



Meeting Minutes

The intention of this document is to reflect relevant topics discussed, any work issued and decisions reached during the course of the meeting. Any questions, comments or concerns regarding the content as documented shall be submitted to OCTO GIS. All meeting minutes are considered DRAFT until voted and approved by the GISSC.

Status of Minutes: FINAL

Meeting Title: District of Columbia GIS Steering Committee (GISSC)

Meeting Date: Jul 18, 2012

Meeting Location: 441 4th Street NW, Washington, DC 20001; Conference Room 1107

Meeting Attendees:



#	Speaker	Topic Discussed	Action/Conclusion	Representing Party	Due Date
1	All	Round of Introductions			
2	Matthew Crossett	Quorum established – 10 represented member agencies		OCTO	
3		DC GIS NEWS	Presentation		
4		Program Manager for DC GIS still unfilled			
5		Summer Youth effort underway with Downtown BID			
6		Broadband Grant – prepping for fall delivery due 9/30/12			
7		ArcIMS to AGS conversions of CrimeMap, PSA Finder, Flood Map, Watershed Finder. DC Atlas is in progress			
8		<ul style="list-style-type: none"> Charlie Richman – when can we decommission ArcIMS? 	Question/Comment	OP	
9		<ul style="list-style-type: none"> Matthew Crossett – the biggest problem holding us back are the DC Guide web services still in use. i.e. category features 		OCTO	
10		DCGIS Tools moving forward with migration to .net			
11		<ul style="list-style-type: none"> Charlie Richman – OP has a beta copy of the DC GIS data loader readying for testing. 	Question/Comment	OP	
12		OCTO GIS supported HSEMA during July 4 th and recent storm weather			
13		MAR and VPM – updated 2013 ANC and SMD integrated. Working with BOEE to updating political boundaries. Over 600 new lots created			
14		<ul style="list-style-type: none"> Lindsley Williams – thank you for the continued communication regarding outages, planned or otherwise 	Question/Comment	Holland and Knight	
15					
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17					
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19	Matthew Crossett	GISSC Executive Committee Election Nominees Included: <i>Nyambi Nyambi from the Office of Zoning</i> <i>Jose Colon from the Department of Transportation</i> <i>Peninah Semwanga from Fire and Emergency Medical Services</i> <i>Charlie Richman from the Office of Planning</i>	Presentation	OCTO	
20					
21		Nominee Introductions and request for any additional nominees from GISSC			
22		Ballot vote and tally			
23		Elected Members: <i>Jose Colon from the Department of Transportation</i> <i>Charlie Richman from the Office of Planning</i>			
24	Zhen Lo	ArcGIS Server 10.1 Deployment	Presentation	OCTO	
25		Presently a soft launch with two agencies testing with: DPW and DDOE			
26		These agencies will be supported with versioning and up to date data capture – realtime status and capture via mobile device			
27		ArcGIS 10 was skipped over for stability reasons			
28		More easily manage capacity and high availability of any application with unforeseen needs. Able to scale this out and meet demand through cloning and clustering.			
29		Introducing a new database cluster – SQL server to increase high availability			
30		Ready by September 1 st with everything mirroring ArcGIS Server 9.3.1			
31		<ul style="list-style-type: none"> Charlie Richman – are these visible to others? 	Question/Comment	OP	
32		<ul style="list-style-type: none"> Zhen Lo – they are visible to DC Intranet only. Not yet publicly available. 		OCTO	
33		Secure services for DC agencies to edit data and versioning			
34		<ul style="list-style-type: none"> David Koehler – would like to thank Zhen for working directly to meet difficult requirements from DPW. Very good results to update via web interface. 	Question/Comment	DPW	
35		<ul style="list-style-type: none"> Tim Abdella – is the data hosted by OCTO or the agency? 	Question/Comment	JMT	
36		<ul style="list-style-type: none"> Zhen Lo – this is hosted at OCTO but the agency may host if they have the infrastructure to. Decision will be a project by project basis. 		OCTO	
37		Moving to .NET and abandoning VBA. Looking to publish migrated tools by October 1 st (soft deadline)			
38		Working to set up a new environment for CitrixGIS however still in early investigation process. Citrix 6.5.			
39		DC GIS Central migration will move from an enterprise Oracle RAC cluster to an Oracle grid. This will be a seamless migration for agency however heavy lifting for OCTO. Target date of November 1 st			



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40		Agencies should contact Zhen Lo to move/test current applications			
41		<ul style="list-style-type: none"> Charlie Richman – thank you for managing all these different parts. Looks like a robust infrastructure. Where are the “little” points of failure/concern that could cause a problem? For example IIS 	Question/Comment	OP	
42		<ul style="list-style-type: none"> Zhen Lo – this is a reference to a previous occurrence where IIS failed. This was resolved 		OCTO	
43		<ul style="list-style-type: none"> Charlie Richman – what level of guarantee is there that services will continue, for example how this affects the MAR 	Question/Comment	OP	
44		<ul style="list-style-type: none"> Zhen Lo – this does not include or affect the MAR 		OCTO	
45	Alexandre Santos	ArcGIS Organization for DC	Presentation	OCTO	
46		Goals: Enable faster creation/access to maps and data Shorter application development and deployment Hosted app capabilities and web templates Leverage DC GIS Central and IT infrastructure			
47		Data sharing avenues: Within Agency Agency to Agency Peer to Peer Agency to Public			
48		Public to Government? – ability to add edit data			
49		Authoritative Data			
50		User Roles: Administrator – OCTO GIS – managing user accounts, access levels, content storage. Maintenance, branding, training/support, app development Publishers – who will have access to this? Create web maps, publish services from ArcGIS 10.1 Users – creates web maps and data sharing			
51		User Role Considerations: Administrator – to what extent will OCTO enforce policy? Integrate dc web standards? Publishers – GIS “leads” only, who is the lead? Publishers – allotment of credits? Feature service limits?			
52		Current OCTO Tasks: Sort out current tech issues with Esri Develop web templates and apps Build out Map Gallery Develop Training			
53		Current GISSC/Agency Tasks: Create sub-committee Write Project Plan			



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		Start creating maps Involve OCTO GIS when identifying tech issues			
54		Other Considerations:			
55		Use of privacy sensitive data – is this an acceptable place?			
56		Ability to use licensed data – example business points			
57		Group management – needed? OCTO or agency GIS poc?			
58		Pricing credits?			
59		Vendor and contractor access/use?			
60		Creating one map gallery or specific agency galleries?			
61		<ul style="list-style-type: none"> Charlie Richman – yes we will need some level of group management were groups fall under agency. Also will need separate map galleries for agencies. 	Question/Comment	OP	
62		<ul style="list-style-type: none"> Zhen Lo – publisher access possess a potential danger/risk when publishing agency services connected to agency databases. I.e. circumventing dc gov firewall. DC GIS Central is not at risk. 	Question/Comment	OCTO	
63		<ul style="list-style-type: none"> Matthew Crossett – we will need to further identify potential risks and bring this to the attention of the GISSC. 	Question/Comment	OCTO	
64		<ul style="list-style-type: none"> Tim Abdella – Would like to note that the work vendors do for DC gov should warrant vendor access to AGO. Especially since we have dc gov credentials/badges. 	Question/Comment	JMT	
65		<ul style="list-style-type: none"> Alexandre Santos – This is something that we'll work out in the subcommittee project plan, but yes we see that there is a need for this. How this will be done is not sure, for example agency sponsored or work through agency publishers? 	Question/Comment	OCTO	
66		<ul style="list-style-type: none"> Alexandre Santos – AGO for DC is up and agency poc's may request a login, Please email me. Just keep in mind that this is a work in progress and for the most part web maps are within the organization only. Agency users will determine privacy settings. 	Question/Comment	OCTO	
67	Alexandre Santos	AGO for DC Subcommittee	Presentation	OCTO	
68		Call for volunteers to serve on the subcommittee			
69		Eva Stern (OCTO) - LEAD Sheryl Gonzalez (MPD) Faisal Khan (DDOT) John Codd (OCFO) David Koehler (DPW) Charlie Richman (OP) Alexandre Santos (OCTO) Tim Abdella (JMT) Anthony Puzzo (Esri) Waymond (JMT)			



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70		Subcommittee Tasks (thus far identified): Develop Project Plan Identify best practices Determine policy questions/answers ...others?			
71	Mario Field	Data Report	Presentation	OCTO	
72		Highlighted recent data: ANC/SMD 2013 Car2Go data feed			
73		Voting Precincts 2012 Community Gardens Metro Lines with Rush Plus ...See presentation for full list			
74		Top 10 downloaded shapefiles from data catalog: Road Polygons Building Polygons DC Boundary Polygon Park Polygons KMZ			
75		Street Segments Line Water Polygon Topo Lines Building Polygons 3D Bicycle Lane Lines Park Polygons			
76		Total Downloads since January 2010: over 750,000 downloads of agency contributed data!			
77	Eva Stern	Training Report	Presentation	OCTO	
78		No classes offered in June and July – traditionally these months are low enrollment. Classes resume August and September. Class attendance as of July 17 th :			
79		Overview – 50 Google DC – 57 ArcGIS – 17			
80		Advanced Training			
81		30 credits available and allotted. 2 credits remain			
82		13 employees registered			
83		Agencies represented: DDOT, DDOE, DPW, FEMS, OCFO, OCTO, OP			
84		Courses to be completed by close of FY12			
85		Upcoming GIS and Education Events: August 22 – DCPS professional development for teachers TAGS DC – 2 nd annual program. Organized by national geographic society for developing GIS curriculum.			



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86		GIS mentor opportunities available with DCPS. Contact Gwen Faulkner who coordinates the program.			
87	Everyone	Final Questions/Comments			
88		<ul style="list-style-type: none">Lindsley Williams – What's happened to the work plan and budgeting? Planning that goes along with OCA. When will we look at the work plan going forward with new items such as AGO	Question/Comment	Holland and Knight	
89		<ul style="list-style-type: none">Matthew Crossett – We will be doing an internal DC GIS meeting to work this out in late fall.	Question/Comment	OCTO	
90		<ul style="list-style-type: none">Tim Abdella – There was no agency presentation this time; miss that. Suggestion for next GISSC is the DCBID mobile application	Question/Comment	JMT	
91		<ul style="list-style-type: none">Charlie Richman – we updated Property Quest. Changed from using the old style non cached vector basemap to OCTO's map service. Much faster.	Question/Comment	OP	
92		<ul style="list-style-type: none">Tim Abdella – are map services only supporting Web Mercator	Question/Comment	JMT	
93		<ul style="list-style-type: none">Alexandre Santos – basemap is provided in both State Plane and Web Mercator.	Question/Comment	OCTO	
94		<ul style="list-style-type: none">Matthew Crossett – category map services are only in web Mercator. For individual agencies we use State Plane. Decreasing the map services increased speed/bandwidth	Question/Comment	OCTO	
95	Matthew Crossett	Meeting Adjourned			
96	GISSC	MINUTES APPROVED DECEMBER 11, 2012			

DC GIS
Steering Committee