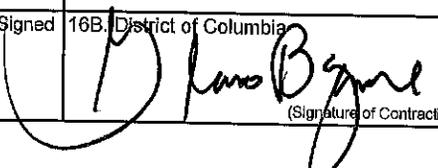


AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages
2. Amendment/Modification Number		3. Effective Date	4. Requisition/Purchase Request No.	1 1
Amendment Number 001		5/27/2014		
6. Issued By: District of Columbia Public Schools Office of Contracts and Acquisitions 1200 1st N.E. Washington D.C. 20002 Washington, DC 20002		Code	5. Solicitation Caption Online Social Studies Growth Assessment and Online Assessment Delivery and Data System for Grades 6 to 8	
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			<input checked="" type="checkbox"/> 9A. Amendment of Solicitation No. GAGA-2014-R-0057	
			<input type="checkbox"/> 9B. Dated (See Item 11) 5/27/2014	
			<input type="checkbox"/> 10A. Modification of Contract/Order No.	
			<input type="checkbox"/> 10B. Dated (See Item 13)	
Code		Facility		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>5</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. Accounting and Appropriation Data (If Required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14				
A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.				
C. This supplemental agreement is entered into pursuant to authority of:				
D. Other (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The RFP issued on May 13, 2014, Proposal Submission Date is hereby changed. DELETE ON FRONT COVER OF SOLICITATION ITEM 9, TIME 3 PM AND DATE JUNE 3, 2014. DELETE SPECIFIC LANGUAGE ASSOCIATED WITH SECTION L.3.1 PROPOSAL SUBMISSION: Proposals must be submitted no later than 3:00 PM, June 3, 2014. <u>INSERT NEW SPECIFIC LANGUAGE ASSOCIATED WITH SECTION L.3.1 PROPOSAL SUBMISSION:</u> Proposals shall be submitted no later than Thursday, June 12, 2014 by 3:00 p.m. at the District of Columbia Public Schools, Office of Contracts and Acquisitions, 1200 First Street, N.E., 11TH Floor, Washington, D.C. 20002.				
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect				
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer	
15B. Name of Contractor			15C. Date Signed	16B. District of Columbia
(Signature of person authorized to sign)				16C. Date Signed 5/27/14
			(Signature of Contracting Officer)	



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

DISTRICT OF COLUMBIA PUBLIC SCHOOLS

OFFICE OF CONTRACTS AND ACQUISITIONS

1200 First Street, NE, 11th Floor, Washington, DC 20002
202-442-5112 * fax 202-442-5634

May 27, 2014

AMENDMENT No. 1

RFP No: GAGA-2014-R-0057

Caption: Online Social Studies Growth Assessment and Online Assessment Delivery and Data System for Grades 6 to 8. Solicitation

To All Prospective Contractors

The District of Columbia Public Schools (DCPS) issued the subject Request for Proposal (RFP) GAGA-2014-R-0057 seeking competitive responses from Prospective Contractors for Online Social Studies Growth Assessment and Online Assessment Delivery and Data System for Grades 6 to 8. Solicitation.

The RFP issued on May 13, 2014, Proposal Submission Date is hereby changed.

DELETE ON FRONT COVER OF SOLICIATION ITEM 9, TIME 3 PM AND DATE JUNE 3, 2014. CHANGE TO NEW TIME 3 PM AND DATE JUNE 12, 2014.

DELETE SPECIFIC LANGUAGE ASSOCIATED WITH SECTION L.3.1 PROPOSAL SUBMISSION:

Proposals must be submitted no later than 3:00 PM, June 3, 2014.

INSERT NEW SPECIFIC LANGUAGE ASSOCIATED WITH SECTION L.3.1 PROPOSAL SUBMISSION:

Proposals shall be submitted no later than Thursday, June 12, 2014 by 3:00 p.m. at the District of Columbia Public Schools, Office of Contracts and Acquisitions, 1200 First Street, N.E., 11TH Floor, Washington, D.C. 20002.

ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSAL REMAIN UNCHANGED

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT	1. Contract Number	Page of Pages	
		1	14

2. Amendment/Modification Number Amendment No. 002	3. Effective Date See item 16C	4. Requisition/Purchase	5. Solicitation Caption: Online Social Studies Growth Assessment and Online Assessment Delivery and Data System for Grades 6 to 8.
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6. Issued by: District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First Street, N.E. Washington, DC 20002	Code	7. Administered By: (If other than line 6)
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8. Name and Address of Contractor (No. street, city, county, state and zip code number) Code _____ Facility _____	9A. Amendment of Solicitation No. GAGA-2014-R-0057
	9B. Dated (See Item 11) 5/28/14
	10A. Modification of Contract/Order No.
	10B. Dated (See Item 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) completing Items 8 and 15, and returning 1 copies of the amendment; (b) acknowledging receipt of this amendment on each copy of the offer submitted; or (c) separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, telegram or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (If Required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

- A. This change order is issued pursuant to (Specify Authority):
The changes set forth in Item 14 are made in the Contract/Order No. in Item 10A.
- B. The above numbered Contract/Order is modified to reflect the administrative changes (such as, changes in paying office, appropriation data, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.
- C. This supplemental agreement is entered into pursuant to authority of:
- D. Other (Specify type of modification and authority)

E. IMPORTANT: Contractor is not is required to sign this document and return 1 copies to the issuing office.

14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)

The solicitation is amended as follows:

Except as provided herein, all terms and conditions of the documents reference remain unchanged in full force and effect.

15A. Name and Title of Signer (Type or print)	16A. Name of Contracting Officer <i>Glorious Bazemore</i> Glorious Bazemore		
15B. Name of Contractor (Signature of person authorized to sign)	15C. Date Signed	16B. District of Columbia	16C. Date Signed 5/30/14 (Signature of Contracting Officer)

SECTION B: CONTRACT TYPE, SUPPLIES OR SERVICES AND PRICE/COST –

1. Add B.1.1 the following:

B.1.1 REQUIREMENTS

The District will purchase its requirements of the articles or services included herein from the Contractor. The estimated quantities stated herein reflect the best estimates available. The estimate shall not be construed as a representation that the estimated quantity will be required or ordered, or that conditions affecting requirements will be stable. The estimated quantities shall not be construed to limit the quantities which may be ordered from the Contractor by the District or to relieve the Contractor of its obligation to fill all such orders.

- a) Delivery or performance shall be made only as authorized in accordance with the price schedules in Section B. The District may issue orders requiring delivery to multiple destinations or performance at multiple locations. If the District urgently requires delivery before the earliest date that delivery may be specified under this contract, and if the Contractor shall not accept an order providing for the accelerated delivery, the District may acquire the urgently required goods or services from another source.
- b) There is no limit on the number of orders that may be issued. The District may issue orders requiring delivery to multiple destinations or performance at multiple locations.
- c) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and District's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided that the Contractor shall not be required to make any deliveries under this contract after **June 30, 2015**.

2. Delete Item B.2 in its entirety and substitute the following B.2

B.2 on page 2

This is a Fixed Price Requirements Contract. The District contemplates award of one or more contracts.

3. Delete Item B.3.1.1 in its entirety and substitute the following B.3.1.1

B.3.1.1 on page 2

BASE YEAR (Date of the contract award thru June 30, 2015)

4. Delete Item B.3.1.2 in its entirety and substitute the following B.3.1.2

B.3.1.2 OPTION YEAR ONE, (July 1, 2015 thru June 30, 2016) on page 3

5. Delete Item B.3.2.1 in its entirety and substitute the following B.3.2.1

AMENDMENT NO. 2

Online Social Studies Growth Assessment and Online Assessment Delivery and Data System for Grades 6 to 8.
Solicitation No. GAGA-2014-R-0057

B.3.2.1 on page 4

BASE YEAR (Date of the contract award thru June 30, 2015)

6. Delete Item B.3.2.2 in its entirety and substitute the following B.3.2.2

B.3.2.21 on page 4

OPTION YEAR ONE (July 1, 2015 thru June 30, 2016)

7. Delete Item B.3.2 in its entirety and substitute the following B.3.2, on page 4

B.3.2 Component Two: Online Assessment Delivery and Data System

B.3.2.1 BASE YEAR (Date of the Contract Award thru June 30, 2015)

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
0001	Online platform (C.6)	\$ _____ per platform	1	\$ _____
0002	Web hosting for field test (C.6.15)	\$ _____ per student per year	1500 students	\$ _____
0003	Web hosting for operational post-test (C.6.15)	\$ _____ per student per year	7018 students	\$ _____
Grand Total				\$ _____

B.3.2.2 OPTION YEAR ONE (July 1, 2015 – June 30, 2016)

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
1001	Web hosting for operational pretest and post-test(C.6.15)	\$ _____ per student per year	7018 students	\$ _____
Grand Total				\$ _____

SECTION C: SPECIFICATIONS/WORK STATEMENT:**8. Delete Item C.1.1.1 in its entirety and substitute the following C.1.1.1**

C.1.1.1 on page 5.

Component One: *Assessment Services*: The prospective contractor shall have a history of experience and success in creating district or state level assessments consisting of multiple choice, constructed response, and technology enhanced items. The Contractor shall employ item writers to supplement those created by item writers contracted directly by DCPS. The Contractor will be responsible for developing 300 items that meet the specifications and approval of DCPS. DCPS teachers will also develop 300 items for a total development of 600 items. These multiple choice, constructed response, and possibly technology enhanced items will consist of high complexity items. They should be a level 2 or 3 using Webb's Depth of Knowledge (DOK) or in the top four levels of Blooms Revised Taxonomy (RBT). The Assessment Services Contractor shall also provide psychometric analysis of the *items developed by DCPS teachers and staff that survive the review process*. The Contractor shall oversee field testing, test construction and implementation and provide psychometric analysis to develop specific protocols for item review, item revision, collection and analysis of data for field testing, and creation of equivalent pre-test and post-test assessments at each grades 6-8.

9. Delete Item C.1.2 in its entirety and substitute the following C.1.2

C.1.2 on page 6

The assessments will be created and field tested in the fall of 2014 prior to conducting a first administration of the post-tests in the spring of 2015. The pre-test will not be operational until fall of the 2015-2016 school year meaning that the first full cycle administering both the pre-test and the post-test will occur during the 2015-2016 school year. DCPS social studies teachers for grades 6-8 will use the resulting student growth data in the Teacher Assessed Student Achievement Data (TAS) portion of teacher evaluations on the IMPACT system. The development of pre-test and post-test assessments for all social studies teachers in grades 6-8 will allow for more rigorous and consistent assessments. This will provide students, teachers, schools and the district more comprehensive data on mastery of literacy skills, social studies content knowledge, and social studies skills.

10. Delete Item C.5.1.4 in its entirety and substitute the following C.5.1.4

C.5.1.4 on page 10

The Contractor shall provide one sample item per each grade 6, grade 7 and grade 8, in order to demonstrate this experience. These items shall be dual aligned to one of the D.C. Power Standards (outlined in the Scope and Sequent Documents in Attachments 10, 11 and 12 of this solicitation) and to the Common Core Writing or *Common Core Reading* Standards for Social Studies.

11. Delete Item C.5.7 in its entirety and substitute the following C.5.7

C.5.7 on page 11

The Contactor shall provide 100 unique items for grade six, 100 unique items for grade seven, and 100 unique items for grade 8 for a total of 300 hundred items. These items shall be created by the contractor to the DCPS stipulated alignment and item type targets and will become property of DCPS. *DCPS* teachers will be also writing 300 items (approximately 50% of the total development). Teacher written items and contractor written items that survive the review process will both be used to construct the field test forms.

12. Delete Item C.5.7.2 in its entirety and substitute the following C.5.7.2

C.5.7.2 on page 11

The Contractor shall provide high-quality test items of varying types (including, but not limited to: multiple choice and constructed response) across all test forms, grade levels and the grading rubrics associated with each item. High-quality items are defined as well constructed, aligned to the standards outlined by DCPS targets, cognitively complex, free of bias and sensitivity concerns, in line with the principles outlined in the Universal Design, and in line with the DCPS goal of preparing our students for college and career.

13. Delete Item C.6.4 in its entirety and substitute the following C.6.4

C.6.4 on page 12

The Contractor shall provide an online platform that is able to use items (multiple choice, constructed response, and technology enhanced) designed outside the system, from both the item writers contracted directly with DCPS or from the Assessment Services Contractor. It will be used for administering the field test assessments and the operational pre-test and post-test assessments. This platform will be used *after the expiration of the contract via this RFP. A separate contract will be developed for the Contactor* for the administration of the social studies pre-test and post-test assessments. *Pricing in Section B.3.2.1 will be used for the platform.* The testing window for each pre-test and post-test will be around four weeks.

14. Delete Item C.6.15 in its entirety and substitute the following C.6.15

C.6.15 on page 13

The contractor shall provide web hosting for the post-test operational test window for four weeks in option year 1 and for the pre-test operational test window for four weeks in option year 1.

SECTION F: PERIOD OF PERFORMANCE AND DELIVERABLES**15. Delete Item F.1 in its entirety and substitute the following F.1, on page 14****F.1 TERM OF CONTRACT**

The base year term of the contract shall be from the date of award of the contract through June 30, 2015.

SECTION G: CONTRACT ADMINISTRATION

16. Add G.5.4 the following:

G.5.4.1 ORDERING CLAUSE

G.5.4.2 Any supplies and services to be furnished under this contract must be ordered by issuance of delivery orders or task orders by the CO. Such orders may be issued during the term of this contract.

G.5.4.3 All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of a conflict between a delivery order or task order and this contract, the contract shall control.

G.5.4.4 If mailed, a delivery order or task order is considered "issued" when the District deposits the order in the mail. Orders may be issued by facsimile or by electronic commerce methods.

SECTION L: INSTRUCTIONS, CONDITIONS AND NOTICES TO OFFERORS

17. Delete Item L.20.2 in its entirety and substitute the following L.20.2,

L.20.2 on page 52

Offeror shall submit with its proposal convincing evidence that demonstrates that the offeror's meets the Special Standard(s) of Responsibility. At a minimum, an offeror shall provide the following evidence *pursuant to Sections C and M*:

- a) A sample technical work product of the level of complexity of the project described in section C;
- b) A set of sub-tasks that a task of their choice under section C involves;
- c) An example of a hypothetical policy decision relevant to this project and supporting documentation to allow the District to make a decision;
- d) A description of a real or hypothetical conflict between a contractor's strategy and a customer's policy priority and a proposed resolution process.

SECTION M – EVALUATION FACTORS

18. Delete Item M.3.1 in its entirety and substitute the following M.3.1

M.3.1 TECHNICAL CRITERIA

(75 Points Maximum)

Description: These factors consider the Offeror's past performance, experience and key personnel used in performing services similar to the required services as described in Section C. These factors include an examination of the quality of services provided. As per Section C.5 and C.6, the Contractor shall provide written documentation delineating each Section as per the evaluations as part of the technical proposal.

The following questions 1 thru 48 were submitted in writing to DCPS regarding the subject solicitation. The answers are provided by DCPS, however these answers do not change the terms and conditions of the solicitation except where modified by amendment. No further questions will be entertained after issuance of this amendment.

Questions and Answers:

- 1. Question:** The definition on page 2 makes the most sense given the schedule of deliverables presented on pages 15-17... Now look at F2 "Option to extend the term of the contract." This language makes it sound like 12 months after September 30, 2014 is an option year. Can you clarify?

Answer: See Amendment No. 2, Section B. The time period of date of award through June 30, 2014 is listed in B.3.1.1. DCPS does not foresee any work occurring for Component 1 past the base year. Option year 1 would likely be July 1, 2015 through June 30, 2016.
- 2. Question:** DCPS query is respect to the specification to the alignment to the Common Core Standards for Literacy in History/Social Studies, by specifying the "Writing Standards" (as opposed to the "Reading Standards") it would seem to preclude the use of multiple choice/selected response items for any of the sample items, in favor of constructed responses (as only these require actual writing). Should these three sample items all be CRs?

Answer: Bidders should write them to Common Core Literacy in History/Social Studies in Reading (CCSS.ELA-LITERACY.RH) OR the Common Core Writing Standards (CCSS.ELA-LITERACY.WHST). Limiting it to just writing was a mistake. They can include constructed response items if they choose. See Amendment No. 2, for C.5.1.4.
- 3. Question:** C.6.4 (p12): What is the definition of "used indefinitely", regarding hosting cost, future use, etc? We are assuming that for use outside of that listed in the pricing schedule and additional option years there would be additional cost paid to the contractor for use of their platform.

Answer: Yes. The platform should remain available for this original test. DCPS realize that there will be costs associated with this access in the years after the contract and a separate contract will be developed for use of the platform. See Amendment No.2, Section B.3.2.
- 4. Question:** F.1 (p.14): Is there an error in the date of September 30, 2014? This would not allow time for any testing in the upcoming school year.

Answer: This is a typo and should read "June 30, 2015." See Amendment No. 2, Section B.
- 5. Question:** B.1 (p. 2): Regarding the phrase "Measure Student Growth" – Contractor wants to clarify whether DCPS is referring to Student Growth Percentiles or just standard student growth progress from pre to post testing on a student by student basis

Answer: No, DCPS are not referring to Student Growth Percentiles, just standard student growth progress from pre to post testing on a student by student basis.

6. **Question:** C.1.2 (p. 6): With regards to field testing, what responsibility will the contractor have in drawing up the sample of students for the field-testing as well as administering the field test?
- Answer:** DCPS will provide necessary student demographics and will contact principals and schools based on the plan advised by the contractor.
7. **Question:** C.1.1.1 (p.5): What distribution is DCPS contemplating for item mixture between Multiple Choice, Constructed Response and Technologically Enhanced Item Types? In addition what type of distribution is DCPS hoping for in terms of alignment with the standards mentioned within the RFP (C3, CCSS, PARRC, local curriculum standards, etc.)
- Answer:** All items must be aligned to one DCPS Social Studies Content Power Standard. DCPS estimates that at least 30% will be dual aligned to the C3 framework and a DCPS Social Studies Content Power Standard. 30-40% will be dual aligned to a common core standard and a DCPS Social Studies Content Power Standard. DCPS is still deciding the exact percentage and have not finalized a blueprint. DCPS estimates around 4-5 constructed response items per form depending on length. DCPS will need to see the vendor's TE items before DCPS can make a decision on how many to include.
8. **Question:** C.5.7.2 (p.10): Regarding the phase "grading rubrics" – Does DCPS have a standard scoring rubric that they would want incorporated with all constructed response questions or would they intend for the contractor to create this? In addition, if it is the contractor's responsibility to create the rubric would DCPS want a generalized rubric or would they want a unique rubric for each question?
- Answer:** The contractor for Component 1 would be expected to write rubrics for the items that they develop. DCPS will be responsible for writing the rubrics for teacher created items. Rubrics will be unique to each item.
9. **Question:** B.3.2.1 (p.4): Many online assessment delivery systems are priced by usage as opposed to lump sum pricing as cost to contractor varies based on the amount of usage they must provide. Would DCPS consider revising pricing units to a price per student model as opposed to a lump sum price for the overall platform? This would be more in line with general business practices for assessment delivery systems.
- Answer:** See amendment B.3.2.1 and B.3.2.2.
10. **Question:** What is the estimated student population that the proposed system is planned to be delivered to (DCPS grades 6, 7 and 8) for school year 2014-2015, 2015-2016 and 2016-2017?
- Answer:** Around 7,018 students a year.

11. **Question:** C.1 (p. 5): Referring to “Race to the Top (RtT) grant – Can DCPS share with contractors the dollar value of the Race to the Top Grant secured and what portion is scheduled to be used for this proposed project?
- Answer:** DCPS does not release this information
12. **Question:** C.1.4 (p. 6): Three related questions – Will teachers be scoring their own students on the constructed response items? Has DCPS considered a method of monitoring the accuracy of those scores? Who will score these items on the field test?
- Answer:** Teachers will be expected to score their own students’ constructed response items. DCPS has been discussing this matter internally and in focus groups with stakeholders and the field. DCPS is currently discussing our options as the how to score these items on the field test (whether to have teachers score them or score them at DCPS).
13. **Question:** C.1.4 (p. 6): Three more related questions – Who will set the passing/mastery standards? Will they be set for the test as a whole or for individual subunits (standard, strand, etc.)? While the growth be measured in terms of percent mastery or on the total scores growth?
- Answer:** Teachers and principals will agree on their own mastery standards per strand or as a whole. Growth will be measured in terms of the total scores growth.
14. **Question:** C.5.6 (p. 10): Will the contractor have any role whatsoever in the process of development of the 300 teacher-developed items or in the subsequent editing of those items?
- Answer:** For the 300 teacher-developed items, the contractor will provide psychometric services for the field tests and use these items to construct the operational assessments.
15. **Question:** C.5.10.3 (p. 11): Is this a committee meeting or just a staff-on-staff meeting?
- Answer:** This will be a staff-on-staff meeting with possibly a teacher representative/observer.
16. **Question:** B.3.1.1 (p. 2): In the event that the proposed estimated quantity as listed in the proposal does not meet the actual quantity needed to deliver the service will the price of the contract be adjusted after award and during service provision? For instance if there needs to be more than 10 hours of psychometric analysis, 1 day of data review with DCPS staff, and/or 4 weeks of web hosting for field/pre/post -test, will contract price be adjusted based on price per unit listed in contract?
- Answer:** Yes, it can be adjusted these numbers are estimates pursuant to the fixed unit price contract. See Amendment 2 Section B.

17. **Question:** Would the District consider extending the deadline to allow vendors more time to provide a high quality response? Given the degree to which answers to questions will influence our bid, we are concerned with the timing of answers being posted and the deadline.
- Answer:** The RFP closing date has been changed to June 12, 2014 See Amendment No. 1
18. **Question:** Section H.9 outlines the Subcontracting Requirements. Given the specialized nature of the scope of work, would the District consider waiving these requirements?
- Answer:** Not at this time
19. **Question:** If the District will not waive the subcontracting requirements, can the District confirm that the portion of the proposed cost that is based on software license fees should not be included when calculating the 35% goal?
- Answer:** Each Contractor must assess the total cost of the technical services proposed for both Component 1 and 2 and determine the 35% sub-contracting amount as applicable.
20. **Question:** Attachment J.3 includes a form for Projected Goals and Timetables for Future Hiring. Can the District confirm that this form is only meant to reflect the hiring that will take place as a direct result of this contract?
- Answer:** Yes this is current.
21. **Question:** Is it possible to get a “non-scanned” soft copy of the RFP document to enable copying and pasting content into our response?
- Answer:** No.
22. **Question:** Does DCPS have any preference or requirement on how the field testing should be conducted?
- Answer:** Yes. The field test and operational tests must be conducted online and allow for immediate scoring of selected response items.
23. **Question:** Please clarify the target month for the field testing to begin in the fall.
- Answer:** The field testing should commence before the end of October.
24. **Question:** For field testing, who will be responsible for scoring test items that require human scoring, such as constructed response? Is there a desire or requirement for DCPS teachers to score constructed response items during field testing?
- Answer:** DCPS is currently discussing our options as the where field test constructed response items should be scored by teachers or DCPS Staff.

- 25. Question:** Please clarify whether you require field testing of just the 300 vendor created items, or the 300 plus any teacher created items.
- Answer:** Teacher items that survive DCPS's review process will be included on field test forms with the items created by the assessment services vendor. The assessment services vendor will provide psychometric services for all field-tested items.
- 26. Question:** For operational testing, is it accurate to assume that DCPS teachers will score all constructed response items?
- Answer:** Yes
- 27. Question:** Is DCPS interested in content replenishment costs in subsequent years to maintain the test forms?
- Answer:** No, not at this time.
- 28. Question:** Can you let me know who is the current provider of the services for DC district as described in the RFP?
- Answer:** This is a new project. There is no current/previous provider.
- 29. Question:** What is the total student population within grade 6, 7 & 8 that will participate in this testing process?
- Answer:** Currently 7018 students are enrolled in the middle grades
- 30. Question:** Upon completion of the meeting tomorrow, is there a specific URL that in turn will post all the questions and responses?
- Answer:** Not clear about your question, however, the DCPS Website to view and retrieve all solicitations and amendments is <http://dcps.dc.gov/DCPS/About+DCPS/Doing+Business+with+DCPS/Procurement/Solicitations>
- 31. Question:** What level of security is required for testing?
- Answer:** There should be unique user names and passwords for students. There should also be a function that allows school-based staff to limit the testing window. A secure browser will not be needed.
- 32. Question:** What is the total budget for this project?
- Answer:** DCPS does not release that information at this point in the bidding process.

- 34. Question:** It appears that certain elements within C.1.1.1 conflicts with C.5.7. Can you pls. clarify how many tests on pre/post is required and is the expectation that the vendor will work on all of them or parts of it are generated by DCPS?
- Answer:** The Contractor will be responsible for developing 300 items. DCPS teachers will also develop 300 items for a total development of 600 items. All items that survive the initial reviews will appear on field-tests. The contractor is expected to create these field tests.
- 35. Question:** Upon completion of the tests, are the tests then owned by DC district?
- Answer:** Yes.
- 36. Question:** Attachments that are part of this RFP are not fillable at this time, can you provide word version of these documents so we can fill the information.
- Answer:** Please download the complete J.3, J.4, J.8, and J.9. Complete accordingly and submit with your proposal. J.9 should be attached to your price proposal.
- 37. Question:** On page 13 of the RFP document, Requirement C.6.15 requires support for the post test in option years 1 and 2, but there does not seem to be a requirement for support of the pre-test in the option years. Was this intentional or an oversight?
- Answer:** See amendment to C.6.15. The pre-test is given during option year 1 and will require support.
- 38. Question:** Does the district expect a specific number of items to assess only the D.C. Social Studies content and a separate number of items to assess the literacy and C3 standards and a separate number of items to assess both? Or should all items asses both content and standards?
- Answer:** All items will be aligned to one of the DCPS content power standards. DCPS is hoping to have at least 30% align to dual align to a C3 standard. DCPS is hoping to have an additional 30-40% dual align to a Common Core Standard but we are still discussing the breakdown. Dual alignment should not affect pricing schedules.
- 39. Question:** Does DCPS expect growth scores to be reported in a specific way? For example: does the district want growth scores for content to be reported separately from those for reading and writing in History/Social Studies? Or should growth scores combine data for content and reading and writing in History/Social Studies?
- Answer:** There should be a total growth score comparing the student's pre to post-test growth. Teachers should be able to break this growth score down by standard/strand alignment.

40. **Question:** Please clarify if DCPS requires student growth measure to be Student Growth Percentiles as used in the DCPS School Wide Growth Model.
- Answer:** No, DCPS don't need Student Growth Percentiles as used in the DCPS School Wide Growth Model. DCPS wants the standard student growth progress from pre to post testing on a student by student basis.
41. **Question:** To reduce costs to the contract, will DCPS consider shared ownership (vendor and DCPS ownership) of the items developed by the vendor through this contract.
- Answer:** DCPS must own the items because our grant requires that we share the assessment with the District of Columbia Office of the State Superintendent of Education (OSSE), therefore, we can't share ownership.
42. **Question:** As teachers will be accessing the Component 2 platform throughout the school year, will DCPS accept pricing presented as an annual student subscription fee instead of using the RFP pricing table formats?
- Answer:** See Amendment No. 2, Section B.3.2.
43. **Question:** As DCPS's responses to vendor questions impacts major proposal decisions, will DCPS consider extending the proposal submission deadline by two weeks?
- Answer:** DCPS extended the RFP closing date to June 12, 2014. See Amendment No. 1.
44. **Question:** Will DCPS provide schools with locally developed test coordinators manuals and/or other supporting materials or should the vendor submit pricing for creating these for the field testing and/or operational testing? If so, please project materials needed with associated quantities.
- Answer:** At this time, DCPS will locally develop any manuals.
45. **Question:** We are aware that in July 2013, DCPS was awarded a grant of \$500,000 using Race to the Top funds through OSSE to develop pre-test and post-test assessments for 6th, 7th, and 8th grade social studies courses. Please confirm that the entire \$500,000 is being allocated to vendor item development and assessment platform for RFP GAGA-2014-R-0057.
- Answer:** The entire amount is **not** being allocated to the vendor services outlined in the RFP.
46. **Question:** Please provide the number of students per grade projected to participate in these assessments.
- Answer:** The current enrollment is 2242 in grade 6, 2364 in grade 7, and 2412 in grade 8 for an estimated total of 7018.

47. Question: Should vendors provide responses to the requirements included in Section L.20 of the RFP (on page 52) with their response, or will vendors need to provide this information as part of a separate phase in of this procurement at the district's request?

Answer: Yes, See Amendment No. 2, Section L,

48. Question: If vendors are to provide responses to the requirements included in Section L.20 on page 52 of the RFP, can the district provide more information on how vendors should respond to Section L.20.2.c, which states that offerors should provide

Answer: See Amendment No. 2 Section L.

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages	
				1	2
2. Amendment/Modification Number	3. Effective Date	4. Requisition/Purchase	5. Solicitation Caption: Online Social Studies Growth Assessment and Online Assessment Delivery and Data System for Grades 6 to 8.		
Amendment No. 003	See item 16C				
6. Issued by:		Code	7. Administered By: (If other than line 6)		
District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First Street, N.E. Washington, DC 20002					
8. Name and Address of Contractor (No. street, city, county, state and zip code number)		9A. Amendment of Solicitation No. GAGA-2014-R-0057			
		9B. Dated (See Item 11) 5/28/14			
		10A. Modification of Contract/Order No.			
		10B. Dated (See Item 13)			
Code	Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) acknowledging receipt of this amendment on each copy of the offer submitted; or (c) separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, telegram or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the Contract/Order No. in Item 10A.					
B. The above numbered Contract/Order is modified to reflect the administrative changes (such as, changes in paying office, appropriation data, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
The solicitation is amended as follows:					
Except as provided herein, all terms and conditions of the documents reference remain unchanged in full force and effect.					
15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer			
		Glorious Bazemore			
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia	16C. Date Signed		
(Signature of person authorized to sign)			6/2/14		
		(Signature of Contracting Officer)			

The following questions 1 thru 48 were submitted in writing to DCPS regarding the subject solicitation. The answers are provided by DCPS, however these answers do not change the terms and conditions of the solicitation except where modified by amendment. No further questions will be entertained after issuance of this amendment.

Questions and Answers:

- 1. Question:** C.5.6.1 page 11, The RFP states, “ The contractor shall be available for 30 hours of meeting time related to item development and batch resolution conference calls”. Please verify that this meeting time would be only for conference calls and that in-person meetings are not required.

Answer: These 30 hours of meeting time may be conducted via conference call, video conferencing, or in by face to face meeting. These meetings are not required to occur face to face.
- 2. Question:** Section J. page 45, The RFP states. “The following list of attachments is incorporated into the solicitation by reference. [However, include ONLY J.1, J.2, and J.5 and J.6 in the final contract.] Are bidders required to submit any documentation for any of the attachments with their proposal? If so, please provide a list of which attachments are required.

Answer: Contractor’s shall submit with their proposal(s), completely filled out, Attachments J.3 J.4, J.7, J.8 with technical proposal and J.9 with their price proposal(s).
- 3. Question:** Attachment J.9, Section 1.1, Are bidders required to submit all of the forms in Attachment J.9 with their proposal? If so, Are the forms in Attachment J.9 available in Microsoft Word or Excel format?

Answer: No, The forms can be downloaded at the DCPS Website to view and retrieve all solicitations and amendments is <http://dcps.dc.gov/DCPS/About+DCPS/Doing+Business+with+DCPS/Procurement/Solicitations>
- 4. Question:** Attachment J.9, Table 1.4, Table 3.1.1, and Table 3.3.2, pages 4,6, and 10, Please provide additional information related to the “Task” columns in the tables. Are bidders to identify the tasks for these tables or are their specific tasks that should be used from the RFP?

Answer: The task are associated with Section C of this RFP.
- 5. Question:** How many students are in each grade?

Answer: The current enrollment is 2242 in grade 6, 2364 in grade 7, and 2412 in grade 8 for an estimated total of 7018.