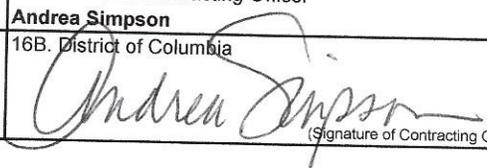


AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages	
2. Amendment/Modification Number 1	3. Effective Date 3/20/2015	4. Requisition/Purchase Request No.		5. Solicitation Caption Instructional and Parental Involvement Services	
6. Issued By: District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First Street, NE Washington, DC 20002		Code	7. Administered By (If other than line 6) District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First street, NE, 11th Floor Washington, DC 20002 Joan Aird, Tel: (202) 535-1324		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code) ALL PROSPECTIVE BIDDERS			(X)	9A. Amendment of Solicitation No. GAGA-2015-R-0025	
				9B. Dated (See Item 11) 3/20/2015	
				10A. Modification of Contract/Order No.	
				10B. Dated (See Item 13)	
Code	Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: (Specify Authority)					
The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
The Solicitation is hereby amended as follows: 1. Amendment #1 is being issued to make the attached changes to the provisions of RFP #GAGA-2015-R-0025 issued on March 10, 2015.					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
			Andrea Simpson		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed
					3.20.15
(Signature of person authorized to sign)			(Signature of Contracting Officer)		



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

RFP #GAGA-2015-R-0025
Instructional and Parental Involvement Services

AMENDMENT #1

Issue Date: March 20, 2015

This Amendment is being issued to make the following changes to the RFP #GAGA-2015-R-0025:

1. In Section H.5.4 **DELETE** "\$100,000" and **REPLACE** with "\$300,000".
2. **ADD** the following new language under Section H.13 *Criminal Background and Traffic Records Checks for Contractors that Provide Direct Services to Children or Youth*:

"H.13.21 The Contractor shall ensure that any Contractor Personnel having direct contact with students while providing service under this contract annually take the **mandated reporter training** offered by the DC Child and Family Services Agency (Mandated Reporter Training), which is provided for ANY person or employee (private or public) at no cost. This training can be found using the following website:
<https://dc.mandatedreporter.org/Registration/Registration.action>. Additional information regarding the Mandated Reporter Training can be found by calling (202) 442-6000 or by visiting <http://cfsa.dc.gov/>. The Contractor shall ensure that Contractor Personnel report suspected instances of child abuse and neglect according to the requirements of District law and the means prescribed in the Mandated Reporter Training. The Contractor must also ensure that its representative responsible for managing this contract takes the Mandated Reporter Training annually. Copies of all Mandated Reporter Training Certificates verifying Contractor Personnel have completed training must be provided to DCPS for record keeping. The Contractor must also maintain copies of such certificates for its internal records. At any time, DCPS reserves the right to request a copy of a Mandated Reporter Training completion certificate for ANY Contractor Personnel working in direct contact with DCPS students."

3. This is to clarify that Section 1.8 *Insurance*, applies only to Task I (Instructional Services). The following language is **ADDED** to cover Task II (Parental Involvement Services):

“1.8.1 INSURANCE (Task II – Parental Involvement Services)

A. GENERAL REQUIREMENTS. The Contractor shall procure and maintain, during the entire period of performance under this contract, the types of insurance specified below. The Contractor shall have its insurance broker or insurance company submit a Certificate of Insurance to the CO giving evidence of the required coverage prior to commencing performance under this contract. In no event shall any work be performed until the required Certificates of Insurance signed by an authorized representative of the insurer(s) have been provided to, and accepted by, the CO. All insurance shall be written with financially responsible companies authorized to do business in the District of Columbia or in the jurisdiction where the work is to be performed and have an A.M. Best Company rating of A-VIII or higher. The Contractor shall require all of its subcontractors to carry the same insurance required herein. The Contractor shall ensure that all policies provide that the CO shall be given thirty (30) days prior written notice in the event the stated limit in the declarations page of the policy is reduced via endorsement or the policy is canceled prior to the expiration date shown on the certificate. The Contractor shall provide the CO with ten (10) days prior written notice in the event of non-payment of premium.

1. Commercial General Liability Insurance. The Contractor shall provide evidence satisfactory to the CO with respect to the services performed that it carries \$1,000,000 per occurrence limits; \$2,000,000 aggregate; Bodily Injury and Property Damage including, but not limited to: premises-operations; broad form property damage; Products and Completed Operations; Personal and Advertising Injury; contractual liability and independent contractors. The policy coverage shall include the District of Columbia as an additional insured, shall be primary and non-contributory with any other insurance maintained by the District of Columbia, and shall contain a waiver of subrogation. The Contractor shall maintain Completed Operations coverage for five (5) years following final acceptance of the work performed under this contract.
2. Automobile Liability Insurance. The Contractor shall provide automobile liability insurance to cover all owned, hired or non-owned motor vehicles used in conjunction with the performance of this contract. The policy shall provide a \$1,000,000 per occurrence combined single limit for bodily injury and property damage.

3. Workers' Compensation Insurance. The Contractor shall provide Workers' Compensation insurance in accordance with the statutory mandates of the District of Columbia or the jurisdiction in which the contract is performed.
4. Employer's Liability Insurance. The Contractor shall provide employer's liability insurance as follows: \$500,000 per accident for injury; \$500,000 per employee for disease; and \$500,000 for policy disease limit.
5. Umbrella or Excess Liability Insurance. The Contractor shall provide umbrella or excess liability (which is excess over employer's liability, sexual/physical abuse & molestation, general liability, and automobile liability) insurance as follows: \$2,000,000 per occurrence, including the District of Columbia as additional insured.
6. Professional Liability Insurance (Errors & Omissions). The Contractor shall provide Professional Liability Insurance (Errors and Omissions) to cover liability resulting from any error or omission in the performance of professional services under this Contract. The policy shall provide limits of \$1,000,000 per occurrence for each wrongful act and \$1,000,000 annual aggregate.

The Contractor shall maintain this insurance for five (5) years following the District's final acceptance of the work performed under this contract.

7. Crime Insurance (3rd Party Indemnity). The Contractor shall provide a 3rd Party Crime policy to cover the dishonest acts of Contractor's employees which result in a loss to the District. The policy shall provide a limit of \$50,000 per occurrence. This coverage shall be endorsed to name the District of Columbia as joint-loss payee, as their interests may appear.
8. Sexual/Physical Abuse & Molestation. The Contractor shall provide evidence satisfactory to the Contracting Officer with respect to the services performed that it carries \$1,000,000 per occurrence limits; \$2,000,000 aggregate. The policy coverage shall include the District of Columbia as an additional insured. This insurance requirement will be considered met if the general liability insurance includes sexual abuse and molestation coverage for the required amounts.
9. Employment Practices Liability. The Contractor shall provide evidence satisfactory to the Contracting Officer with respect to the operations performed to cover the defense of employment related claims which the District of Columbia would be named as a co-defendant in claims arising from: Discrimination, Sexual Harassment, Wrongful Termination, or Workplace Torts. Policy shall include the Client Company Endorsement for

Temporary Help Firms and the Independent Contractors Endorsement. The policy shall provide limits of \$1,000,000 for each wrongful act and \$1,000,000 annual aggregate for each wrongful act. The Contractor shall maintain this insurance for five (5) years following the District's final acceptance of the work performed under this contract."

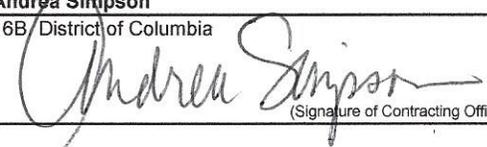
4. In Section L.2, second sentence **DELETE** the word "bond".
5. In Section L.2.2.6, third sentence **DELETE** "WCSA" and **REPLACE** with "DCPS".
6. The following additional documents are attached and incorporated in the RFP:
 - a) **Pre-proposal Conference Attendance Sheet (March 16, 2015)**

**ALL OTHER TERMS AND CONDITIONS OF THIS SOLICITATION
REMAIN UNCHANGED**

**DISTRICT OF COLUMBIA PUBLIC SCHOOLS
REQUEST FOR PROPOSAL (RFP) No.: GAGA-2015-R-0025
PRE-PROPOSAL CONFERENCE**

Date: March 16, 2014
ATTENDANCE SHEET

Name	Title	Agency/Business	Phone Number	E-Mail
Daniel Piotrowski	Director of Proposals	Catapult Learning	856-831-7873	daniel.piotrowski@catapultlearning.com
Malcolm Barnes	Director of Business Development	ASA P MEDICAL Staffing LLC	(202) 599-1534	Malcolm@ASAPbiologicalstaffing.com
Stephanie Swarth	Legal & Com Affairs Manager	Leavitt Systems	410-369-0000 x124	Stephanie.Swarth@leavittsystems.com
Ron Joiner	President	R+J Consulting Group 7A Umb Z! Dr Home Tr Spring	202-269-2718	RJO@RJCConsulting.com
Rob Day	VP	Soul Tree	410-499-8613	RDay@SoulTreeConsulting.com
Marni Barron	President/CEO	Soul Tree, LLC	202-350-0471	mbarron@soultreeconsulting.com soultree@yahoo.com
Julie Hickey	Account General Manager	Pearson	202-407-0849	Julie.hickey@pearson.com
John Armstrong	President	Performance Management Sys, LLC	801-655-9961	john.armstrong@performancestrategies.com
Lisa M. Hathaway	Account General Manager	Pearson	202-713-7274	lisa.hathaway@pearson.com

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages 1 1	
2. Amendment/Modification Number 2		3. Effective Date 3/26/2015		4. Requisition/Purchase Request No.	
5. Solicitation Caption Instructional and Parental Involvement Services		6. Issued By: District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First Street, NE Washington, DC 20002			
Code		7. Administered By (If other than line 6) District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First street, NE, 11th Floor Washington, DC 20002 Joan Aird, Tel: (202) 535-1324			
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code) ALL PROSPECTIVE BIDDERS			(X) 9A. Amendment of Solicitation No. GAGA-2015-R-0025		
			9B. Dated (See Item 11) 3/26/2015		
			10A. Modification of Contract/Order No.		
			10B. Dated (See Item 13)		
Code		Facility			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The Solicitation is hereby amended as follows: 1. Amendment #2 is being issued to 1) extend the due date for proposals; 2) provide responses to Offeror and questions; and 3) make changes to the provisions of RFP #GAGA-2015-R-0025 issued on March 10, 2015.					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Andrea Simpson		
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia	
(Signature of person authorized to sign)				16C. Date Signed 3.26.15	
				(Signature of Contracting Officer)	



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

RFP #GAGA-2015-R-0025
Instructional and Parental Involvement Services

AMENDMENT #2

Issue Date: March 26, 2015

To All Prospective Offerors

The District of Columbia Public Schools (DCPS) issued the subject Request for Proposal (RFP) GAGA-2015-R-0025 on March 10, 2015. The RFP has stimulated several questions from interested Offerors. The purpose of this Amendment #2 is to 1) extend the due date for submitting proposals; 2) provide responses to the offeror questions; and 3) clarify provisions of the RFP.

I. EXTENSION OF THE DUE DATE:

The proposal due date set forth on Page 1, Section 9 of the subject RFP has been **extended** from Wednesday, April 1, 2015 to **Monday, April 6, 2015**. **The submission time of 3:00 pm will remain the same.**

II. OFFEROR QUESTIONS AND DCPS RESPONSES:

1. Who is the current contract incumbent that is serving this requirement for DCPS?

DCPS Response to Question 1:

The current contract incumbent is Learn It Systems, LLC.

2. What is the annual value of the contract including option years?

DCPS Response to Question 2:

The annual value for the current contract is: Base - \$310,752.38; Option Year One - \$1,243,009.66; and Option Year Two - \$1,279,038.65.

3. What services does the current contractor provide, i.e., is the current contract instructional, parent involvement, other or a combination?

DCPS Response to Question 3:

The current contractor provides instructional and parental involvement services.

4. What NAIC and/or NIGP are required of the prime and/or subcontracting offerors to qualify for the contract?

DCPS Response to Question 4:

DCPS will not be qualifying offerors based on NAIC or NIGP codes. DCPS will be evaluating Offeror proposals based on the provisions set forth in Section M of the RFP.

5. What are the acceptable instructional services allowed for with Title 1 Non-Public Students funds (i.e., mentoring, tutoring, coaching)?

DCPS Response to Question 5:

The instructional service required is 'direct instruction', meaning the provision of face-to-face instruction to students in math and/or reading in addition to the student's regularly scheduled in-class instruction, during school hours.

6. What grade levels will need to be served by the instructional component of the RFP?

DCPS Response to Question 6:

The grade levels to be served are Kindergarten through 12th grade (K-12).

7. How many students are currently served in the Title I program at the three clusters (ADW, Independent Schools, and Special Needs Population Schools) provided in the RFP?

DCPS Response to Question 7:

Currently 534 students are being served in the Title I program at the three clusters.

8. Please provide the currently served students for each school by adding an additional column:

School	Total School Enrollment	Estimated Title I Eligible Students	Students Currently Served

DCPS Response to Question 8:

See response to question 7.

9. What is the current staffing for this Title I program - teachers, administrators/project directors, and clerical staff? Can you answer based on Instructional services and the staffing for parental engagement?

DCPS Response to Question 9:

DCPS is not clear on the basis for these questions. DCPS is requesting that each Offeror assess the requirements of this solicitation and respond with the most cost effective technical proposal to support the DCPS need.

10. How many students in the Special Needs Population Schools participate in the DC Alt CAS?

DCPS Response to Question 10:

None.

11. Will you send bidders all of the required attachments - e.g., Bidder-Offeror certification, Tax Certification Affidavit, Sub contracting plan, First Source Employment Agreement, etc.?

DCPS Response to Question 11:

The required attachments can be located, along with the RFP, on the DCPS website: <http://dcps.dc.gov/DCPS/About+DCPS/Doing+Business+with+DCPS/Procurement/Solicitations>.

12. Please explain the reasoning behind having separate instructional models for large versus small schools. We understand the difference between special population and non-special population.

DCPS Response to Question 12:

Students attend private schools, which have different missions and expectations; therefore, different models must be employed.

13. Where on the DCPS website are the non-public school addresses listed?

DCPS Response to Question 13:

The list of non-public schools can be found at: <http://dcps.dc.gov/DCPS/In+the+Classroom/How+Students+Are+Supported/Title+I+Information>.

14. What is the total number of students expected to be served this year based on the actual numbers?

DCPS Response to Question 14:

The estimated number students to be served are 500.

15. Where on the DCPS website is the teacher pay scale? Are teachers expected to be licensed/certified – which jurisdiction? OSSE (SEA) states it needs to be DC certified to teach in the District.

DCPS Response to Question 15:

The DCPS teacher pay scale can be found at:

<http://dcps.dc.gov/DCPS/About+DCPS/Career+Opportunities/Teach+in+Our+Schools/Compensation>. Although the DCPS Office of Federal Programs and Grant Programs will accept any states certification, the teacher MUST be certified to instruct in a core academic area, and provide such documentation prior to the provision of services.

16. What is the reasoning behind separating the Instructional services from the Parent Engagement component of the Title I offerings?

DCPS Response to Question 16:

Offerors shall provide a level of expertise in either Instruction or Parent Involvement. This will enable our stakeholders to receive and acquire the individual attention and skills necessary to enhance student achievement.

17. Since collaboration is key in delivering instructional services and parent engagement services, why is the same vendors not allowed to bid for both with different staffing teams/budgets?

DCPS Response to Question 17:

DCPS determined that it was necessary to change the service model to reflect its current need. A vendor shall specialize in either parent engagement or instructional services. Providing instruction to students and meeting with school administrators is considered different than engaging parents through innovative strategies.

18. Is there a limit on the number of pages for the narrative section of the proposal? For the entire proposal, including attachments?

DCPS Response to Question 18:

DCPS has not set a limit on the number of pages for proposal submission.

19. There are still option years left on the 2013 contract with Learn It. What caused (or would cause) DCPS not to exercise its option on years two through five? Why is DCPS soliciting now? This is the second time in three years that this solicitation has been rebid.

DCPS Response to Question 19:

The contract is and will continue to be based on the needs of our participating schools. DCPS upon assessment determined that the current service model needed to be changed and that it was necessary to issue a new solicitation.

20. DCPS currently has a vendor that provides parent engagement in some selective DCPS schools. In fact the number of schools increased this year – does DCPS intend to use the same vendor to provide parent engagement to the private schools as well?

DCPS Response to Question 20:

The needs of participating private schools are very different. Hence, the awarded vendor must be able to meet the needs of each participating private school.

21. C.9.12 Calls for 80% parent engagement. What is the current parent engagement percentage at these schools?

DCPS Response to Question 21:

Currently it is less than 50%.

22. Is this 80% goal an average of all schools involved or 80% at each individual school?

DCPS Response to Question 22:

The goal is 80% at each school.

23. How is parent engagement measured for this? Example: number of parents who attend one event?

DCPS Response to Question 23:

Parent engagement will be measured by 1) numbers of parents who attend each event; and 2) number of parents communicated with on a weekly to bi-weekly basis.

24. The RFP states that in the proposal a separate model of parental engagement needs to be presented for each school, in line with the operating standards of each school. Does this literally mean each school or each category of school (e.g., the three categories are archdiocese, independent and special needs). Is the current vendor providing three separate models of parental engagement? What are the models? How effective are they?

DCPS Response to Question 24:

Each private school is its own entity and therefore has different needs. Thus, a model must be aligned to each school. The current models are not the most effective for engaging parents and delivering successful strategies.

25. Given the breath and scope of this solicitation, would DCPS consider extending the due date of the solicitation?

DCPS Response to Question 25:

Yes. Refer to Section I of this Amendment #2.

26. First Source requirements – should it not be the same for both subs and primes – contract over 300,000?

DCPS Response to Question 26:

The requirement for this solicitation is that the prime contractor complies with the First Source requirements as set forth. The prime contractor will be responsible for what it requires of its subcontractors as it relates to First Source.

27. Living Wage - should it not be the same for contracts over 100,000 regardless of prime or sub?

DCPS Response to Question 27:

The requirement for this solicitation is that the prime contractor complies with the Living Wage requirements as set forth. The prime contractor will be responsible for what is required of its subcontractors as it relates to Living Wage.

28. Is DCPS conducting clearances at this time?

DCPS Response to Question 28:

At this time, DCPS will be responsible for conducting the fingerprint background clearances required under this solicitation.

29. Can you clarify insurance criteria for Part II – Parental Engagement?

DCPS Response to Question 29:

Please refer to Amendment #1 issued March 20, 2015.

30. Why was this solicitation not put out as two separate solicitations?

DCPS Response to Question 30:

DCPS determined that it was in its best interest to issue one solicitation.

31. Given that the current contract is 1.2 million, what was the separate budgets for Instruction and Parent Engagement in existing contract?

DCPS Response to Question 31:

DCPS does not release budget information. See response to Question 2.

32. Can you please give us a breakdown of the budget for these two services?

DCPS Response to Question 32:

DCPS does not release budget information. See response to Question 2.

33. Is the Parent Engagement vendor supposed to review the actual report cards of the students who are receiving instructional services from the other vendor?

DCPS Response to Question 33:

The awarded Parent Engagement vendor does not need to receive students' report cards, but rather meet with the instructional vendor and school administrators to understand the needs of student achievement, parent needs, and parent participation.

34. Is instructional vendor meeting with parents to review progress, evaluations, report card, etc?

DCPS Response to Question 34:

The instructional vendor is obligated to meet with parents and school administrators to discuss student progress, achievement, and areas of improvement.

35. When bidding, if we are including parent kits, how can we collaborate to ensure our kits correspond with the instructional provider/vendor curriculum, methodology, models, etc. Or should we align with the common core standards regardless.

DCPS Response to Question 35:

The instructional model will be aligned to common core standards, in addition to the school and K-12 needs. The awarded vendor must meet with the awarded instructional vendor to ensure each student's needs are clear and parent strategies should be discussed with school administrators.

36. Are bidders allowed to submit for both Tasks (Instructional Services and Parental Involvement Services)?

DCPS Response to Question 36:

No. Bidders shall submit for either Instructional or Parent Involvement Services.

37. Section C.6.5 (Page 13) says that the instructional ratio should be 1:6. Is this ratio supposed to represent an average group size or a maximum group size?

DCPS Response to Question 37:

This ratio represents a maximum class size.

38. Section C.8.1 (Page 16) requires licensure/certification of teachers. Can you confirm that teachers may be certified in Maryland or Virginia, as well as the District of Columbia?

DCPS Response to Question 38:

This statement is affirmed. Please note, teachers may be certified in states outside of Maryland, Virginia, or the District of Columbia. Certification documentation shall be provided prior to service delivery.

39. To make an accurate comparison for the evaluation of pricing, will DCPS clarify the service requirement? How many sessions per week are required for each service (math and/or literacy)?

DCPS Response to Question 39:

For the purpose of this solicitation, the estimated service requirement is 45 minutes per week.

40. Are all 500 participating students expected to receive both math and literacy services? If not, what is the expected student count for just math or just literacy services?

DCPS Response to Question 40:

For the purpose of this solicitation, all estimated 500 will receive instruction in both math and reading.

41. Will the awarded provider be expected to provide summer programming this summer (July and August 2015)?

DCPS Response to Question 41:

No. The awarded provider will not be expected to provide services this summer (July and August 2015).

42. How many students are expected to participate in the summer program?

DCPS Response to Question 42:

For the purpose of this solicitation, the estimate is 250 students for the summer program beginning SY15-16.

43. How are we expected to provide pricing for the summer program?

DCPS Response to Question 43:

See the revised price sheet attached.

44. What is the expected length of program day for the summer program?

DCPS Response to Question 44:

For the purpose of this solicitation, the expected length of the summer program day is 5 hours.

45. Is there an estimated contract value for both Tasks for the 2015-2016 school year?

DCPS Response to Question 45:

DCPS does not provide its independent government estimate (IGE).

46. Pages 18 and 19 require the awarded provider to submit Stride Academy assessment results. Will DCPS pay for the Stride Academy license fees or is it the responsibility of the awarded provider?

DCPS Response to Question 46:

DCPS already possesses this assessment tool and will make it available to the awarded vendors.

47. According to C.1.2, the number of students to be served will be between 500-700. I had a note from the pre-proposal conference that the number of students served would not exceed 500. Can you please clarify the number of families to be served?

DCPS Response to Question 47:

The number of families served will correlate to the number of students being served. For the purpose of this solicitation, the estimated number of families is 500.

48. Section C.9.6 states that the contractor should "employ a strong model suitable for attracting parents for each demographic served, as outlined in C.4". Section C.4 references 200.64 as the document providing the rubric and measurement. Should this rubric be used to design the model for attracting parents? If yes, where can we find 200.64?

DCPS Response to Question 48:

No. The Offeror shall state the model it is proposing to attract parents.

49. Section C.1.2, states: "Participating schools vary according to needs, demographics, affiliation, size, parental involvement levels and special[iz]ed instructional training; therefore, the successful Contractor is required to submit separate instructional models in the response to this RFP. Instructional models shall be in accordance with the operating standard of the individual private schools". Our research suggests that while the type of school is important, greater importance lies in meeting the unique needs of individual parents. Should our proposal include a separate curriculum for each school type?

DCPS Response to Question 49:

The Offeror shall respond to the solicitation identifying models for each demographic outlined in Section C.4.

III. **PROVISION CLARIFICATIONS:**

1. **DELETE** Section B, *Contract Type, Supplies or Services and Price/Cost*, in its entirety and **REPLACE** with the Section B attached to this Amendment #2.
2. **DELETE** the first sentence in Section C.5.6 and **REPLACE** with the following:

“Demonstrate suitable local office space required to effectively administer this contract.”
3. **DELETE** Section G.10, *Cost Reimbursement Ceiling*, in its entirety.

**ALL OTHER TERMS AND CONDITIONS OF THIS SOLICITATION
REMAIN UNCHANGED**

SECTION B: CONTRACT TYPE, SUPPLIES OR SERVICES AND PRICE/COST

B.1 The District of Columbia Public Schools (DCPS), Office of Contracts and Acquisitions (OCA), on behalf of the Office of Federal Programs and Grants (OFPG) is seeking two contractors (one for each task) who shall work together to deliver: (1) instructional services, and (2) parental involvement services to at-risk students and families.

i. Task I – Instructional Services

One awarded Contractor shall provide instructional programs to DC resident students in grades K through 12, and neighboring Maryland and Virginia Schools, where students have been identified as deficient in math or reading. The Contractor must work alongside school administrator’s teachers and parents; to infuse at-risk students academic growth and progress

ii. Task II – Parental Involvement Services

One awarded contractor shall provide an array of services to parents of DC resident, at-risk students in grades K-12, and neighboring Maryland and Virginia schools. The contractor must work alongside the instructional services vendor and school administrators to provide parent activities or events that equip parents with the necessary tools to support their child’s academic learning and growth.

B.2 The District contemplates award of a Fixed Price Requirements Type contract with a base year and four (4) option years.

B.3 The Contractor must complete the Price Schedule in B.4 for services for approximately 500 students and their parents for the base period and four option years as outlined in Section C.

B.4 PRICE SCHEDULE – Fixed Price Requirements Type

B.4.1 BASE YEAR (July 1, 2015 – June 30, 2016)

Contract Line Item No. (CLIN)	Item Description Task 1	Unit	Estimated Quantity (Student)	Total Estimated Price
0001	Instructional Services (SY15-16)	Each	500	\$ _____
0002	Instructional Services (Summer School SY14-15)	Each	250	N/A
0003	Administrative Cost (See Section C.3.2)	Fixed		\$ _____

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TOTAL	\$ _____
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Contract Line Item No. (CLIN)	Item Description Task 2	Unit	Estimated Quantity (Student)	Total Estimated Price
0004	Parental Involvement Services (SY15-16)	Each	500	\$ _____
0005	Administrative Cost (See Section C.3.2)	Fixed		\$ _____
TOTAL				\$ _____

B.3.2 OPTION YEAR ONE (July 1, 2016 – June 30, 2017)

Contract Line Item No. (CLIN)	Item Description Task 1	Unit	Estimated Quantity (Student)	Total Estimated Price
1001	Instructional Services (SY16-17)	Each	500	\$ _____
1002	Instructional Services (Summer School SY15-16)	Each	250	\$ _____
1003	Administrative Cost (See Section C.3.2)	Fixed		\$ _____
TOTAL				\$ _____

Contract Line Item No. (CLIN)	Item Description Task 2	Unit	Estimated Quantity (Student)	Total Estimated Price
1004	Parental Involvement Services (SY16-17)	Each	500	\$ _____

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1005	Administrative Cost (See Section C.3.2)	Fixed		\$ _____
TOTAL				\$ _____

B.3.3 OPTION YEAR TWO (July 1, 2017 – June 30, 2018)

Contract Line Item No. (CLIN)	Item Description Task 1	Unit	Estimated Quantity (Student)	Total Estimated Price
2001	Instructional Services (SY17-18)	Each	500	\$ _____
2002	Instructional Services (Summer School SY16-17)	Each	250	\$ _____
2003	Administrative Cost (See Section C.3.2)	Fixed		\$ _____
TOTAL				\$ _____

Contract Line Item No. (CLIN)	Item Description Task 2	Unit	Estimated Quantity (Student)	Total Estimated Price
2004	Parental Involvement Services (SY17-18)	Each	500	\$ _____
2005	Administrative Cost (See Section C.3.2)	Fixed		\$ _____
TOTAL				\$ _____

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B.3.4 OPTION YEAR THREE (July 1, 2018 – June 30, 2019)

Contract Line Item No. (CLIN)	Item Description Task 1	Unit	Estimated Quantity (Student)	Total Estimated Price
3001	Instructional Services (SY18-19)	Each	500	\$ _____
3002	Instructional Services (Summer School SY17-18)	Each	250	\$ _____
3003	Administrative Cost (See Section C.3.2)	Fixed		\$ _____
TOTAL				\$ _____

Contract Line Item No. (CLIN)	Item Description Task 2	Unit	Estimated Quantity (Student)	Total Estimated Price
3004	Parental Involvement Services (SY18-19)	Each	500	\$ _____
3005	Administrative Cost (See Section C.3.2)	Fixed		\$ _____
TOTAL				\$ _____

B.3.5 OPTION YEAR FOUR (July 1, 2019 – June 30, 2020)

Contract Line Item No. (CLIN)	Item Description Task 1	Unit	Estimated Quantity (Student)	Total Estimated Price
4001	Instructional Services (SY19-20)	Each	500	\$ _____
4002	Instructional Services (Summer School SY18-19)	Each	250	\$ _____

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4003	Administrative Cost (See Section C.3.2)	Fixed		\$ _____
TOTAL				\$ _____

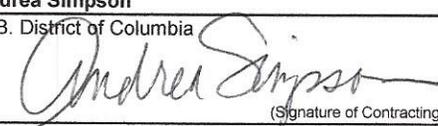
Contract Line Item No. (CLIN)	Item Description Task 2	Unit	Estimated Quantity (Parent)	Total Estimated Price
4004	Parental Involvement Services (SY19-20)	Each	500	\$ _____
4005	Administrative Cost (See Section C.3.2)	Fixed		\$ _____
TOTAL				\$ _____

B.4 Include fixed pricing inclusive of all Direct and Indirect Cost. All must complete the Cost/Price Certification and Data Package J.9 as instructed in Section J.

B.5 ESTIMATED QUANTITIES

It is the intent of the District to secure a contract for all of the needs of the designated agencies for items specified herein which may occur during the contract term. The District agrees that it will purchase its requirements of the articles or services included herein from the Contractor(s). Articles or services specified herein have a history of repetitive use in the District agencies. The estimated quantities stated in the RFP reflect the best estimates available. They shall not be construed to limit the quantities which may be ordered from the Contractor by the District or to relieve the Contractor(s) of his obligation to fill all such orders. Orders will be placed from time to time if and when needs arise for delivery, all charges prepaid, to the ordering agency. The District does not guarantee to order any specific quantities of any item(s) or work hours of service.

B.6 An offeror responding to this solicitation must submit with its proposal, a notarized statement detailing any subcontracting plan required by law. Proposals responding to this RFP shall be deemed nonresponsive and shall be rejected if the offeror fails to submit a subcontracting plan that is required by law. For contracts in excess of \$250,000, at least 35% of the dollar volume of the contract shall be subcontracted in accordance with section H.9.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages 1 1	
2. Amendment/Modification Number 3	3. Effective Date 3/27/2015	4. Requisition/Purchase Request No.		5. Solicitation Caption Instructional and Parental Involvement Services	
6. Issued By: District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First Street, NE Washington, DC 20002		Code	7. Administered By (If other than line 6) District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First street, NE, 11th Floor Washington, DC 20002 Joan Aird, Tel: (202) 535-1324		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code) ALL PROSPECTIVE BIDDERS			(X)	9A. Amendment of Solicitation No. GAGA-2015-R-0025	
				9B. Dated (See Item 11) 3/27/2015	
				10A. Modification of Contract/Order No.	
				10B. Dated (See Item 13)	
Code	Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: (Specify Authority)					
The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
The Solicitation is hereby amended as follows:					
1. Amendment #3 is being issued to further clarify the DCPS response to Offeror Question 39 provided under Amendment 2.					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Andrea Simpson		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia 		16C. Date Signed 3.27.15
(Signature of person authorized to sign)			(Signature of Contracting Officer)		



**DISTRICT OF COLUMBIA
PUBLIC SCHOOLS**

**RFP #GAGA-2015-R-0025
Instructional and Parental Involvement Services**

AMENDMENT #3

Issue Date: March 27, 2015

To All Prospective Offerors

The District of Columbia Public Schools (DCPS) issued the subject Request for Proposal (RFP) GAGA-2015-R-0025 on March 10, 2015. The purpose of this Amendment #3 is to further clarify the DCPS response to Offeror Question 39 provided under Amendment #2.

OFFEROR QUESTION 39 AND DCPS CLARIFIED RESPONSE:

39. To make an accurate comparison for the evaluation of pricing, will DCPS clarify the service requirement? How many sessions per week are required for each service (math and/or literacy)?

DCPS Initial Response to Question 39:

For the purpose of this solicitation, the estimated service requirement is 45 minutes per week.

DCPS Clarified Response to Question 39:

For the purpose of this solicitation, the estimated service requirement is 90 minutes per week for math and/or reading, as applicable.

**ALL OTHER TERMS AND CONDITIONS OF THIS SOLICITATION
REMAIN UNCHANGED**