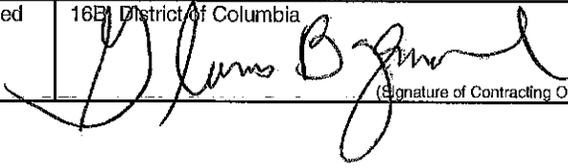
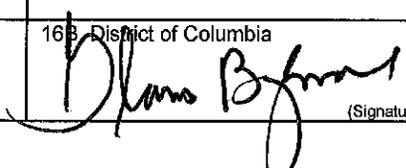


<b>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>				1. Contract Number	Page of Pages 1   2
2. Amendment/Modification Number <b>MODIFICATION No. 01</b>	3. Effective Date <b>12/2/2013</b>	4. Requisition/Purchase Request No.	5. Solicitation Caption <b>Student Information System (SIS)</b>		
6. Issued by: District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First Street NE, Suite 1135-A Washington, DC 20002		Code	7. Administered by (If other than line 6)		
8. Name and Address of Contractor (No. street, city, county, state and zip code)		X	9A. Amendment of Solicitation No. <b>GAGA-2014-R-0017</b>		
			9B. Dated (See Item 11) <b>November 19, 2013</b>		
			10A. Modification of Contract/Order No.		
			10B. Dated (See Item 13)		
Code	Facility				
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>two (2)</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14</b>					
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
X D. Other (Specify type of modification and authority) <b>27 DCMR 1607.1 ( A ) ( C ) (D) AMENDMENT OF SOLICITATION BEFORE CLOSING DATE</b>					
<b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return <u>two (2)</u> copies to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
<b>The Solicitation has been amended as follows:</b>					
1. <b>The Proposal submission date has been extended from Monday, December 9, 2013 until Monday, December 23, 2013, and the time of submission remains 3:00pm EST.</b>					
2. <b>DELETE:</b>					
B.2 The District contemplates award of Firm Fixed Price.					
<b>INSERT:</b>					
B.2 The District contemplates award of a Firm-Fixed Price contract in accordance with 27 DCMR, Chapter 24.					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
			Glorious Bazemore		
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia		16C. Date Signed	
(Signature of person authorized to sign)				12/2/13	
		(Signature of Contracting Officer)			

<b>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>			1. Contract Number	Page of Pages					
				2	2				
2. Amendment/Modification Number	3. Effective Date	4. Requisition/Purchase Request No.	5. Solicitation Caption						
<b>MODIFICATION No. 01</b>	<b>12/2/2013</b>		<b>Student Information System (SIS) #GAGA-2014-R-0017</b>						
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)									
<p><b>3. <u>DELETE:</u></b></p> <p>B.3 <u>PRICE SCHEDULE – FIRM FIXED PRICE</u></p> <p><b><u>INSERT:</u></b></p> <p>B.3 <u>PRICE AND COST SCHEDULE – FOR BASE YEAR AND OPTION YEARS 1-3 (FIRM FIXED PRICE)</u></p> <p>Include firm fixed pricing inclusive of all Direct and Indirect Cost. All must complete the Bidder/Offeror Certifications (Attachment J.8), and the Cost/Price Disclosure Certification package (Attachment J.13).</p>									
<p><b>4. <u>DELETE:</u></b></p> <p>B.4 An offeror responding to this solicitation must submit with its proposal, a notarized statement detailing any subcontracting plan required by law. Proposals responding to this RFP shall be deemed nonresponsive and shall be rejected if the offeror fails to submit a subcontracting plan that is required by law. For contracts in excess of \$250,000, at least 35% of the dollar volume of the contract shall be subcontracted in accordance with section H.9.1.</p> <p><b><u>INSERT:</u></b></p> <p>B.4 An offeror responding to this solicitation must submit with its proposal, a notarized statement detailing any subcontracting plan required by law. Proposals responding to this RFP shall be deemed nonresponsive and shall be rejected if the offeror fails to submit a subcontracting plan that is required by law. For contracts in excess of \$250,000, at least 35% of the dollar volume of the contract shall be subcontracted in accordance with section H.9.1. <b>The offeror must submit the Subcontract Plan with its Technical Proposal on December 23, 2013.</b></p>									
<p><b>5. <u>INSERT:</u></b></p> <p>H.9.1.4 The bidder may contact the Department of Small and Local Business Development (DSLBD) at Ph.: (202) 727-3900 or website: <a href="http://lsdbe.dslbd.dc.gov/public/certification/search.aspx">http://lsdbe.dslbd.dc.gov/public/certification/search.aspx</a>, to research potential certified business enterprise with the capacity to fulfill the mandatory subcontract requirements. <b>To be deemed responsive, all vendors must submit the mandatory subcontracting plan with their technical proposal on December 23, 2013.</b></p>									
<p><b>6. <u>INSERT:</u></b></p> <table border="1"> <thead> <tr> <th>Attachment Number</th> <th>Document</th> </tr> </thead> <tbody> <tr> <td>J.13</td> <td>Cost/Price Disclosure Certification package</td> </tr> </tbody> </table>						Attachment Number	Document	J.13	Cost/Price Disclosure Certification package
Attachment Number	Document								
J.13	Cost/Price Disclosure Certification package								

<b>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>			1. Contract Number	Page of Pages	
				1	6
2. Amendment/Modification Number <b>MODIFICATION No. 02</b>	3. Effective Date <b>12/13/2013</b>	4. Requisition/Purchase Request No.	5. Solicitation Caption <b>Student Information System (SIS)</b>		
6. Issued by: District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First Street NE, Suite 1135-A Washington, DC 20002		Code	7. Administered by (If other than line 6)		
8. Name and Address of Contractor (No. street, city, county, state and zip code)		X	9A. Amendment of Solicitation No. <b>GAGA-2014-R-0017</b>		
			9B. Dated (See Item 11) <b>November 19, 2013</b>		
			10A. Modification of Contract/Order No.		
			10B. Dated (See Item 13)		
Code	Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>two (2)</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
X D. Other (Specify type of modification and authority) 27 DCMR 1607.1 ( A ) ( C ) ( D ) AMENDMENT OF SOLICITATION BEFORE CLOSING DATE					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return <u>two (2)</u> copies to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
<b>The Solicitation has been amended as follows:</b>					
1. Answers to the questions submitted by prospective bidders, in accordance with the Pre-Proposal Conference held on Monday, November 25, 2013 and questions received by 5:00pm (EST), Monday, December 2, 2013 are hereby included with this amendment as Attachment 'A'.					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
			Glorious Bazemore		
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia	16C. Date Signed		
(Signature of person authorized to sign)			(Signature of Contracting Officer)		12/12/13



# DISTRICT OF COLUMBIA PUBLIC SCHOOLS

## RFP #GAGA-2014-R-0017 Contractor's Questions and Answers

**1. Question:** Is DCPS interested in a vendor hosted solution or is the preference to self-host?

**DCPS Answer:** Strongly prefer self-hosted but will consider vendor hosted as long as we get full root access to all servers and databases

**2. Question:** Does the district have a preference for Oracle or MS SQL database?

**DCPS Answer:** No preference but all things being equal would go with Oracle over MS SQL

**3. Question:** How many years of data conversion from the legacy system should be included in the proposal?

**DCPS Answer:** All data from current system must transfer with priority being for active students initially. But should plan for all data in old system to be transferred including that of students who have already graduated, or are otherwise no longer active

**4. Question:** Does DCPS prefer perpetual or subscription license model?

**DCPS Answer:** Depends on pricing details. No inherent preference for either; but all things being exactly equal, DCPS has a slight preference for perpetual license over subscription.

**5. Question: Does DCPS use standards-based report cards? If so, how many different versions (grade levels and languages) are supported?**

**DCPS Answer:** Yes, Currently the report cards for grades K,1,2,3,4 and 5 are standard based. Languages should be English, Spanish, French, Vietnamese and Aramaic. we are open to a phased rollout of these languages based on DCPS priorities.

**6. Question: Are you planning for Elementary Scheduling? If yes, would all 65 elementary schools require schedule training from selected SIS provider?**

**DCPS Answer:** We are including elementary school "scheduling" but that is a very simple process for DCPS and just consists of homeroom assignment. We do not have period level scheduling for elementary schools at DCPS. We take daily attendance not period level attendance at elementary schools.

**7. Question: How many Education Campus, Special Education Schools, Other Program locations fall under the a. Elementary b. Middle School and c. High School Type? The reason we ask is in preparation for schedule training.**

**DCPS Answer:** Currently DCPS elementary schools (ES) are standards based and do not schedule students into courses. There are approximately 61 ES in the district. Education campuses (EC) have a student population of PS - 5 grade (standards based) and 6 - 8 grade (these students are scheduled into courses). There are approximately 15 EC in the district. Middle (MS) and High Schools (HS) schedule all their students. There are approximately 34 MS and HS in the district.

**8. Question:** Our system supports both Oracle and Microsoft SQL Server, but recommends SQL Server in most cases. Does DCPS have a preference or requirement around their database?

**DCPS Answer:** Prefer Oracle but are open to using MS SQL

**9. Question:** Can DCPS provide a list of 3rd party systems (e.g. Transportation, Assessment, Cafeteria, etc.) that they will want the SIS to interface with?

**DCPS Answer:** The current SIS does not directly interface with any other system. All data is transferred via export files and/or scripts pulling data directly from the backend. We plan on sticking with that process for the new system.

**10. Question:** In the customizability section of Evaluation Requirements grid, DCPS states that it is primarily interested in ensuring that its staff has access and tools to make necessary coding/configuration. In the rest of the grid, you ask to specify C1-C3 for items where some level of customization or configuration may be necessary. Our system's flexibility and customizability is such that most areas that will require customization or configurations are able to be completed by District staff (possessing of technical savvy [e.g. java programming for custom procedures, reports, XML, SQL]). In cases where DCPS staff will be able to complete customizations/configurations (e.g. Reports, Workflows, Procedures, template modifications) themselves, shall we designate the item as a "Y" or as a C1-C3 (based on your criteria)?

**DCPS Answer:** The purpose of the rating is to give an indication of the amount of work your system needs in order to provide a feature that meets that particular requirement. It is intended to get a sense for how many requirements will be met when the system is delivered and the level of effort involved. As it is expected that any customization and/or configuration work during the implementation phase before initial deployment will be done by the vendor team alone, these ratings need to refer to how the vendor team alone will accomplish meeting that particular requirement for the initial deployment of the system. The ability for DCPS staff to further configure the system on our own once the vendor implementation team has completed their work is addressed strictly by the requirements outlined in the "Customizability" tab of the spreadsheet. Therefore, if a feature cannot be provided by the vendor implementation team, for whatever reason, it should be marked as an "N". Having said that, customizability is a big part of our requirements so it is conceivable that a high degree of flexibility and customizability in the system can make up for a lack of support for a specific business requirement.

**11. Question:** **What are the State/Federal Reporting Requirements through DCPS SIS?**

**DCPS Answer:** There are no State/Federal Reporting Requirements for the SIS per se. We currently export that data from the backend of the system and format it externally for these kinds of reports and plan on doing that with the new system as well.

**12. Question:** **How are you planning on hosting the current system?**

**DCPS Answer:** Strong preference is to host locally at OCTO data center, open to other options (SAAS, Cloud/Vendor hosted, etc.)

**13. Question:** Will the current SIS and new SIS operate at the same time?

**DCPS Answer:** Yes, plan is to implement for Elementary Schools for SY14-15 and Secondary Schools for SY15-16 so both systems will operate concurrently during SY14-15.

**14. Question:** Does the technical team have to be onsite?

**DCPS Answer:** It is preferred to have onsite resources in order to provide the level of interaction and accessibility needed for this type of project. However, we are open to other suggestion with a clear rationale as to how this would add value and benefit the overall outcome.

**15. Question:** Any customization made by district will be supported by vendor or district?

**DCPS Answer:** Customizations will be supported by the vendor during the implementation phase and by DCPS afterwards. We are expecting contenders to provide us a plan for supporting the new SIS operation so as to augment DCPS capabilities in addressing configuration, eventual customizations, roll-off activities, post roll-off support, and a plan on how to transition to the above described vendor augmented support activities.

Furthermore, we would like to have a clear understanding of:

- proposed support / transition timeline
- proposed support / transition roles and responsibilities
- proposed support / transition cost

**16. Question:** How should we include screenshots?

**DCPS Answer:** Screenshots may be submitted as .png images in the appendix of the main proposal document "...DCPS SIS Proposal.pdf". Each image should be labeled with an appendix section and number which can then be referred to in the "vendor comments" section of the relevant row in the spreadsheet.