



Government of the District of Columbia
Department of Health
Board of Chiropractic



899 NORTH CAPITOL ST. NE– 2ND FLR
WASHINGTON, DC 20002

November 12, 2013

2:30pm-3:30pm

**BOARD OF CHIROPRACTIC
OPEN SESSION MEETING MINUTES**

Board of Chiropractic Mission Statement:

"To serve and protect the public and ensure high standards of chiropractic care and professionalism through best practices in regulation, education, and outreach."



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BOARD MEMBERSHIP/ATTENDANCE:

BOARD MEMBERS:	KEITA VANTERPOOL, D.C. – BOARD CHAIRPERSON (KV)	
	SAJEED POPAT, J.D. (SP)	
	MIYA BAZLEY, D.C. (MB)	
	CAROL HOPSON, D.C. (CH)	New Member
STAFF:	JACQUELINE WATSON, DO, MBA – EXEC. DIRECTOR	
	DENIZ SOYER, MBA – HEALTH LICENSING SPECIALIST	
	MARY HARRIS – HEALTH LICENSING SPECIALIST	
	MARK DONATELLI – INVESTIGATOR	Absent
	DIANE MOORER – IT SUPPORT	
LEGAL STAFF:	BRIAN KIM, ESQ. – BOARD ATTORNEY ADVISOR	
	AJAY GOHIL, ESQ. – ASST. BOARD ATTORNEY ADVISOR	Absent



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OPEN SESSION – 2:30p – 3:30p

<p>OS-13-012 ALL</p>	<p><u>MINUTES</u></p> <p>The Board considered the Open Session Minutes from the September 10, 2013 meeting.</p> <p>Motion: Approve Seconded Passed</p>	
<p>OS-13-013 ALL</p>	<p><u>BOARD/DEPARTMENT'S REPORT</u></p> <p>In this segment, discussion can be held on issues and/or activities pertaining to the activities of the Board/Department. Presenters may be members of the Board, staff, or public.</p> <p>Dr. Watson formally welcomed Dr. Hopson to the Board and thanked her for agreeing to serve.</p> <p>A. <u>Workforce Survey Development</u></p> <p>During its September meeting, the Board decided to establish a Workforce Workgroup, consisting of internal and external stakeholders, to meet during October 2013. The Board recommended that the Workgroup meet twice and a template of questions be developed specific to the practice of chiropractic. The Board would like to include the DC Chiropractic Association (DCA), DC Healthcare Finance (DHCF), DC Community on Health (COH), Board representative, and Board staff in the Workgroup.</p> <p>The Board reviewed the 2014 Census Survey, and decided to set a time to review and select questions that were applicable to their profession.</p> <p>Dr. Watson stated that questions for the survey needed to be relevant to the chiropractic profession, and asked in a way that did not conflict with current laws.</p>	



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In addition the survey needed to focus on getting key information answered; demographics; number of chiropractors actually practicing in DC; location of their practices; and type of practice activity as well as any other relevant information.

Dr. Watson stated that the BOC workforce report would need to be outlined in such a manner to allow informed decision making for the COH and other agency stakeholders based on the current capacity & demographics of chiropractors in the District.

Dr. Watson recommended that multi-agency representatives be asked to participate in the process, CHA, COH, DHCF, and that a date be set before the end of the year for a meeting to be held to draft questions for the survey.

The Board agreed to meet Friday, December 6, 2013 at 10:00am. Dr. Watson informed the Board that she would not be present but felt that the BOC would be able to facilitate the meeting running smoothly.

B. BOARD CHAIR'S REPORT

1. FCLB District III Regional Conference

Dr. Vanterpool stated the FCLB Conference was a success and very informative. Ronald King, representative from Councilman Alexander's office, presented the BOC & FCLB with a Resolution Certificate making September 17, 2013, Chiropractic Day in the District of Columbia.

Dr. Watson suggested the Board consider using this date/month each year as an opportunity to celebrate in a constructive way. For example, it could be used as a date for legislative updates, development of goals, and outreach to the

KV



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public. The Board agreed there will be further discussion to confirm an activity.

C. EXECUTIVE DIRECTOR'S REPORT

JW

1. FY2014 BOC Calendar

Dr. Watson reviewed the BOC calendar and pointed out the next meeting dates, January 14, 2014 & March 11, 2014. Dr. Watson asked if any members were interested in attending the Annual FCLB Conference in May. Dr. Vanterpool and Dr. Bazley stated that they would like to attend. Dr. Hopson stated that she is also interested in attending, but would have to confirm her availability.

The Newsletter is scheduled for production January 2014 and will include articles on: the Workforce Survey; the new CE guidelines, increasing from 24 to 30 CE's; an article on Dr. Hopson; and highlights from the Regional Conference.

2. BOC Census

Dr. Watson gave the report on BOC census, as of 11/14/13:

- 87 Licensed Chiropractors
- 65 have Ancillary Privileges
- No Complaints have been received
- No Orders issued

3. BOC Vacancies Update

Dr. Watson stated there is now only one vacancy slot on the BOC for a consumer member. Mr. Kim spoke with an attorney who is interested in the open slot and will request a resume be sent for the BOC to review.

D. BOARD ATTORNEY'S REPORT

BK

Mr. Kim stated he gave a presentation at the FCLB District III Regional Conference, and was invited to present at the FARB Conference in 2014. He indicated the Board was becoming



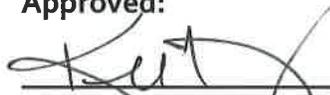
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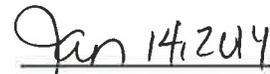
	active in this area and was being recognized as a strong regulatory body.	
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Open Session was adjourned at 3:30pm.

Approved:



Keita Vanterpool, D.C. – Board Chairperson



Date

Next meeting will be Tuesday, January 14, 2014

Submitted By Mary Harris, Health Licensing Specialist