

**DETERMINATION AND FINDING
FOR A SOLE SOURCE PROCUREMENT**

AGENCY: District of Columbia Public Schools
Office of the Chief Operating Officer & Dorothy Height ES
CAPTION: Before and After School Services – Dorothy Height ES
PROPOSED CONTRACTOR: Knowledge Universe DBA Champions Before-and-After-School Programs
CONTRACT NO. RQ910782

FINDINGS

AUTHORIZATION:

D.C. Code 2-354.04 and 27 DCMR, Section 1304 and 1702

MINIMUM NEED:

The District of Columbia Public Schools (DCPS) requires a contractor to provide before and after school services for 2015-2016 school year for students attending Dorothy Height Elementary School (Dorothy Height ES) located at the former Burdick Elementary School campus. Specifically, DCPS requires a contractor who holds the appropriate licensure from the District of Columbia Office of the State Superintendent of Education (OSSE) and who has been approved by the DCPS Office of Out-of-School Time. Services are required from 6:30 AM to 8:15 AM and 3:45 PM to 6:30 PM, for 184 school days, Monday to Friday, from November 15, 2015 to June 15, 2016 at Dorothy Height ES.

ESTIMATED COST:

The estimated cost is \$34,000.00.

FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

Background and History:

On Thursday, February 19, 2015, the D.C. Public Charter School Board voted to revoke the charter of Dorothy I. Height Community Academy Public Charter School. Upon revocation, the DC Deputy Mayor for Education, Jennifer Niles, developed a continuity of education plan for the students affected by this vote. This plan included working with Chancellor Kaya Henderson and DCPS to assume operations of the Burdick Campus, located at 1300 Allison St. NW starting for school year 2015-2016.

Staff within the DCPS Office of the Chief Operating Officer were tasked with ensuring a seamless school opening for Dorothy Height ES in August 2015. In an effort to maintain as much continuity as feasible, DCPS agreed to continue utilizing Knowledge Universe DBA Champions Before-and-After-School Programs, the vendor the school had been using for over 5 years, for the 2015-2016 transition school year. This included an agreement for DCPS to fund the services and to maintain the same operating hours. Knowledge Universe DBA Champions Before-and-After-School Programs is currently providing and has been providing services for the 2015-2016 school year since August 2015.

The Proposed Vendor's Unique Qualifications:

- Over 5 years of experience providing before and after school programming for elementary school students attending Dorothy Height ES.
- Over 30 years of experience providing after school programming nationwide.
- Extensive experience developing and implementing supplementary educational curriculum for pre-school and school age students.

Adverse Impact:

Changing the vendor and programming mid-year in the before and after school programming at Dorothy Height ES would cause a large disruption to the supplementary programming and support the students attending the current program depend on to support their academic growth. Maintaining continuity of service for the remainder of the 2015-2016 school year is of the utmost importance to their success.

In light of the above it is a necessary governmental function and in DCPS best interest to continue the services with Knowledge Universe DBA Champions Before-and-After-School Programs to prevent disruption and adverse impact on the students. This is done with the understanding that, if the services are required beyond June 2016, a new appropriate procurement for the services will be put in place through collaboration between the DCPS Office of Contracts & Acquisitions and Dorothy Height ES. Consultation to determine that need will begin in the spring of 2016.

CERTIFICATION BY THE OFFICE OF THE CHIEF OPERATING OFFICER

I hereby certify that the above findings are true, correct and complete.

Date

Rebecca Newman
Director, Business Operations
Office of the Chief Operating Officer

CERTIFICATION AND DETERMINATION

Based on the above certified findings in accordance cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; DC Code 2-354 and 27 DCMR 1304 and 1702.

Date

Glorious Bazemore
Chief Procurement Officer