



**Government of the District of Columbia  
Department of Health  
Board of Chiropractic**



**899 NORTH CAPITOL ST. NE-2<sup>ND</sup> FLR  
WASHINGTON, DC 20002**

**January 14, 2014**

**2:00pm-4:30pm**

**BOARD OF CHIROPRACTIC  
OPEN SESSION MEETING MINUTES**

**Board of Chiropractic Mission Statement:**

**"To serve and protect the public and ensure high standards of chiropractic care and professionalism through best practices in regulation, education, and outreach."**



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**BOARD MEMBERSHIP/ATTENDANCE:**

<b>BOARD MEMBERS:</b>	KEITA VANTERPOOL, D.C. – BOARD CHAIRPERSON (KV)	
	SAJEED POPAT, J.D. (SP)	
	MIYA BAZLEY, D.C. (MB)	
	CAROL HOPSON, D.C. (CH)	
<b>STAFF:</b>	JACQUELINE WATSON, DO, MBA – EXEC. DIRECTOR	
	DENIZ SOYER, MBA – HEALTH LICENSING SPECIALIST	
	MARY HARRIS – HEALTH LICENSING SPECIALIST	
	MARK DONATELLI – INVESTIGATOR	
	TIMOTHY HANDY, SUPERVISOR INVESTIGATOR	
	DIANE MOORER – IT SUPPORT	
<b>LEGAL STAFF:</b>	BRIAN KIM, ESQ. – BOARD ATTORNEY ADVISOR	





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**OPEN SESSION – 2:00p – 4:30p**

<p>OS-14-001 ALL</p>	<p><b><u>MINUTES</u></b> Consideration of the Open Session Minutes from the November 12, 2013 meeting.</p> <p><b>Motion: Approved Seconded Passed unanimously</b></p>	
<p>OS-14-002 ALL</p>	<p><b><u>New Licensee November 12, 2013 Jurisprudence Examination Passage</u></b> :</p> <p><b>1. Sangbum Joo, D.C. – Licensed with Ancillary Privileges in Physiotherapy</b></p>	
<p>OS-14-003 ALL</p>	<p><b><u>BOARD/DEPARTMENT’S REPORT</u></b> In this segment, discussion can be held on issues and/or activities pertaining to the activities of the Board/Department. Presenters may be members of the Board, staff, or public.</p> <p><b>A. <u>BOARD CHAIR’S REPORT</u></b></p> <p><b>Dr. Vanterpool discussed the FCLB Annual Conference April 30<sup>th</sup> – May 4<sup>th</sup> 2014 being held in Myrtle Beach, South Carolina and the NBCE meeting in the fall 2014 which will be held in West Palm Beach, Florida. She also indicated pictures for the Newsletter would be submitted shortly.</b></p> <p><b>B. <u>EXECUTIVE DIRECTOR’S REPORT</u></b></p> <p><b>1. FY2014 BOC Calendar</b> <b>Dr. Watson reviewed the BOC calendar and pointed out the next meeting dates, March 11, 2014 &amp; May 13, 2014. For all upcoming meetings staff will scan the FY 2014 Calendar to allow Board members to review meeting dates and events.</b></p>	<p>KV</p> <p>JW</p>



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2. BOC Census

**Dr. Watson gave the report on BOC census, as of 01/14/2014:**

- **89 Licensed Chiropractors**
- **66 have Ancillary Privileges**
- **0 have Acupuncture Privileges – regulations will need to be amended to place authority with BOC.**

**Currently it is within the Board of Medicine. However Board of Medicine voted in 2012 to have this authority transferred to BOC.**

3. BOC Vacancies Update

**Dr. Watson indicated the Board has a consumer member slot to fill and a candidate is being considered at the Office of Boards & Commissions. She will continue to inform the Board of any updates.**

4. Chiro Medicaid Access Taskforce – July 2011

**Dr. Watson stated the above item was presented at the July 2011 Board meeting and felt it tied into the discussion at the Strategic Planning Retreat on the development of Taskforces for BOC.**

**She stated at that time Councilmember Alexander requested a report on demographic data and practice characteristics the Chiropractic community. Dr. Watson suggested that this would be a good time to take the opportunity to ask the access question (*Chiropractors not having access to Medicaid panels*) on the Workforce Survey perhaps in the special topics section.**

**The Board discussed other possible questions to ask on the survey. Dr. Watson stated that the Health Resources & Services Administration (HRSA) would be able to give advice on how the questions should be asked to be effective and accomplish the goal of the Board.**

5. NBCE Exam Part IV Testing



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	<p>Dr. Watson asked the Board who would be attending the upcoming NBCE meetings. She stated NBCE provides scholarships for up to two Board members to attend.</p> <p>The following Board members will be attending the meetings and conferences as listed:</p> <p>Dr. Vanterpool - FCLB Annual Conference – April 2014, Myrtle Beach FCLB Regional Conference – September 2014, Palm Beach NBCE Spring Exam NBCE Fall Exam</p> <p>Dr. Hopson – NBCE Fall Exam</p> <p>Dr. Bazley – FCLB Regional Meeting – September 2014, Palm Beach NBCE Summer Exam</p> <p><b>C. <u>BOARD ATTORNEY’S REPORT</u></b> Mr. Kim gave the following disciplinary report since the 11/12/13 board meeting: 0 Disciplinary cases 1 Order was signed regarding CE case</p>	BK
OS-14-004 ALL	<p><b><u>Jurisprudence Exam Frequency</u></b> Consideration of the current frequency of jurisprudence exam administration. The Board is also asked to consider whether to offer the exam online.</p> <p>Dr. Watson stated that she received a call from a chiropractor who also spoke to a member of the staff regarding the fact that</p>	



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	<p>he was very frustrated in the way the District administered the exam. He felt it was archaic and too infrequent. Dr. Watson asked the Board if they felt it was necessary to change the current process for administering the exam. The Board discussed the current process, which is to schedule the exam three times a year - March, July, and November.</p> <p><b>Motion: Current exam frequency to remain in tact Seconded Passed unanimously</b></p>	
<p>OS-14-005 ALL</p>	<p><b><u>Board Meeting Frequency</u></b> Consideration of the current frequency of Board meetings.</p> <p>Dr. Watson asked the Board to consider meeting quarterly, every 3 months, instead of the current meeting schedule of six times a year. She offered the recommendation based on a review of agenda content that shows that there was not enough volume to justify our current schedule of every other month meetings.</p> <p><b>Motion: Move board meetings to quarterly meetings beginning in FY 2015 Seconded Passed Unanimously</b></p>	
<p>OS-14-006 ALL</p>	<p><b><u>Foreign Trained Chiropractors</u></b> Consideration of course curriculum submitted from the New Zealand College of Chiropractic. In addition, a letter has been submitted to the Board requesting evaluation of the College’s curriculum and consideration for licensure eligibility of foreign-trained chiropractors</p> <p><b>The Board discussed licensure eligibility for foreign trained chiropractors and agreed that it was best to form a taskforce to look into this.</b></p>	



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	<p><b>Motion: Establish a foreign doctor taskforce by March 2014 and hold first meeting by June 2014</b>  <b>Seconded</b>  <b>Passed unanimously</b></p>	
OS-14-007 ALL	<p><b><u>Trigger-Point Dry Needling</u></b>          Consideration of a letter and supporting documents submitted by the National Center for Acupuncture Safety and Integrity. The Board is requested to review FDA regulations and documentation related to the use of acupuncture needles for the practice of trigger-point dry needling (TPDN)</p> <p><b>The Board discussed trigger-point dry needling and decided to have the board attorney, Mr. Kim, draft a letter in response.</b></p>	
OS-14-008	<p><b><u>Topics for Upcoming BOC Newsletter</u></b></p> <ul style="list-style-type: none"> <li>• Article on CE requirement changes – to be drafted by a Board member</li> <li>• Case study on Board action consistency – to be drafted by Board attorney</li> <li>• New Board Member – Carol Hopson, DC</li> </ul> <p><b>Dr. Watson reviewed the topics for the upcoming Newsletter.</b></p>	
OS-14-009 ALL	<p><b><u>Workforce Survey Development</u></b>          Consideration of the draft chiropractic workforce survey developed by the workforce workgroup at its December 2013 meeting. The purpose of the survey is to assess demographic and practice behavior of chiropractors in the District.</p> <p>During its September meeting, the Board decided to establish a Workforce Workgroup, consisting of internal and external stakeholders. The Workgroup met in December 2013 and developed a template of questions specific to the practice of chiropractic. Minutes from the meeting are included.</p>	JW/DS



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Dr. Watson informed the Board of the mechanisms being used to inform the chiropractic community and stakeholders of the fact that a Workforce Survey is being developed. They will be notified by email blasts and an article will be placed in the newsletter. Once finalized it will go out via survey monkey to chiropractor providers for responses. A report will be published later in the fiscal year.

The Board reviewed, discussed and modified the questions selected at the 12/6/2014.

Dr. Watson stated board staff will review, edit and update questions and submit to the full Board via email for final approval. A conference call will be scheduled tentatively for 1/24/2014 to discuss.

Open Session was adjourned at 4:30pm.

Approved:

Keita Vanterpool, D.C. – Board Chairperson

3/12/14

Date

Next meeting will be Tuesday, March 11, 2014

Submitted By Mary Harris, Health Licensing Specialist