	<b>420,827</b>	<b>459,727</b>	<b>472,061</b>	<b>12,335</b>	<b>2.7</b>
<b>Gross Funds</b>	<b>386,245</b>	<b>420,827</b>	<b>459,727</b>	<b>472,061</b>	<b>12,335</b>	<b>2.7</b>

\*Percent Change is based on whole dollars.

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table ZA0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table ZA0-1**  
(dollars in thousands)

### Repayment of Interest on Short-Term Borrowing

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	8,455	7,849	9,000	9,000	0	N/A
<b>Total for General Fund</b>	<b>8,455</b>	<b>7,849</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>8,455</b>	<b>7,849</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>	<b>N/A</b>

\*Percent Change is based on whole dollars.

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table CP0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table CP0-1**  
(dollars in thousands)

### Certificates of Participation

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	30,448	30,664	32,791	32,285	-506	-1.5
<b>Total for General Fund</b>	<b>30,448</b>	<b>30,664</b>	<b>32,791</b>	<b>32,285</b>	<b>-506</b>	<b>-1.5</b>
<b>Gross Funds</b>	<b>30,448</b>	<b>30,664</b>	<b>32,791</b>	<b>32,285</b>	<b>-506</b>	<b>-1.5</b>

\*Percent Change is based on whole dollars.

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table ZB0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table ZB0-1**  
(dollars in thousands)

### Debt Service - Issuance Costs

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	6,406	16,216	15,000	15,000	0	N/A
<b>Total for General Fund</b>	<b>6,406</b>	<b>16,216</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>6,406</b>	<b>16,216</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>N/A</b>

\*Percent Change is based on whole dollars.

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table SM0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table SM0-1**

(dollars in thousands)

### Schools Modernization Fund

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	0	4,716	8,613	8,612	-1	0.0
<b>Total for General Fund</b>	<b>0</b>	<b>4,716</b>	<b>8,613</b>	<b>8,612</b>	<b>-1</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>0</b>	<b>4,716</b>	<b>8,613</b>	<b>8,612</b>	<b>-1</b>	<b>0.0</b>

\*Percent Change is based on whole dollars.

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table DT0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table DT0-1**

(dollars in thousands)

### Repayment of Revenue Bonds

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	0	2,512	0	0	0	N/A
Dedicated Taxes	0	0	6,000	4,861	-1,139	-19.0
<b>Total for General Fund</b>	<b>0</b>	<b>2,512</b>	<b>6,000</b>	<b>4,861</b>	<b>-1,139</b>	<b>-19.0</b>
<b>Gross Funds</b>	<b>0</b>	<b>2,512</b>	<b>6,000</b>	<b>4,861</b>	<b>-1,139</b>	<b>-19.0</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table DS0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table DS0-2**

(dollars in thousands)

Repayment of Loans and Interest	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
80 Debt Service	386,245	420,827	459,727	472,061	12,335	2.7
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>386,245</b>	<b>420,827</b>	<b>459,727</b>	<b>472,061</b>	<b>12,335</b>	<b>2.7</b>
<b>Gross Funds</b>	<b>386,245</b>	<b>420,827</b>	<b>459,727</b>	<b>472,061</b>	<b>12,335</b>	<b>2.7</b>

\*Percent Change is based on whole dollars.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table ZA0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table ZA0-2**

(dollars in thousands)

Repayment of Interest on Short-Term Borrowing	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
80 Debt Service	8,455	7,849	9,000	9,000	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>8,455</b>	<b>7,849</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>8,455</b>	<b>7,849</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>	<b>N/A</b>

\*Percent Change is based on whole dollars.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table CP0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table CP0-2**  
(dollars in thousands)

### Certificates of Participation

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
80 Debt Service	30,448	30,664	32,791	32,285	-506	-1.5
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>30,448</b>	<b>30,664</b>	<b>32,791</b>	<b>32,285</b>	<b>-506</b>	<b>-1.5</b>
<b>Gross Funds</b>	<b>30,448</b>	<b>30,664</b>	<b>32,791</b>	<b>32,285</b>	<b>-506</b>	<b>-1.5</b>

\*Percent Change is based on whole dollars.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table ZB0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table ZB0-2**  
(dollars in thousands)

### Debt Service - Issuance Costs

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
80 Debt Service	1,169	16,397	15,000	15,000	0	N/A
83 Debt Svc Princ Refunded-Gaap	5,237	-181	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>6,406</b>	<b>16,216</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>6,406</b>	<b>16,216</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>N/A</b>

\*Percent Change is based on whole dollars.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table SM0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table SM0-2**

(dollars in thousands)

### Schools Modernization Fund

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
80 Debt Service	0	4,716	8,613	8,612	-1	0.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>4,716</b>	<b>8,613</b>	<b>8,612</b>	<b>-1</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>0</b>	<b>4,716</b>	<b>8,613</b>	<b>8,612</b>	<b>-1</b>	<b>0.0</b>

\*Percent Change is based on whole dollars.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table DT0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table DT0-2**

(dollars in thousands)

### Repayment of Revenue Bonds

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
80 Debt Service	0	2,512	6,000	4,861	-1,139	-19.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>2,512</b>	<b>6,000</b>	<b>4,861</b>	<b>-1,139</b>	<b>-19.0</b>
<b>Gross Funds</b>	<b>0</b>	<b>2,512</b>	<b>6,000</b>	<b>4,861</b>	<b>-1,139</b>	<b>-19.0</b>

\*Percent Change is based on whole dollars.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table DS0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table DS0-3** Repayment of Loans and Interest

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Repayment of Loans and Interest</b>								
(1100) Repayment of Loans and Interest	420,827	459,727	472,061	12,335	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Repayment of Loans and Interest</b>	<b>420,827</b>	<b>459,727</b>	<b>472,061</b>	<b>12,335</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>420,827</b>	<b>459,727</b>	<b>472,061</b>	<b>12,335</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table ZA0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table ZA0-3** Repayment of Interest on Short-Term Borrowing

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Short-Term Borrowings</b>								
(1100) Short-Term Borrowings	7,849	9,000	9,000	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Short-Term Borrowings</b>	<b>7,849</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>7,849</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table CP0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table CP0-3 Certificates of Participation**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Certificate of Participation</b>								
(1100) Certificate of Participation	30,664	32,791	32,285	-506	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Certificate of Participation</b>	<b>30,664</b>	<b>32,791</b>	<b>32,285</b>	<b>-506</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>30,664</b>	<b>32,791</b>	<b>32,285</b>	<b>-506</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table ZB0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table ZB0-3 Debt Service - Issuance Costs**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Debt Service - Issuance Costs</b>								
(1100) Debt Service - Issuance Costs	16,216	15,000	15,000	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Debt Service - Issuance Costs</b>	<b>16,216</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>16,216</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table SM0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table SM0-3 Schools Modernization Fund**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Schools Modernization Fund</b>								
(1100) Schools Modernization Fund	4,716	8,613	0	-8,613	0.0	0.0	0.0	0.0
No Activity Assigned	0	0	8,612	8,612	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Schools Modernization Fund</b>	<b>4,716</b>	<b>8,613</b>	<b>8,612</b>	<b>-1</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>4,716</b>	<b>8,613</b>	<b>8,612</b>	<b>-1</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table DT0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table DT0-3 Repayment of Revenue Bonds**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Repayment of Revenue Bonds</b>								
(1100) Repayment of Revenue Bonds	2,512	6,000	4,861	-1,139	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Repayment of Revenue Bonds</b>	<b>2,512</b>	<b>6,000</b>	<b>4,861</b>	<b>-1,139</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>2,512</b>	<b>6,000</b>	<b>4,861</b>	<b>-1,139</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** *Repayment of Loans and Interest:* Local funds were increased by \$46,401,000 to reflect the increased cost of debt service because of planned borrowings in FY 2010.

**Cost Savings:** *Repayment of Loans and Interest:* The proposed budget reduces budget lines for long-term debt service by \$37,567,000 from the baseline budget published in February 2009. This action anticipates favorable interest rates in FY 2010, as well as the likely timing of District bond issuances. The District's Income Tax Secured Revenue Bonds' ratings of AAA, AA2, and AA from Standard and Poor's, Moody's, and Fitch, respectively, resulted in a low interest rate of 4.8 percent on long-term debt issued in March 2009. The security features of these highly rated municipal bonds attracted significantly more investors than anticipated. This favorable interest rate translates directly into more favorable borrowing costs for the District. Additionally, the District plans to issue a portion of the bonds later in the fiscal year than initially planned, which reduces the amount of FY 2010 debt service costs.

*Certificates of Participation:* The proposed budget reduces appropriations for payments on Certificates of Participation (COPs) by \$755,221, to reflect the schedule of debt service for the three series of COPs.

**Gap-Closing Initiatives:** *Repayment of Loans and Interest:* The proposed FY 2010 gap closing budget increases Local funds appropriations by \$1,913,000, as follows: The agency will align the debt service budget with new OCFO estimates as a result of increased borrowing to fund the capital project established for the purchase of 225 Virginia Avenue SE, a facility currently leased by the District.

*Repayment of Revenue Bonds:* The proposed FY 2010 gap closing budget decreases Dedicated Taxes appropriations by \$1,138,800 to align the debt service budget with new OCFO estimates as a result of decreased costs for debt service on revenue bonds issued on behalf of the Housing Production Trust Fund (HP0).

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table DS0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table DS0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>453,050</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
To reflect increased cost of debt service because of planned borrowings in in FY 2010	Repayment of Loans and Interest	46,401	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Align debt service budget with revised estimate	Repayment of Loans and Interest	-37,567	0.0
<b>Gap-Closing Initiative</b>			
Increase - Align debt service budget with OCFO estimate	Repayment of Loans and Interest	1,913	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>463,796</b>	<b>0.0</b>
<b>DEDICATED TAXES: FY 2009 Approved Budget and FTE</b>		<b>3,580</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
To reflect increase in parking tax revenues dedicated to pay debt service on borrowing for 11th St. Bridge capital project	Repayment of Loans and Interest	1,220	0.0
<b>DEDICATED TAXES: FY 2010 Proposed Budget and FTE</b>		<b>4,800</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>3,097</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
To reflect increase in bus shelter revenues dedicated to paying debt service on borrowing for Great Streets capital projects	Repayment of Loans and Interest	368	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>3,465</b>	<b>0.0</b>
<b>Gross for DS0 - Repayment of Loans and Interest</b>		<b>472,061</b>	<b>0.0</b>

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table ZA0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table ZA0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>9,000</b>	<b>0.0</b>
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>9,000</b>	<b>0.0</b>
<b>Gross for ZA0 - Repayment of Interest on Short-Term Borrowings</b>		<b>9,000</b>	<b>0.0</b>

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table CP0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table CP0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>32,791</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
To reflect increased cost of debt service	Certificate of Participation	249	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Align budget with debt service schedule, tax assessment and fees	Certificate of Participation	-755	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>32,285</b>	<b>0.0</b>
<b>Gross for CP0 - Certificates of Participation</b>		<b>32,285</b>	<b>0.0</b>

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table ZB0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table ZB0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>15,000</b>	<b>0.0</b>
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>15,000</b>	<b>0.0</b>
<b>Gross for ZB0 - Debt Service - Issuance Costs</b>		<b>15,000</b>	<b>0.0</b>

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table SM0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table SM0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>8,613</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
To reflect lower cost of debt service	School Modernization Fund	-1	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>8,612</b>	<b>0.0</b>
<b>Gross for SM0 - Schools Modernization Fund</b>		<b>8,612</b>	<b>0.0</b>

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table DT0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table DT0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>DEDICATED TAXES: FY 2009 Approved Budget and FTE</b>		<b>6,000</b>	<b>0.0</b>
<b>Gap-Closing Initiative</b>			
Reduction - decrease is the result of lower estimate of debt service cost	Repayment of Revenue Bonds	-1,139	0.0
<b>DEDICATED TAXES: FY 2010 Proposed Budget and FTE</b>		<b>4,861</b>	<b>0.0</b>
<b>Gross for DT0 - Repayment of Revenue Bonds</b>		<b>4,861</b>	<b>0.0</b>

# Settlements and Judgments

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$21,014,528	\$21,477,000	\$21,477,000	0.0

The Settlements and Judgments (S&J) fund provides fiscal resources to settle claims and lawsuits and pay judgments in most types of civil cases filed against the District of Columbia.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table ZH0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table ZH0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	25,029	21,015	21,477	21,477	0	0.0
<b>Total for General Fund</b>	<b>25,029</b>	<b>21,015</b>	<b>21,477</b>	<b>21,477</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>25,029</b>	<b>21,015</b>	<b>21,477</b>	<b>21,477</b>	<b>0</b>	<b>0.0</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

# FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table ZH0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table ZH0-2**  
(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
40 Other Services and Charges	25,029	21,015	21,477	21,477	0	0.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>25,029</b>	<b>21,015</b>	<b>21,477</b>	<b>21,477</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>25,029</b>	<b>21,015</b>	<b>21,477</b>	<b>21,477</b>	<b>0</b>	<b>0.0</b>

\*Percent Change is based on whole dollars.

### Program Description

The Settlements and Judgments fund operates through the following program:

**Settlements and Judgments** - addresses litigations against the District government. The fund is currently managed and administered by the District of Columbia Office of Risk Management. The authority to settle a case is limited to \$500,000; for amounts greater than \$500,000, the settlement decision rests with the Mayor.

### Program Structure Change

The Settlements and Judgments fund has no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table ZH0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table ZH0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Settlement and Judgments</b>								
(1100) Settlement and Judgments	21,015	21,477	21,477	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Settlement and Judgments</b>	<b>21,015</b>	<b>21,477</b>	<b>21,477</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>21,015</b>	<b>21,477</b>	<b>21,477</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustment:** In anticipation of additional claims, the agency had an increase of \$15,000,000 in the Settlements and Judgments program.

**Baseline Adjustments:** A baseline decision to restore the Settlements and Judgments program back to the FY 2009 funding level resulted in a reduction of \$15,000,000.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table ZH0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table ZH0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>21,477</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Changes - Increase in other services and charges	S&J	15,000	0.0
Baseline Adjustments: Intra-Agency Changes - Decrease in other services and charges	S&J	-15,000	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>21,477</b>	<b>0.0</b>
<b>Gross for ZH0 - Settlements and Judgments</b>		<b>21,477</b>	<b>0.0</b>

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# John A. Wilson Building Fund

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<b>Description</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Approved</b>	<b>FY 2010 Proposed</b>	<b>% Change from FY 2009</b>
Operating Budget	\$4,147,236	\$4,058,067	\$3,625,136	-10.7

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The mission of the John A. Wilson Building Fund is to provide an efficient, clean and safe working environment for District employees in a modernized century-old historic building. Easily accessible to the public, the Wilson Building is an emblem of District pride showcased on the elegant Pennsylvania Avenue corridor within the Federal Triangle, just blocks from the White House.

Culminating a five-year renovation, expansion, and restoration, the Wilson Building reopened to acclaim in late 2001. Built in 1904 and later named after the long-term District Council member and Chairman, the building had suffered from neglect and had to be closed in 1996. But preservation-minded District officials emerged with a redevelopment plan, and starting in 1996, the Wilson Building underwent renovation based on plans from architect Shalom Baranes. The result is a modern workplace for District government that retains much of its historic flavor and texture.

Housed in the building are the Executive Office of the Mayor, the D.C. Council, the Office of the Chief Financial Officer, and a number of other District agencies. The Wilson Building will serve the District for many years, while preserving a link to the past.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table ZZ0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table ZZ0-1**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	3,763	4,147	4,058	3,625	-433	-10.7
<b>Total for General Fund</b>	<b>3,763</b>	<b>4,147</b>	<b>4,058</b>	<b>3,625</b>	<b>-433</b>	<b>-10.7</b>
<b>Gross Funds</b>	<b>3,763</b>	<b>4,147</b>	<b>4,058</b>	<b>3,625</b>	<b>-433</b>	<b>-10.7</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table ZZ0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table ZZ0-2**

(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
30 Energy, Comm. and Bldg Rentals	651	690	581	939	358	61.7
32 Rentals - Land and Structures	1,346	1,472	1,500	1,545	45	3.0
33 Janitorial Services	0	0	0	6	6	N/A
34 Security Services	1,767	1,945	1,978	1,135	-842	-42.6
35 Occupancy Fixed Costs	0	0	0	0	0	N/A
40 Other Services and Charges	0	39	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>3,763</b>	<b>4,147</b>	<b>4,058</b>	<b>3,625</b>	<b>-433</b>	<b>-10.7</b>
<b>Gross Funds</b>	<b>3,763</b>	<b>4,147</b>	<b>4,058</b>	<b>3,625</b>	<b>-433</b>	<b>-10.7</b>

\*Percent Change is based on whole dollars.

### Program Description

The John A. Wilson Building Fund operates through the following program:

**John A. Wilson Building** - provides office space for the Executive Office of the Mayor, the D.C. Council, the Office of the Chief Financial Officer, and a number of other District agencies.

### Program Structure Change

The John A. Wilson Building Fund had no program structure changes in the FY 2010 Proposed Budget.

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## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table ZZ0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

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**Table ZZ0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Wilson Building</b>								
(1100) Wilson Building	4,147	4,058	3,625	-433	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Wilson Building</b>	<b>4,147</b>	<b>4,058</b>	<b>3,625</b>	<b>-433</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>4,147</b>	<b>4,058</b>	<b>3,625</b>	<b>-433</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustment:** The Wilson Building Fund increased fixed costs by \$511,209 due to revised estimates for energy and security in the Wilson Building program.

**Baseline Adjustments:** The Wilson Building Fund reduced fixed costs by \$914,778, primarily due to revised estimates for security in the Wilson Building program

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table ZZ0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table ZZ0-4**

(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>4,058</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - A net increase in energy and security fixed costs.	Wilson Building	511	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - A net decrease across multiple fixed cost commodities.	Wilson Building	-915	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Align electricity budget with OPM estimates	Wilson Building	-29	0.0
Cost Decrease - Align occupancy budget with revised OPM estimates	Wilson Building	0	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>3,625</b>	<b>0.0</b>
<b>Gross for ZZ0 - John A. Wilson Building Fund</b>		<b>3,625</b>	<b>0.0</b>

# Workforce Investments

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$0	\$26,691,000	\$0	-100.0

The mission of Workforce Investments is to provide for anticipated compensation increases for nonunion and union District employees.

Each year, the District budgets an amount for Workforce Investments for pay increases and reforms that are expected in the budgeted year but are not finalized. Employees covered and dollar amounts vary from year to year, depending on what compensation changes are final or still outstanding. The Office of Budget and Planning develops estimates for the Workforce Investments

budget in consultation with the D.C. Department of Human Resources, the Office of Labor Relations and Collective Bargaining, and the Office of the City Administrator.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table UP0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table UP0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	0	0	26,691	0	-26,691	-100.0
<b>Total for General Fund</b>	<b>0</b>	<b>0</b>	<b>26,691</b>	<b>0</b>	<b>-26,691</b>	<b>-100.0</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>26,691</b>	<b>0</b>	<b>-26,691</b>	<b>-100.0</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table UP0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table UP0-2**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
11 Regular Pay - Cont. FullTime	0	0	23,395	0	-23,395	-100.0
14 Fringe Benefits - Curr. Personnel	0	0	3,296	0	-3,296	-100.0
<b>Subtotal Personal Services (PS)</b>	<b>0</b>	<b>0</b>	<b>26,691</b>	<b>0</b>	<b>-26,691</b>	<b>-100.0</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>26,691</b>	<b>0</b>	<b>-26,691</b>	<b>-100.0</b>

\*Percent Change is based on whole dollars.

### Program Description

Workforce Investments operates through the following program:

**Workforce Investments** - Includes salary and benefits related to pay raises that are expected in the budgeted year but are not finalized.

### Program Structure Change

Workforce Investments had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table UP0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table UP0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Workforce Investments</b>								
(1100) Workforce Investments	0	26,691	0	-26,691	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Workforce Investments</b>	<b>0</b>	<b>26,691</b>	<b>0</b>	<b>-26,691</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>26,691</b>	<b>0</b>	<b>-26,691</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Baseline adjustment:** Workforce Investments had a baseline increase of \$10,155,590 in local funds for regular pay and fringe benefits for anticipated raises and contract negotiations.

**Transfers:** The terms of the District's collective bargaining agreement with Compensation Units 1 & 2 require the District to set aside \$893,000 for affordable housing opportunities available to members of that union. The proposed budget transfers these funds to the Department of Housing and Community Development to support the Employer Assisted Housing Program (EAHP). The funds transferred to EAHP will support housing opportunities provided only to members of Compensation Units 1 & 2.

By enacting Resolution 18-31, effective March 3, 2009, the Council approved a collective bargaining agreement between the District and certain metal trades workers of the Department of Mental Health. The proposed budget transfers \$242,562 from the Workforce Investment Fund to the Department of Mental Health to cover the agreement's effect on compensation.

**Cost Savings:** After the transfers described above, the proposed budget reduces the Workforce Investments fund by \$35,711,028 from the baseline budget. The proposed budget contains no provisions for additional compensation through collective bargaining in FY 2010. This proposal is consistent with the District's balanced budget policy and the financial management requirements of the Home Rule Act.

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## FY 2009 Approved Budget to FY 2010 Proposed Budget

Table UP0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table UP0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>26,691</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Baseline Adjustments: Net effect of salary and benefits changes - Increase in regular pay for anticipated raises and contract negotiations	Workforce Investments	10,156	0.0
<b>Policy Initiatives and Cost Savings</b>			
Transfer Out - Allocate affordable housing assistance funds set aside pursuant to CU1&2 agreement to the DHCD Employer Assisted Housing program	Workforce Investments	-893	0.0
Transfer Out - Allocate funds to DMH to implement an approved agreement with Metal Trades bargaining unit.	Workforce Investments	-243	0.0
Cost Savings - Align Workforce Investments appropriations with the District's bargaining position.	Workforce Investments	-35,711	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Gross for UP0 - Workforce Investments</b>		<b>0</b>	<b>0.0</b>

# Non-Departmental

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$0	\$39,278,959	\$3,603,410	-90.8

The mission of Non-Departmental is to budget for anticipated costs that were not allocated to specific agencies during the development of the proposed budget to ensure that specific use requirements are met.

Use of a non-departmental account is a common practice to include specific costs, while providing the flexibility to project, budget, and allocate these costs. Non-Departmental budget is allocated to specific agencies after certain conditions are met.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table DO0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table DO-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	0	0	10,438	3,603	-6,835	-65.5
Special Purpose Revenue Funds	0	0	28,841	0	-28,841	-100.0
<b>Total for General Fund</b>	<b>0</b>	<b>0</b>	<b>39,279</b>	<b>3,603</b>	<b>-35,676</b>	<b>-90.8</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>39,279</b>	<b>3,603</b>	<b>-35,676</b>	<b>-90.8</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table DO0-2 contains the proposed FY 2010 budget at the Comptroller Source group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table DO0-2**  
(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
30 Energy, Comm. and Bldg Rentals	0	0	0	2,439	2,439	N/A
32 Rentals - Land and Structures	0	0	10,438	0	-10,438	-100.0
34 Security Services	0	0	0	360	360	N/A
35 Occupancy Fixed Costs	0	0	0	668	668	N/A
50 Subsidies and Transfers	0	0	28,841	136	-28,704	-99.5
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>0</b>	<b>39,279</b>	<b>3,603</b>	<b>-35,676</b>	<b>-90.8</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>39,279</b>	<b>3,603</b>	<b>-35,676</b>	<b>-90.8</b>

\*Percent Change is based on whole dollars.

### Program Description

Non-Departmental operates through 1 program:

Non-Departmental - budgets for anticipated costs not allocated to agencies.

### Program Structure Change

Non-Departmental had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table DO0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides the FY 2008 actual data.

**Table DO0-3**  
(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Non-Departmental</b>								
(1100) Non-Departmental	0	39,279	3,603	-35,676	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Non-Departmental</b>	<b>0</b>	<b>39,279</b>	<b>3,603</b>	<b>-35,676</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>39,279</b>	<b>3,603</b>	<b>-35,676</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** Non-Departmental had a net increase of \$2,309,586 in Local funds for agency managed fixed costs and a net decrease of \$28,840,959 in Special Purpose Revenue (SPR) funds due to the elimination of the FY 2009 budget. The FY 2009 SPR budget was based on the excess certified revenue over budget and is unrelated to any potential budget for FY 2010.

**Cost Increase:** In FY 2010, the Non-Departmental account includes fixed costs for 20 vacant buildings owned by the District. The Office of Property Management developed the fixed cost budget for unoccupied property, including former public schools and shelters, by determining the minimum level of utilities, security and facility maintenance needed to keep the facilities operating. The estimates are based on reducing the historical facility costs by 75 percent when the buildings were in operation. This budget assumes the bare minimum to keep the buildings systems functional, leaving some lights on to keep out trespassers and providing heat to prevent pipes from bursting. The security budget enables the OPM Protective Services division to monitor the buildings to ensure that they have not been damaged or occupied by trespassers. The occupancy budget funds the basic maintenance of the buildings, such as cutting the grass, removing snow, and boarding up or replacing broken windows. These repairs prevent the District government from contributing to blight in neighborhoods; ensure that facility start-up costs will not be prohibitive when the facilities are returned to productive use; and ensure that these District-owned facilities do not become liabilities for their neighborhoods.

In large part, due to the dramatic slowdown in real estate markets and, particularly, the scarcity of affordable credit for real estate transactions, the tentative agreements failed to result in the transfer of the District's lease for this building. The District now plans to prepare the building for a public purpose.

Fixed costs for 20 facilities are included in the Non-Departmental account:

- Vacant Property, 225 Virginia Avenue, SE
- Bunker Hill, 1401 Michigan Avenue, NE
- Green, 1500 Minnesota Avenue, SE
- Wilkinson, 2350 Pomeroy Road, SE
- M.M. Washington, 27 O Street, NW
- Bruce Monroe, 3012 Georgia Avenue, NW
- Gibbs, 500 19th Street, NE
- Backus, 5171 South Dakota Avenue, NE
- Rudolph, 5200 2nd Street, NW
- Brown-Young, 820 26th Street, NE
- 801 East, 2700 MLK Avenue, SE
- Franklin Shelter, 925 13th Street, NW
- Gales Housing for Women, 65 Massachusetts Avenue, NW
- Benning, 100 41st Street, NE
- Slowe, 1404 Jackson Street, NE
- Douglass, 2600 Douglass Road, SE
- Taft, 1800 Perry Street, NE
- J.F. Cook, 30 P Street, NW
- Clark, 4501 7th Street, NW
- Gage-Eckington, 2025 3rd Street, NW

In addition, \$27,500,000 is transferred in from the District of Columbia Public Schools budget, pending verification of enrollment levels in the school system.

**Gap-Closing Initiatives:** The Non-Departmental budget included one-time funding for fixed costs associated with 20 vacant buildings owned by the District government, of which \$9,230,329 was for the cost of leasing the property at Virginia Avenue, SE. Since the District has decided to purchase the property, the Non-Departmental budget is being reduced by the \$9,230,329. Additionally, \$24,163,515 is being reallocated to the District of Columbia Public Schools, and \$3,200,000 that had been reserved in the event of higher-than-budgeted enrollment has been eliminated.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table DO0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table DO0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>10,438</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Baseline Adjustments: Net effect of fixed cost adjustments -			
An increase in agency managed fixed costs	Non-Departmental	2,310	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Align occupancy budget with revised OPM estimates	Non-Departmental	-64	0.0
Cost Increase - Align heating fuel budget with OPM estimates	Non-Departmental	16	0.0
Cost Decrease - Align electricity budget with revised OPM estimates	Non-Departmental	-5	0.0
Cost Increase - Align natural gas budget with revised OPM estimates	Non-Departmental	1	0.0
Cost Increase - Align water and sewer budget with revised OPM estimates	Non-Departmental	2	0.0
Cost Increase - Transfer of funding from DCPS to Non-Departmental until an updated preliminary audited student enrollment is provided	Non-Departmental	27,500	0.0
<b>Gap-Closing Initiatives</b>			
Reduction - Savings resulting from estimated decrease in student enrollment	Non-Departmental	-3,200	0.0
Reduction - Funding for Virginia Avenue	Non-Departmental	-9,230	0.0
Transfer - allocate funding to DCPS	Non-Departmental	-24,164	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>3,603</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>28,841</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Baseline Adjustments: - A decrease in subsidies and transfers due to the elimination of the FY 2009 budget for unbudgeted Special Purpose Revenue			
	Non-Departmental	-28,841	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Gross for DO0 - Non-Departmental</b>		<b>3,603</b>	<b>0.0</b>

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# Emergency Planning and Security Fund

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<b>Description</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Approved</b>	<b>FY 2010 Proposed</b>	<b>% Change from FY 2009</b>
Operating Budget	\$11,214,704	\$0	\$0	N/A

*Note: The total FY 2008 expenditures reflected under the Federal Payment authority in the System of Accounting and Reporting (SOAR) (\$11,214,704) will not tie to the approved expenditures (\$11,237,619) listed below. This discrepancy is a result of the FY 2008 4th quarter reimbursement being received after the close of FY 2008.*

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The mission of the Emergency Planning and Security Fund is to record expenses for which federal funding has been approved under the authority found in the federal payment for Emergency Planning and Security Costs section of the District's annual Appropriations Act.

The costs shown below are generally related to:

- Providing public safety at events related to the presence of the nation's capital in the District; and
- Providing response support to immediate and specific terrorist threats or attacks in the District and surrounding jurisdictions.

Prior to FY 2009, this payment operated on a reimbursable basis and Federal apportionment restrictions required potentially eligible expenditures to

remain under District Local funds budget authority until approved for reimbursement by the Director, Office of Management and Budget. Upon approval, expenditures would be transferred to federal payment budget authority. However, Public Law 111-8, signed by the President on March 11, 2009, changed this reimbursable program to a direct federal payment in FY 2009.

The FY 2008 federal payment activity within the EPSF was as follows:

Unexpended balance carried forward from FY 2007:	\$15,240,239
FY 2008 approved budget:	<u>\$3,000,000</u>
<b>Total Available in FY 2008:</b>	<b>\$18,240,239</b>

**FY 2008 approved expenditures by agency are:**

Metropolitan Police Department	\$9,593,267
Fire and Emergency Medical Services	1,520,600
District Department of Transportation	58,043
Department of Public Works	49,312
DC Homeland Security and Emergency Management Agency	<u>16,397</u>
<b>Total</b>	<b>\$11,237,619</b>

**FY 2008 expenditures by event are:**

International Monetary Fund protest	\$7,114,671
FEMS response to federal property	1,324,580
Foreign dignitary protection	1,110,090
MPD demonstration/event support	627,010
MPD vehicular costs	452,582
4th of July celebration	381,617
Critical infrastructure surveillance	145,911
State of the Union Address	51,473
Law enforcement memorial support	7,800
Right to Life March	5,620
Immigration demonstration	5,180
March for Justice	4,574
White House Easter Egg Roll	3,200
Cherry Blossom Parade	1,909
Memorial Day events	1,122
9/11 Memorial Ceremony	<u>280</u>
<b>Total</b>	<b>\$11,237,619</b>

**FY 2008 approved expenditures by quarter are:**

1st Quarter	\$8,069,503
2nd Quarter	881,354
3rd Quarter	1,413,859
4th Quarter	<u>872,903</u>
<b>Total</b>	<b>\$11,237,619</b>

**FY 2008 disallowed costs by event are:**

POTUS/VPOTUS support	\$1,857,778
MPD Harbor Unit	464,701
IMF jersey barriers and parking revenue	72,029
Papal visit	32,774
Domestic dignitary protection	31,990
4th of July	21,048
First Lady Support	20,889
Federal Law Enforcement support	3,253
Cherry Blossom Parade	<u>1,909</u>
<b>Total</b>	<b>\$2,506,371</b>

FY 2008 budget	\$18,240,239
Less FY 2008 authorized expenses	<u>(\$11,237,619)</u>
Carry forward into FY 2009	\$7,002,620
FY 2009 Approved Budget	<u>\$38,825,000</u>
<b>Total available in FY 2009 (see note)</b>	<b>\$45,827,620</b>

**Note:** The District of Columbia Appropriations Act, 2009, Public Law 111-8, authorized a direct payment of \$38,825,000. This payment, pursuant to a Congressional explanatory statement, has been provided to the Inaugural Expenses agency (agency code SB0) to offset costs for the Presidential inauguration. The carry forward balance of \$7,002,620 will be provided to the Emergency Planning and Security Fund agency to offset normal costs of support for the federal presence. As this carry forward funding had been authorized in earlier legislation, it will be provided to the agency as revised budget and will not appear as FY 2009 approved budget. The level of federal support to the Emergency Planning and Security Fund for FY 2010 is expected to be \$15,000,000. The proposed legislation in FY 2010 reverts the program back to a reimbursable account; thus, the proposed FY 2010 budget for the agency is displayed as \$0.

The agency's FY 2010 proposed budget is presented in the following tables:

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### **FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type**

Table EP0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table EP0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b><u>Federal Resources</u></b>						
Federal Payments	4,691	11,215	0	0	0	N/A
<b>Total for Federal Resources</b>	<b>4,691</b>	<b>11,215</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>4,691</b>	<b>11,215</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table EP0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table EP0-2**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change	
					from FY 2009	Percent Change*
50 Subsidies and Transfers	4,691	11,215	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>4,691</b>	<b>11,215</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>4,691</b>	<b>11,215</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>

\*Percent Change is based on whole dollars.

### Program Description

The Emergency Planning and Security Fund operates through the following program:

**Emergency Planning and Security Cost** - provides recordation of expenses for which federal reimbursement/payment has been approved under the authority found in the federal payment for Emergency

Planning and Security Costs in the District's Appropriations Act.

### Program Structure Change

The Emergency Planning and Security Fund had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table EP0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table EP0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Emergency Planning and Security Cost</b>								
(1100) Emergency Planning and Security Cost	11,215	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Emergency Planning and Security Cost</b>	<b>11,215</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>11,215</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

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# Cash Reserve

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<b>Description</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Approved</b>	<b>FY 2010 Proposed</b>	<b>% Change from FY 2009</b>
Operating Budget	\$0	\$46,000,000	\$0	-100.0

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The mission of Cash Reserve is to protect the District's financial stability against unforeseen expenditure needs and revenue shortfalls.

This account replaced the budgeted reserve (RD0) in FY 2004, which was phased out because of the accumulation, by the District, of a cash reserve that exceeded a federally mandated target of 7 percent of Local fund expenditures. The Cash Reserve (CS0) dollars were to be expended and obligated in accordance with the directives of the Chief Financial

Officer, the D.C. Council, the Mayor, and Congress. Funds that were expended from the cash reserve were replaced entirely the following fiscal year.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table CS0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table CS0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	0	0	46,000	0	-46,000	-100.0
<b>Total for General Fund</b>	<b>0</b>	<b>0</b>	<b>46,000</b>	<b>0</b>	<b>-46,000</b>	<b>-100.0</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>46,000</b>	<b>0</b>	<b>-46,000</b>	<b>-100.0</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table CS0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table CS0-2**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
50 Subsidies and Transfers	0	0	46,000	0	-46,000	-100.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>0</b>	<b>46,000</b>	<b>0</b>	<b>-46,000</b>	<b>-100.0</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>46,000</b>	<b>0</b>	<b>-46,000</b>	<b>-100.0</b>

\*Percent Change is based on whole dollars.

### Program Description

Cash Reserve operates under the following program:

**Cash Reserve** - budgets for unforeseen costs and revenue shortfalls.

### Program Structure Change

Cash Reserve had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table CS0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table CS0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Cash Reserve</b>								
(1100) Cash Reserve	0	46,000	0	-46,000	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Cash Reserve</b>	<b>0</b>	<b>46,000</b>	<b>0</b>	<b>-46,000</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>46,000</b>	<b>0</b>	<b>-46,000</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB, Program Summary by Activity**, in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Cost Savings:** Given the decline in District revenue forecasts as a result of the slowdown in the U.S. economy, the maintenance of an operating cash reserve is not sustainable for the FY 2010 proposed budget.

The District will continue to fully fund the Emergency Reserve Fund and the Contingency Reserve Fund at the level of 2 percent and 4 percent, respectively, of prior year operating expenditures.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table CS0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table CS0-4**

(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>46,000</b>	<b>0.0</b>
<b>Policy Initiatives and Cost Savings</b>			
Eliminate - Eliminate appropriations for Operating Cash Reserve	Cash Reserve	-46,000	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Gross for CS0 - Cash Reserve</b>		<b>0</b>	<b>0.0</b>

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# Master Equipment Lease/Purchase Program

[www.cfo.dc.gov](http://www.cfo.dc.gov)  
Telephone: 202-727-6055

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$29,896,184	\$43,032,643	\$46,157,000	7.3

---

The mission of the Master Equipment Lease/Purchase Program (the program) is to provide District agencies with access to low-cost, tax-exempt financing for medium-term capital equipment needs. The program also enables the District to improve its asset/liability management by matching the useful life of the asset being financed to the amortization of the liability.

Equipment financed through the program must have a useful life of at least 5 years. The repayment (amortization) will not exceed the useful life of the equipment being financed. The maximum financing term that may be requested is 10 years. The program finances equipment such as rolling stock (e.g., automobiles, trucks, public safety vehicles) and computer hardware and software.

Under the District of Columbia Home Rule Act, the District may issue various obligations to finance its capital needs. Financing through the program begins with a financing company paying for the purchase of equipment for the District's use. The District makes lease payments to the financing company for such equipment, which are in effect principal and interest payments on the amount financed, and the District gains ownership of the equipment upon

completion of the payments. As of September 30, 2008, the District had financed approximately \$237 million of its capital equipment needs through the program.

Timely lease payments are necessary to satisfy the District's commitments to its investors and creditors, and to maintain a good credit standing in the financial markets. Appropriations for the program are budgeted from Local funds in amounts sufficient to meet the required lease payments.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table EL0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table EL0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	21,893	29,896	43,033	46,157	3,124	7.3
<b>Total for General Fund</b>	<b>21,893</b>	<b>29,896</b>	<b>43,033</b>	<b>46,157</b>	<b>3,124</b>	<b>7.3</b>
<b>Intra-District Funds</b>						
Intra-District Funds	4,637	0	0	0	0	N/A
<b>Total for Intra-District Funds</b>	<b>4,637</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>26,530</b>	<b>29,896</b>	<b>43,033</b>	<b>46,157</b>	<b>3,124</b>	<b>7.3</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table EL0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table EL0-2**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
80 Debt Service	26,530	29,896	43,033	46,157	3,124	7.3
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>26,530</b>	<b>29,896</b>	<b>43,033</b>	<b>46,157</b>	<b>3,124</b>	<b>7.3</b>
<b>Gross Funds</b>	<b>26,530</b>	<b>29,896</b>	<b>43,033</b>	<b>46,157</b>	<b>3,124</b>	<b>7.3</b>

\*Percent Change is based on whole dollars.

## Program Structure Change

The Master Equipment Lease/Purchase Program had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table EL0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table EL0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalentents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Equipment Lease</b>								
(1100) Equipment Lease	29,896	43,033	46,157	3,124	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Equipment Lease</b>	<b>29,896</b>	<b>43,033</b>	<b>46,157</b>	<b>3,124</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>29,896</b>	<b>43,033</b>	<b>46,157</b>	<b>3,124</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary By Activity in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** A decrease to align debt service with required amounts based on initial capital spending plans.

**Baseline Adjustments:** An increase to align debt service with required amounts based on updated capital spending plans.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table ELO-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table ELO-4**

(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>43,033</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Intra-Agency Changes: - To decrease cost of debt service for initial estimate of planned spending by agencies on capital projects financed with Master Lease/Purchase budget	Equipment Lease	-1,897	0.0
Baseline Adjustments: - To increase cost of debt service because of planned spending by agencies on capital projects financed through the Master Lease/Purchase Program	Equipment Lease	5,021	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>46,157</b>	<b>0.0</b>
<b>Gross for ELO - Master Equipment Lease/Purchase Program</b>		<b>46,157</b>	<b>0.0</b>

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# Pay-As-You-Go Capital Fund

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<b>Description</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Approved</b>	<b>FY 2010 Proposed</b>	<b>% Change from FY 2009</b>
Operating Budget	\$140,737,054	\$125,013,800	\$2,984,000	-97.6

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The mission of the Pay-As-You-Go Capital Fund is to provide an additional funding source, and offset General Obligation bond borrowing, for capital projects.

The Mayor and Council can request the use of Pay-As-You-Go Capital funds following the determination and certification by the Chief Financial Officer that the funds are available and necessary for the designated purpose.

In addition, other operating funds may be transferred to the capital fund through a Pay-As-You-Go Capital transfer to support the Capital Improvements Plan, and the proposed FY 2010 budget includes such a transfer.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table PA0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table PA0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	118,861	139,488	14,714	0	-14,714	-100.0
Dedicated Taxes	0	0	108,300	0	-108,300	-100.0
Special Purpose Revenue Funds	0	1,249	2,000	2,984	984	49.2
<b>Total for General Fund</b>	<b>118,861</b>	<b>140,737</b>	<b>125,014</b>	<b>2,984</b>	<b>-122,030</b>	<b>-97.6</b>
<b>Gross Funds</b>	<b>118,861</b>	<b>140,737</b>	<b>125,014</b>	<b>2,984</b>	<b>-122,030</b>	<b>-97.6</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table PA0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table PA0-2**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
41 Contractual Services - Other	0	79,000	0	0	0	N/A
50 Subsidies and Transfers	118,861	61,737	125,014	2,984	-122,030	-97.6
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>118,861</b>	<b>140,737</b>	<b>125,014</b>	<b>2,984</b>	<b>-122,030</b>	<b>-97.6</b>
<b>Gross Funds</b>	<b>118,861</b>	<b>140,737</b>	<b>125,014</b>	<b>2,984</b>	<b>-122,030</b>	<b>-97.6</b>

\*Percent Change is based on whole dollars.

## Program Structure Changes

The Pay-As-You-Go Capital Fund had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table PA0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table PA0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Pay-Go Capital</b>								
(1100) Pay-Go Capital	140,737	125,014	2,984	-122,030	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Pay-Go Capital</b>	<b>140,737</b>	<b>125,014</b>	<b>2,984</b>	<b>-122,030</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>140,737</b>	<b>125,014</b>	<b>2,984</b>	<b>-122,030</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB, Program Summary by Activity**, in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial adjustments:** The Pay-As-You-Go Capital Fund budget was decreased as one-time additions in FY 2009 were backed out.

**Transfer In:** The District Department of the Environment (DDOE) will shift \$2,984,000 of Special Purpose Revenue funds from the Storm Water Permit Review Fund in DDOE to the Pay-As-You-Go Capital Fund to support a capital project to reduce stormwater runoff.

**Cost Savings:** The School Modernization Financing Act of 2006 dedicated over \$100 million in annual sales tax revenue to the District's capital budget, to finance school modernization on a pay-as-you-go basis. The FY 2010 baseline budget included \$112,360,000 in dedicated tax revenues for this purpose. Given the rapid and significant decline in District revenue forecasts as a result of the weakened U.S. economy, the transfer of current revenues to support school capital is no longer fiscally sustainable. The budget proposes to continue the landmark

school modernization initiative, by fully funding it with General Obligation bond borrowing. (The District is also exploring opportunities afforded in the Recovery Act to issue special tax-credit bonds for school modernization projects.) The dedicated taxes transferred to public school capital projects will be reduced to zero.

This change in funding source is not expected to affect the ability of the Office of Public Education Facilities Modernization to modernize public school buildings as planned. In order to accommodate this large commitment within the resource constraints of the six-year capital improvements plan, the proposed budget delays funding for a number of other capital projects. Project-by-project allocations of capital budget authority are detailed in the capital appendix to the proposed budget.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table PA0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table PA0-4**

(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>14,714</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Reduction for nonrecurring costs	Pay-Go Capital	-14,714	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>DEDICATED TAXES: FY 2009 Approved Budget and FTE</b>			
<b>108,300</b>			
<b>Initial and Baseline Adjustments</b>			
Reduction for nonrecurring costs - One-time transfer for DPR and DCPL capital projects	Pay-Go Capital	-2,300	0.0
Legislative requirement - Transfer to OPEFM for school modernization	Pay-Go Capital	6,360	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Reduce dedicated taxes transfer to OPEFM to align with District revenue estimates	Pay-Go Capital	-112,360	0.0
<b>DEDICATED TAXES: FY 2010 Proposed Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>			
<b>2,000</b>			
<b>Initial and Baseline Adjustments</b>			
Reduction for nonrecurring costs - One-time transfer for DMPED capital projects (funded with IRB funds)	Pay-Go Capital	-2,000	0.0
<b>Policy Initiatives and Cost Savings</b>			
Shift stormwater project funding from DDOE Storm Water Permit Review Fund to PAYGO capital	Pay-Go Capital	2,984	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>2,984</b>	<b>0.0</b>
<b>Gross for PA0 - Pay-As-You-Go Capital Fund</b>		<b>2,984</b>	<b>0.0</b>

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# District Retiree Health Contribution

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$110,906,663	\$81,100,000	\$90,700,000	11.8

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The mission of District Retiree Health Contribution is to contribute to the funding of the District's other post-employment benefits (OPEB) liabilities.

District government retirees who were first employed after September 30, 1987 ("post-87") may obtain health insurance (pursuant to D.C. Code 1-622) and life insurance (pursuant to D.C. Code 1-623) from the District. Currently, the District pays 75 percent of the cost of health, vision and dental insurance premiums for retirees and their dependents and one-third of the cost of retirees' life insurance premiums. The federal government is responsible for funding OPEB costs for District government retirees who were first employed prior to October 1, 1987 ("pre-87").

In 1999, the Council of the District of Columbia established the Annuitants' Health and Life Insurance Employer Contribution Trust Fund ("Trust Fund") to pay the District's portion of post-87 retirees' health

and life insurance premiums. Through FY 2007, the District contributed to the Trust Fund from available funds. Beginning in FY 2008, the Governmental Accounting Standards Board requires state and local governments, including the District, to recognize any OPEB liability in their financial statements. The District is budgeting an actuarially determined annual OPEB contribution to gradually reduce its unfunded accrued liability. The proposed budget of the District Retiree Health Contribution represents the District's FY 2010 contribution to the funding of its OPEB liabilities.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table RH0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table RH0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	4,700	110,907	81,100	90,700	9,600	11.8
<b>Total for General Fund</b>	<b>4,700</b>	<b>110,907</b>	<b>81,100</b>	<b>90,700</b>	<b>9,600</b>	<b>11.8</b>
<b>Gross Funds</b>	<b>4,700</b>	<b>110,907</b>	<b>81,100</b>	<b>90,700</b>	<b>9,600</b>	<b>11.8</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table RH0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table RH0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
50 Subsidies and Transfers	4,700	110,907	81,100	90,700	9,600	11.8
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>4,700</b>	<b>110,907</b>	<b>81,100</b>	<b>90,700</b>	<b>9,600</b>	<b>11.8</b>
<b>Gross Funds</b>	<b>4,700</b>	<b>110,907</b>	<b>81,100</b>	<b>90,700</b>	<b>9,600</b>	<b>11.8</b>

\*Percent Change is based on whole dollars.

### Program Description

The District Retiree Health Contribution operates through the following program:

**District Retiree Health Contribution** - provides the contribution to the funding of the District's OPEB liabilities.

### Program Structure Change

The District Retiree Health Contribution had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table RH0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table RH0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) District Retiree Health Contribution</b>								
(1100) District Retiree Health Contribution	110,907	81,100	90,700	9,600	0.0	0.0	0.0	0.0
<b>Subtotal (1000) District Retiree Health Contribution</b>	<b>110,907</b>	<b>81,100</b>	<b>90,700</b>	<b>9,600</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>110,907</b>	<b>81,100</b>	<b>90,700</b>	<b>9,600</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB, Program Summary by Activity, in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Baseline Adjustments** -The District Retiree Health Contribution had an increase of \$7,600,000 to meet the actuarially required contribution.

**Gap-Closing Initiative:** To increase benefits by \$2,000,000.

### FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table RH0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table RH0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>81,100</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Baseline Adjustment: - Increased to meet the actuarially required contribution level	District Retiree Health Contribution	7,600	0.0
<b>Gap-Closing Initiatives</b>			
Increase - Increase benefits	District Retiree	2,000	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>90,700</b>	<b>0.0</b>
<b>Gross for RH0 - District Retiree Health Contribution</b>		<b>90,700</b>	<b>0.0</b>

District Retiree Health Contribution

# Baseball Transfer - Dedicated Taxes

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$46,397,000	\$50,044,000	\$32,081,000	-35.9

The mission of Baseball Transfer – Dedicated Taxes is to record the transfer out of certain revenues from the General Fund to the Ballpark Revenue Fund as required by the Ballpark Omnibus Financing and Revenue Act of 2004, effective April 8, 2005 (D.C. Law 15-320; D.C. Official Code § 10-1601.01 et seq.).

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table BO0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table BO0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Dedicated Taxes	0	46,397	50,044	32,081	-17,963	-35.9
<b>Total for General Fund</b>	<b>0</b>	<b>46,397</b>	<b>50,044</b>	<b>32,081</b>	<b>-17,963</b>	<b>-35.9</b>
<b>Gross Funds</b>	<b>0</b>	<b>46,397</b>	<b>50,044</b>	<b>32,081</b>	<b>-17,963</b>	<b>-35.9</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table BO0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table BO0-2**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
50 Subsidies and Transfers	0	46,397	50,044	32,081	-17,963	-35.9
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>46,397</b>	<b>50,044</b>	<b>32,081</b>	<b>-17,963</b>	<b>-35.9</b>
<b>Gross Funds</b>	<b>0</b>	<b>46,397</b>	<b>50,044</b>	<b>32,081</b>	<b>-17,963</b>	<b>-35.9</b>

\*Percent Change is based on whole dollars.

### Program Description

Baseball Transfer – Dedicated Taxes operates through the following program:

**Baseball Transfer – Dedicated Tax** - provides budget authority pursuant to the Ballpark Omnibus Financing and Revenue Act of 2004, which authorized the imposition of taxes dedicated for baseball and their deposit into the Ballpark Revenue Fund. This fund shows the transfer of dedicated local taxes (sales, public utility, toll communications, and base-

ball gross receipts) from the District's General Fund to the Ballpark Revenue Fund, which is a special revenue fund. For additional information regarding the establishment and purpose of the Ballpark Revenue Fund (BK0), please refer to that chapter in this volume.

### Program Structure Change

Baseball Transfer – Dedicated Taxes had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table BO0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table BO0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Baseball Transfer - Dedicated Tax</b>								
(1100) Baseball Transfer - Dedicated Tax	46,397	50,044	32,081	-17,963	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Baseball Transfer - Dedicated Tax</b>	<b>46,397</b>	<b>50,044</b>	<b>32,081</b>	<b>-17,963</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>46,397</b>	<b>50,044</b>	<b>32,081</b>	<b>-17,963</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial adjustments:** Baseball Transfer – Dedicated Taxes had a net reduction of \$3,519,000 due to changes in the tax income earned, ballpark rent, and non-game day revenue.

**Cost Savings:** Baseball Transfer – Dedicated Taxes reduction of \$4,518,000 to align with anticipated certified revenues.

**Gap Closing Initiatives:** To align with certified revenues, the proposed budget increased by \$1,074,000. The proposed budget will transfer \$11,000,000 in additional revenue from taxes related to baseball to the District's General Fund.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table BO0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table BO0-4**  
(dollars in thousands)

	Program	BUDGET	FTE
<b>DEDICATED TAXES: FY 2009 Approved Budget and FTE</b>		<b>50,044</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Reduction for nonrecurring costs - net reduction of tax income earned, ballpark rent, and non-game day revenue	Baseball Transfer - Dedicated Tax	-3,519	0.0
<b>Policy Initiatives and Cost Savings</b>			
Cost Decrease - Reduction in Dedicated Tax to align with certified revenues	Baseball Transfer - Dedicated Tax	-4,518	0.0
<b>Gap Closing Initiatives</b>			
Increase - Increase in Dedicated Tax to match certified revenues	Baseball Transfer - Dedicated Tax	1,074	0.0
Policy initiative - Transfer of additional revenue from taxes related to baseball to the District's General Fund	Baseball Transfer - Dedicated Tax	-11,000	0.0
<b>DEDICATED TAXES: FY 2010 Proposed Budget and FTE</b>		<b>32,081</b>	<b>0.0</b>
<b>Gross for B00 - Baseball Transfer - Dedicated Taxes</b>		<b>32,081</b>	<b>0.0</b>

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# Inaugural Expenses

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<b>Description</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Approved</b>	<b>FY 2010 Proposed</b>	<b>% Change from FY 2009</b>
Operating Budget	\$0	\$38,825,000	\$0	-100.0

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The mission of the Inaugural Expenses agency is to consolidate expenses associated with the Presidential Inauguration.

On January 20, 2009, the inauguration of the nation's 44th President occurred in the District of Columbia. This event drew approximately 1.8 million people to the District. In support of the event, the District of Columbia provided security, fire and emergency medical services, multi-agency coordination, reviewing stand construction services, and public works and infrastructure support.

Reimbursement for the event will come from two federal sources. The first is the federal payment for Emergency Planning and Security Costs (agency EPO) found in the District of Columbia Appropriations Act. The second is reimbursement from the Federal

Emergency Management Agency (FEMA). Once final expenses and reimbursements are determined, eligible expenses at each operating agency will be consolidated into the Inaugural Expenses agency. This process is expected to be completed by the end of FY 2009, and details of reimbursement will be provided in the FY 2011 Budget and Financial Plan.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table SB0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table SB0-1**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b>Federal Resources</b>						
Federal Payments	0	0	38,825	0	-38,825	-100.0
<b>Total for Federal Resources</b>	<b>0</b>	<b>0</b>	<b>38,825</b>	<b>0</b>	<b>-38,825</b>	<b>-100.0</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>38,825</b>	<b>0</b>	<b>-38,825</b>	<b>-100.0</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table SB0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table SB0-2**

(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
50 Subsidies and Transfers	0	0	38,825	0	-38,825	-100.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>0</b>	<b>38,825</b>	<b>0</b>	<b>-38,825</b>	<b>-100.0</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>38,825</b>	<b>0</b>	<b>-38,825</b>	<b>-100.0</b>

\*Percent Change is based on whole dollars.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table SB0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table SB0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) ) Inaugural Expenses</b>								
(1100) Inaugural Expenses	0	38,825	0	-38,825	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Inaugural Expenses</b>	<b>0</b>	<b>38,825</b>	<b>0</b>	<b>-38,825</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>38,825</b>	<b>0</b>	<b>-38,825</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary By Activity in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2009 Approved Budget to FY 2010 Proposed Budget

Table SB0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table SB0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>FEDERAL PAYMENTS: FY 2009 Approved Budget and FTE</b>		<b>38,825</b>	<b>0.0</b>
Eliminate - No appropriation required until FY 2013		<b>-38,825</b>	<b>0.0</b>
<b>FEDERAL PAYMENTS: FY 2010 Proposed Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Gross for SB0 - Inaugural Expenses</b>		<b>0</b>	<b>0.0</b>

# Highway Trust Fund Transfer- Dedicated Taxes

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$0	\$0	\$29,762,000	N/A

The Highway Trust Fund Transfer – Dedicated Taxes agency records the transfer of motor fuel tax and parking tax revenues from the District’s General Fund to the Highway Trust Fund.

This agency is new in the FY 2010 budget and makes visible the flow of the dedicated revenues through the General Fund. The FY 2008 actual amount of motor fuel tax transfer to the Highway Trust Fund was \$23.2 million, and the parking tax transfer was \$7.4 million. For more information on the Highway Trust Fund, please see volume 6 of the budget, *FY 2010 – FY 2015 Capital Appendices*.

The agency’s FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table KZ0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KZ0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Dedicated Taxes	0	0	0	29,762	29,762	N/A
<b>Total for General Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,762</b>	<b>29,762</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,762</b>	<b>29,762</b>	<b>N/A</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer’s website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table KZ0-2 contains the proposed FY 2010 budget at the Comptroller Source group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table KZ0-2**  
(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
50 Subsidies and Transfers	0	0	0	29,762	29,762	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,762</b>	<b>29,762</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,762</b>	<b>29,762</b>	<b>N/A</b>

\*Percent Change is based on whole dollars.

### Program Description

The Highway Trust Fund Transfer – Dedicated Taxes agency operates through the following program:

**Transfer Tax to Highway Trust Fund** – records the transfer of revenue to the Highway Trust Fund.

This program contains the following 2 activities:

- Transfer Motor Fuel Tax to Highway Trust

Fund – records the transfer of motor fuel tax revenue to the Highway Trust Fund; and

- Transfer Parking Tax to Highway Trust Fund - records the transfer of parking tax revenue to the Highway Trust Fund.

### Program Structure Change

This is a new agency established in the FY 2010 Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table KZ0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides the FY 2008 actual data.

**Table KZ0-3**  
(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Transfer Tax to Highway Trust Fund</b>								
(1100) Trans Motor Fuel Tax to Hywy Trust Fund	0	0	20,173	20,173	0.0	0.0	0.0	0.0
(1200) Transfer Parking Tax to Hywy Trust Fund	0	0	9,589	9,589	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Transfer Tax to Highway Trust Fund</b>	<b>0</b>	<b>0</b>	<b>29,762</b>	<b>29,762</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>0</b>	<b>29,762</b>	<b>29,762</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB, Program Summary by Activity**, in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

This is a new agency established in the FY 2010 Budget. The transfer was not part of the FY 2009 Budget.

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### FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table KZ0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The three categories of changes reflected in this table are (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, and (3) changes related to policy initiatives.

**Table KZ0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>DEDICATED TAXES: FY 2009 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Policy Initiatives and Cost Savings</b>			
Transfer In - Transfer motor fuel tax revenue to the Highway Trust Fund	Transfer Tax to Highway Trust Fund	20,173	0.0
Transfer in - Transfer parking tax revenue to the Highway Trust Fund	Transfer Tax to Highway Trust Fund	9,589	0.0
<b>DEDICATED TAXES: FY 2010 Proposed Budget and FTE</b>		<b>29,762</b>	<b>0.0</b>
<b>Gross for KZ0 - Highway Trust Fund Transfer - Dedicated Taxes</b>		<b>29,762</b>	<b>0.0</b>

# Convention Center Transfer - Dedicated Taxes

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$0	\$0	\$93,054,000	N/A

The Convention Center Transfer – Dedicated Taxes agency records the transfer of certain sales tax revenues from the District’s General Fund to the Walter E. Washington Convention Center.

This agency is new in the FY 2010 budget and makes visible the flow of the dedicated revenues through the General Fund. The FY 2008 actual amount of sales tax transfer to the Convention Center was \$91.5 million. For more information, please see the chapter for

the Washington Convention Center Authority in the “Enterprise and Other” funds section of the budget.

The agency’s FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table EZ0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget.

**Table EZ0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Dedicated Taxes	0	0	0	93,054	93,054	N/A
<b>Total for General Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>93,054</b>	<b>93,054</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>93,054</b>	<b>93,054</b>	<b>N/A</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer’s website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table EZ0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level.

**Table EZ0-2**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
50 Subsidies and Transfers	0	0	0	93,054	93,054	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>93,054</b>	<b>93,054</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>93,054</b>	<b>93,054</b>	<b>N/A</b>

\*Percent Change is based on whole dollars.

### Program Description

The Convention Center Transfer – Dedicated Taxes agency operates through the following program:

**Transfer Tax to Convention Center** – records the transfer of revenue to the Walter E. Washington Convention Center.

### Program Structure Change

This is a new agency established in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table EZ0-3 contains the proposed FY 2010 budget by program and activity.

**Table EZ0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Transfer Tax To Convention Center</b>								
(1100) Transfer Sales Tax To Convention Center	0	0	93,054	93,054	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Transfer Tax To Convention Center</b>	<b>0</b>	<b>0</b>	<b>93,054</b>	<b>93,054</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>0</b>	<b>93,054</b>	<b>93,054</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

This is a new agency established in the FY 2010 Budget.

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### FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table EZ0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

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**Table EZ0-4**

(dollars in thousands)

	<b>Program</b>	<b>BUDGET</b>	<b>FTE</b>
<b>DEDICATED TAXES: FY 2009 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Policy Initiatives and Cost Savings</b>			
Transfer in - Transfer sales tax revenue to the Convention Center	Transfer Tax To Convention Center	99,149	0.0
<b>Gap Closing Initiatives</b>			
Revenue Reduction - Align budget to revised revenue estimate	Transfer Tax To Convention Center	-6,095	0.0
<b>DEDICATED TAXES: FY 2010 Proposed Budget and FTE</b>		<b>93,054</b>	<b>0.0</b>
<b>Gross for EZ0 - Convention Center Transfer-Dedicated Taxes</b>		<b>93,054</b>	<b>0.0</b>

# TIF and PILOT Transfer - Dedicated Taxes

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$0	\$0	\$45,992,000	N/A

The TIF and PILOT Transfer – Dedicated Taxes agency records the transfer of certain sales and property tax revenues from the District’s General Fund to the special revenue funds that pay debt service on Tax Increment Financing (TIF) and Payment-in-Lieu-of-Taxes (PILOT) transactions.

This agency is new in the FY 2010 budget and makes visible the flow of the dedicated revenues through the General Fund.

The FY 2008 actual amount of sales and property tax transfers to the TIF and PILOT funds was \$24.6 million. For more information, please see the chapters for Tax Increment Financing (TIF) Program and Repayment of PILOT Financing in the “Enterprise and Other” funds section of the budget.

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table TZ0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table TZ0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Dedicated Taxes	0	0	0	45,992	45,992	N/A
<b>Total for General Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45,992</b>	<b>45,992</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45,992</b>	<b>45,992</b>	<b>N/A</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer’s website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table TZ0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table TZ0-2**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
50 Subsidies and Transfers	0	0	0	45,992	45,992	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45,992</b>	<b>45,992</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45,992</b>	<b>45,992</b>	<b>N/A</b>

\*Percent Change is based on whole dollars.

### Program Description

The TIF and PILOT Transfer – Dedicated Taxes agency operates through the following program:

**Transfer Tax to TIF and PILOT** – records the transfer of revenue to the TIF and PILOT Funds.

This program contains the following 2 activities:

- **Transfer Sales Tax to TIF and PILOT** – records the transfer of sales tax revenue to the TIF and PILOT Funds; and

- **Transfer Property Tax to TIF and PILOT** – records the transfer of property tax revenue to the TIF and PILOT Funds.

### Program Structure Change

This is a new agency established in the FY 2010 Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table TZ0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table TZ0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Transfer Tax to TIF and PILOT</b>								
(1100) Transfer Sales Tax to TIF and PILOT	0	0	16,403	16,403	0.0	0.0	0.0	0.0
(1200) Transfer Property Tax to TIF and PILOT	0	0	29,589	29,589	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Transfer Tax to TIF and PILOT</b>	<b>0</b>	<b>0</b>	<b>45,992</b>	<b>45,992</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>0</b>	<b>45,992</b>	<b>45,992</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

This is a new agency established in the FY 2010 Budget.

**Gap-Closing Initiatives:** To align with certified revenues, the proposed budget is increased by \$5,569,000, and it is increased by an additional

\$13,271,000 to incorporate the Community Benefits Fund in the estimate. The proposed budget will transfer \$9,800,000 of incremental revenues related to the Great Streets TIF to Local funds, because borrowing has not yet occurred. Sufficient funds remain to pay debt service on any borrowing that does occur before the end of FY 2010. Finally, the \$13,271,000 of Community Benefits Fund revenue is also proposed to be transferred to Local funds.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table TZ0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table TZ0-4**

(dollars in thousands)

	Program	BUDGET	FTE
<b>DEDICATED TAXES: FY 2009 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Policy Initiatives and Cost Savings</b>			
Transfer in - Transfer property tax revenue to TIF and PILOT debt service agencies	Transfer Tax to TIF and PILOT	27,342	0.0
Transfer in - Transfer sales tax revenue to TIF and PILOT debt service agencies	Transfer Tax to TIF and PILOT	22,881	0.0
<b>Gap-Closing Initiatives</b>			
Policy initiative - To use a portion of TIF revenue as Local revenue	Transfer Tax to TIF and PILOT	-9,800	0.0
Gap closing - Increase to align with certified revenue estimate and incorporate the Community Benefits Fund	Transfer Tax to TIF and PILOT	18,840	0.0
Policy initiative - To convert Community Benefit Fund to local revenue	Transfer Tax to TIF and PILOT	-13,271	0.0
<b>DEDICATED TAXES: FY 2010 Proposed Budget and FTE</b>		<b>45,992</b>	<b>0.0</b>
<b>Gross for TZ0 - TIF and Pilot Transfer-Dedicated Taxes</b>		<b>45,992</b>	<b>0.0</b>

# H

## Enterprise and Other Funds

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# Water and Sewer Authority

[www.dcwasa.com](http://www.dcwasa.com)

Telephone: 202-787-2020

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$832,700	\$363,234,000	\$393,653,000	8.4

*Note: WASA does not use the District's financial system for its transactions, and past year actuals in this table may not reflect WASA's actual activity. The FY 2008 Comprehensive Annual Financial Report shows \$338,258,000 of actual expenses.*

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The mission of DC Water and Sewer Authority (WASA) is to serve all of its customers with outstanding service by providing reliable and cost-effective water and wastewater services in accordance with best practices.

In 1996, regional participants in WASA, including the District of Columbia, Montgomery and Prince George's counties in Maryland, and Fairfax County in Virginia, as well as the United States Congress, agreed to create an independent, multi-jurisdictional water and wastewater authority. In April 1996, the Council of the District of Columbia enacted the "Water and Sewer Authority Establishment and Department of Public Works Reorganization Act of 1996," a statute that provided the groundwork for

the authority to become operationally independent on October 1, 1996. WASA is governed by an 11-member regional Board of Directors and provides essential water and wastewater services to more than 2 million residents and businesses throughout the metropolitan region.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table LA0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table LA0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	274,613	833	363,234	393,653	30,419	8.4
<b>Total for General Fund</b>	<b>274,613</b>	<b>833</b>	<b>363,234</b>	<b>393,653</b>	<b>30,419</b>	<b>8.4</b>
<b>Gross Funds</b>	<b>274,613</b>	<b>833</b>	<b>363,234</b>	<b>393,653</b>	<b>30,419</b>	<b>8.4</b>

\*Percent Change is based on whole dollars.

**Note:** WASA does not use the District's financial system for its transactions, and past year actuals in this table may not reflect WASA's actual activity. The FY 2008 Comprehensive Annual Financial Report shows \$338,258,000 of actual expenses.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table LA0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table LA0-2**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
11 Regular Pay - Cont Full Time	41,028	0	70,500	74,116	3,616	5.1
13 Additional Gross Pay	12,019	0	0	0	0	N/A
14 Fringe Benefits - Curr Personnel	12,524	0	16,920	17,430	510	3.0
15 Overtime Pay	5,386	0	4,815	4,947	132	2.7
<b>Subtotal Personal Services (PS)</b>	<b>70,956</b>	<b>0</b>	<b>92,235</b>	<b>96,493</b>	<b>4,258</b>	<b>4.6</b>
20 Supplies and Materials	23,256	0	27,184	29,172	1,988	7.3
30 Energy, Comm. and Bldg Rentals	29,387	0	37,821	41,842	4,021	10.6
31 Telephone, Telegraph, Telegram, Etc	1,120	0	0	0	0	N/A
32 Rentals - Land and Structures	1,731	0	0	0	0	N/A
40 Other Services and Charges	47,636	0	23,601	29,395	5,794	24.5
41 Contractual Services - Other	24,535	0	70,969	77,053	6,084	8.6
50 Subsidies and Transfers	24,042	0	19,311	20,617	1,306	6.8
60 Land and Buildings	1,911	0	0	0	0	N/A
70 Equipment & Equipment Rental	471	0	873	791	-82	-9.4
80 Debt Service	49,569	833	91,240	98,290	7,050	7.7
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>203,657</b>	<b>833</b>	<b>270,999</b>	<b>297,160</b>	<b>26,161</b>	<b>9.7</b>
<b>Gross Funds</b>	<b>274,613</b>	<b>833</b>	<b>363,234</b>	<b>393,653</b>	<b>30,419</b>	<b>8.4</b>

\*Percent Change is based on whole dollars.

**Note:** WASA does not use the District's financial system for its transactions, and past year actuals in this table may not reflect WASA's actual activity. The FY 2008 Comprehensive Annual Financial Report shows \$338,258,000 of actual expenses.

## Program Description

Although the District's financial system displays all WASA activity under a single program line, WASA operates through the following 3 programs:

**Potable Water System** - WASA's priority is to provide clean, safe water to the residents, businesses, and visitors in the nation's capital. The quality of the water WASA delivers meets or exceeds federal health and safety standards. The water distributed by WASA is closely monitored throughout the distribution system, and the Washington Aqueduct and WASA routinely monitor numerous water quality parameters outside of the regulated areas to optimize the quality of water delivered to customers. Hundreds of samples are collected and analyzed each month from various locations, including residences, commercial buildings, schools, and day care facilities. An annual Water Quality Report is published each year to freely communicate with the customers and explain where the water comes from, what is in the water, how the water is treated, and how WASA distributes the water to each home or business.

To support emergency services within the District of Columbia, the water distribution system ensures availability, functionality, and reliability of service for public fire hydrants for fire protection in the District. As part of a five-year capital program started in FY 2006, from October 2005 through September 2008, WASA replaced or upgraded 2,539 hydrants, with 800 replacements/upgrades planned for FY 2009. In addition, WASA operations crews repaired 8,849 hydrants during the 4-year period of October 1, 2004 through September 2008. Through a Memorandum of Understanding (MOU) established in FY 2007, WASA has reaffirmed its partnership with the District of Columbia Fire and Emergency Medical Services Department (FEMS), to work cohesively to improve the public fire hydrants in the District and to ensure firefighters have system maps, web available access to hydrant location and availability, and other pertinent information needed to easily access WASA's water system and obtain adequate fire flows during emergencies. Under this MOU, the original five-year program has been accelerated and a phase II, which will replace/upgrade an additional 3,000 public hydrants, has been proposed. The cost of this program is cost-neutral to the District's rate payers as all expenses are the responsibility of the District government.

**Sanitary Sewer and Stormwater System** - Sewer service is another core WASA program. This program provides for the operation and maintenance of the combined sewer system in the District, which collects and transports wastewater and stormwater flows to treatment and authorized discharge points as well as the separated sanitary sewers in the District. Stormwater activities within the separated sanitary and storm sewer areas are managed under legislation and federal permit by the DC Department of the Environment. The sewer program has several major capital improvement projects, including the Combined Sewer Overflow Long Term Control Project (CSO LTCP).

**Wastewater Treatment System** - Wastewater treatment service is another core WASA program. Wastewater treatment services are provided at Blue Plains to over 1.7 million people in WASA's service area, including residents of the District of Columbia and significant portions of Montgomery and Prince George's Counties in Maryland, and Fairfax and Loudoun Counties in Virginia. Wastewater treatment includes liquid process facilities that provide treatment for both sanitary wastewater flows and peak storm flows originating in the sanitary and combined sewer systems, respectively, along with solids processing facilities that treat the residual solids removed by the liquid process facilities. Blue Plains is rated for an average flow of 370 million gallons per day (MGD), and it is required by its National Pollutant Discharge Elimination System (NPDES) permit to treat a peak flow rate of 740 MGD through the complete treatment process for up to four hours and continuous peak complete treatment flows of 511 MGD thereafter. The plant treats these flows to a level that meets one of the most stringent NPDES discharge permits in the United States. Additionally, up to 336 MGD of storm water flow must receive partial treatment, resulting in a total plant capacity of 1,076 MGD.

The District of Columbia was the first regional signatory of the 1987 Chesapeake Bay Agreement (reducing nitrogen by 40 percent) to meet its voluntary commitment due to significant improvements by WASA at Blue Plains. Blue Plains has been lauded on several occasions for its efficient wastewater treatment plant operations by the National Association of Clean Water Agencies due to its excellent record of compli-

ance with federal regulations. WASA continues to implement its combined sewer overflow long term control plan which, when fully implemented, will significantly reduce sewer overflows, resulting in improved water quality and significant reduction in debris in the national capital's waterways. Ongoing improvements have already led to almost 40 percent

reduction in overflows discharged into the Anacostia and Potomac Rivers.

**Program Structure Change**

WASA had no program structure changes in the FY 2010 Proposed Budget.

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**FY 2010 Proposed Operating Budget and FTEs, by Program and Activity**

Table LA0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table LA0-3**

(dollars in thousands)

Program/Activity (1000) WASA	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
(1100) WASA	833	363,234	393,653	30,419	0.0	0.0	0.0	0.0
<b>Subtotal (1000) WASA</b>	<b>833</b>	<b>363,234</b>	<b>393,653</b>	<b>30,419</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>833</b>	<b>363,234</b>	<b>393,653</b>	<b>30,419</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** WASA does not use the District's financial system for its transactions, and past year actuals in this table may not reflect WASA's actual activity. The FY 2008 Comprehensive Annual Financial Report shows \$338,258,000 of actual expenses.

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** WASA saw an increase of \$30,389,000 in its operating budget for FY 2010 due to increase in operating costs. These increases were \$4,021,000 in energy costs, \$4,258,000 in personal services, \$1,988,000 in supplies, \$5,794,000 in other services and charges, \$1,276,000 in subsidies and transfers, \$7,050,000 in debt service, and \$6,084,000 in contractual services. WASA also has a decrease of \$82,000 in equipment and equipment rental.

**Policy Initiatives** - The budget includes \$30,000 transferred from the Deputy Mayor for Planning and Economic Development as a wire transfer to the District of Columbia Water and Sewer Authority for capital improvements to mitigate operational challenges in insuring water supply for fire protection at Klinge Road location.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table LA0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table LA0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>363,234</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Increase in Energy cost	WASA	4,021	0.0
Net effect of salary and benefits changes - Increase in Personal Services cost	WASA	4,258	0.0
Intra-Agency Changes - Increase in Supply cost	WASA	1,988	0.0
Intra-Agency Changes - Increase in Other Services and Charges	WASA	5,794	0.0
Intra-Agency Changes - Increase in Subsidies and Transfers	WASA	1,276	0.0
Intra-Agency Changes - Increase in Debt Service	WASA	7,050	0.0
Intra-Agency Changes - Decrease in Equipment and Equipment Rental	WASA	-82	0.0
Intra-Agency Changes - Increase in Contractual Services	WASA	6,084	0.0
<b>Policy Initiatives and Cost Savings</b>			
Intra-Agency Changes - Transfer from the Deputy Mayor for Economic Development as a wire transfer	WASA	30	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>393,653</b>	<b>0.0</b>
<b>Gross for LA0 - Water and Sewer Authority</b>		<b>393,653</b>	<b>0.0</b>

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# Washington Aqueduct

washingtonaqueduct.nab.usace.army.mil

Telephone: 202-764-2753

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$0	\$56,491,000	\$54,356,000	-3.8

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The mission of the Washington Aqueduct is to collect, purify, and pump an adequate supply of potable water for the District of Columbia, Arlington County, and the City of Falls Church, Virginia.

The Washington Aqueduct is owned and operated by the U.S. Army Corps of Engineers and is governed by a Wholesale Customer Board. It sells water to three wholesale customers: the District of Columbia Water and Sewer Authority; Arlington County, Virginia; and the City of Falls Church, Virginia. In FY 2008, the Washington Aqueduct pumped 56.846 billion gallons of purified water to its customers. In FY 2010 it is expected to produce and supply an estimated 60 billion gallons of water to its customers.

Washington Aqueduct is a division of the U.S. Army Corps of Engineers and does not receive appropriated funding from the District of Columbia or the Federal Government.

The District of Columbia Water and Sewer Authority (WASA) funds the District's portion of the costs of the Washington Aqueduct. As a wholesale customer, WASA purchases potable water and makes payments to Washington Aqueduct based on the number of gallons provided. Washington Aqueduct charges a rate based on water sale agreements with the District of Columbia, Arlington County, and the City of Falls Church. The individual jurisdictions are responsible for water distribution.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table LBO-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget.

**Table LBO-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Special Purpose Revenue Funds	0	0	56,491	54,356	-2,135	-3.8
<b>Total for General Fund</b>	<b>0</b>	<b>0</b>	<b>56,491</b>	<b>54,356</b>	<b>-2,135</b>	<b>-3.8</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>56,491</b>	<b>54,356</b>	<b>-2,135</b>	<b>-3.8</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table LBO-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget.

**Table LBO-2**  
(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
50 Subsidies and Transfers	0	0	56,491	54,356	-2,135	-3.8
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>0</b>	<b>56,491</b>	<b>54,356</b>	<b>-2,135</b>	<b>-3.8</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>56,491</b>	<b>54,356</b>	<b>-2,135</b>	<b>-3.8</b>

\*Percent Change is based on whole dollars.

### Program Description

The Washington Aqueduct operates through the following program:

**Washington Aqueduct** – provides for the sale of drinking water to these three jurisdictions: DC WASA; Arlington County; and the City of Falls Church. A Wholesale Customer Board, represented by the three jurisdictions, approves the Washington Aqueduct's budget. During FY 2010, the agency will pump an estimated 60 billion gallons of purified water to its customers.

### Program Structure Change

The Washington Aqueduct had no program structure changes in the FY 2010 Proposed Budget.

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## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table LB0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget.

**Table LB0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Washington Aqueduct</b>								
(1100) Washington Aqueduct	0	56,491	54,356	-2,135	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Washington Aqueduct</b>	<b>0</b>	<b>56,491</b>	<b>54,356</b>	<b>-2,135</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>56,491</b>	<b>54,356</b>	<b>-2,135</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary By Activity in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

**Major Baseline Adjustments, Cost Savings and Policy Initiatives**

**Initial Adjustments** - The subsidies and transfers category was reduced by \$2,135,000 in Baseline Adjustments to reflect reduced operating costs.

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**FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type**

Table LB0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table LB0-4**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>56,491</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Funding changes - reduction in subsidies and transfers	Washington Aqueduct	-2,135	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>54,356</b>	<b>0.0</b>
<b>Gross for LB0 - Washington Aqueduct</b>		<b>54,356</b>	<b>0.0</b>

**Major Baseline Adjustments, Cost Savings and Policy Initiatives**

**Initial Adjustments** - The subsidies and transfers category was reduced by \$2,135,000 in Baseline Adjustments to reflect reduced operating costs.

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**FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type**

Table LB0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table LB0-4**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>56,491</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Funding changes - reduction in subsidies and transfers	Washington Aqueduct	-2,135	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>54,356</b>	<b>0.0</b>
<b>Gross for LB0 - Washington Aqueduct</b>		<b>54,356</b>	<b>0.0</b>

# D.C. Lottery and Charitable Games Control Board

www.lottery.dc.gov

Telephone: 202-645-8000

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$252,748,085	\$265,000,000	\$250,000,000	-5.7
FTEs	63.4	77.0	77.0	0.0

The mission of the D.C. Lottery and Charitable Games Control Board (DCLB) is to generate revenue for the District's general fund through the sale of lottery games and to regulate charitable gaming.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table DC0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table DC0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	257,738	252,748	265,000	250,000	-15,000	-5.7
<b>Total for General Fund</b>	<b>257,738</b>	<b>252,748</b>	<b>265,000</b>	<b>250,000</b>	<b>-15,000</b>	<b>-5.7</b>
<b>Gross Funds</b>	<b>257,738</b>	<b>252,748</b>	<b>265,000</b>	<b>250,000</b>	<b>-15,000</b>	<b>-5.7</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table DC0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table DC0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	68.4	63.4	77.0	77.0	0.0	0.0
<b>Total for General Fund</b>	<b>68.4</b>	<b>63.4</b>	<b>77.0</b>	<b>77.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>68.4</b>	<b>63.4</b>	<b>77.0</b>	<b>77.0</b>	<b>0.0</b>	<b>0.0</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table DC0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table DC0-3**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
11 Regular Pay - Cont Full Time	4,984	4,864	5,594	5,826	233	4.2
12 Regular Pay - Other	76	144	165	186	20	12.3
13 Additional Gross Pay	118	109	0	0	0	N/A
14 Fringe Benefits - Curr Personnel	862	887	906	980	74	8.1
15 Overtime Pay	105	84	390	351	-38	-9.9
<b>Subtotal Personal Services (PS)</b>	<b>6,145</b>	<b>6,089</b>	<b>7,055</b>	<b>7,343</b>	<b>288</b>	<b>4.1</b>
20 Supplies and Materials	86	86	159	148	-11	-6.9
30 Energy, Comm. and Bldg Rentals	57	49	46	77	31	68.1
31 Telephone, Telegraph, Telegram, Etc.	288	281	377	252	-125	-33.2
32 Rentals - Land and Structures	1,316	1,833	2,700	2,300	-400	-14.8
33 Janitorial Services	-1	5	6	12	6	100.4
34 Security Services	0	10	0	12	12	N/A
35 Occupancy Fixed Costs	0	11	0	40	40	N/A
40 Other Services and Charges	19,591	18,979	20,849	18,658	-2,191	-10.5
41 Contractual Services - Other	3,196	3,845	4,726	4,564	-162	-3.4
50 Subsidies and Transfers	226,704	221,142	228,200	215,950	-12,250	-5.4
70 Equipment & Equipment Rental	355	418	882	644	-238	-27.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>251,593</b>	<b>246,659</b>	<b>257,945</b>	<b>242,657</b>	<b>-15,288</b>	<b>-5.9</b>
<b>Gross Funds</b>	<b>257,738</b>	<b>252,748</b>	<b>265,000</b>	<b>250,000</b>	<b>-15,000</b>	<b>-5.7</b>

\*Percent Change is based on whole dollars.

## Program Description

The D.C. Lottery and Charitable Games Control Board operates through the following 5 programs:

**Gaming Administration** - provides support services to lottery retail agents and the gaming public so that they can benefit from the portfolio of games offered by DCLB.

This program contains the following 6 activities:

- **Marketing** – provides advertising and promotional information to eligible players. The goals are to attract eligible players to purchase lottery tickets so that they may enjoy the entertainment value offered by the D.C. Lottery and Charitable Games Control Board's portfolio of games.
- **Sales Department** – provides sales goals and retail development services to lottery retail agents. The goals are to assist lottery retail agents in reaching established minimum sales volume levels and to achieve sustained growth.
- **Draw Division** – provides draw-related services to the gaming public. The goals are to maintain the public trust through ensuring unbiased and random draws.
- **Licensing and Charitable Games** – provides licensing and regulatory compliance services to existing and prospective lottery retail agents and non-profit charitable organizations. The goals are to ensure that lottery retail agents and non-profit charitable organizations receive appropriate licenses to sell lottery products and conduct charitable gaming activities in accordance with the laws and regulations set forth by the District.
- **Information Technology** – provides technical coordination and oversight services to lottery retail agents, customers, and internal DCLB operations. The goals are for retail agents, customers and internal operations to deliver, play and provide an uncompromised portfolio of lottery products.
- **Claim Center** – provides claims processing and gaming information services to the gaming public. The goals are for the public to redeem prizes and enjoy a positive gaming experience.

**Instant Games** - provides a portfolio of instant lottery games to the gaming public so that they can experi-

ence the entertainment value and potential reward of playing and winning with scratch-off style lottery tickets.

This program contains the following activity:

- **Instant Games** – provides scratch-off lottery-type tickets for purchase by eligible players. The goals are for eligible players to purchase the tickets and to avail themselves of the entertainment value offered by the DCLB's portfolio of games and so that the District can experience a steady source of revenue through the transfer of net proceeds from lottery sales.

**Online Games** - provides online lottery-type games and services, which are lottery game tickets sold to the gaming public by lottery retail agents and video gaming machines, played by the public at targeted social settings to the gaming public so that the District can experience a steady source of revenue through the transfer of net proceeds from lottery sales.

This program contains the following 9 activities:

- **Lucky Numbers, DC Four, Rolling Cash Five, PowerBall, DC Daily Six, KENO, Hot Lotto, Raffle Games, and Miscellaneous** – provide online (kiosk-based) lottery gaming experience for the gaming public so that they can experience the entertainment value of the DCLB's portfolio of games and potential rewards of playing and winning.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** - provides comprehensive and efficient financial management services to and on behalf of District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

## Program Structure Change

The D.C. Lottery and Charitable Games Control Board had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table DC0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table DC0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management Program</b>								
(1010) Human Resources	442	362	496	134	3.0	4.0	6.0	2.0
(1015) Executive Direction and Support	1,408	2,130	2,283	154	4.0	3.0	4.0	1.0
(1030) Property and Fleet Management	399	687	599	-88	3.0	4.0	3.0	-1.0
(1040) Information Technology	399	206	357	151	3.0	2.0	3.0	1.0
(1050) Financial Services	0	2,819	2,421	-397	0.0	0.0	0.0	0.0
(1075) Security	1,006	1,104	1,100	-4	4.9	5.0	5.0	0.0
(1080) Communications	363	519	553	33	2.0	4.0	4.0	0.0
<b>Subtotal (1000) Agency Management Program</b>	<b>4,017</b>	<b>7,827</b>	<b>7,809</b>	<b>-18</b>	<b>19.9</b>	<b>22.0</b>	<b>25.0</b>	<b>3.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	91	174	170	-4	1.0	2.0	2.0	0.0
(120F) Accounting Operations	403	511	557	45	6.0	6.0	6.0	0.0
(130F) Fiscal Officer	2,051	374	372	-1	2.0	3.0	3.0	0.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>2,545</b>	<b>1,059</b>	<b>1,099</b>	<b>40</b>	<b>9.0</b>	<b>11.0</b>	<b>11.0</b>	<b>0.0</b>
<b>(2000) Instant Games</b>								
(2100) Instant Games (Activity)	43,066	40,435	45,270	4,834	0.0	0.0	0.0	0.0
<b>Subtotal (2000) Instant Games</b>	<b>43,066</b>	<b>40,435</b>	<b>45,270</b>	<b>4,834</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(3000) On Line Games</b>								
(3100) Lucky Numbers	64,308	67,825	58,178	-9,647	0.0	0.0	0.0	0.0
(3300) DC Four	80,641	83,725	77,348	-6,377	0.0	0.0	0.0	0.0
(3400) DC Daily Six	4,100	4,281	3,701	-580	0.0	0.0	0.0	0.0
(3500) DC Rolling Cash 5	2,986	3,330	2,847	-483	0.0	0.0	0.0	0.0
(3600) Powerball	31,527	36,630	33,217	-3,413	0.0	0.0	0.0	0.0
(3800) Keno	13,093	13,320	13,192	-128	0.0	0.0	0.0	0.0
(4200) Hot Lotto	2,822	2,379	3,322	943	0.0	0.0	0.0	0.0
(4300) Raffle Game	-2	0	0	0	0.0	0.0	0.0	0.0
(9800) Unclassified Revenue and Expenditures	170	275	250	-25	0.0	0.0	0.0	0.0
<b>Subtotal (3000) On Line Games</b>	<b>199,647</b>	<b>211,765</b>	<b>192,055</b>	<b>-19,709</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Continued on next page)

**Table DC0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(6000) Gaming Operations Program</b>								
(6200) Marketing	836	893	882	-11	8.0	9.0	9.0	0.0
(6300) Trade Development	610	756	810	55	5.0	9.0	9.0	0.0
(6400) Draw Division	390	381	438	57	5.0	5.0	5.5	0.5
(6500) Licensing and Charitable Games	509	647	558	-89	5.0	7.0	5.0	-2.0
(6600) Information Technology (Games)	1,002	1,025	933	-92	8.5	11.0	10.5	-0.5
(6700) Claim Center	97	143	145	2	2.0	2.0	2.0	0.0
(6800) Ticket Distribution	28	69	0	-69	1.0	1.0	0.0	-1.0
<b>Subtotal (6000) Gaming Operations Program</b>	<b>3,473</b>	<b>3,914</b>	<b>3,767</b>	<b>-147</b>	<b>34.5</b>	<b>44.0</b>	<b>41.0</b>	<b>-3.0</b>
<b>Total Proposed Operating Budget</b>	<b>252,748</b>	<b>265,000</b>	<b>250,000</b>	<b>-15,000</b>	<b>63.4</b>	<b>77.0</b>	<b>77.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial adjustments:** A net reduction of \$15,000,000. This includes an increase of \$4,834,462 in Instant Games, which reflects a projected increase in revenue due to programmatic changes in games and a pro-

jected modest increase in games played; and a reduction of \$19,834,462 in on-line games, which reflects a projected decline in ticket sales and a change in the District's demography for several core games, including Powerball.

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## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table DC0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table DC0-5**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>265,000</b>	<b>77.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Revised fixed cost estimates in multiple commodities	Multiple	-437	0.0
Net effect of salary and benefits changes - A net increase across several programs in personal services	Multiple	288	0.0
Intra-Agency Changes - An increase in Subsidies and Transfers, Other Services and Charges, and Contractual Services due to higher ticket sales and the elimination of certain under-performing games	Instant Games	4,834	0.0
Intra-Agency Changes - A net reduction in Equipment and Supplies	Multiple	-152	0.0
Intra-Agency Changes - A reduction in Subsidies and Transfers, Other Services and Charges, and Contractual Services due to a decline in sales of core games	On Line Games	-19,534	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>250,000</b>	<b>77.0</b>
<b>Gross for DC0 - D.C. Lottery and Charitable Games Control Board</b>		<b>250,000</b>	<b>77.0</b>

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# D.C. Sports and Entertainment Commission

www.dcconvention.com

Telephone: 202-249-3000

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$3,075,213	\$7,603,350	\$0	-100.0
FTEs	42.9	0.0	0.0	N/A

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The mission of the D.C. Sports and Entertainment Commission is to improve quality of life and enhance economic development in the District by operating Robert F. Kennedy Memorial Stadium (RFK), managing the non-military functions of the D.C. National Guard Armory, promoting the District as a venue for sports and entertainment activities, and supporting youth recreational activities.

DCSEC will be absorbed as a program of the Washington Convention Center Authority (WCCA). Its mission, responsibilities and assets will be transferred to WCCA and shall support the functions of DCSEC through revenues collected at events held at DCSEC venues and the Washington Convention Center Enterprise Fund. The total fund-

ing amount is \$6,247,725. The program description, structure, and other information about DCSEC are presented in the WCCA chapter.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table SC0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table SC0-1**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Special Purpose Revenue Funds	3,582	3,075	7,603	0	-7,603	-100.0
<b>Total for General Fund</b>	<b>3,582</b>	<b>3,075</b>	<b>7,603</b>	<b>0</b>	<b>-7,603</b>	<b>-100.0</b>
<b>Gross Funds</b>	<b>3,582</b>	<b>3,075</b>	<b>7,603</b>	<b>0</b>	<b>-7,603</b>	<b>-100.0</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table SC0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table SC0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b>General Fund</b>						
Special Purpose Revenue Funds	0.0	42.9	0.0	0.0	0.0	N/A
<b>Total for General Fund</b>	<b>0.0</b>	<b>42.9</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>N/A</b>
<b>Total Proposed FTEs</b>	<b>0.0</b>	<b>42.9</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>N/A</b>

**Note:** The Commission does not contain positions that fall under the District's personnel authority.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table SC0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table SC0-3**

(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
11 Regular Pay - Cont Full Time	2,556	2,360	2,428	0	-2,428	-100.0
12 Regular Pay - Other	107	30	263	0	-263	-100.0
13 Additional Gross Pay	175	57	0	0	0	N/A
14 Fringe Benefits - Curr Personnel	544	503	415	0	-415	-100.0
15 Overtime Pay	201	126	100	0	-100	-100.0
<b>Subtotal Personal Services (PS)</b>	<b>3,582</b>	<b>3,075</b>	<b>3,206</b>	<b>0</b>	<b>-3,206</b>	<b>-100.0</b>
20 Supplies and Materials	0	0	196	0	-196	-100.0
30 Energy, Comm. and Bldg Rentals	0	0	1,028	0	-1,028	-100.0
31 Telephone, Telegraph, Telegram, Etc	0	0	91	0	-91	-100.0
32 Rentals - Land and Structures	0	0	25	0	-25	-100.0
33 Janitorial Services	0	0	57	0	-57	-100.0
40 Other Services and Charges	0	0	456	0	-456	-100.0
41 Contractual Services - Other	0	0	2,101	0	-2,101	-100.0
50 Subsidies and Transfers	0	0	200	0	-200	-100.0
70 Equipment & Equipment Rental	0	0	243	0	-243	-100.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>0</b>	<b>4,397</b>	<b>0</b>	<b>-4,397</b>	<b>-100.0</b>
<b>Gross Funds</b>	<b>3,582</b>	<b>3,075</b>	<b>7,603</b>	<b>0</b>	<b>-7,603</b>	<b>-100.0</b>

\*Percent Change is based on whole dollars.

**Note:** The agency presents its budgeted revenues and expenditures for the purpose of reporting. However, as an instrumentality of the District, under the current financial accounting structure, certain actual revenues and expenditures are not tracked in the District's System of Accounting and Reporting (SOAR) and may not be shown in this chart.

### Program Structure Change

The DCSEC program, Sponsored Events, will be absorbed and become a program of WCCA in FY 2010. The proposed budget for the Sponsored Events program is \$6,247,725 in Special Purpose Revenue funds.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table SC0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table SC0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) DC Sports Commission</b>								
(1100) DC Sports Commission	3,075	7,603	0	-7,603	42.9	0.0	0.0	0.0
<b>Subtotal (1000) DC Sports Commission</b>	<b>3,075</b>	<b>7,603</b>	<b>0</b>	<b>-7,603</b>	<b>42.9</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>3,075</b>	<b>7,603</b>	<b>0</b>	<b>-7,603</b>	<b>42.9</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB, Program Summary by Activity**, in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** Special Purpose Revenue Funds - The DCSEC budget reflects an increase of \$1,644,375 in personal services costs, electricity, contractual services, and equipment costs.

**Cost Savings:** Special Purpose Revenue Funds – The DCSEC budget reflects a reduction of \$8,747,725 as

a result of (1) the elimination of the District subsidy of \$2,500,000, which supported operational functions including the maintenance of RFK stadium and certain costs associated with the non-military functions of the D.C. National Guard Armory and (2) the absorption of DCSEC and its revenues, which total \$6,247,725, by the WCCA.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table SC0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table SC0-5**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>7,603</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - A net increase in various fixed cost commodities	DC Sports Commission	217	0.0
Net effect of salary and benefits changes - A net increase in personal services costs	DC Sports Commission	261	0.0
An increase of \$912,756 in Contractual Services, \$301,000 in Equipment, \$55,586 in Other Services and Charges offset by decreases of \$100,000 and \$2,298 in Subsidies and Transfers and Supplies, respectively	DC Sports Commission	1,167	0.0
Baseline Adjustments: - A reduction of \$500,000 to reflect the difference between the agency request and the funds provided in the Sports Commission Subsidy	DC Sports Commission	-500	0.0
<b>Policy Initiatives and Cost Savings</b>			
Eliminate - Eliminate the District subsidy to the DC Sports and Entertainment Commission	DC Sports Commission	-2,500	0.0
Eliminate - Merge the functions, operations, and responsibilities of the DC Sports and Entertainment Commission with the Washington Convention Center Authority	DC Sports Commission	-6,248	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Gross for SC0 - D.C. Sports and Entertainment Commission</b>		<b>0</b>	<b>0.0</b>

# District of Columbia Retirement Board

[www.dcrb.dc.gov](http://www.dcrb.dc.gov)  
Telephone: 202-343-3200

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$20,942,694	\$32,624,168	\$30,622,200	-6.1
FTEs	44.3	47.6	47.6	0.0

The mission of the District of Columbia Retirement Board (DCRB) is to manage the assets of the Teachers' Retirement Fund and the Police Officers and Firefighters' Retirement Fund on an actuarially sound basis and to administer the retirement programs and post-employment benefits for retirees and their survivors.

DCRB is an independent agency that has "exclusive authority and discretion to manage and control" the District's retirement funds for teachers, police officers, and firefighters (hereinafter referred to as the "Fund") pursuant to Section 1-711 (a) of the District of Columbia Official Code. In 2005, the authority to administer the teachers', police officers' and firefighters' retirement programs was transferred to DCRB.

The federal government assumed the District's unfunded liability for the retirement plans of teachers, police officers, firefighters and judges under provisions of the National Capital Revitalization and Self-Government Improvement Act of 1997. Under this law, the federal government pays the retirement benefits and death benefits, and a share of disability payments for members for years of service earned up to the freeze date of June 30, 1997. The Government of

the District of Columbia is responsible for all subsequently earned benefits for the members of the retirement plans.

The proposed budget relies entirely on Special Purpose Revenue funding. These funds are derived from the funds managed by DCRB and reimbursements received from the United States Treasury for DCRB's administration of certain pension payments and other services for which the Treasury is responsible.

The DCRB Board of Trustees is comprised of 12 voting trustees: 3 appointed by the Mayor; 3 appointed by the City Council; and 6 elected by the employee participation groups. The District's Chief Financial Officer or his designee serves as a non-voting, ex-officio member of the Board.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table DY0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table DY0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	22,960	20,943	32,624	30,622	-2,002	-6.1
<b>Total for General Fund</b>	<b>22,960</b>	<b>20,943</b>	<b>32,624</b>	<b>30,622</b>	<b>-2,002</b>	<b>-6.1</b>
<b>Gross Funds</b>	<b>22,960</b>	<b>20,943</b>	<b>32,624</b>	<b>30,622</b>	<b>-2,002</b>	<b>-6.1</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents

Table DY0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table DY0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change
<b>General Fund</b>						
Special Purpose Revenue Funds	32.3	44.3	476	476	0.0	0.0
<b>Total for General Fund</b>	<b>32.3</b>	<b>44.3</b>	<b>476</b>	<b>476</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>32.3</b>	<b>44.3</b>	<b>476</b>	<b>476</b>	<b>0.0</b>	<b>0.0</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table DY0-3 contains the proposed FY 2010 budget at the Comptroller Source group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table DY0-3**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
11 Regular Pay - Cont Full Time	2,022	2,457	3,529	3,837	308	8.7
12 Regular Pay - Other	221	188	150	120	-30	-20.0
13 Additional Gross Pay	69	111	559	524	-35	-6.2
14 Fringe Benefits - Curr Personnel	376	458	1,031	766	-265	-25.7
15 Overtime Pay	1	2	49	50	1	1.8
<b>Subtotal Personal Services (PS)</b>	<b>2,689</b>	<b>3,215</b>	<b>5,317</b>	<b>5,297</b>	<b>-21</b>	<b>-0.4</b>
20 Supplies and Materials	113	130	203	192	-11	-5.6
31 Telephone, Telegraph, Telegram, Etc	21	33	46	26	-20	-43.5
32 Rentals - Land and Structures	1,186	1,282	1,435	1,406	-29	-2.0
34 Security Services	6	5	5	6	1	20.0
40 Other Services and Charges	13,784	13,753	21,212	22,268	1,056	5.0
41 Contractual Services - Other	3,087	2,393	3,701	1,127	-2,574	-69.5
70 Equipment & Equipment Rental	42	130	704	301	-404	-57.3
91 Expense Not Budgeted Others	2,033	0	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>20,270</b>	<b>17,727</b>	<b>27,307</b>	<b>25,326</b>	<b>-1,981</b>	<b>-7.3</b>
<b>Gross Funds</b>	<b>22,960</b>	<b>20,943</b>	<b>32,624</b>	<b>30,622</b>	<b>-2,002</b>	<b>-6.1</b>

\*Percent Change is based on whole dollars.

### Program Description

The District of Columbia Retirement Board operates through the following three programs:

**Investments Management** - manages all activities and resources dedicated to the investment of the assets of the Fund. Under this program, the Board determines the overall investment strategy for the Fund and monitors staff implementation of the strategy. All expenses of the Investment Management program are paid from Special Purpose Revenue funds obtained from the Funds DCRB manages.

**Benefits Administration** - provides for the timely and accurate payment of benefits to retirees and survivors. In the fall of 2007, the Board approved a Technology Road Map that will be implemented over the next

five years, with the goal of enhancing services provided to plan members. Benefits Administration program expenses are budgeted using 2 sources: Special Purpose Revenue funds obtained from the Funds DCRB manages (26 percent) and reimbursements by the U.S. Treasury (74 percent) for services provided by DCRB to retirees and survivors for benefits for which the Federal Government is responsible.

**Agency Management** - provides administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

### Program Structure Change

The District of Columbia Retirement Board had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table DY0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table DY0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) DCRB Investments</b>								
(1100) DCRB	14,231	21,274	19,151	-2,124	8.8	9.0	9.0	0.0
<b>Subtotal (1000) DCRB Investments</b>	<b>14,231</b>	<b>21,274</b>	<b>19,151</b>	<b>-2,124</b>	<b>8.8</b>	<b>9.0</b>	<b>9.0</b>	<b>0.0</b>
<b>(2000) DCRB Benefits Administration</b>								
(2100) DCRB Benefits Administration	3,563	5,861	2,809	-3,053	24.0	20.0	18.0	-2.0
<b>Subtotal (2000) DCRB Benefits Administration</b>	<b>3,563</b>	<b>5,861</b>	<b>2,809</b>	<b>-3,053</b>	<b>24.0</b>	<b>20.0</b>	<b>18.0</b>	<b>-2.0</b>
<b>(3000) DCRB Agency Management</b>								
(3100) DCRB Agency Management	3,149	5,488	8,663	3,174	11.5	18.6	20.6	2.0
<b>Subtotal (3000) DCRB Agency Management</b>	<b>3,149</b>	<b>5,488</b>	<b>8,663</b>	<b>3,174</b>	<b>11.5</b>	<b>18.6</b>	<b>20.6</b>	<b>2.0</b>
<b>Total Proposed Operating Budget</b>	<b>20,943</b>	<b>32,624</b>	<b>30,622</b>	<b>-2,002</b>	<b>44.3</b>	<b>47.6</b>	<b>47.6</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial adjustment** - Reduced \$2,327,856 in the DCRB Investment program due to lower expected investment management fees.

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### FY 2009 Approved Budget to FY 2010 Proposed Budget

Table DY0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table DY0-5**

(dollars in thousands)

	Program	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>32,624</b>	<b>47.6</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Revised fixed cost estimates for telecom, rent and security	Multiple Programs	-48	0.0
Net effect of salary and benefits changes - Reduction in personal services	Multiple Programs	-21	0.0
Intra-Agency changes - Reduction in other services and charges	DCRB Investments	-2,328	0.0
Intra-Agency changes - Increase in other services and charges offset by reductions in equipment rental and supplies	Multiple Programs	395	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>30,622</b>	<b>47.6</b>
<b>Gross for DY0 - District of Columbia Retirement Board</b>		<b>30,622</b>	<b>47.6</b>

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# Washington Convention Center Authority

[www.dcconvention.com](http://www.dcconvention.com)

Telephone: 202-249-3000

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$0	\$96,696,217	\$91,974,400	-4.9

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The mission of the Washington Convention Center Authority (WCCA) is to provide superior convention services to customers and serve as an economic engine to the nation's capital.

WCCA, a corporate body and an independent authority of the District of Columbia government, was created pursuant to the "Washington Convention Center Authority Act of 1994," D.C. Law 10-188, effective September 28, 1994.

The WCCA is governed by a 11-member Board of Directors. Two members, one of whom is the Chief Financial Officer of the District and the other of whom is designated by the Mayor, serve as voting ex-officio members. The remaining nine public members are appointed by the Mayor with advice and consent of the Council of the District of Columbia and represent certain sectors of the community. The terms of the members are four years. No board member is permitted to serve more than two consecutive four-year terms. The Mayor appoints one public member as chair person with the advice and consent of the Council.

The D.C. Sports and Entertainment Commission (DCSEC) will be absorbed and become a program within WCCA. WCCA will support general administrative functions of DCSEC through the Washington Convention Center Enterprise Fund. The maintenance of the Robert F. Kennedy Stadium (RFK) and appropriate charges incurred through the non-military use of the D.C. National Guard Armory will be administered by the Office of Property Management (OPM).

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table ES0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table ES0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	0	0	96,696	91,974	-4,722	-4.9
<b>Total for General Fund</b>	<b>0</b>	<b>0</b>	<b>96,696</b>	<b>91,974</b>	<b>-4,722</b>	<b>-4.9</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>96,696</b>	<b>91,974</b>	<b>-4,722</b>	<b>-4.9</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table ES0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table ES0-2**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
11 Regular Pay - Cont Full Time	0	0	11,998	11,362	-636	-5.3
12 Regular Pay - Other	0	0	1,150	1,097	-52	-4.6
14 Fringe Benefits - Curr Personnel	0	0	3,453	3,297	-156	-4.5
15 Overtime Pay	0	0	492	395	-97	-19.7
<b>Subtotal Personal Services (PS)</b>	<b>0</b>	<b>0</b>	<b>17,092</b>	<b>16,151</b>	<b>-941</b>	<b>-5.5</b>
20 Supplies and Materials	0	0	770	549	-221	-28.7
30 Energy, Comm. and Bldg Rentals	0	0	6,304	5,962	-342	-5.4
31 Telephone, Telegraph, Telegram, Etc	0	0	123	106	-17	-14.0
40 Other Services and Charges	0	0	25,669	0	-25,669	-100.0
41 Contractual Services - Other	0	0	0	12,499	12,499	N/A
50 Subsidies and Transfers	0	0	0	12,549	12,549	N/A
60 Land and Buildings	0	0	10,284	7,864	-2,420	-23.5
70 Equipment & Equipment Rental	0	0	479	320	-159	-33.2
80 Debt Service	0	0	35,974	35,974	0	0.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>0</b>	<b>79,604</b>	<b>75,823</b>	<b>-3,781</b>	<b>-4.7</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>96,696</b>	<b>91,974</b>	<b>-4,722</b>	<b>-4.9</b>

\*Percent Change is based on whole dollars.

Note: The agency presents its budgeted revenues and expenditures for the purpose of reporting. However, as a proprietary fund, under the current financial accounting structure, the agency's actual revenues and expenditures are not tracked in the District System of Accounting and Reporting (SOAR) and may not be shown in this chart or in the Comprehensive Annual Financial Report (CAFR).

## **Program Description**

The District's payment to WCCA is made through one program in the District's financial system. The Washington Convention Center operates through the following 2 programs:

**Washington Convention Center Authority** – provides for the operation of the Convention Center, in whole or in part, directly or under contract and engaging in such other activities as deemed appropriate to promote trade shows and conventions, or other events, closely related to the activities of the Convention Center, which include acquiring, constructing, equipping, and maintaining the facility.

Recently renamed the Walter E. Washington Convention Center, it opened in April 2003 and hosted 201 events in FY 2004, 185 events in FY 2005, 106 events in FY 2006, 150 events in FY 2007 and 185 events in FY 2008. A total of 5.2 million people attended the Convention Center during the period of FY 2004 through FY 2008. Currently, WCCA has booked or tentatively booked approximately 536 events from 2009-2011. These events are projected to attract 4.2 million attendees.

The Center has 703,000 square feet of exhibit space; 118,670 square feet of meeting space, which is divisible into 66 meeting rooms; 44,000 square feet of retail space and street level restaurants; and 52,000 square feet for a ballroom, which is one of the largest on the East Coast.

**Sports Commission** – provides for the attraction and development of new events for RFK and non-military events at D.C. Armory. These events include the D.C. United Major League Soccer, the EagleBank Bowl, local athletic games, various concerts, and other events. OPM will maintain RFK and the Armory through revenue collected from events, rent, advertising or other sources of revenue derived from these facilities.

## **Program Structure Change**

DCSEC will be absorbed and become a program of WCCA in FY 2010. The general operational functions of the program will be supported by WCCA; the maintenance of RFK and costs associated with certain non-military functions conducted at the D.C. National Guard Armory will be supported by OPM.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table ES0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table ES0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Wash Convention Center</b>								
(1100) Wash Convention Center	0	96,696	91,974	-4,722	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Wash Convention Center</b>	<b>0</b>	<b>96,696</b>	<b>91,974</b>	<b>-4,722</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>96,696</b>	<b>91,974</b>	<b>-4,722</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** Baseline costs decreased by \$5,885,000 due to a decrease of \$942,000 in Personal Services due to savings from 20 frozen positions; a decrease of \$2,395,000 in Contractual Services due to a reduction in professional services; a decrease of \$2,420,000 in Land and Buildings due to the deferring of certain capital improvements; and a decrease of \$739,000 in Supplies, Telecom, Equipment, and Energy costs. The reductions are offset by an increase of \$611,000 due to a transfer from the WCCA marketing fund.

**Policy Initiatives:** Revenue from sponsored events at RFK and the Armory will be transferred from WCCA to OPM to cover certain maintenance costs at these facilities. The total amount of \$5,085,000 reflects the projected revenue collected and anticipated expenditures from events or other sources derived from RFK and certain non-military functions conducted at the D.C. National Guard Armory. A contingency of \$1,163,000 remains in the WCCA budget as a result of the transfer to OPM.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table ES0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table ES0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>96,696</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Funding Changes - Reduction in fixed costs for energy and telecom.	Wash Convention Center	-359	0.0
Funding Changes - Reduction in Personal Services	Wash Convention Center	-941	0.0
Funding Changes - Reduction in Supplies	Wash Convention Center	-221	0.0
Funding Changes - Reduction in Other Services and Charges	Wash Convention Center	-25,669	0.0
Funding Changes - Reduction in Equipment	Wash Convention Center	-159	0.0
Funding Changes - Net increase in Contract	Wash Convention Center	12,499	0.0
Funding Changes - Reduction in Capital Projects	Wash Convention Center	-2,420	0.0
Funding Changes - Increase in Subsidies and Transfers	Wash Convention Center	11,385	0.0
<b>Policy Initiatives and Cost Savings</b>			
Enhance - Residual from the transfer of maintenance functions to OPM	Wash Convention Center	1,163	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>91,974</b>	<b>0.0</b>
<b>Gross for ES0 - Washington Convention Center Authority</b>		<b>91,974</b>	<b>0.0</b>

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# Housing Finance Agency

[www.dchfa.org](http://www.dchfa.org)

Telephone: 202-777-1600

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$0	\$7,919,000	\$8,894,000	12.3

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The Housing Finance Agency (HFA) was established in 1979 as a corporate body with a legal existence separate from the government of the District of Columbia to stimulate and expand homeownership and rental housing opportunities for low and moderate-income families in the District. HFA issues taxable and tax-exempt mortgage revenue bonds to lower the costs of financing single-family housing and the costs of acquiring, constructing, and rehabilitating rental housing. In addition, HFA administers the

issuance of 4 percent low-income housing tax credits to achieve its affordable housing preservation, rehabilitation, and development objectives on behalf of the Department of Housing and Community Development (DHCD).

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table HF0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table HF0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	0	0	7,919	8,894	975	12.3
<b>Total for General Fund</b>	<b>0</b>	<b>0</b>	<b>7,919</b>	<b>8,894</b>	<b>975</b>	<b>12.3</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>7,919</b>	<b>8,894</b>	<b>975</b>	<b>12.3</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table HF0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table HF0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
11 Regular Pay - Cont Full Time	0	0	4,057	4,219	162	4.0
12 Regular Pay - Other	0	0	98	75	-23	-23.5
14 Fringe Benefits - Curr Personnel	0	0	929	1,026	97	10.4
15 Overtime Pay	0	0	15	19	4	26.7
<b>Subtotal Personal Services (PS)</b>	<b>0</b>	<b>0</b>	<b>5,099</b>	<b>5,339</b>	<b>240</b>	<b>4.7</b>
20 Supplies and Materials	0	0	72	105	33	45.8
30 Energy, Comm. and Bldg Rentals	0	0	109	125	16	14.7
31 Telephone, Telegraph, Telegram, Etc	0	0	55	60	5	9.1
33 Janitorial Services	0	0	43	47	4	9.3
34 Security Services	0	0	7	9	2	28.6
40 Other Services and Charges	0	0	1,454	870	-584	-40.2
41 Contractual Services - Other	0	0	445	887	442	99.3
70 Equipment & Equipment Rental	0	0	429	1,270	841	196.0
80 Debt Service	0	0	206	182	-24	-11.7
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>0</b>	<b>2,820</b>	<b>3,555</b>	<b>735</b>	<b>26.1</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>0</b>	<b>7,919</b>	<b>8,894</b>	<b>975</b>	<b>12.3</b>

\*Percent Change is based on whole dollars.

## Program Description

The Housing Finance Agency is funded through one program in the District's financial system. However, The Housing Finance Agency operates through the following 2 programs:

**Multi-Family Development** - provides tax-exempt, taxable bonds, tax credits, and McKinney Act Savings and Loan funds as financial tools that are integral to development of the community's ability to provide affordable, safe and decent housing to low-income and special needs populations. The multi-family mortgage revenue bond and tax credit products serve as vehicles for developers to access low-cost institutional debt and equity tools that enhance return on investment. When combined with 4 percent Low-Income Housing Tax Credits and other subsidies, the HFA's mortgage revenue bond product, which is offered in enhanced structures, provides competitive below-market rate pricing and helps to preserve, rehabilitate or construct affordable and mixed-income housing in Washington.

This program contains the following 2 activities:

- **Technical Assistance** - provides technical assistance on all aspects of underwriting to developers that produce affordable housing and act as facilitators with city and federal government agencies to help expedite the permitting process and other approvals. In addition, HFA's staff provides ongoing construction monitoring to ensure construction is successfully completed and properly managed; and
- **Financing Assistance** - provides several financing programs, including the Multi-family Mortgage Revenue Bond Program, Low-Income Housing Tax Credit Program, and McKinney Act Savings Loan Fund. Depending on the project's eligibility, tax-exempt bonds, taxable bonds or low-interest loans can be used for predevelopment activities as well as the acquisition, construction and renovation of multifamily buildings. Financing can be used for the rehabilitation or construction of rental housing, cooperatives, assisted-living facilities, and transitional housing.

**Single Family Development** - provides low interest mortgages for persons purchasing a home in the District at or below the national and local conventional rates.

This program contains the following 2 activities:

- **Homebuyer Assistance** - provides interest rates as low as 5.25 percent with 1 point. In an effort to assist homebuyers with much needed down payment and closing costs, the HFA also added an interest rate of 6.27 percent with 2 points which includes a 3.0 percent assistance grant. The HFA provided over \$43 million to assist 218 homebuyers purchasing homes in the District and increased its pool of participating lenders by 50 percent during fiscal year 2009; and
- **Homeownership Education** - provides regular seminars and community outreach in an effort to empower persons seeking to become homeowners in Washington, D.C. Through the HFA, information is made available to residents on the Single Family Bond products, financing options, the city government's employer assistance program, tax credits, tax abatements, and the Home Purchase Assistance program (HPAP), other programs to help with closing costs, and other incentives for the homebuyer.

## Program Structure Change

The Housing Finance Agency had no program structure change in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table HF0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table HF0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalent			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Housing Finance Agency</b>								
(1100) Housing Finance Agency	0	7,919	8,894	975	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Housing Finance Agency</b>	<b>0</b>	<b>7,919</b>	<b>8,894</b>	<b>975</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>7,919</b>	<b>8,894</b>	<b>975</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** A net increase of \$975,000 in special purpose revenue funds. The increase is primarily due to an increase of \$240,000 for a cost-of-living adjustment and costs associated with building renovation, the replacement of obsolete communication equipment, and other nonpersonal services changes.

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### FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table HF0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table HF0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>7,919</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Revised fixed costs estimates for multiple commodities	Housing Finance Agency	27	0.0
Net effect of salary and benefits changes - Increase in personal services costs	Housing Finance Agency	240	0.0
Intra-Agency changes - Increase in equipment	Housing Finance Agency	841	0.0
Intra-Agency changes - Increase in contractual services	Housing Finance Agency	442	0.0
Intra Agency changes - Increase in supplies	Housing Finance Agency	33	0.0
Intra-Agency changes - Decrease in other services and charges	Housing Finance Agency	-584	0.0
Intra-Agency changes - Decrease in debt service	Housing Finance Agency	-24	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>8,894</b>	<b>0.0</b>
<b>Gross for HF0 - Housing Finance Agency</b>		<b>8,894</b>	<b>0.0</b>

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# University of the District of Columbia

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$107,968,397	\$128,479,610	\$140,288,460	9.2
FTEs	1,655.5	1,086.6	1,103.9	1.6

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The University of the District of Columbia (UDC) is an urban land-grant institution of higher education with an open admissions policy. It is a comprehensive public institution offering quality, affordable postsecondary education to District of Columbia residents at the certificate, associate, baccalaureate, and graduate levels. UDC's programs prepare students for immediate entry into the workforce, the next-level of education, specialized employment opportunities, and lifelong learning.

## Summary of Services

The University of the District of Columbia provides high quality learning, research and public service experiences, relevant to the needs and interests of students, employees, and research organizations. The University is governed by a Board of Trustees comprised as set forth in District of Columbia Official Code Section 38-1202.01, with duties as set forth in

Code Section 38-1202.06. Provisions of law applicable to the University's land-grant status are listed in Code Section 38-1202.09.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table GF0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GF0-1**

(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	62,636	54,849	62,070	62,070	0	0.0
Special Purpose Revenue Funds	23,710	28,406	36,819	47,419	10,600	28.8
<b>Total for General Fund</b>	<b>86,345</b>	<b>83,255</b>	<b>98,889</b>	<b>109,489</b>	<b>10,600</b>	<b>10.7</b>
<b>Federal Resources</b>						
Federal Grant Funds	15,468	15,896	18,487	19,839	1,352	7.3
<b>Total for Federal Resources</b>	<b>15,468</b>	<b>15,896</b>	<b>18,487</b>	<b>19,839</b>	<b>1,352</b>	<b>7.3</b>
<b>Private Funds</b>						
Private Grant Funds	649	820	891	527	-364	-40.8
<b>Total for Private Funds</b>	<b>649</b>	<b>820</b>	<b>891</b>	<b>527</b>	<b>-364</b>	<b>-40.8</b>
<b>Intra-District Funds</b>						
Intra-District Funds	10,695	7,998	10,212	10,433	221	2.2
<b>Total for Intra-District Funds</b>	<b>10,695</b>	<b>7,998</b>	<b>10,212</b>	<b>10,433</b>	<b>221</b>	<b>2.2</b>
<b>Gross Funds</b>	<b>113,157</b>	<b>107,968</b>	<b>128,480</b>	<b>140,288</b>	<b>11,809</b>	<b>9.2</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table GF0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table GF0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Approved FY 2009</b>	<b>Proposed FY 2010</b>	<b>Change from FY 2009</b>	<b>Percent Change</b>
<b>General Fund</b>						
Local Funds	685.2	1,106.2	660.0	660.0	0.0	0.0
Special Purpose Revenue Funds	22.7	201.2	203.1	203.0	-0.1	0.0
<b>Total for General Fund</b>	<b>707.9</b>	<b>1,307.5</b>	<b>863.0</b>	<b>863.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Federal Resources</b>						
Federal Grant Funds	38.2	169.9	152.2	167.4	15.2	10.0
<b>Total for Federal Resources</b>	<b>38.2</b>	<b>169.9</b>	<b>152.2</b>	<b>167.4</b>	<b>15.2</b>	<b>10.0</b>
<b>Private Funds</b>						
Private Grant Funds	0.0	16.0	9.8	9.8	-0.1	-0.6
<b>Total for Private Funds</b>	<b>0.0</b>	<b>16.0</b>	<b>9.8</b>	<b>9.8</b>	<b>-0.1</b>	<b>-0.6</b>
<b>Intra-District Funds</b>						
Intra-District Funds	1.0	162.1	61.5	63.7	2.2	3.6
<b>Total for Intra-District Funds</b>	<b>1.0</b>	<b>162.1</b>	<b>61.5</b>	<b>63.7</b>	<b>2.2</b>	<b>3.6</b>
<b>Total Proposed FTEs</b>	<b>747.1</b>	<b>1,655.5</b>	<b>1,086.6</b>	<b>1,103.9</b>	<b>17.3</b>	<b>1.6</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table GF0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table GF0-3**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
11 Regular Pay - Cont Full Time	41,467	33,160	40,444	45,660	5,217	12.9
12 Regular Pay - Other	18,854	17,819	14,794	16,891	2,097	14.2
13 Additional Gross Pay	1,665	2,886	6,771	3,688	-3,083	-45.5
14 Fringe Benefits - Curr Personnel	12,117	12,711	12,865	13,836	971	7.5
15 Overtime Pay	121	235	161	146	-15	-9.3
99 Unknown Payroll Postings	0	462	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>74,224</b>	<b>67,273</b>	<b>75,036</b>	<b>80,222</b>	<b>5,186</b>	<b>6.9</b>
20 Supplies and Materials	1,525	1,715	3,096	2,561	-535	-17.3
30 Energy, Comm. and Bldg Rentals	2,494	3,117	2,851	2,848	-3	-0.1
31 Telephone, Telegraph, Telegram, Etc	1,172	1,091	1,648	1,632	-15	-0.9
32 Rentals - Land and Structures	1,472	2,339	4,045	4,045	0	0.0
33 Janitorial Services	805	613	896	812	-84	-9.4
40 Other Services and Charges	6,701	5,056	8,021	7,845	-176	-2.2
41 Contractual Services - Other	11,892	11,365	12,375	11,616	-759	-6.1
50 Subsidies and Transfers	8,680	11,152	16,677	24,660	7,983	47.9
70 Equipment & Equipment Rental	2,982	4,247	3,835	4,046	211	5.5
91 Expense Not Budgeted Others	1,212	2	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>38,933</b>	<b>40,696</b>	<b>53,444</b>	<b>60,066</b>	<b>6,623</b>	<b>12.4</b>
<b>Gross Funds</b>	<b>113,157</b>	<b>107,968</b>	<b>128,480</b>	<b>140,288</b>	<b>11,809</b>	<b>9.2</b>

\*Percent Change is based on whole dollars.

## Program Description

The University of the District of Columbia operates through the following 6 programs:

**Academic Affairs** - provides affordable post-secondary educational services to students to prepare them for entry into the job market and allow them to successfully achieve professional and personal goals. This program offers quality post-secondary education, research experiences, and public service opportunities to District of Columbia residents so that they can prepare for immediate entry into the workforce, the next level of education, and specialized career opportunities; engage in lifelong learning; and contribute to the resolution of urgent urban problems.

This program contains the following 13 activities:

- **Learning Resources** - provides access to books, multi-media materials and equipment, research and reference materials, and consultation and support services to students, faculty, District residents, and members of the Washington Research Consortium so that they can use on-site and on-line information and resources to support teaching, learning, and research;
- **College of Arts and Sciences** - provides instructional, research, public service/outreach, and support services to UDC students and the community so that students can have employment/career opportunities; be prepared for graduate/professional school; and acquire lifelong learning skills, so that they can experience an improved quality of life;
- **School of Business and Public Administration** - provides instructional, research, public service/outreach, and support services to UDC students and the community so that students can have employment and career opportunities and acquire lifelong learning skills;
- **Community Outreach and Extension Services** - provides instruction, funded research, and public service and research services to residents of the Washington metropolitan area so that they can make healthier lifestyle choices and improve their literacy level and fully benefit from economic opportunities;
- **Enrollment Management** - provides communications for recruitment and admissions, admissions advisement, academic and enrollment verification and certification, and student information management services to prospective and returning students, current and former students, and university faculty and administrators so that students can be admitted to the university and subsequently experience the benefits associated with university enrollment so that faculty and administrators can have access to data to effectively plan and manage the overall instruction process;
- **Adult Literacy** - provides competitive grants, professional leadership, literacy interventions, graduate certifications, and best practices services to community-based organizations so that adult learners can learn to read and write;
- **Center for Applied Research and Urban Planning** - provides research, training, and technical assistance services to District and federal funding agencies, programs and organizations so that they can apply research results toward resolution of urgent urban problems and UDC students and faculty can gain experience and expertise in research;
- **Engineering and Applied Science** - provides instructional, research, public service/outreach, and support services to UDC students and the community so that students can have employment and career opportunities and be prepared for graduate/professional school to acquire lifelong learning skills;
- **Nursing and Allied Health Professions** - provides instructional, research, public service/outreach, and support services to UDC students and the community so that students can have employment and career opportunities, be prepared for graduate/professional school, and acquire lifelong learning skills;
- **David A. Clarke School of Law** - provides instructional, research, public service/outreach, and support services to UDC students and the community so that students can have employment and career opportunities and acquire lifelong learning skills;
- **Continuing Education** - provides instruction, certifications, and research services to residents and employers in the Washington metropolitan

area so that employers can have access to workers whose skills are aligned with the needs of the workforce, and residents can obtain employment or achieve professional and career advancement;

- **Academic Support** - houses the Office of the Provost and promotes educational quality and effectiveness. This activity provides oversight, leadership, and service to achieve the academic mission of the university. It also works to provide recommendations to the President on resource allocations for academic units, as well as articulates the academic values and functions of the university and represents the institution in various settings; and
- **Institutional Research** - provides quantitative and qualitative information for institutional planning, assessment, and executive decision-making through the identification of current issues on higher education; compiling and reporting information on the university's internal and external environments; analyzing and reporting trends in institutional resources, admissions, student satisfaction, retention, and graduation rates; and conducting peer comparison studies.

**Student Affairs** - provides enrichment opportunities and assistance to students in an out-of-classroom environment. These services are designed to prepare students to be successful in achieving their educational, career and life-long goals. The program offers outreach, support, and leadership development services to UDC students and other members of the community so that they can experience academic success, participate in university life, and develop leadership skills that will enable successful integration into the global community.

This program contains the following 8 activities:

- **Records Management** - manages, protects, and converts inactive university records for UDC administrative offices, academic offices, the Board of Trustees, and the Office of the President so that they can have continuous access to vital business information;
- **Health Services** - provides preventive health care and limited medical care services to the university and public health community so that they can prevent the spread of communicable diseases and

respond to emerging health issues;

- **Career Services** - provides a centralized source for job and career information, preparation, and support services for UDC students, alumni, and other members of the university community so that they can choose, find, and obtain employment and other post-graduate opportunities;
- **Student Life and Services** - provides outreach, intervention, and academic and non-academic support services to UDC students so that all students can experience academic success, participate in university life, and develop life and leadership skills that will enable successful integration into the global community;
- **Financial Aid** - provides financial assistance, resources, and services to eligible UDC students so that they can receive funding assistance to attend the university;
- **Student Services Administration** - provides leadership development training, opportunities, and experiences and concerns processing services to UDC students so that they can develop leadership skills and participate in the effective and timely resolution of student complaints;
- **Athletics Department** - provides intercollegiate participation, intramural games, and fitness and recreation services to students and other members of the university family and community so that athletically talented students can gain access to an education and stay in school, and all members of the university family can experience an enhanced sense of community; and
- **Community Outreach and Involvement** - provides the community with programs which strengthen and diversify the rural economy. This activity further strives to increase incomes, employment, and the local tax base by providing assistance to District communities and businesses.

**University Advancement** - dedicated to advancing the University of the District of Columbia's mission by increasing awareness and goodwill, fostering financial support, and building a sense of community among the university's many and varied constituents. This program provides information, outreach, and promotional services to UDC students, faculty, staff, alumni (including alumni of predecessor institutions), other key university partners, and the public at large so that they can meaningfully participate in and

be supportive of the teaching, research, and community service programs of the university and experience a sense of tradition and community from their relationship with the university.

This program contains the following 5 activities:

- **Alumni Relations** - provides outreach services to UDC alumni and alumni of UDC's predecessor institutions so that they can participate in and be supportive of the academic, research, and community service programs of the university;
- **Development** - build relationships with corporations, foundations, individual estates, and other potential donors so that they can consistently support the programs and activities of the university and contribute to its financial security and stability;
- **Communications and Branding** - provides publicity and media services to the District community so that they can be accurately informed about, form a positive image of, and be supportive of the university and its mission, goals, and programs;
- **Government Relations** - provides assistance to the University by acting as a liaison between the University, the District government, and its constituents; and
- **Communications and Relations Administration**- fosters the exchange of talents and resources of alumni, students, parents, faculty, administration, and friends to advance the mission of the University of the District of Columbia. This unit provides oversight of the following units: Alumni Relations, Major Gifts and Development, Communication and Branding, and Governmental Affairs.

**Executive Direction** - provides leadership for central executive activities concerned with management and long-range planning and management for the entire institution. This program develops and implements the university's strategic plan to ensure successful accomplishment of the university's overall mission.

This program contains the following 3 activities:

- **Office of the President** – is responsible for the administration of the University. The mission of this activity is to administer policies and proce-

dures; plan, operate, and maintain plant facilities; manage the university's financial affairs; ensure the safety and welfare of the students, faculty, staff, visitors, and facilities; enhance the university's efficiency and effectiveness through information technology utilization; improve and expand services offered to university clientele; and support the overall mission of the University of the District of Columbia;

- **Quality Improvement** - provides instruction and oversight of the entire university's customer service practices and staff performance. This activity is designed to ensure the university's ability to provide high quality service to customers on a consistent basis in every facet of operation. The primary function of this unit is to provide training and support to various units within the university to ensure that all employees are acclimated to the expectations of the administration and the university's mission and goals; and
- **Financial Reserve and Contingencies** - provides financial support toward the President's plan to make the university an institution that is destined for growth and expansion. This activity serves as a holding place for the disbursement of anticipated revenue collections, as well as projected expenditures relating to litigation and contingencies.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

### **Program Structure Change**

The University of the District of Columbia had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GF0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GF0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Agency Management</b>								
(1010) Personnel	70	904	2,104	1,200	0.0	11.0	12.0	1.0
(1020) Contracting & Procurement	828	920	1,020	100	13.1	8.0	8.0	0.0
(1030) Property Management	11,852	12,975	18,528	5,553	43.3	43.0	41.0	-2.0
(1040) Information Technology	3,447	4,046	4,103	56	37.0	19.0	19.0	0.0
(1050) Financial Services	-5,521	6,199	3,220	-2,979	1.1	0.0	0.0	0.0
(1055) Risk Management	2,776	2,996	3,158	162	62.1	38.0	39.0	1.0
(1060) Legal Services	364	609	760	152	5.4	4.0	6.0	2.0
(1080) Communications	126	0	0	0	2.2	0.0	0.0	0.0
(1090) Performance Management	450	5,216	2,521	-2,695	5.5	40.6	4.1	-36.5
No Activity Assigned	-5	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Agency Management</b>	<b>14,386</b>	<b>33,864</b>	<b>35,416</b>	<b>1,551</b>	<b>169.7</b>	<b>163.6</b>	<b>129.1</b>	<b>-34.5</b>
<b>(100F) Agency Financial Operations</b>								
(101F) Agency Fiscal Officer Operations	1,427	1,233	1,230	-4	26.2	3.0	3.0	0.0
(110F) Budget Operations	318	1,064	1,244	180	4.4	10.0	12.0	2.0
(120F) Accounting Operations	1,772	2,967	7,765	4,798	61.2	33.0	29.0	-4.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>3,517</b>	<b>5,265</b>	<b>10,239</b>	<b>4,974</b>	<b>91.8</b>	<b>46.0</b>	<b>44.0</b>	<b>-2.0</b>
<b>(2000) Student Affairs</b>								
(2020) Community Outreach & Involvement - SAF	8	9	9	0	0.0	0.0	0.0	0.0
(2030) Career Services	100	130	118	-13	2.2	1.7	1.5	-0.2
(2040) Student Services Administration	1,673	1,339	1,015	-323	74.4	8.0	5.8	-2.2
(2050) Records Management	216	260	222	-38	4.3	6.5	3.0	-3.5
(2060) Financial Aid	7,434	7,244	7,877	633	50.0	45.5	36.8	-8.7
(2070) Athletics Department	2,020	4,509	4,309	-199	21.2	13.5	24.5	11.0
(2080) Health Services	640	403	649	246	0.0	0.0	0.0	0.0
(2090) Student Life and Services	2,304	3,107	3,686	579	56.2	31.5	46.6	15.1
<b>Subtotal (2000) Student Affairs</b>	<b>14,395</b>	<b>17,000</b>	<b>17,885</b>	<b>884</b>	<b>208.3</b>	<b>106.7</b>	<b>118.3</b>	<b>11.6</b>

(Continue on next page)

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table GF0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table GF0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(3000) University Advancement</b>								
(3001) Alumni Relations	136	231	228	-4	1.1	2.0	2.0	0.0
(3002) Major Gifts and Development	373	219	148	-71	4.4	2.0	1.0	-1.0
(3003) Communications and Branding	337	437	450	14	7.1	5.0	4.5	-0.5
(3004) Governmental Affairs	9	142	193	50	0.0	1.0	2.0	1.0
(300B) Communications and Relations	1,150	1,134	1,429	294	17.3	7.6	6.0	-1.6
<b>Subtotal (3000) University Advancement</b>	<b>2,005</b>	<b>2,164</b>	<b>2,447</b>	<b>283</b>	<b>29.9</b>	<b>17.6</b>	<b>15.5</b>	<b>-2.1</b>
<b>(4000) Academic Affairs</b>								
(4001) Academic Support (PROVOST/VPAA)	8,905	6,588	7,037	449	108.2	99.4	128.7	29.3
(4002) Nursing and Allied Health Professions	837	3,079	3,921	842	2.2	36.2	47.4	11.2
(4003) Learning Resources	3,199	3,337	3,457	119	60.4	31.0	32.2	1.2
(4004) Enrollment Management	1,822	2,240	2,084	-157	38.2	23.7	23.0	-0.6
(4005) Adult Literacy	369	499	38	-461	8.8	0.0	0.0	0.0
(4006) Applied Research & Urban Planning	1,113	7,186	7,186	0	45.2	10.5	12.7	2.2
(4008) Community Outreach & Extension Services	4,623	4,461	4,529	68	88.0	66.6	73.1	6.5
(4009) Continuing Education	5,774	3,788	4,607	819	120.3	47.8	60.9	13.1
(4010) Engineering	4,394	5,267	4,916	-351	78.1	56.2	50.0	-6.2
(4020) Business and Public Administration	6,490	5,324	4,788	-536	95.0	67.5	55.0	-12.5
(4030) David A. Clarke School Of Law	6,119	5,665	6,990	1,325	97.8	46.4	57.5	11.1
(4040) College of Arts and Sciences	26,145	18,975	22,490	3,515	398.4	256.4	245.6	-10.8
(4050) Institutional Research	186	382	297	-86	4.4	4.0	3.0	-1.0
<b>Subtotal (4000) Academic Affairs</b>	<b>69,977</b>	<b>66,791</b>	<b>72,337</b>	<b>5,546</b>	<b>1,144.9</b>	<b>745.7</b>	<b>789.1</b>	<b>43.4</b>
<b>(6000) Executive Direction</b>								
(6001) Executive Management (President's Office)	1,274	1,931	1,468	-463	11.0	7.0	8.0	1.0
(6002) Quality Improvement	124	400	100	-300	0.0	0.0	0.0	0.0
(6003) Financial Reserves & Contingencies	2,290	1,065	397	-668	0.0	0.0	0.0	0.0
<b>Subtotal (6000) Executive Direction</b>	<b>3,688</b>	<b>3,396</b>	<b>1,965</b>	<b>-1,430</b>	<b>11.0</b>	<b>7.0</b>	<b>8.0</b>	<b>1.0</b>
<b>Total Proposed Operating Budget</b>	<b>107,968</b>	<b>128,480</b>	<b>140,288</b>	<b>11,809</b>	<b>1,655.5</b>	<b>1,086.6</b>	<b>1,103.9</b>	<b>17.3</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **Major Baseline Adjustments, Cost Savings and Policy Initiatives**

**Baseline Adjustments:** There was a decrease of \$17,776,561 in subsidies and transfers in Special Purpose Revenue Funds. The University requested budget authority to expend accumulated unreserved fund balance identified in its annual audit; however, it was determined that components of the proposed uses of these nonrecurring funds were for recurring costs such as salaries. The budget authority was reduced for these items and left as a policy decision pursuant to District of Columbia Official Code Section 38-1202.06(4), which provides for the Mayor and Council to “establish the maximum amount of funds for each of the major components of the University and the total University budget.”

**Policy Initiatives:** The proposed FY 2010 budget for the University of the District of Columbia is \$140,288,460 and 1,103.9 FTEs, and increase of \$11,808,850 from the FY 2009 Approved budget. The increase includes authorization to spend one-time funds that have accumulated over time in the Municipal University Fund. The University is authorized to spend these funds on one-time expenses, and there is no expectation of an increased District subsidy to UDC in the out-years of the multi-year budget.

**Note on Special Purpose Revenue:** The University’s Special Purpose Revenue Fund includes budget authority to expend \$10,607,000 of undesignated, unreserved fund balance during FY 2010. The actual amount available to the University during FY 2010 will be limited by the lesser of this amount or the actual available, undesignated, unreserved fund balance in the University’s Special Purpose Revenue fund as certified by the Office of the Chief Financial Officer when the University’s FY 2009 Comprehensive Annual Financial Report is issued. Additionally, uses of the University’s individual Special Purpose Revenue funds are limited to the purposes specified in the provisions of the District of Columbia Official Code that established each fund.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table GF0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table GF0-5**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>62,070</b>	<b>660.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Net effect of Fixed Costs	Agency Management	-3,106	0.0
Net effect of salary and benefits changes - Increase in Personal Services	Student Affairs	3,993	0.0
Intra-Agency changes - Decrease in Supplies and Materials	Multiple	-524	0.0
Intra-Agency changes - Reduction in Other Services and Charges	Multiple	-336	0.0
Intra-Agency changes - Increase in Contractual Services	Multiple	161	0.0
Intra-Agency changes - Increase in Subsidies and Transfers	Multiple	105	0.0
Intra-Agency changes - Reduction in Equipment and Equipment Rental	Multiple	-293	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>62,070</b>	<b>660.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>36,819</b>	<b>203.1</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - net effect of fixed costs	Agency Management	3,013	0.0
Net effect of salary and benefits changes - Net effect of salary and benefits change	Multiple	-291	-0.1
Intra-Agency changes - Reduction in Materials and Supplies	Multiple	-315	0.0
Intra-Agency changes - Reduction in Other Services and Charges	Multiple	-344	0.0
Intra-Agency changes - Reduction in Contractual Services	Multiple	-1,612	0.0
Intra-Agency changes - Increase in Subsidies and Transfers, primarily reflecting the agency's request to expend fund balance during FY 2010	Multiple	23,279	0.0
Intra-Agency changes - Reduction in Equipment and Equipment Rental	Multiple	-457	0.0
Baseline Adjustments: Intra-Agency changes - Reduction of Subsidies and Transfers, primarily reflecting an adjustment to remove the agency's request to use one-time fund balance resources to fund proposed expenditures that were identified as potentially recurring costs	Multiple	-17,777	0.0
<b>Policy Initiatives and Cost Savings</b>			
Intra-Agency Changes - Adjustment to align future expenditures to projected Fund Balance	Multiple	-12,672	0.0
Enhance - Authorize the use of accumulated funds in the Municipal University Fund (one-time resources)	Multiple	17,777	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>47,419</b>	<b>203.0</b>

(Continued on next page)

**Table GF0-5 (continued)**  
(dollars in thousands)

	<b>PROGRAM</b>	<b>BUDGET</b>	<b>FTE</b>
<b>FEDERAL GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>18,487</b>	<b>152.2</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Net effect of fixed costs adjustments	Academic Affairs	-5	0.0
Net effect of salary and benefits changes - Net effect of salary and benefits changes	Academic Affairs	1,078	15.2
Intra-Agency changes - Increase in supplies and materials	Academic Affairs	106	0.0
Intra-Agency changes - Increase in other services and charges	Academic Affairs	262	0.0
Intra-Agency changes - Increase in contractual services	Academic Affairs	532	0.0
Intra-Agency changes - Reduction in subsidies and transfers	Academic Affairs	-1,217	0.0
Intra-Agency changes - Increase in equipment and equipment rental	Academic Affairs	597	0.0
<b>FEDERAL GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>19,839</b>	<b>167.4</b>
<b>PRIVATE GRANT FUND: FY 2009 Approved Budget and FTE</b>		<b>891</b>	<b>9.8</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of salary and benefits changes - Net effect of salary and benefits changes	Academic Affairs	141	0.0
Intra-Agency changes - Reduction in supplies and materials	Academic Affairs	-2	0.0
Intra-Agency changes - Reduction in other services and charges	Academic Affairs	-12	0.0
Intra-Agency changes - Increase in contractual services	Academic Affairs	42	0.0
Intra-Agency changes - Reduction in subsidies and transfers	Academic Affairs	-523	0.0
Intra-Agency changes - Reduction in equipment and equipment rental	Academic Affairs	-10	0.0
<b>PRIVATE GRANT FUND: FY 2010 Proposed Budget and FTE</b>		<b>527</b>	<b>9.8</b>
<b>INTRA-DISTRICT FUNDS: FY 2009 Approved Budget and FTE</b>		<b>10,212</b>	<b>61.5</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Net effect of fixed cost adjustments	Academic Affairs	-1	0.0
Net effect of salary and benefits changes - Net effect of salary and benefits changes	Academic Affairs	266	2.2
Intra-Agency changes - Increase in supplies and materials	Academic Affairs	198	0.0
Intra-Agency changes - Reduction in other services and charges	Academic Affairs	-75	0.0
Intra-Agency changes - Increase in contractual services	Academic Affairs	117	0.0
Intra-Agency changes - Reduction in subsidies and transfers	Academic Affairs	-657	0.0
Intra-Agency changes - Increase in equipment and equipment rental	Academic Affairs	375	0.0
<b>INTRA-DISTRICT FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>10,433</b>	<b>63.7</b>
<b>Gross for GF0 - University of the District of Columbia</b>		<b>140,288</b>	<b>1,103.9</b>

### Agency Performance Plan

The agency's Performance Plan has the following objectives for FY 2010:

**Objective 1:** Achieve annual increases of student enrollment and a higher level of success in student retention and graduation.

**Objective 2:** Achieve and maintain a high level of competitiveness and quality in teaching, learning, research and public service.

**Objective 3:** Enhance workforce development program offerings and ensure that these offerings address employment market demand in the District of Columbia.

**Objective 4:** Provide a student centered campus environment through the delivery of effective and efficient student services.

# Agency Performance Measures

Table GF0-6

Measure	FY 2008 Year-End Actual	FY 2009 Original Target	FY 2009 Year-End Actual	FY 2010 Projection	FY 2010 Projection	FY 2011 Projection
<b>Objective 1</b>						
Percent increase in student head count enrollment in the undergraduate, graduate and Juris Doctor programs	-2.8%	N/A	-0.3%	1.5%	2.0%	3.0%
Percent of first-time full-time entering freshmen who demonstrate progress by returning for the second year	50.0%	53.0%	57.4%	55.0%	60.0%	65.5%
<b>Objective 2</b>						
Percent of programs that received special accreditation from National or International Professional Accrediting Agencies	81.4%	80.0%	79.6%	80.0%	80.0%	83.0%
Percent increase in the number of degrees granted (Associate, Baccalaureate, Masters and Juris Doctor)	-11.4%	N/A	-1.8%	2.0%	2.5%	3.0%
Percent of full-time faculty engaged in research, scholarship and public service activities	63.6%	65.0%	79.2%	80.0%	82.0%	84.0%
Percent of research proposals funded	57.1%	39.0%	---	40.0%	42.0%	45.0%
Percent student pass rate for professional licensing or certificate exams	69.3%	75.0%	82.2%	83.0%	84.0%	85.0%
<b>Objective 3</b>						
Percent increase in student enrollment in Career & Technical Education and Workforce Development Programs	N/A	N/A	N/A <sup>1</sup>	15.0%	5.0%	5.0%
Percent increase in the number of state/national industry certifications awarded in the Career & Technical Education and Workforce Development Programs	N/A	N/A	N/A <sup>2</sup>	10.0%	5.0%	5.0%
<b>Objective 4</b>						
Increase student satisfaction rate for basic student services	N/A	60.0%	86.6%	87.0%	88.0%	90.0%
Percent increase of student utilization of basic student services	N/A	N/A	13.0%	13.5%	14.5%	15.0%
Percent increase of student participation in formal leadership development activities	N/A	N/A	18.5%	12.5%	11.10%	10.0%
Percent of financial aid students whose aid is disbursed within 6-weeks of the start of the school year	N/A	N/A	N/A	62.0%	65.0%	70.0%

<sup>1</sup> The percent increase was not calculated, because FY 2009 is the base year for this particular measure.

<sup>2</sup> The percent increase was not calculated, because FY 2009 is the base year for this particular measure.

# D.C. Department of Human Resources Agency Trust

www.dchr.dc.gov

Telephone: 202-442-9700

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$2,625	\$2,400,000	\$0	-100.0

The D.C. Department of Human Resources Agency Trust is being dissolved in FY 2009.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table UV0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table UV0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	1,262	3	2,400	0	-2,400	-100.0
<b>Total for General Fund</b>	<b>1,262</b>	<b>3</b>	<b>2,400</b>	<b>0</b>	<b>-2,400</b>	<b>-100.0</b>
<b>Gross Funds</b>	<b>1,262</b>	<b>3</b>	<b>2,400</b>	<b>0</b>	<b>-2,400</b>	<b>-100.0</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table UV0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table UV0-2**  
(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
14 Fringe Benefits - Curr Personnel	1,262	3	2,400	0	-2,400	-100.0
<b>Subtotal Personal Services (PS)</b>	<b>1,262</b>	<b>3</b>	<b>2,400</b>	<b>0</b>	<b>-2,400</b>	<b>-100.0</b>
<b>Gross Funds</b>	<b>1,262</b>	<b>3</b>	<b>2,400</b>	<b>0</b>	<b>-2,400</b>	<b>-100.0</b>

\*Percent Change is based on whole dollars.

### Program Description

The D.C. Department of Human Resources Agency Trust contains no programs or activities because the agency is being dissolved in FY 2009.

the D.C. Department of Human Resources (DCHR) from the DCHR budget. Currently, the D.C. Department of Human Resources Agency Trust has no expenditures. The proposed budget eliminates all funding for the D.C. Department of Human Resources Agency Trust.

### Program Structure Change

The D.C. Department of Human Resources Agency Trust separates the agency trust fund administered by

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table UV0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table UV0-3**  
(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(0001) DCOP Trust Funds</b>								
(0010) Other Post Employment Benefits	3	2,400	0	-2,400	0.0	0.0	0.0	0.0
<b>Subtotal (0001) DCOP Trust Funds</b>	<b>3</b>	<b>2,400</b>	<b>0</b>	<b>-2,400</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>3</b>	<b>2,400</b>	<b>0</b>	<b>-2,400</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB, Program Summary by Activity, in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

Dissolving the D.C. Department of Human Resources Agency Trust includes no changes in FTEs from the FY 2009 approved program budget of 0.0 FTEs. The agency attributes this change to the decision to charge the Other Post-Employment Benefits (OPEB) expenditures directly to the general fund and not to use this agency to record expenses.

### FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table UV0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table UV0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>2,400</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Reduction for nonrecurring costs - Reduction in Funding as a result of zeroing out the agency in FY 2010.	DCOP Trust Funds	-2,400	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>Gross for UV0 - D.C. Department of Human Resources Agency Trust</b>		<b>0</b>	<b>0.0</b>

# District of Columbia Public Library Trust Fund

www.dclibrary.org

Telephone: 202-727-1101

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$336	\$17,000	\$17,000	0.0

This trust fund includes two bequests that are administered by the District of Columbia Public Library and enables the District budget format to more closely align with the presentation of the District's Comprehensive Annual Financial Report (CAFR).

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table UW0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table UW0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	6	0	17	17	0	0.0
<b>Total for General Fund</b>	<b>6</b>	<b>0</b>	<b>17</b>	<b>17</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>6</b>	<b>0</b>	<b>17</b>	<b>17</b>	<b>0</b>	<b>0.0</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table UW0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table UW0-2**  
(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
20 Supplies and Materials	4	0	9	8	-1	-11.1
40 Other Services and Charges	2	0	3	6	3	100.0
70 Equipment & Equipment Rental	0	0	5	3	-2	-40.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>6</b>	<b>0</b>	<b>17</b>	<b>17</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>6</b>	<b>0</b>	<b>17</b>	<b>17</b>	<b>0</b>	<b>0.0</b>

\*Percent Change is based on whole dollars.

### Program Description

The District of Columbia Public Library Trust Fund operates through the following program:

**Library Trust Funds:** For accounting purposes, agency trust funds are classified as fiduciary funds that show assets held by the District in a trustee capacity or as an agent for individuals, private organizations, and other governments. Such trust funds are custodial in nature, reporting only assets and liabilities. Since fiduciary funds cannot be used for the operations of the government, they are not included in the District's government-wide financial statements. Prior to FY 2005, the budget authority for agency trust funds was included in the operating budgets of the agencies that administered them. Since FY 2005, these trust funds have been shown as separate budget agencies so that the District's budget structure would show these trust funds in a manner consistent with their presentation in the District's CAFR.

This program contains the following 2 activities:

- **Theodore W. Noyes Trust Fund** - Comprised of a bequest of \$7,000; and
- **Georgetown Peabody Trust Fund** - The Peabody Library Association of Georgetown provided, by deed, a gift of securities, cash, and other valuables in 1979 to support the Georgetown library branch and for other designated purposes.

### Program Structure Change

The District of Columbia Public Library Trust Fund had no program structure changes in the FY 2010 Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table UW0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table UW0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(0001) DCPL Trust Funds</b>								
(0010) Theodore Noyes Trust Funds	0	7	7	0	0.0	0.0	0.0	0.0
<b>Subtotal (0001) DCPL Trust Funds</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(0002) DCPL Trust Funds</b>								
(0020) Peabody Trust Funds	0	10	10	0	0.0	0.0	0.0	0.0
<b>Subtotal (0002) DCPL Trust Funds</b>	<b>0</b>	<b>10</b>	<b>10</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>17</b>	<b>17</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

The District of Columbia Public Library Trust Fund had no initial or baseline adjustments from the FY 2009 Approved Budget to the FY 2010 Proposed Budget.

## FY 2009 Approved Budget to FY 2010 Proposed Budget

Table UW0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table UW0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>17</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>17</b>	<b>0.0</b>
<b>Gross for UW0 - D.C. Public Library Trust Fund</b>		<b>17</b>	<b>0.0</b>

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# Unemployment Insurance Trust Fund

[www.does.dc.gov](http://www.does.dc.gov)

Telephone: 202-724-7000

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Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$150,236,736	\$180,000,000	\$251,000,000	39.4

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The Unemployment Insurance Trust Fund was separated from the Department of Employment Services (DOES) budget for improved fiscal transparency and to enable the District's budget format to more closely follow the presentation of the Comprehensive Annual Financial Report.

The Unemployment Insurance Trust Fund, administered by DOES, represents the proceeds from unemployment taxes paid by private sector employers and reimbursements from the District and federal governments deposited in the Unemployment Trust Fund (the Fund). The Fund is used to pay benefits for private and public sector employees during periods of unemployment. Payments include transfers to other governments to reimburse unemployment benefits paid to District residents.

Agency trust funds are fiduciary funds that are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations and other governments. Such trust funds are custodial in nature, reporting only assets and liabilities. Because fiduciary funds cannot be used for the operations of the government, they are not included in the District's government-wide financial statements.

Prior to FY 2005, these agency trust funds were included in the operating budgets of the agencies that administered the trust funds. The District created a separate agency fund in FY 2005 so that the District's budget structure would treat these trust funds in the same manner as the District's accounting structure.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table UI0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table UI0-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	99,920	150,237	180,000	251,000	71,000	39.4
<b>Total for General Fund</b>	<b>99,920</b>	<b>150,237</b>	<b>180,000</b>	<b>251,000</b>	<b>71,000</b>	<b>39.4</b>
<b>Gross Funds</b>	<b>99,920</b>	<b>150,237</b>	<b>180,000</b>	<b>251,000</b>	<b>71,000</b>	<b>39.4</b>

\*Percent Change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table UI0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table UI0-2**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
50 Subsidies and Transfers	99,920	150,237	180,000	251,000	71,000	39.4
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>99,920</b>	<b>150,237</b>	<b>180,000</b>	<b>251,000</b>	<b>71,000</b>	<b>39.4</b>
<b>Gross Funds</b>	<b>99,920</b>	<b>150,237</b>	<b>180,000</b>	<b>251,000</b>	<b>71,000</b>	<b>39.4</b>

\*Percent Change is based on whole dollars.

### Program Description

The Unemployment Insurance Trust Fund operates through the following program:

**Unemployment Trust Fund** - pays benefits for private and public sector employees during periods of unemployment.

### Program Structure Change

The Unemployment Insurance Trust Fund had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table UI0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table UI0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(2000) Unemployment Trust Fund</b>								
(2200) Benefits Trust Fund	150,237	180,000	251,000	71,000	0.0	0.0	0.0	0.0
<b>Subtotal (2000) Unemployment Trust Fund</b>	<b>150,237</b>	<b>180,000</b>	<b>251,000</b>	<b>71,000</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>150,237</b>	<b>180,000</b>	<b>251,000</b>	<b>71,000</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Policy Initiative:** Given projected labor market trends and unemployment compensation benefits, the proposed budget increases budget authority for the Unemployment Insurance Trust Fund by \$71,000,000.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table UI0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table UI0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>180,000</b>	<b>0.0</b>
<b>Policy Initiatives and Cost Savings</b>			
Cost Increase - Cover higher benefit payments resulting from increases in the unemployment rate and the average duration of unemployment	Unemployment Trust Fund	71,000	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>251,000</b>	<b>0.0</b>
<b>Gross for UI0 - Unemployment Insurance Trust Fund</b>		<b>251,000</b>	<b>0.0</b>

# Housing Production Trust Fund

www.dhcd.dc.gov

Telephone: 202-442-7200

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$114,979,281	\$108,679,538	\$51,328,694	-52.8
FTEs	8.0	18.0	18.0	0.0

The mission of the Housing Production Trust Fund (HPTF) is to provide financial assistance to a variety of affordable housing programs and opportunities across the District of Columbia. The HPTF funds initiatives to build affordable rental housing, preserve expiring federal-assisted housing, and help provide affordable homeownership opportunities for low-income families.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table UZO-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table UZO-1**

(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change
<b>General Fund</b>						
Local Funds	0	30,304	0	0	0	N/A
Dedicated Taxes	69,742	84,675	108,680	51,329	-57,351	-52.8
<b>Total for General Fund</b>	<b>69,742</b>	<b>114,979</b>	<b>108,680</b>	<b>51,329</b>	<b>-57,351</b>	<b>-52.8</b>
<b>Gross Funds</b>	<b>69,742</b>	<b>114,979</b>	<b>108,680</b>	<b>51,329</b>	<b>-57,351</b>	<b>-52.8</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80, Agency Summary by Revenue Source, in the Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Full-Time Equivalents, by Revenue Type

Table UZ0-2 contains the proposed FY 2010 FTE level compared to the FY 2009 approved FTE level by revenue type. It also provides FY 2007 and FY 2008 actual data.

**Table UZ0-2**

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change
<b>General Fund</b>						
Dedicated Taxes	0.0	8.0	18.0	18.0	0.0	0.0
<b>Total for General Fund</b>	<b>0.0</b>	<b>8.0</b>	<b>18.0</b>	<b>18.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>0.0</b>	<b>8.0</b>	<b>18.0</b>	<b>18.0</b>	<b>0.0</b>	<b>0.0</b>

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table UZ0-3 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table UZ0-3**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
11 Regular Pay - Cont Full Time	66	727	1,409	1,734	325	23.1
12 Regular Pay - Other	343	29	0	0	0	N/A
13 Additional Gross Pay	0	42	10	26	16	155.4
14 Fringe Benefits - Curr Personnel	75	127	208	256	48	23.1
15 Overtime Pay	0	7	0	11	11	N/A
<b>Subtotal Personal Services (PS)</b>	<b>484</b>	<b>931</b>	<b>1,626</b>	<b>2,025</b>	<b>399</b>	<b>24.5</b>
20 Supplies and Materials	0	0	2	21	19	958.3
30 Energy, Comm. and Bldg Rentals	0	0	2	0	-2	-100.0
31 Telephone, Telegraph, Telegram, Etc	0	0	27	0	-27	-100.0
32 Rentals - Land and Structures	0	0	205	0	-205	-100.0
33 Janitorial Services	0	0	2	0	-2	-100.0
34 Security Services	0	0	8	0	-8	-100.0
40 Other Services and Charges	0	49	9	140	131	1,536.6
41 Contractual Services - Other	652	235	2,119	2,574	456	21.5
50 Subsidies and Transfers	68,606	113,765	104,678	46,535	-58,143	-55.5
70 Equipment & Equipment Rental	0	0	2	34	32	1,637.9
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>69,258</b>	<b>114,048</b>	<b>107,053</b>	<b>49,303</b>	<b>-57,750</b>	<b>-53.9</b>
<b>Gross Funds</b>	<b>69,742</b>	<b>114,979</b>	<b>108,680</b>	<b>51,329</b>	<b>-57,351</b>	<b>-52.8</b>

\*Percent Change is based on whole dollars.

### Program Description

The Housing Production Trust Fund operates through the following program:

**Housing Production Trust Fund** – provides financial assistance to a variety of affordable housing programs and opportunities across the District.

This program contains the following 2 activities:

- **Housing Production Trust Fund (Admin)** – provides administrative services associated with the operation of the Housing Production Trust Fund; and

- **Housing Production Trust Fund** – provides financial assistance to promote and enable affordable rental housing and residential housing in the District.

### Program Structure Change

The Housing Production Trust Fund had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table UZ0-4 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides FY 2008 actual data.

**Table UZ0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Housing Production Trust Fund</b>								
(1100) Housing Production Trust Fund (Admin.)	951	4,002	2,380	-1,622	8.0	18.0	18.0	0.0
(1101) Housing Production Trust Fund	114,029	104,678	48,949	-55,729	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Housing Production Trust Fund</b>	<b>114,979</b>	<b>108,680</b>	<b>51,329</b>	<b>-57,351</b>	<b>8.0</b>	<b>18.0</b>	<b>18.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>114,979</b>	<b>108,680</b>	<b>51,329</b>	<b>-57,351</b>	<b>8.0</b>	<b>18.0</b>	<b>18.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The Housing Production Trust Fund had a reduction of \$47,536,357 in subsidies and transfers due to revised revenue estimates.

**Cost Savings:** A decrease of \$10,973,000 in the Housing Production Trust Fund (HPTF) reflects revised revenue estimates from Deed Recordation and

Deed Transfer taxes in FY 2010. This reduction leaves the HPTF with \$11,900,000 in new revenues and an estimated fund balance availability of \$39,428,694. Actual fund balance availability will depend on a number of factors, including FY 2009 activity. Note that total estimated FY 2010 Dedicated Deed Taxes are \$17,900,000, of which \$6,000,000 is budgeted for Debt Service on borrowings against future revenues for New Communities projects.

**Policy Initiatives:** This proposed budget and subtitle of the Budget Support Act amends the Housing Production Trust Fund Act to change the fund's administrative cap from 5 percent to 10 percent in order to appropriately allocate the administrative costs across various funding sources. Currently, the federal funding sources, in particular the Community Development Block Grant (CDBG) program, have a

disproportionate share of the administrative costs for housing and community development. Moving forward, HPTF is required to pay for its appropriate share of the administrative costs for housing and community development under federal entitlement funds regulations, which require jurisdictions to develop a cost allocation up to 20 percent for charging non-federal costs to non-federal funding sources.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table UZ0-5 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table UZ0-5**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>DEDICATED TAXES: FY 2009 Approved Budget and FTE</b>		<b>108,680</b>	<b>18.0</b>
<b>Initial and Baseline Adjustments</b>			
Net effect of fixed cost adjustments - Revised fixed cost estimates for multiple commodities	HPTF	283	0.0
Net effect of salary and benefits changes - Revised personal services	HPTF	399	0.0
Intra-Agency changes - Increase in other services and charges	HPTF	132	0.0
Intra-Agency changes - Increase in contractual services	HPTF	295	0.0
Intra-Agency changes - Decrease in subsidies and transfers	HPTF	-47,536	0.0
Intra-Agency changes - Increase in supplies	HPTF	19	0.0
Intra-Agency changes - Increase in equipment and equipment rentals	HPTF	32	0.0
Baseline Adjustments: Net effect of fixed cost adjustments - Revised fixed cost estimates for multiple commodities	HPTF	-527	0.0
Baseline Adjustments: Intra-Agency changes - Increase in subsidies and transfers due to revised fixed cost estimates	HPTF	527	0.0
<b>Policy Initiatives and Cost Savings</b>			
Reduce - Adjust HPTF budget to reflect revised FY 2010 revenue estimates from deed recordation and transfer taxes, partially offset by additional estimated fund balance availability	HPTF	-10,973	0.0
<b>DEDICATED TAXES: FY 2010 Proposed Budget and FTE</b>		<b>51,329</b>	<b>18.0</b>
<b>Gross for UZ0 - Housing Production Trust Fund</b>		<b>51,329</b>	<b>18.0</b>

# Tax Increment Financing (TIF) Program

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$17,550,555	\$24,330,000	\$32,105,844	32.0

Tax Increment Financing (TIF) is a program through which the District provides economic development project funds by borrowing against future tax receipts expected to be generated as a result of the construction and operations of projects partially funded by these funds.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table TX0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table TX0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	17,955	17,551	24,330	32,106	7,776	32.0
<b>Total for General Fund</b>	<b>17,955</b>	<b>17,551</b>	<b>24,330</b>	<b>32,106</b>	<b>7,776</b>	<b>32.0</b>
<b>Gross Funds</b>	<b>17,955</b>	<b>17,551</b>	<b>24,330</b>	<b>32,106</b>	<b>7,776</b>	<b>32.0</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table TX0-2 contains the proposed FY 2010 budget at the Comptroller Source group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table TX0-2**

(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
50 Subsidies and Transfers	8,247	7,839	0	0	0	N/A
80 Debt Service	9,708	9,712	24,330	32,106	7,776	32.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>17,955</b>	<b>17,551</b>	<b>24,330</b>	<b>32,106</b>	<b>7,776</b>	<b>32.0</b>
<b>Gross Funds</b>	<b>17,955</b>	<b>17,551</b>	<b>24,330</b>	<b>32,106</b>	<b>7,776</b>	<b>32.0</b>

\*Percent Change is based on whole dollars.

### Program Description

Tax Increment Financing operates through the following program:

**Tax Increment Financing** - provides budget authority pursuant to the Tax Increment Financing Act of 1998, which established a TIF program and authorized the issuance of up to \$300 million in debt to support economic development projects that would not be developed "but for" public financial assistance. The initiative was reauthorized by the Tax Increment Financing Reauthorization Act of 2002, which included an increase in TIF authority to a total of \$500 million. In addition, the District Council can approve other project-based tax-supported revenue bonds, including Tax Increment Financings, outside the scope of the TIF Act.

The program contains the following projects:

- **Gallery Place** - a mixed-use project that opened in the summer of 2004 and has an estimated debt service payment of \$5,206,000;
- **The Mandarin Oriental Hotel** - opened in March 2004 and has an estimated debt service payment of \$4,504,000;
- **Verizon Center** – provides debt services assistance for improvements to be repaid using an incremental tax of 4.25 percent on merchandise sold and tickets for events at the venue

and has an estimated debt service payment of \$3,357,000;

- **D.C. USA** - a retail development project that opened in March of 2008. The District financed a publicly owned garage and has an estimated debt service payment of \$3,290,000;
- **The Embassy Suites Hotel** - opened in FY 2005 and has an estimated debt service payment of \$1,230,000;
- **Capitol Hill Towers** - a housing, hotel, retail, and parking development project that has an estimated debt service payment of \$935,000; and
- **Special Retail** – smaller TIF financings issued under a special retail TIF program in the downtown area. Estimated debt service payments for these projects in 2010 are: West Elm - \$657,000; Zara - \$228,000; Madame Toussauds - \$162,000; National Crime and Punishment Museum - \$390,000; and H&M - \$435,000.

The Shakespeare Theatre TIF note requires no debt service in 2010; it will not pay debt service until 2011.

Some of the projects include a provision that requires the District to make repayments from General Fund revenues if TIF revenues are less than the debt service

obligations. Rather than budget a reserve in Local funds, the District has obtained language in its Appropriations Act allowing it to appropriate an additional amount from its fund balance to make any required repayment.

For certain projects, a revenue contingency of \$5,713,000 is budgeted in the event that revenues collected are higher than anticipated and must be paid out in accordance with the bond agreements.

In addition, a total of \$86,150,000 of debt issuance has been authorized for the Great Streets and Convention Center Hotel TIF projects, and the budget includes an estimate of \$3,730,000 of debt service for debt which may be issued during FY 2009 or FY 2010.

**Program Structure Change**

Tax Increment Financing had no program structure changes in the FY 2010 Proposed Budget.

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**FY 2010 Proposed Operating Budget and FTEs, by Program and Activity**

Table TX0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides the FY 2008 actual data.

**Table TX0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Tax Increment Financing (TIF) Program</b>								
(1100) Tax Increment Financing (TIF) Program	17,551	24,330	32,106	7,776	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Tax Increment Financing (TIF) Program</b>	<b>17,551</b>	<b>24,330</b>	<b>32,106</b>	<b>7,776</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>17,551</b>	<b>24,330</b>	<b>32,106</b>	<b>7,776</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB, Program Summary by Activity, in the FY 2010 Operating Appendices located on the Office of the Chief Financial Officer's website.

## Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial Adjustments:** The Tax Increment Financing budget increased by \$25,892,047 due to higher debt service payment costs, additional projects in the program, and the inclusion of contingency funding.

**Cost Savings:** The budget was reduced by \$11,335,047 to align with the actual level of expected revenues for the program.

**Gap-Closing Initiatives:** The proposed budget will reduce the future reservation of Great Streets borrowing costs by \$9,800,000. The proposed budget will also include a total of \$3,019,000 for TIF contingency and the future reservation of the proposed Convention Center Hotel borrowing costs.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table TX0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table TX0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>24,330</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Programmatic increase - An increase due to the addition of new projects and the provision of contingency funding	Tax Increment Financing (TIF) Program	25,892	0.0
<b>Policy Initiatives and Cost Savings</b>			
Correction to align budget with expected revenues	Tax Increment Financing (TIF) Program	-11,335	0.0
<b>Gap-Closing Initiatives</b>			
Policy initiative - An increase due to the inclusion of the future Convention Center Hotel bond issuance	Tax Increment Financing (TIF) Program	950	0.0
Gap closing - Portion of future Great Streets bond issuance rescinded	Tax Increment Financing (TIF) Program	-9,800	0.0
Policy initiative - An increase in contingency funding	Tax Increment Financing (TIF) Program	2,069	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>32,106</b>	<b>0.0</b>
<b>Gross for TX0 - Tax Increment Financing (TIF) Program</b>		<b>32,106</b>	<b>0.0</b>

# Ballpark Revenue Fund

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$110,774,918	\$76,755,000	\$67,572,000	-12.0

The Ballpark Revenue Fund is a non-lapsing special fund to pay certain costs of the development, construction, and renovation of a stadium that has as its primary purpose the hosting of professional athletic events in the District. The Ballpark Omnibus Financing and Revenue Act of 2004 created the Fund. The District of Columbia owns the stadium.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table BK0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table BK0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Local Funds	449	0	3,382	0	-3,382	-100.0
Dedicated Taxes	76,266	110,775	65,873	59,572	-6,301	-9.6
Special Purpose Revenue Funds	0	0	7,500	8,000	500	6.7
<b>Total for General Fund</b>	<b>76,715</b>	<b>110,775</b>	<b>76,755</b>	<b>67,572</b>	<b>-9,183</b>	<b>-12.0</b>
<b>Gross Funds</b>	<b>76,715</b>	<b>110,775</b>	<b>76,755</b>	<b>67,572</b>	<b>-9,183</b>	<b>-12.0</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

# FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table BK0-2 contains the proposed FY 2010 budget at the Comptroller Source Group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table BK0-2**  
(dollars in thousands)

	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>Comptroller Source Group</b>						
50 Subsidies and Transfers	42,322	80,722	55,485	35,723	-19,762	-35.6
80 Debt Service	34,392	30,053	21,270	31,849	10,579	49.7
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>76,715</b>	<b>110,775</b>	<b>76,755</b>	<b>67,572</b>	<b>-9,183</b>	<b>-12.0</b>
<b>Gross Funds</b>	<b>76,715</b>	<b>110,775</b>	<b>76,755</b>	<b>67,572</b>	<b>-9,183</b>	<b>-12.0</b>

\*Percent Change is based on whole dollars.

## Program Description

The Ballpark Revenue Fund operates through the following 2 programs:

**Office of the Chief Financial Officer** - provides for the collection of applicable taxes related to baseball in the District, including a ballpark fee on businesses within the District with over \$5 million in gross receipts, a sales tax at the point of sale on tickets of admission to certain events at the ballpark, a sales tax on certain personal property and services at the ballpark, a sales tax on food and beverages, a tax on parking at the ballpark, funding from the team to cover certain costs outside of the original stadium construction agreement as well as annualized lease payments to occupy the new baseball stadium, and a utility tax collected from non-residential users.

**Capital Project – Ballpark** - provides for anticipated monetary debt service payments related to the construction and ancillary long-term costs of the construction of the District’s baseball stadium. Revenue is collected from a ballpark fee on businesses within the District with over \$5 million in gross receipts as well as from other sources.

For additional information regarding general fund transfer of dedicated taxes for baseball, please refer to the Baseball Transfer - Dedicated Taxes (BO0) chapter in this volume.

## Program Structure Change

The Ballpark Revenue Fund had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table BK0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides the FY 2008 actual data.

**Table BK0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(4000) Office of Chief Financial Officer</b>								
(4100) Office of Finance & Treasury	80,034	0	4,000	4,000	0.0	0.0	0.0	0.0
(4200) Office of Tax & Revenue	0	50,044	31,723	-18,321	0.0	0.0	0.0	0.0
(4300) Office of Econ Develop Finance	688	5,441	0	-5,441	0.0	0.0	0.0	0.0
<b>Subtotal (4000) Office of Chief Financial Officer</b>	<b>80,722</b>	<b>55,485</b>	<b>35,723</b>	<b>-19,762</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(8000) Capital Project - Ballpark</b>								
(8008) Baseball Debt Service	30,053	21,270	31,849	10,579	0.0	0.0	0.0	0.0
<b>Subtotal (8000) Capital Project - Ballpark</b>	<b>30,053</b>	<b>21,270</b>	<b>31,849</b>	<b>10,579</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>110,775</b>	<b>76,755</b>	<b>67,572</b>	<b>-9,183</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings and Policy Initiatives

**Initial adjustment:** The Ballpark Revenue Fund increased by a net amount of \$743,000 due to changes required to cover debt service payment costs and revenue from ballpark rent. The Local funds portion of the budget was eliminated, so the entire FY 2010 budget is in Dedicated Taxes and Special Purpose Revenue.

**Gap-Closing Initiatives:** To align with certified revenues, the proposed budget is increased by \$1,074,000. The proposed budget will transfer \$11,000,000 in additional revenue from taxes related to baseball to the District's General Fund..

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table BK0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table BK0-4**  
(dollars in thousands)

	Program	BUDGET	FTE
<b>LOCAL FUND: FY 2009 Approved Budget and FTE</b>		<b>3,382</b>	<b>0.00</b>
<b>Initial and Baseline Adjustments</b>			
A decrease in the Local funds requirement for Subsidies and Transfers	Office of Chief Financial Officer	-1,691	0.0
A decrease in the Local funds requirement for Debt Service costs	Capital Project - Ballpark	-1,691	0.0
<b>LOCAL FUND: FY 2010 Proposed Budget and FTE</b>		<b>0</b>	<b>0.0</b>
<b>DEDICATED TAXES: FY 2009 Approved Budget and FTE</b>		<b>65,873</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
A decrease primarily due to a reduction in payments to property owners who were relocated from the Ballpark footprint, a reduction in Ballpark rent collections, and the transfer of funds to the Capital Project-Ballpark program	Office of Chief Financial Officer	-8,395	0.0
An increase primarily due to the projected amount needed to cover debt service costs and the transfer of funds from the Office of the Chief Financial Officer program	Capital Project - Ballpark	12,020	0.0
<b>Gap Closing Initiatives</b>			
Gap closing - Increase to match new certified revenues	Office Of Chief Financial Officer	1,074	0.0
Policy initiative - Transfer of additional revenue from taxes related to baseball to the District's General Fund	Office Of Chief Financial Officer	-11,000	0.0
<b>DEDICATED TAXES: FY 2010 Proposed Budget and FTE</b>		<b>59,572</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>7,500</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
An increase due to an increase in revenue from certain fees	Office of Chief Financial Officer	250	0.0
An increase due to an increase in revenue from certain fees	Capital Project - Ballpark	250	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>8,000</b>	<b>0.0</b>
<b>Gross for BK0 - Ballpark Revenue Fund</b>		<b>67,572</b>	<b>0.0</b>

(TY0)

# Repayment of PILOT Financing

Description	FY 2008 Actual	FY 2009 Approved	FY 2010 Proposed	% Change from FY 2009
Operating Budget	\$0	\$9,770,000	\$13,886,000	42.1

Repayment of PILOT Financing is a program through which the District pays debt service on borrowing against future receipts of a Payment-in Lieu-of-Taxes (PILOT). The District can encourage economic development by providing project grants from the proceeds of such borrowing, with repayment to come from future payments by developers who have received the grants.

The agency's FY 2010 proposed budget is presented in the following tables:

## FY 2010 Proposed Gross Funds Operating Budget, by Revenue Type

Table TY0-1 contains the proposed FY 2010 agency budget compared to the FY 2009 approved budget. It also provides the FY 2007 and FY 2008 actual expenditures.

**Table TY0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	0	0	9,770	13,886	4,116	42.1
<b>Total for General Fund</b>	<b>0</b>	<b>0</b>	<b>9,770</b>	<b>13,886</b>	<b>4,116</b>	<b>42.1</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>9,770</b>	<b>13,886</b>	<b>4,116</b>	<b>42.1</b>

\*Percent Change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80, Agency Summary by Revenue Source**, in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2010 Proposed Operating Budget, by Comptroller Source Group

Table TY0-2 contains the proposed FY 2010 budget at the Comptroller Source group (object class) level compared to the FY 2009 approved budget. It also provides FY 2007 and FY 2008 actual expenditures.

**Table TY0-2**

(dollars in thousands)

Comptroller Source Group	Actual FY 2007	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change	Percent Change*
					from FY 2009	
80 Debt Service	0	0	9,770	13,886	4,116	42.1
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>0</b>	<b>9,770</b>	<b>13,886</b>	<b>4,116</b>	<b>42.1</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>9,770</b>	<b>13,886</b>	<b>4,116</b>	<b>42.1</b>

\*Percent Change is based on whole dollars.

### Program Description

Repayment of PILOT Financing operates through the following program:

**Repayment of PILOT Financing** - provides budget authority for debt borrowed against the U.S. Department of Transportation headquarters building PILOT to support District park and infrastructure improvements in the Anacostia Waterfront Initiative area.

A PILOT payment on debt issued under the District's PILOT Act equals the amount the property owner would otherwise pay in property taxes, based on the assessed value of the property. The repayment of the borrowing against this future PILOT revenue is budgeted in this program. Such borrowing is similar in concept to Tax Increment Financing, in which the District borrows against future tax receipts and uses the proceeds to spur economic development.

The debt service payment in FY 2010 is estimated to be \$13,100,000. A revenue contingency of \$786,000 is budgeted in the event that revenues collected are higher than anticipated and must be paid out in accordance with the bond agreements.

### Program Structure Change

Repayment of PILOT Financing had no program structure changes in the FY 2010 Proposed Budget.

## FY 2010 Proposed Operating Budget and FTEs, by Program and Activity

Table TY0-3 contains the proposed FY 2010 budget by program and activity compared to the FY 2009 approved budget. It also provides the FY 2008 actual data.

**Table TY0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009	Actual FY 2008	Approved FY 2009	Proposed FY 2010	Change from FY 2009
<b>(1000) Repayment of PILOT Financing</b>								
(1100) Repayment of PILOT Financing	0	9,770	13,886	4,116	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Repayment of PILOT Financing</b>	<b>0</b>	<b>9,770</b>	<b>13,886</b>	<b>4,116</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>9,770</b>	<b>13,886</b>	<b>4,116</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary By Activity** in the **FY 2010 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### Major Baseline Adjustments, Cost Savings, and Policy Initiatives

**Initial Adjustment** - The Repayment of PILOT Financing budget increased by \$1,566,000 due to higher debt service payment costs and the inclusion of contingency funding.

**Gap-Closing Initiative** - The proposed budget will include a total of \$2,550,000 in Special Purpose Revenue Funds for the future reservation of the proposed Capper Carrollsburg project borrowing costs.

## FY 2009 Approved Budget to FY 2010 Proposed Budget, by Revenue Type

Table TY0-4 itemizes the changes by revenue type between the FY 2009 approved budget and the FY 2010 proposed budget. The four categories of changes reflected in this table are: (1) changes to the baseline budget (includes agency request), (2) changes representing cost savings or efficiencies, (3) changes related to policy initiatives, and (4) changes to specifically address the projected revenue shortfall.

**Table TY0-4**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2009 Approved Budget and FTE</b>		<b>9,770</b>	<b>0.0</b>
<b>Initial and Baseline Adjustments</b>			
Programmatic increase - An increase due to the USDOT PILOT payment for certain improvements as part of the Anacostia Waterfront Initiative and revenue contingency	Repayment of PILOT Financing	1,566	0.0
<b>Gap Closing Initiative</b>			
Policy initiative - An increase due to the inclusion of the future Capper Carrollsburg costs	Repayment of PILOT Financing	2,550	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2010 Proposed Budget and FTE</b>		<b>13,886</b>	<b>0.0</b>
<b>Gross for TY0 - Repayment of PILOT Financing</b>		<b>13,886</b>	<b>0.0</b>



THE GOVERNMENT OF THE DISTRICT OF COLUMBIA

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**Cover photo by: Ernest Grant, OCF0's Office of Communications**