

## Office of Motion Picture and Television Development

### Film DC Economic Incentive Fund Program Application – Infrastructure Rebate

Because the Film DC Economic Incentive Fund Program has limited funding, applications are accepted on a first come, first served basis. Applications must be submitted before beginning the Qualified Film and Digital Media Infrastructure Project in the District of Columbia. Applications must be complete, and a signature is required.

Please complete this form, along with required documentation, before beginning the qualified film and digital media infrastructure project. If more space is required to answer any of the questions, please attach additional documents to the application. For more information, please call (202) 727-6608 or email [filmdc.incentive@dc.gov](mailto:filmdc.incentive@dc.gov).

*Note:* While it is understood that start dates may change, the **APPLICANT MUST be scheduled to begin verifiable infrastructure construction in the District during the same fiscal year as the date on the Qualifying Project Letter, unless the Applicant is granted an “Extension Waiver” from the Office of Motion Picture and Television Development.**

*Please only use this application if the applicant is exclusively applying for infrastructure incentives. If the applicant is also applying for production incentives, please instead complete the “Production Rebate Application,” which includes a section to describe infrastructure investment.*

#### Applicant/Company Information

Applicant Information: <i>(name of company receiving the rebate)</i>	
Company name:	
Website:	
How long has company been in business?	
Description of company:	
Other infrastructure built:	
Address:	
City, State, Zip:	
Work phone:	
Cell phone:	Fax:
Name of authorized person submitting request:	
Title:	
Phone:	Fax:
E-Mail:	

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Parent Company, if applicable
Name:
Address:
City, State, Zip:
Contact:
Title:
Email address:
Work phone:
Cellphone:
Type of company:

Applicant's Type of Entity:		
<input type="checkbox"/> Profit	<input type="checkbox"/> Non-Profit	
<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Limited Liability Company
<input type="checkbox"/> S Corporation	<input type="checkbox"/> Individual Proprietorship	<input type="checkbox"/> Other:
Federal Taxpayer ID Number:		

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**Film and Digital Media Infrastructure Project Information**

<b>Description of Film and Digital Media Infrastructure Project:</b>
Address:
Ward:
Description of infrastructure:
Description of base infrastructure investment in the District:
Does the project involve rehabilitating or renovating existing infrastructure? If so, what is the purpose of the existing infrastructure?
Purpose:
Need:
Size/square feet:
What percentage will be used for production or postproduction activities?

<b>Budget Information:</b>
Is the project fully funded?
If not, what percentage is funded?
Applicant’s estimated base infrastructure investment in the project:

<b>Employment Information:</b>	
<b>Project Staff:</b>	
Estimate of the total number of employees (resident and non-resident) working in the District of Columbia on-site on the project:	
Estimate of the total number of District residents to be hired as staff for the project while on-site in the District of Columbia:	
Total Projected Wages to be paid in the District of Columbia while working on the project in the District of Columbia:	
<b>District Businesses and Certified Business Enterprises:</b>	
Estimate of the total number of Certified Business Enterprises registered District business entities estimated to use:	

<b>Economic Impact on the District of Columbia:</b>
Private capital invested in project:
Public money and/or dollar value of in-kind services provided to project:
Importance of the incentive to the project:

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Relevance of the project to the community or communities in which it will be made:
Extent to which the project will produce employment opportunities for District youth:
Extent to which the project will produce job training opportunities:
Extent to which the project will create apprenticeships for District residents:
Extent to which the project will create jobs for District residents:
Extent to which the project will promote economic development and neighborhood revitalization in the District:
How will the project offer marketing and promotional opportunities to the District of Columbia:
Plan to establish a long-term, sustainable media production footprint in the District, if any:
Whether the applicant will locate its permanent or temporary production offices in the District:
Whether the applicant has applied, plans to apply, or received any incentive support from a different District agency for the same project:

**Attachments**

<b>Please attach the following documentation to your application.</b>
<input type="checkbox"/> Project Budget
<input type="checkbox"/> Project Schedule/Timeline
<input type="checkbox"/> Architectural Rendering [may be waived by MPTD]
<input type="checkbox"/> Proof of Financing, Insurance Policy or Copy of Completion Bond, including bank statements, commitment letters and term sheets

**Signature**

Applicant is responsible for accuracy of all data and documentation included in this application. Applications are submitted to the Office of Motion Picture and Television Development (MPTD), 200 I Street, SE, Suite 1800, Washington, DC 20003. Once submitted, applications will become the property of the MPTD. It is the applicant’s responsibility to inform the MPTD in the event that there are changes to any information on the application. Amendments must be made in writing to MPTD, 200 I Street, SE, Suite 1800, Washington, DC 20003.

Upon written request, applicants shall issue any necessary authorization to the appropriate federal or local authority for the release of information concerning a production being considered under these administrative rules, including but not limited to financial reports and records relating to the applicant or to the infrastructure project for which this rebate is requested.

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By signing below, the applicant certifies that all the information contained herein and exhibits attached hereto are true to the best of their knowledge and are submitted for the purpose of obtaining a film rebate through the MPTD.

*Signature of Authorized Representative*

*Date (mm/dd/yy)*

*Printed Name and Title*

*Work phone*

*Cell phone*

*Email*

Please submit application by email ([filmdc.incentive@dc.gov](mailto:filmdc.incentive@dc.gov)) or deliver to: Office of Motion Picture and Television Development, 200 I Street, SE, Suite 1800, Washington, DC 20003

**\*\*For Office Use Only - Certification by the Office of Motion Picture and Television Development**

*Date*

*Certification #*